



OVERALL WORK PROGRAM

OWP Fiscal Year 2014-15 Adopted May 29, 2014



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

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SACOG MISSION

Delivering transportation projects; providing public information and serving as a dynamic forum for regional planning and collaboration in the greater Sacramento Metropolitan Area



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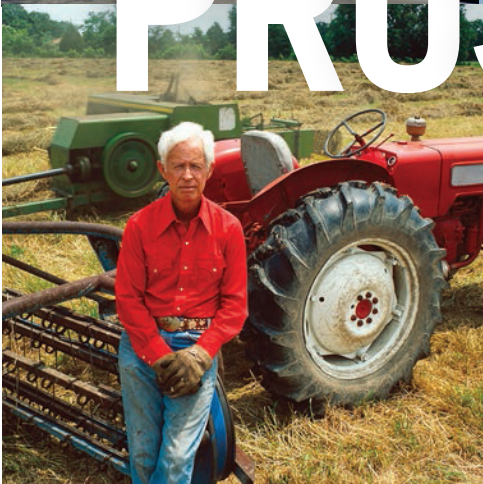
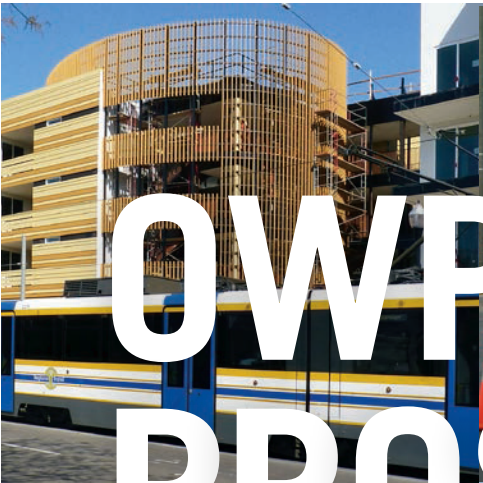
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OWP PROSPECTUS



1. INTRODUCTION

The Overall Work Program (OWP) defines the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento Region: El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties (excludes the Tahoe Basin in Placer and El Dorado counties). It establishes transportation, air quality, and other regional planning objectives for the fiscal year July 1, 2014, to June 30, 2015, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for the Sacramento Area Council of Governments (SACOG) in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency's use of resources for the fiscal year 2014-15.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region, including some work not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities are projects and plans by Caltrans, the El Dorado County Transportation Commission, and the Placer County Transportation Planning Agency. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

- a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations.
- b. The Direct Services Project section contains the SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and regional planning efforts in the area. This section also contains the SACOG proposed budget summary which shows the use of projected revenues to complete the OWP during FY 2013-14 and shows how resources will be allocated throughout the SACOG program.
- c. The Appendix contains maps, charts, certifications, policies, goals, work profile, adopting resolution, and glossary.

SACOG produces two documents related to *Moving Ahead for Progress in the 21st Century* (MAP-21). These documents, the Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and Metropolitan Transportation Improvement Program (MTIP), are updated periodically to comply with MAP-21. Together, they:

- Identify transportation facilities designated as the Metropolitan Transportation System;
- Provide for the integrated management and operations of the system;
- Consider the eight planning factors included in MAP-21;
- Result in a financially constrained MTP/SCS and MTIP;

- Coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding;
- Establish and use a working partnership with state agencies, public transit operators, freight interests, and other regional stakeholders in the planning process;
- Embrace a flexible expenditure plan for CMAQ, STP, MAP-21, and FTA funds in addition to other local, state, and federal funds to supplement these federal sources; and
- Reflect the results of established government-to-government relations with Native American Tribal Governments.

2. SACOG ORGANIZATION

Originally formed in 1965, SACOG is joint powers authority of city and county governments, organized "... to provide a forum for the discussion and study of area-wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems."¹ SACOG serves six counties and twenty-two cities, comprising a 6,190 square mile area with an estimated population of 2,258,000. Member agencies are El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties; the cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; and the town of Loomis.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions from their county board of supervisors or city councils. The one non-voting member is the Caltrans District 3 Director. The organization's mission statement is: *Provide leadership and a dynamic, collaborative public forum for achieving an efficient regional transportation system, innovