



Adopt the Final Budget and Overall Work Program for Fiscal Year 2020-2021

Action

Prepared by: Loretta Su

Approved by: James Corless

Attachments: Yes

1. Issue:

The Final Budget and Overall Work Program (Budget/OWP) for Fiscal Year (FY) 2020-2021 are ready for board action.

2. Recommendation:

The Policy and Innovation Committee recommends that the Board of Directors adopt the Budget/OWP for FY 2020-2021.

3. Background/Analysis:

The Fixing America's Surface Transportation (FAST) Act calls for the development of the OWP by the federally designated Metropolitan Planning Organization (MPO). As such, SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region. The Budget/OWP includes annual agency revenues and expenditures, and is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA). SACOG's Budget/OWP also includes funds programmed for Board & Advocacy, Capital Assets, and locally funded projects and costs ineligible to be charged to grant programs that are not included in the OWP.

SACOG manages two primary budgets. The first and largest budget is SACOG's Operations Budget that covers the OWP activities. The Budget/OWP is funded through a combination of formula-based federal and state revenue sources, supplemented by short-term specific discretionary and non-discretionary grants and contract funds. The second budget, the Board and Advocacy Budget, is much smaller, though it is being increased based on board action in March 2020. The Board and Advocacy Budget includes a portion of technical assistance SACOG provides to its members, the agency's state and federal advocacy efforts, as well as board costs such as per diem and mileage expenses. The Board and Advocacy Budget is primarily funded by annual dues payments from SACOG member cities and counties.

The OWP serves as the primary reference for SACOG's budget and work activities for the upcoming fiscal year (July 1, 2020 to June 30, 2021) and as a grant agreement between SACOG and Caltrans for certain formula state and federal funds that support our ongoing operations, planning, and programming activities. The OWP work plan activities for FY 2020-21 align and support the three strategic goals adopted by the Board in January 2020.

An administrative draft version of the OWP was provided to federal, state and local partners to review and comment in March 2020. The board authorized release of the Draft Budgets and OWP for FY 2020-2021 for public comment at the April 2020 board meeting. Caltrans requires that the board adopt the OWP in May in order to begin expenditure of funds on July 1.

The Final Budget/OWP reflects comments received from SACOG's federal and state partners, including updates to several project descriptions, tasks/end products, toll credit match, and detailed budget tables. **Attachment J** includes the review comments received from Caltrans and Federal Highway Administration (FHWA) along with SACOG's responses. None of the comments SACOG received on the draft OWP resulted in a fiscal impact to the budget. The total revenues and expenditures in the final budget did increase by \$2,090,811 compared to the draft budget release by the board in April 2020. **Attachment A** provides a summary of revenues changes by funding sources for FY 2020-2021 Final Budget/OWP, comparing to Draft Budget/OWP. The primary increase is due to the anticipated carry over for the Connect Card project into next fiscal year.

Attachment K is the Overall Work Program (OWP) for Fiscal Year 2020-2021. The OWP is available to view or download on SACOG's website by clicking this link: [OWP FY20-21](#)

4. Discussion/Analysis:

SACOG Operations Budget

The Budget/OWP for FY 2020-2021 was prepared prior to the significant public health crisis of COVID-19 impacting our local communities. Staff will continue to monitor the situation, adapt to the changing environment, and continue to meet our obligations to the public, staff, and contractors.

COVID-19 Estimated Impact

Staff anticipated the primary budgetary impact to SACOG will be the loss of state tax revenues through the Transportation Development Act Funds (TDA funds). The TDA fund is based on the one-quarter state sales tax for four counties (Sacramento, Sutter, Yolo, and Yuba). These revenues fund transportation planning and administration. However, it is hard to project what the actual impact to SACOG since we do not know the duration and intensity of the current economic disruption. For the final Budget and OWP for Fiscal Year 2020-2021, we are assuming a 13 percent reduction in the Transportation Development Act (TDA) fund, which translates to \$491,000, and is proposing to backfill it with reserves until we have a clearer understanding of the actual reduction. TDA represents approximately 21 percent of revenues in the final budget. Staff has calculated various TDA fund reduction scenarios and will present an overview and potential impact on SACOG at the meeting.

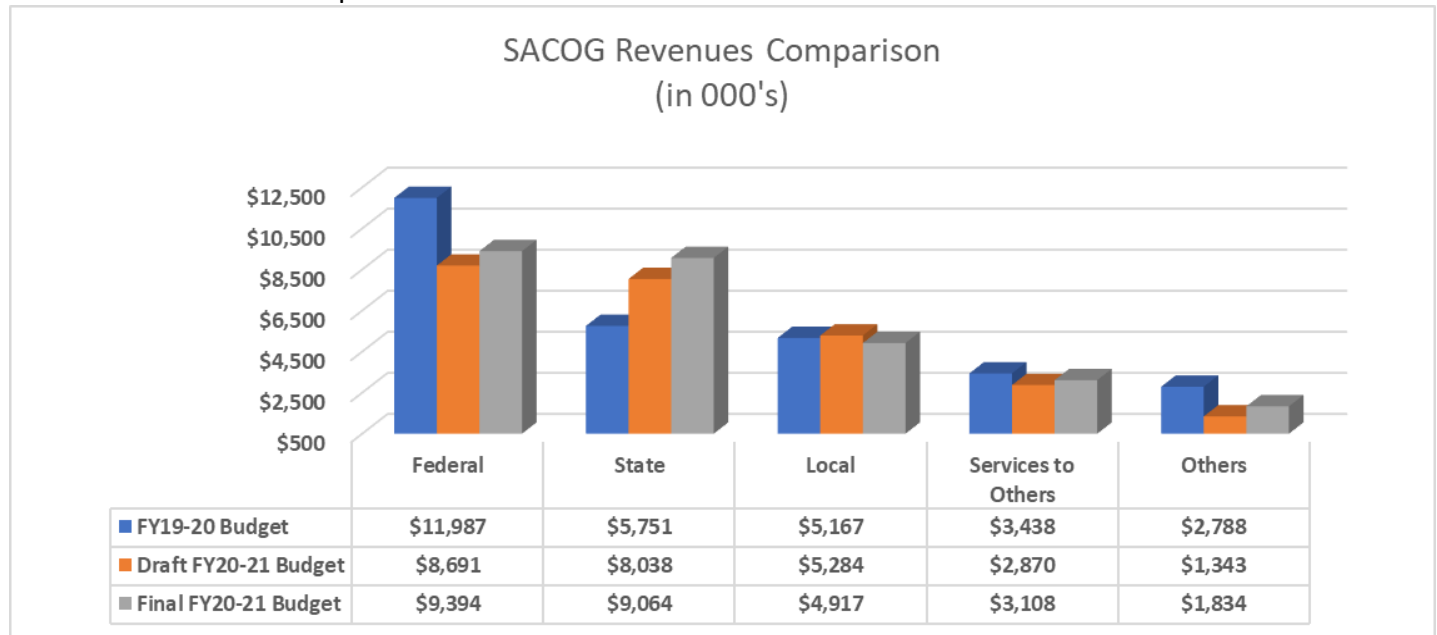
Currently, we do not anticipate reductions in any other revenue sources for the 2020-2021 fiscal year. Depending on the duration and intensity of the recession, state and federal revenues may be impacted, but those revenues would not likely reduce until future fiscal years. As we monitor economic conditions, we will report back regularly to the board on the forecasted impacts to SACOG and recommend fiscal changes. Based on the amount of uncertainty now, we intend to bring a formal budget amendment in September to include update revenue information as well as correct for changes to expenditures based on changes to project timelines, cuts to non-staff costs, and any changes to staff costs based on unanticipated leave time.

The Budget/OWP fully funds existing staff and work program activities. Staff has taken a conservative approach to forecasting revenues and only included grants and other revenues that are secured. Several grant applications are still outstanding and any successful applications in the coming months may require adjustments to the budget. Other adjustments may include carryover funds from the current fiscal year that will not be fully spent by June 30, 2020, and any revisions to formula funds pending Caltrans and federal agencies review.

Current unassigned fund balance for Planning & Administration is projected to be \$3.5 million at June 30, 2020, so the use of fund balance will still leave approximately \$3 million in unassigned fund balance. We can provide a more detailed overview of fund balance at the September Policy and Innovation Committee meeting and outline future options if the budgetary impacts worsen beyond this projection.

Revenue

SACOG estimated net revenues for FY 2020-2021 are approximately \$28.3 million, a decrease of approximately \$814,000 or 2.8%, comparing to \$29.1 million in FY 2019-2020 Budget/OWP, as amended. The chart below shows a comparison of revenues for FY 2019-2020 vs. draft and final FY 2020-2021.



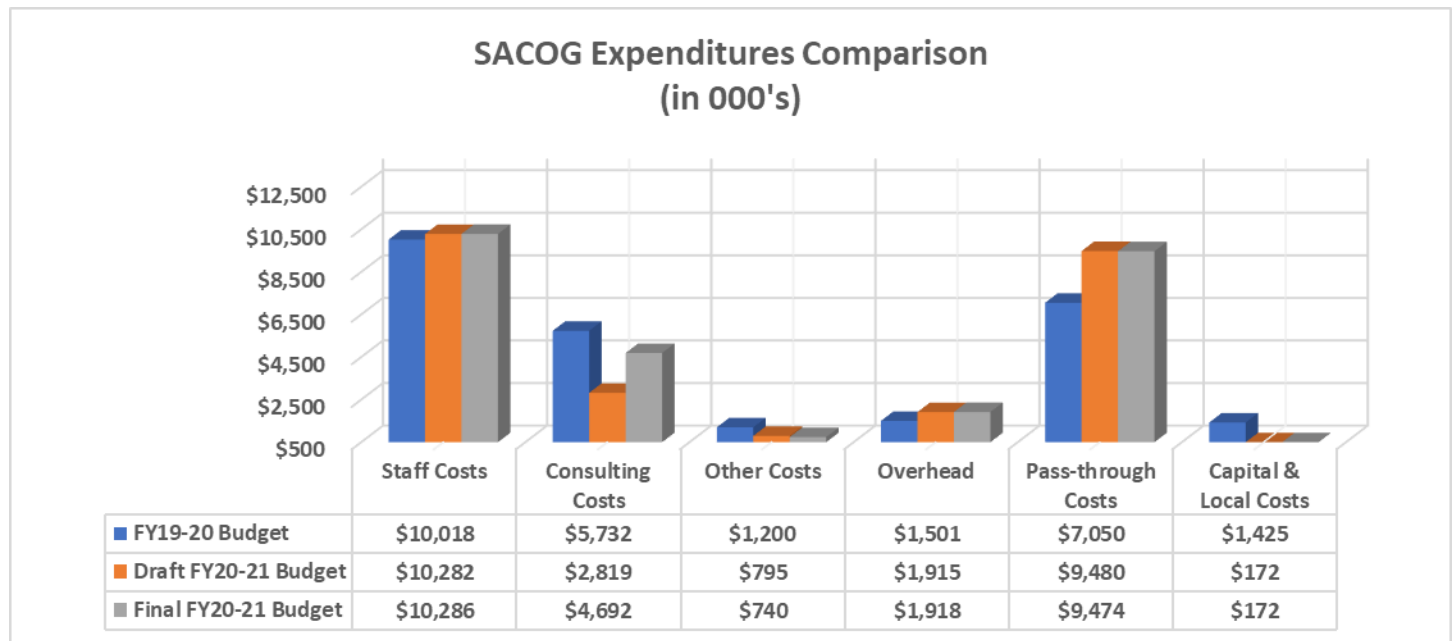
As noted below, several significant work efforts are completed or nearing completion in FY 2019-20, so revenues and expenditures associated with funding those work products have decreased. The decrease in revenue is partially offset by the Regional Early Action Planning (REAP) round two funding in the amount of \$3,981,439.

Summary of projects and activities at or nearing completion in FY 2019-2020:

- SACOG 2020 Metropolitan Transportation Plan/ Sustainable Communities Strategy (MTP/SCS)
- SB743 Tools for Local Implementation
- Optimizing Transit and TOD in the Sacramento Region
- Transportation Project-Level Climate Adaptation Strategies for the Sacramento Region

- Regional Bike Share Operations
- Downtown Riverfront Streetcar
- Office Improvements

Attachment B provides a summary of revenues changes by funding sources for FY 2020-2021 Budget/OWP, comparing to FY 2019-2020 Budget/OWP, as amended. **Attachments C and D** provides a summary of revenues and expenditures included in the FY 2020-2021 Budget/OWP. **Attachments E and F** show how revenue and expenditures included in the FY 2020-2021 Budget/OWP are allocated across the agency's work activities. The chart below shows a comparison of expenditures for FY 2019-2020 vs. draft and final FY 2020-2021.



Attachment G describes SACOG's overhead costs included as part of the FY 2020-2021 Budget/OWP. These costs are considered indirect costs and recovered through an additional rate charge applied to any direct staff costs billed to projects. Indirect costs include salaries and benefits of administrative and accounting staff, internal management activities, building rent and utilities, software, and other costs associated with SACOG's overhead. Staff will submit the fringe and indirect rates for Caltrans' approval by July 2020.

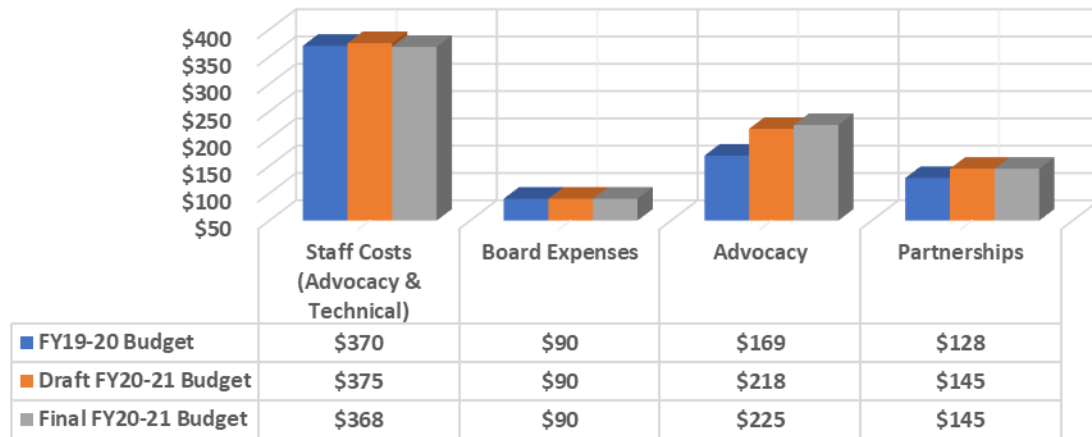
Also included in the FY 2020-2021 Budget/OWP is a Capital Assets Budget. The Capital Assets Budget includes remaining costs of a new accounting system and the replacement of outdated computers and equipment.

Attachment H includes a summary of the draft FY 2020-2021 Capital Assets Budget.

Board and Advocacy Budget

The Board of Directors and Advocacy Budget for FY 2020-21 is \$828,617, an increase of \$71,896 or 9.5%, comparing to FY 2019-2020 Board & Advocacy Budget, as amended, of \$757,721 as a result of the member dues increase approved by the board in March 2020 and interest income. This budget is separate from the Budget/OWP because it funds activities cannot be funded with state and federal funds, including board per diem and other expenses, as wells as state and federal advocacy work. **Attachment I** is the final FY 2020-2021 Board and Advocacy budget. The chart below shows a comparison of expenditures for FY 2019-2020 vs. draft and final FY 2020-2021.

Board & Advocacy Expenditures Comparison (in 000's)



Attachment L and M are separate resolutions approving the Operations Budget the Board and Advocacy Budget.

5. Fiscal Impact/Grant Information:

The Final FY 2020-2021 Budget/OWP includes \$28,111,035 in staff, consultant, capital, indirect, and pass-through expenditures, and \$1,034,518 in deferred costs that will be captured in a future fiscal year. These costs are fully covered by \$29,145,553 in revenues from federal, state, and local sources.

6. This staff report aligns with the following SACOG Work Plan Objectives:

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
SUMMARY OF REVENUE CHANGES BY FUNDING SOURCE**

Funding Source	FY2020-2021 DRAFT	FY2020-2021 FINAL	Change	%	Ref
Federal Funding Sources	\$ 8,690,515	\$ 9,393,909	\$ 703,394	8.1%	
Federal Highway Administration (FHWA) Metropolitan Planning (PL)	3,094,108	3,094,108	-	0.0%	
Federal Transit Administration (FTA) Section 5303	1,068,427	1,068,427	-	0.0%	
Federal Transit Administration (FTA) Section 5307	123,180	806,278	683,098	554.6%	1
FHWA State Planning & Research Funds (SP&R)	215,487	215,487	-	0.0%	
FHWA Regional Surface Transportation Program (RSTP)	1,369,350	1,389,646	20,296	1.5%	2
Congestion Mitigation and Air Quality (CMAQ)	2,519,963	2,519,963	-	0.0%	
SECAT (CMAQ)	300,000	300,000	-	0.0%	
State Funding Sources	8,037,878	9,064,317	1,026,439	12.8%	
Planning, Programming, Monitoring	727,000	727,000	-	0.0%	
SB1 Sustainable Communities (RMRA)	1,030,576	961,015	(69,561)	-6.7%	2
High Occupancy Vehicle Fines	30,000	30,000	-	0.0%	
Regional Early Action Planning Funds (REAP)	5,672,160	5,672,160	-	0.0%	
State Highway Account (SHA)	324,228	324,228	-	0.0%	
State Highway Account (SHA) - Sustainable Communities	153,914	153,914	-	0.0%	
Low Carbon Transit Operations Program (LCTOP)	100,000	10,000	(90,000)	-90.0%	1
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMISEA)	-	1,186,000	1,186,000	100.0%	1
Local Funding Sources	5,284,657	4,916,554	(368,103)	-7.0%	
Transportation Development Act - Planning & Administration (Includes use of TDA Reserve Fund)	4,322,545	3,831,465	(491,080)	-11.4%	3
Placer County Transportation Planning Agency (PCTPA) RPA	397,000	397,000	-	0.0%	
Placer County Transportation Planning Agency (PCTPA) LTF	81,689	81,689	-	0.0%	
Sacramento Metro Air Quality Management District (SMAQMD)	80,000	80,000	-	0.0%	
El Dorado County Transportation Commission (EDCTC) LTF	110,823	110,823	-	0.0%	
Other Local Revenues (grants, etc.)	292,600	415,577	122,977	42.0%	1
Services to Others	2,869,575	3,107,576	238,001	8.3%	
DMV Fees	2,736,826	2,974,827	238,001	8.7%	2
Sacramento County (ALUC)	132,749	132,749	-	0.0%	
In-Kind Funds from Others	21,000	21,000	-	0.0%	
In-Kind from Others	21,000	21,000	-	0.0%	
Board of Directors and Advocacy	828,617	828,617	-	0.0%	
Member Dues	740,617	740,617	-	0.0%	
Use of B&A Reserve Fund Balance	28,000	28,000	-	0.0%	
Interest Income	60,000	60,000	-	0.0%	
Use of Fund Balance/other Local Activities	1,322,500	1,813,580	491,080	37.1%	
Use of SACOG Managed Fund Committed to Projects	1,000,000	1,000,000	-	0.0%	
Local TDA	62,500	62,500	-	0.0%	
Use of SACOG Reserve Fund Balance	150,000	641,080	491,080	327.4%	3
Use of SACOG Undesignated Fund Balance for Capital Equipment	110,000	110,000	-	0.0%	
TOTAL OWP REVENUES	\$ 27,054,742	\$ 29,145,553	\$ 2,090,811	7.7%	

Reference #:

#1 - Estimated carryover - Connect Card

#2 - Estimated carryover - Other (SAFE, SB1)

#3 - Forecasted budget shortfall due to reduction in TDA fund

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
SUMMARY OF REVENUE CHANGES BY FUNDING SOURCE**

Funding Source	FY2019-2020 Amendment #3	FY2020-2021 FINAL	Change	%	Ref
Federal Funding Sources	\$ 11,986,650	\$ 9,393,909	\$ (2,592,742)	-21.6%	
Federal Highway Administration (FHWA) Metropolitan Planning (PL)	3,038,902	3,094,108	55,206	1.8%	1
Federal Transit Administration (FTA) Section 5303	1,160,876	1,068,427	(92,450)	-8.0%	1
Federal Transit Administration (FTA) Section 5307	1,063,427	806,278	(257,149)	-24.2%	3
FHWA State Planning & Research Funds (SP&R)	588,083	215,487	(372,596)	-63.4%	2
FHWA Regional Surface Transportation Program (RSTP)	1,731,249	1,389,646	(341,603)	-19.7%	2
Congestion Mitigation and Air Quality (CMAQ)	4,404,113	2,519,963	(1,884,150)	-42.8%	1
SECAT (CMAQ)	-	300,000	300,000	100.0%	1
State Funding Sources	5,751,412	9,064,317	3,312,905	57.6%	
Planning, Programming, Monitoring	741,227	727,000	(14,227)	-1.9%	1
SB1 Adaptation Planning Grant (FY 17/18)	68,892	-	(68,892)	-100.0%	3
SB1 Sustainable Communities (RMRA)	1,328,571	961,015	(367,557)	-27.7%	1, 2
High Occupancy Vehicle Fines	28,000	30,000	2,000	7.1%	1
Regional Early Action Planning Funds (REAP)	1,690,721	5,672,160	3,981,439	235.5%	1, 2
State Highway Account (SHA)	329,228	324,228	(5,000)	-1.5%	2
State Highway Account (SHA) - Sustainable Communities	229,000	153,914	(75,086)	-32.8%	2
Low Carbon Transit Operations Program (LCTOP)	200,000	10,000	(190,000)	-95.0%	2
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMISEA)	1,135,773	1,186,000	50,227	100.0%	3
Local Funding Sources	5,167,692	4,916,554	(251,138)	-4.9%	
Transportation Development Act - Planning & Administration (Includes use of TDA Reserve Fund)	4,096,072	3,831,465	(264,607)	-6.5%	1, 4
Placer County Transportation Planning Agency (CTPA) RPA	397,000	397,000	-	0.0%	1
Placer County Transportation Planning Agency (CTPA) LTF	81,689	81,689	-	0.0%	1
Sacramento Metro Air Quality Management District (SMAQMD)	146,712	80,000	(66,712)	-45.5%	2
El Dorado County Transportation Commission (EDCTC) LTF	106,945	110,823	3,879	3.6%	1
Other Local Revenues (grants, etc.)	339,275	415,577	76,302	22.5%	1
Services to Others	3,437,752	3,107,576	(330,176)	-9.6%	
DMV Fees	3,228,066	2,974,827	(253,239)	-7.8%	1
Glenn County SAFE	27,424	-	(27,424)	-100.0%	2
Sacramento County (ALUC)	182,262	132,749	(49,513)	-27.2%	2
In-Kind Funds from Others	49,004	21,000	(28,004)	-57.1%	
In-Kind from Others	49,004	21,000	(28,004)	-57.1%	2
Board of Directors and Advocacy	756,721	828,617	71,896	9.5%	
Member Dues	601,293	740,617	139,324	23.2%	1
Use of B&A Reserve Fund Balance	27,610	28,000	390	1.4%	1
Local Funds	77,818	-	(77,818)	-100.0%	3
Interest Income	50,000	60,000	10,000	20.0%	
Use of Fund Balance/other Local Activities	2,738,552	1,813,580	(924,972)	-33.8%	
Use of SACOG Managed Fund Committed to Projects	1,000,000	1,000,000	-	0.0%	2
Local TDA	101,550	62,500	(39,050)	-38.5%	1
Use of SACOG Reserve Fund Balance	313,250	641,080	327,830	104.7%	2, 4
Use of SACOG Undesignated Fund Balance for Capital Equipment	1,323,752	110,000	(1,213,752)	-91.7%	1, 3
TOTAL OWP REVENUES	\$ 29,887,784	\$ 29,145,553	\$ (742,231)	-2.5%	

Reference #:

#1 - New funding estimate

#2 - Estimated carryover

#3 - Projects to be completed FY19/20

#4 - Forecasted budget shortfall due to reduction in TDA fund and carryover legal reserve fund balance

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
SUMMARY OF REVENUES AND EXPENDITURES**

REVENUES:**Overall Work Program:**

Federal	\$ 9,393,909
State	9,064,317
Local (Includes use of TDA Reserve Fund)	4,916,554
Services to Others	3,107,576
In-Kind & Matching Funds from Others	21,000
Use of SACOG Managed Fund Committed to Projects	1,000,000
Use of SACOG Reserve Fund Balance ¹	641,080
Subtotal - OWP Revenues	28,144,436

Board of Directors and Advocacy

Member Dues	740,617
Use of B&A Reserve Fund Balance	28,000
Interest Income	60,000
Subtotal - Board and Advocacy Revenues	828,617

Local Activities

Local (TDA)	62,500
Subtotal - Local Activities Revenues	62,500

Capital Assets

Capital Equipment Reserve	110,000
Subtotal - Capital Asset Revenues	110,000

TOTAL REVENUES	29,145,553
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EXPENDITURES:²**Overall Work Program:**

Direct Labor	3,490,042
Fringe Costs	5,229,355
Direct Consulting Costs	4,692,259
Direct Pass - through to Other Agencies	8,473,737
Direct Pass - through SACOG Managed Fund Project Expenditures	1,000,000
Direct Other Costs (Printing, meetings, etc)	740,416
Indirect Costs (allocated amount)	3,484,109
Indirect Costs distributed carry forward from FY 2018-19	(257,800)
Total OWP Expenditures	26,852,118

Board of Directors and Advocacy Costs

Direct Labor	105,136
Fringe Costs	158,210
Indirect Costs	104,958
Other (Non-Staff Costs)	460,313
Total Board of Directors and Advocacy Costs	828,617

Other Local Costs	62,500
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Capital Asset Costs	110,000
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TOTAL FY 2019-20 EXPENDITURE BUDGET	27,853,235
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Deferred Costs³	1,034,518
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TOTAL EXPENDITURES	\$ 28,887,753
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Subtotal - Total Revenues Less Total Expenditures	\$ 257,800
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¹ Includes carryover of \$150,000 legal reserve fund balance and use of reserve fund balance of \$491,000 to cover budget shortfall.

² Some costs will carryforward into future years. Future costs are offset by revenues.

³ Accounts for grant/partnership funding available in the current fiscal year, but expenditures are not expected until a future year. Six projects anticipated in the following deferred costs: Transportation Demand Management \$368,2751, Rural Downtown/Main Street Planning \$6,920, Transportation Infrastructure Planning for Economic Prosperity in the Yuba-Sutter Region \$37,116, Sacramento Region Parks and Trails Strategic Development Plan \$89,435, Regional Bike/Fed Data Collection \$73,012, Regional Bike Share Pilot Project \$80,052, Connect Card Implementation \$60,564, Connect Card Operations \$105,451, and Housing Program \$105,451.

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
SUMMARY OF OVERALL WORK PROGRAM (OWP) REVENUE SOURCES**

		Percentage of Total
Federal Funding:	\$ 9,393,909	33%
Federal Highway Administration (FHWA) Metropolitan Planning (PL)	\$3,094,108	
Federal Transit Administration (FTA) Section 5303	1,068,427	
Federal Transit Administration (Section 5307)	806,278	
FHWA State Planning & Research Funds (SP&R)	215,487	
Congestion Mitigation and Air Quality (CMAQ)	2,519,963	
SECAT Savings	300,000	
Regional Surface Transportation Program (RSTP)	1,389,646	
State of California Funding:	9,064,317	32%
State Planning, Programming, Monitoring	727,000	
SB1 Sustainable Communities (RMRA)	961,015	
Regional Early Action Planning Funds (REAP)	5,672,160	
High Occupancy Vehicle Fines	30,000	
State Highway Account Grant (SHA)	324,228	
State Highway Account Grant (SHA) - Sustainable Communities	153,914	
Low Carbon Transit Operations Program (LCTOP)	10,000	
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMSEA)	1,186,000	
Local Funds:	4,916,554	17%
Transportation Development Act - Planning & Administration (Includes use of TDA Reserve Fund)	3,831,465	
Placer County Transportation Planning Agency (PCTPA) RPA	397,000	
Placer County Transportation Planning Agency (PCTPA) LTF	81,689	
Sacramento Metro Air Quality Management District (SMAQMD)	80,000	
El Dorado County Transportation Commission (EDCTC) LTF	110,823	
Other Local Revenues (grants, etc.)	415,577	
Services to Others:	3,107,576	11%
DMV Fees	2,974,827	
Sacramento County (ALUC)	132,749	
In-Kind Funds from Others:	21,000	0%
Remaining in-kind	21,000	
Total Current Year Funds	26,503,356	94%
Use of SACOG Managed Fund Committed to Projects	1,000,000	4%
Use of SACOG Reserve Fund Balance	641,080	2%
Total Use of Fund Balance	1,641,080	6%
Total OWP Revenues	\$ 28,144,436	100%

Project Code	Project Name	Toll Credits ^{1,2}	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FHWA State Planning & Research Funds (SP&R) Carryover	SB1 Sustainable Communities (RMRA)	State Highway Account (SHA)	State Highway Account (SHA) - Sustainable Communities	Other Local, State, or Federal	Total Revenues
100-001-02	Program Management	\$ 28,675	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 710,348	\$ 960,348
100-001-05	Education and Outreach	43,770	350,000	31,600	-	-	-	-	-	-	240,920	622,520
100-001-05L	Education and Outreach (Local)	-	-	-	-	-	-	-	-	-	125,409	125,409
100-001-06-IMP	SACOG Civic Lab Implementation	17,205	150,000	-	-	-	-	-	-	-	8,439	158,439
100-001-07	Overall Work Program	2,582	22,508	-	-	-	-	-	-	-	1,004	23,512
100-001-08	Legislative Analysis	22,940	-	-	200,000	-	-	-	-	-	225,869	425,869
100-002-01G	Model Development and Support	100,936	880,000	-	-	-	-	-	-	-	150,361	1,030,361
100-002-01P	Model Development and Support - PCTPA	-	-	-	-	-	-	-	-	-	146,054	146,054
100-002-02	Pedestrian and Bicycle Planning	14,911	130,000	-	-	-	-	-	-	-	2,128	132,128
100-002-06	Road, Highway, Bridge Major Investment Studies	26,381	230,000	-	-	-	-	-	-	-	49,751	279,751
100-002-10	Regional Progress Report	-	-	-	-	-	-	130,000	-	-	20,823	150,823
100-002-10P	Regional Progress Report - PCTPA	-	-	-	-	-	-	-	-	-	68,334	68,334
100-004-01	Regional Air Quality (and Climate) Planning	4,034	-	-	35,168	-	-	-	-	-	300,000	335,168
100-004-02	Programming, Project Delivery, and the Metropolitan Transportation Improvement Program	30,969	-	-	270,000	-	-	-	-	-	954,822	1,224,822
100-004-07	Transit Technical Assistance and Programming	19,384	-	-	150,000	19,000	-	-	-	-	413,136	582,136
100-004-11	Transit Asset Management Plan	-	-	-	-	-	-	-	-	-	199,668	199,668
100-005-02G	Data Development, Monitoring, and Support	114,700	1,000,000	-	-	-	-	-	-	-	222,377	1,222,377
100-005-02P	Data Development, Monitoring, and Support - PCTPA	-	-	-	-	-	-	-	-	-	216,593	216,593
100-005-03	Regional Housing Needs Planning	-	-	-	-	-	-	180,000	-	-	27,338	207,338
100-005-05-20SB1	Rural-Urban Connections Strategy	-	-	-	-	-	-	75,779	-	-	128,520	204,299
100-005-06	Airport Land Use Commission - General	-	-	-	-	-	-	-	-	-	19,945	19,945
100-005-21	ALUCP/Mather Airport	-	-	-	-	-	-	-	-	-	132,749	132,749
100-006-04	Blueprint and MTP/SCS Implementation	34,410	300,000	-	-	-	-	464,991	-	-	373,224	1,138,215
100-006-04-EIR	2020 Metropolitan Transportation Plan/ Sustainable Communities Strategy (MTP/SCS) Environmental Impact Report	-	-	-	-	-	-	-	-	-	194,394	194,394
100-006-11	Performance-Based Planning and Programming	11,470	-	-	100,000	-	-	-	-	-	9,916	109,916
100-006-11P	Performance-Based Planning and Programming - PCTPA	-	-	-	-	-	-	-	-	-	47,708	47,708
100-007-03	Transportation Development Act Administration	-	-	-	-	-	-	-	-	-	843,910	843,910
100-007-07	Transportation Demand Management	483,628	-	-	-	-	-	-	-	-	3,618,142	3,618,142
100-007-21	Shared Services	-	-	-	-	-	-	-	-	-	235,347	235,347
100-007-25	Congestion Management Process	5,076	-	-	44,258	-	-	-	-	-	23,875	68,133
Total - Element 100		961,071	3,062,508	31,600	1,049,427	19,000	-	850,770	-	-	9,711,102	14,724,406
200-002-15	SACOG Big Data for Transportation Planning Pilot Project	-	-	-	-	-	85,487	-	-	-	441,709	527,196
200-003-34	Rural Downtown/Main Street Planning in the Sacramento Region	-	-	-	-	-	-	110,245	-	-	88,382	198,627
200-003-35	Transportation Infrastructure Planning for Economic Prosperity in the Yuba-Sutter Region	-	-	-	-	-	130,000	-	-	-	53,550	183,550
200-010-02	Regional Transit Optimization and Prioritization Plan	-	-	-	-	-	-	-	324,228	-	229,216	553,444
200-010-14	Sacramento Region Parks and Trails Strategic Development Plan	-	-	-	-	-	-	-	-	153,914	19,941	173,855
220-003-27	Regional Bike/Ped Data Collection	-	-	-	-	-	-	-	-	-	156,700	156,700
220-011-01	Innovative Transit Stop Development	-	-	-	-	-	-	-	-	-	50,000	50,000
Total - Element 200		-	-	-	-	-	215,487	110,245	324,228	153,914	1,039,499	1,843,373
300-003-30	Regional Bike Share Pilot Project	20,364	-	-	-	-	-	-	-	-	131,821	131,821
302-004-06	Connect Card Implementation	-	-	-	-	-	-	-	-	-	1,939,098	1,939,098
302-004-07	Connect Card Operations	-	-	-	-	-	-	-	-	-	89,577	89,577
Total - Element 300		20,364	-	-	-	-	-	-	-	-	2,160,496	2,160,496
400-005-01	Regional Early Action Planning Funds (REAP)	-	-	-	-	-	-	-	-	-	5,672,160	5,672,160
400-008-11	SACOG Managed Fund Projects	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000
Total - Element 400		-	-	-	-	-	-	-	-	-	6,672,160	6,672,160
500-007-08	Intelligent Transportation Systems Planning and Operations	-	-	-	-	-	-	-	-	-	845,299	845,299
500-015-01	Service Authority for Freeways and Expressways	-	-	-	-	-	-	-	-	-	1,898,702	1,898,702
Total - Element 500		-	-	-	-	-	-	-	-	-	2,744,001	2,744,001
TOTAL ALL ELEMENTS		\$ 981,435	\$ 3,062,508	\$ 31,600	\$ 1,049,427	\$ 19,000	\$ 215,487	\$ 961,015	\$ 324,228	\$ 153,914	\$ 22,327,258	\$ 28,144,436

¹Toll credits provided by the State of California are being utilized as a match for federal FHWA PL and FTA 5303 funds. The FHWA PL and FTA 5303 amounts shown in the Budget Revenue Summary Sheet represent 100% of the total federal participation cost, therefore toll credits are not included in the total revenue amount.

²Total toll credits includes \$503,993 as match for CMAQ funds.

Project Code	Project Name	Total Expenditures	Salaries	Fringe Benefits	Indirect Services	Consultant	Other
100-001-02	Program Management	\$ 960,348	\$ 252,042	\$ 381,692	\$ 251,613	\$ -	\$ 75,000
100-001-05	Education and Outreach	622,520	169,419	256,569	169,131	26,600	800
100-001-05L	Education and Outreach (Local)	125,409	35,701	54,066	35,641	-	-
100-001-06-IMP	SACOG Civic Lab Implementation	158,439	45,105	68,306	45,028	-	-
100-001-07	Overall Work Program	23,512	6,693	10,136	6,682	-	-
100-001-08	Legislative Analysis	425,869	116,889	151,789	116,691	35,000	5,500
100-002-01G	Model Development and Support	1,030,361	281,083	425,673	280,605	-	43,000
100-002-01P	Model Development and Support - PCTPA	146,054	41,579	62,967	41,508	-	-
100-002-02	Pedestrian and Bicycle Planning	132,128	36,191	54,808	36,130	5,000	-
100-002-06	Road, Highway, Bridge Major Investment Studies	279,751	78,342	118,642	78,209	4,558	-
100-002-10	Regional Progress Report	150,823	42,936	65,023	42,863	-	-
100-002-10P	Regional Progress Report - PCTPA	68,334	19,453	29,460	19,420	-	-
100-004-01	Regional Air Quality (and Climate) Planning	335,168	94,277	142,774	94,117	-	4,000
100-004-02	Programming, Project Delivery, and the Metropolitan Transportation Improvement Program	1,224,822	325,468	492,889	324,915	-	81,550
100-004-07	Transit Technical Assistance and Programming	582,136	151,774	229,846	151,516	45,000	4,000
100-004-11	Transit Asset Management Plan	199,668	20,162	30,534	20,128	21,004	107,840
100-005-02G	Data Development, Monitoring, and Support	1,222,377	295,322	447,235	294,820	175,000	10,000
100-005-02P	Data Development, Monitoring, and Support - PCTPA	216,593	61,660	93,378	61,555	-	-
100-005-03	Regional Housing Needs Planning	207,338	57,602	87,232	57,504	-	5,000
100-005-05-20SB1	Rural-Urban Connections Strategy	204,299	58,160	88,078	58,061	-	-
100-005-06	Airport Land Use Commission - General	19,945	4,255	6,443	4,247	5,000	-
100-005-21	ALUCP/Mather Airport	132,749	4,255	6,443	4,247	117,804	-
100-006-04	Blueprint and MTP/SCS Implementation	1,138,215	314,065	475,620	313,531	-	35,000
100-006-04-EIR	2020 Metropolitan Transportation Plan/ Sustainable Communities Strategy (MTP/SCS) Environmental Impact Report	194,394	12,638	19,139	12,617	-	150,000
100-006-11	Performance-Based Planning and Programming	109,916	31,291	47,387	31,238	-	-
100-006-11P	Performance-Based Planning and Programming - PCTPA	47,708	13,582	20,568	13,559	-	-
100-007-03	Transportation Development Act Administration	843,910	102,680	155,499	102,506	360,000	123,226
100-007-07	Transportation Demand Management	3,249,391	324,363	491,216	323,812	400,000	1,710,000
100-007-21	Shared Services	235,347	66,629	100,902	66,515	-	1,300
100-007-25	Congestion Management Process	68,133	19,396	29,373	19,363	-	-
Total - Element 100		14,355,655	3,083,013	4,643,687	3,077,772	1,194,966	2,356,216
200-002-15	SACOG Big Data for Transportation Planning Pilot Project	527,196	45,564	69,002	45,487	367,143	-
200-003-34	Rural Downtown/Main Street Planning in the Sacramento Region	191,708	22,691	34,364	22,653	112,000	-
200-003-35	Transportation Infrastructure Planning for Economic Prosperity in the Yuba-Sutter Region	146,434	14,358	21,743	14,333	75,000	21,000
200-010-02	Regional Transit Optimization and Prioritization Plan	553,444	35,142	53,219	35,082	430,000	-
200-010-14	Sacramento Region Parks and Trails Strategic Development Plan	84,420	24,033	36,395	23,992	-	-
220-003-27	Regional Bike/Ped Data Collection	83,688	23,540	35,649	23,500	-	1,000
220-011-01	Innovative Transit Stop Development	50,000	-	-	-	-	50,000
Total - Element 200		1,636,890	165,328	250,373	165,047	984,143	72,000
300-003-30	Regional Bike Share Pilot Project	51,769	14,738	22,319	14,713	-	-
302-004-06	Connect Card Implementation	1,725,881	16,519	25,017	16,491	1,622,854	45,000
302-004-07	Connect Card Operations	29,013	8,260	12,508	8,246	-	-
Total - Element 300		1,806,663	39,516	59,843	39,449	1,622,854	45,000
400-005-01	Regional Early Action Planning Funds (REAP)	5,566,709	42,177	63,874	42,106	-	5,418,552
400-008-11	SACOG Managed Fund Projects	1,000,000	-	-	-	-	1,000,000
Total - Element 400		6,566,709	42,177	63,874	42,106	-	6,418,552
500-007-08	Intelligent Transportation Systems Planning and Operations	845,299	48,606	42,873	48,524	705,296	-
500-015-01	Service Authority for Freeways and Expressways	1,898,702	111,401	168,705	111,211	185,000	1,322,385
Total - Element 500		2,744,001	160,007	211,578	159,735	890,296	1,322,385
TOTAL ALL WORK ELEMENTS		\$ 27,109,918	\$ 3,490,042	\$ 5,229,355	\$ 3,484,109	\$ 4,692,259	\$ 10,214,153

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
INDIRECT COSTS**

Total Direct Salaries from OWP (includes BOA)	\$ 3,595,179
Total Indirect Expenditures	3,331,154
Carry Forward (+/-) from FY 2018-19	257,800
Adjusted Indirect Total Costs¹	3,588,953

INDIRECT RATE - FY 2020-21

(Total Adjusted Indirect Costs ÷ Total Direct Salaries from OWP)

99.83%

EXPENDITURES:

Amount

Buidling Cost	687,952
Career Development Program	75,000
Computer Software & Maint	233,200
Consultant	199,400
Depreciation	100,000
Insurance	100,000
Legal Service	162,000
Meeting and Membership	36,000
Office and Equipment	91,000
Other	38,750
Staff Training	41,191
Indirect Staffing (Base Salary + Fringe only) ¹	1,566,661
TOTAL FOR FY 2020-21	\$ 3,331,154

¹This dollar amount includes the \$257,800 carryover number from the cumulative FY 2018-19 Indirect cost calculation, per Caltrans ICAP audit procedures.

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
CAPITAL ASSET EXPENDITURE BUDGET**

REVENUE

Capital Equipment Reserve	\$ 110,000
Total Revenue	110,000

EXPENDITURES

Accounting & Budget Software	60,000
Equipment	50,000
Total Expenditures	\$ 110,000

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
BOARD OF DIRECTORS AND ADVOCACY BUDGET**

REVENUE:

Membership Dues	\$ 740,617
Board and Advocacy reserve funds	28,000
Other Funds - (est. interest on general account)	<u>60,000</u>

TOTAL REVENUES:

828,617

EXPENDITURES:

Advocacy - Other (SB1 Education, legal, printing)	50,313
Advocacy - Membership	14,000
Advocacy - Lobbyist	121,000
Advocacy - Meetings	40,000
Partnerships - Meetings	20,000
Partnerships - Non-staff Civic Lab Year 3	30,000
Partnerships - Non-staff Regional Futures Forum	25,000
Partnerships - Peer Region Tours	30,000
Partnerships - Innovative Mobility	40,000
Board - Board Reimbursement	60,000
Board - Meetings	30,000
Labor, Benefits, and Overhead - Advocacy	179,304
Labor, Benefits, and Overhead - Technical Assistance	<u>189,000</u>

TOTAL EXPENDITURES

\$ 828,617

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
OWP FY2020-21 COMMENTS AND RESPONSES**

COMMENTS	SACOG RESPONSES
GENERAL COMMENTS	
• We commend SACOG in developing a detailed and concise OWP for FY 20-21 that focuses on the core planning functions.	Thank you for reviewing and commenting of the draft Overall Work Program.
• In the Introduction section, SACOG should identify the agency's needs, priorities, goals, and issues facing the region.	We have added more information.
• SACOG should provide a brief summary of the documented process of the government-to-government consultation with Native American Tribal Governments and the Federal land management agencies in the region. We recommend including this in the section titled "Institutional Relationships."	We have added more information.
• FHWA Comment: The table on page 13 is titled "OWP Direct Services and Pass Through Project Expenditure Estimates." Is "project expenditure" the same as cost estimate? Please define in the glossary.	Project expenditure estimate is the same as cost estimate. We have added definition in the glossary.
• As a general comment, all projects funded with CMAQ funds must be programmed in the MPO's Federal Transportation Improvement Program (FTIP). Approval of the OWP does not constitute an eligibility determination of projects for CMAQ funding.	Please see specific responses below.
• FY 2020-21 SB 1 Sustainable Communities Formula: SACOG must incorporate the specific comments noted below for work elements 100-002-10, 100-005-03, and 100-006-04 to be reconsidered for Caltrans approval and authorization of work to commence on July 1, 2020.	Please see specific responses below.
• SB 1 Sustainable Communities Formula Project List: Once the revisions are made to the work elements 100-002-10, 100-005-03, and 100-006-04, please update the List of Projects, as applicable and appropriate, and resubmit to the Caltrans District and Headquarters for approval.	We have updated the SB1 Sustainable Communities Formula Project List.
SPECIFIC COMMENTS	
• WE 100-001-06-IMP: SACOG Civic Lab Implementation	
o Since SACOG develops multiple pilot projects under this work element, SACOG must identify each project in sufficient detail to determine if these activities are eligible for FHWA PL funds.	Updated OWP description to clarify that this project is for planning and program design not for project implementation. Separate funds are used for the implementation of projects.
• WE 100-002-01G: Model Development and Support	
o SACOG must provide further detail to describe the connection to regional transportation planning or the Metropolitan Transportation Plan (MTP). The tasks and activities should consistently draw a link to regional transportation planning throughout the document.	Added more details about the connections of planned work to regional transportation planning and MTP in the FY20-21 OWP worksheet.
o FHWA Comment: Task 10, SB 743 support, is not eligible for FHWA/FTA funding due to it being a state mandated program related to the California Environmental Quality Act (CEQA).	Have changed the task is to "Technical support to member agencies for estimation of VMT at project and system level(Ongoing)"
• WE 100-002-02: Pedestrian and Bicycle Planning	
o SACOG must provide clear dates or a schedule for completion for all the final products listed in this work element.	Updated tasks and final products reflecting dates of completion.
• WE 100-002-06: Road, Highway, Bridge Major Investment Studies	
o We recommend SACOG identify other possible products or deliverables for this work element.	Added more details and other deliverables for this work element
• WE 100-002-10: Regional Progress Report	
o Consistent with Caltrans SB 1 Guidance for OWPs, SACOG must explain how the Regional Progress Report aligns with the Sustainable Communities Grant Specific Objectives in the enclosed Grant Application Guide.	Project description has been updated to include discussion of Sustainable Communities Objectives
o Some of the schedules for the tasks are outside of FY 20-21. Please revise.	Schedule revised to just include the FY 20-21 tasks
• WE 100-004-01: Air Quality (And Climate) Planning	
o Per 23 CFR 420.111(e), MPOs are encouraged to use FHWA PL funds for air quality planning activities, especially in areas designated as nonattainment. While SACOG does not currently identify CPG funds for this work element, we encourage SACOG to utilize either FHWA PL or FTA 5303 to fund this activity.	We have utilized FTA 5303 to partially fund this work element.
• WE 100-005-02G: Data Development, Monitoring, and Support	
o FHWA Comment: Product 3, New 2020 Housing Inventory, is not eligible for federal planning funds.	Housing inventory will be calibrated to the 2020 Census numbers to create a new base year for the 2024 MTP/SCS. The federal MAP-21/FAST Act requirements for Regional Transportation Plans include development of future growth forecasts and an assessment of projected land uses and major growth corridors. Identifying where growth is occurring through inventories of past and current trends is critical for supporting accurate assessment of future land use patterns. Further, Federal Planning Factor #5 from the Final Guidance pertaining to Title 23 CFR Part 450 and 771 and Title 49 CFR Part 613 states that the metropolitan transportation planning process must consider how best to "Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between (regional) transportation improvements and state and local planned growth and economic development patterns." Understanding where housing growth is occurring is critical to successful fulfillment of this Planning Factor.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
OWP FY2020-21 COMMENTS AND RESPONSES

COMMENTS	SACOG RESPONSES
SPECIFIC COMMENTS	
• WE 100-005-03: Regional Housing Needs Planning	
o We are concerned about the eligibility of this activity. While we support the State's housing production goals, eligible planning activities must have a transportation nexus per the State of California Constitution, Article XIX, Section 2 and 3. SACOG must strengthen the transportation nexus for the Regional Housing Needs Planning activity and final products. One suggestion is to broaden the technical assistance to help locals with updating their General Plan Circulation Elements to be consistent with the updates being made to their Housing Elements. In addition, the final product should be a study, plan, or in this case, it could be a report to summarize all technical assistance, lessons learned, best practices, etc.	We've updated the description in this element to better connect the technical assistance offered through SACOG's housing program to implementation of the MTP/SCS. We've also updated the deliverables in this element to include a report on the technical assistance offered through this program highlighting best practices for MTP/SCS implementation.
• WE 100-006-04: Blueprint and MTP/SCS Implementation	
o FHWA Comment: As written, Product 4 is not eligible for federal funds. SACOG must make the transportation connection to determine eligibility.	Product 4 is replaced by a technical assistance and best practices report that will document the activities performed under this element.
o The final products for this work element should be a study, plan, or report. Please revise. Also, the required List of Projects for FY 20-21 SB 1 Sustainable Communities Formula must be revised to include deliverables 3 and 4.	Final Product 4 is modified to include a technical assistance and best practices report. We have updated the SB1 Sustainable Communities Formula Project List.
• WE 100-007-07: Transportation Demand Management	
o FHWA Comment: SACOG states that this work element is completed annually. Please identify when this program began and include project eligibility information.	The program meets eligibility criteria under sections F.8-12 (pages 24-27 of CMAQ Guidance). SACOG takes a program framework to its Board of Directors annually. SACOG has managed an ongoing TDM program for over 20 years. Our TDM program provides information, education, incentives to promote alternative modes of transportation and reduce single occupancy vehicle trips and miles.
o FHWA Comment: Please include the total CMAQ funds approved for this program and expenditures-to-date.	SACOG's TDM programming is ongoing for at least the last 20 years. If we go back just to 2015, below is the breakdown of programmed and expended funds. Most recently, in FFY 2020, SACOG used Advance Construction to authorize work for \$3,598,142. SACOG has already incurred expenses against that authorization. Each authorization is a separate federal ID. Those IDs are: 6085-061, 6085-066, 6085-070, 6085-076, and 6085-080.
o FHWA Comment: SACOG must make a case for emission reduction for this activity to be eligible for federal funds.	Updated OWP description to include this program's relationship to the MTP/SCS and which policy actions in the long-range plan that relate to the TDM program that result in reduced congestion and emissions.
o FHWA Comment: The acquisition, operation, or development of models or monitoring networks are not eligible for CMAQ funds.	TDM program does not acquire, operate, or develop models.
o FHWA Comment: As written, FHWA is unable to determine eligibility for this work element. Please refer to the CMAQ guidance and update this work element: https://www.fhwa.dot.gov/Environment/air_quality/cmaq/policy_and_guidance/2013_guidance/cmaq2013.pdf	Strengthened OWP description. Meets eligibility criteria under sections F.8-12 (pages 24-27 of CMAQ Guidance)
• WE 200-002-15: SACOG Big Data for Transportation Planning Pilot Project	
o Please notify Caltrans what information this project will capture for freight flow	Freight trips including trip origin and destination on the roads within SACOG region are available in the online platform. Users can get the freight trips by clicking the road segments. A specific report on freight flow is to be developed.
o Please identify who in the freight industry will be able to access the database	Caltrans staff are authorized to access the online platform under the current contract and can download the data from the platform. Caltrans can share the data with third parties including freight industry without limitation. Unauthorized users cannot access the online platform directly but can request the data from Caltrans.
• WE 200-010-02: Next Generation Transit	
o Our records indicate that this work element is reserved for the FY 2018-19 SB 1 Sustainable Communities Competitive grant titled, "Regional Transit Optimization and Prioritization Grant." Per the conditional award letter, the work element name and number must remain unchanged until the project is completed. Please revert the work element name to its original title as shown in the grant application.	Revised the work element name from "Next Generation Transit" to "Regional Transit Optimization and Prioritization Plan" as documented in the Caltrans transportation planning grant award for fiscal year (FY) 2018-19 letter dated on March 22, 2019.

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 FINAL BUDGET AND OWP
OWP FY2020-21 COMMENTS AND RESPONSES**

COMMENTS	SACOG RESPONSES
SPECIFIC COMMENTS	
• WE 300-003-30: Regional Bike Share Pilot Project	
o FHWA Comment: SACOG must include project eligibility information and include the total CMAQ funds approved for this program and expenditures-to-date.	This project meets all the eligibility criteria in that it is a transportation project that generates emission reductions and is located in the Sacramento Non-Attainment area. It is a bicycle and pedestrian project and a TDM project, an outreach project that promotes a new/existing service, and technical assistance. The first phase of the project was to purchase and install bike parking and capital to launch a bike share system. The second phase includes purchasing and installing more parking in low density areas and conducting outreach and education about safety and promoting the use of bikes. This project expended funds as part of two projects using multiple federal IDs. VAR56126, Fed IDs: 6236-013, 6085-063 \$405,000 CMAQ approved/obligated \$405,000 CMAQ expended. VAR56194, Fed ID: 6085-065 \$3,400,000 CMAQ approved/obligated. \$2,014,666 CMAQ expended.
o FHWA Comment: SACOG must make a case for emission reduction for this activity to be eligible for federal funds.	While the Sacramento Regional Bike Share System is the second busiest system of JUMP bike and scooter share systems worldwide, second only to Paris, trips from low density areas still lag far behind higher density downtown cores and college campuses. This project aims to increase bike share system usage in low density residential areas, where historic ridership has been low. A key challenge is offering bike share and scooter share riders a convenient and approve method of parking in areas with zero bike parking. The system averages between 3 to 6 trips per bike/scooter per day, with average trip lengths of 1.3 miles. There are over 1,000 bikes and scooters normally deployed. This creates a range of vehicle miles traveled per month of 117,000 to 234,000. (In December 2019, typically the lowest ridership month of the year, users road a total of 162,000 miles. This means the low end of system usage is likely higher than historic average lows). Given UC Davis research 2019 survey data and North American e-bike usage data, we can conservatively assume that 30% of these trips are replacing car trips, 35% are replacing walking trips, 18% are replacing personal bike trips, 12% of trips are new trips, and 5% are transit trip connections. If we assume that 30% of total trips replace car trips, this creates a replaced VMT range for the system of 35,100 to 70,200 miles per month. About 5% of trips likely connect to transit. If we conservatively assume that 1% of bike share trips routinely connect to transit and assume that a typical transit trip replaces the 2016 regional household VMT per capita of 17.9 miles, that would add 21,000 to 42,000 reduced monthly VMT. The total likely reduced VMT per month from the regional bike share system ranges between 56,000 to 112,000. By increasing system usage in low density areas by providing bike parking opportunities near transit connections, the system could see an increase in longer average trips and increased connections to transit. If we assume that the project generates an additional 0.3 trips/vehicle/day (5 to 10% ridership increase) with the following rider characteristics 2.0 miles average trip length 40% car replacement (as walking and transit trip alternatives are limited in low density residential areas), and 3% trips related to transit (closer to 2019 surveyed average) then, the system would produce an additional 16,800 reduced VMT per month.
o FHWA Comment: SACOG must provide the legally binding, written agreement between SACOG and JUMP.	Attached JUMP/SACOG agreement.
o FHWA Comment: As written, FHWA is unable to determine eligibility for this work element. Please refer to the CMAQ guidance and update this work element.	Updated Project description, Tasks and Products to include eligibility information mentioned above.



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 41 – 2020

**APPROVING THE BUDGET AND OVERALL WORK PROGRAM (BUDGET/OWP)
FOR FISCAL YEAR 2020-2021**

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, annually each MPO/RTPA in California is required to develop and submit for state and federal approval an Overall Work Program (OWP) adopted by its Governing Board; and

WHEREAS, SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region, including annual agency revenues and expenditures; and

WHEREAS, SACOG's OWP is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA); and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW THEREFORE, BE IT RESOLVED, that the SACOG's Board of Directors hereby adopts and approves the Budget and OWP for FY 2020-2021 including total revenues and expenditures of \$29,145,553 and certifies that it's planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;
2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S. C. 324 and 29 U.S.C, 794;

4. The involvement of disadvantaged business enterprises in FHWA and FTA funded projects as required under Fixing America's Surface Transportation (FAST) Act, 49 U.S.C. Chapter 53, and MAP-21 (Pub. L. 112-141) as extended by Congress;
5. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

BE IT FURTHER RESOLVED:

1. That SACOG hereby authorizes submittal of the Budget and Overall Work Program (Budget/OWP) for fiscal year 2020-2021 to the various participating State and Federal agencies;
2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That SACOG Executive Director is hereby designated and authorized to submit the Budget/OWP for fiscal year 2020-2021 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and
4. That the Executive Director is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the Budget/OWP based upon the actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

PASSED AND ADOPTED, this 21st day of May 2020, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

James Corless
Executive Director

Lucas Frerichs
Board Chair



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 40 – 2020

**APPROVING THE DRAFT BOARD AND ADVOCACY BUDGET
FOR FISCAL YEAR 2020-21**

WHEREAS, the Sacramento Area Council of Governments must adopt an operating budget annually; and

WHEREAS, the Overall Work Program constitutes a large portion of that annual budget and is approved by separate resolution; and

WHEREAS, there are certain other costs not related to the Overall Work Program included in a separate Board and Advocacy Budget; and

NOW THEREFORE, BE IT RESOLVED, that SACOG's Board of Director hereby approves the Board and Advocacy Budget including \$828,617 in expenditures and the Executive Director is authorized to implement the budget and to make budget adjustments as authorized.

PASSED AND ADOPTED, this 21st day of May 2020, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

James Corless
Executive Director

Lucas Frerichs
Board Chair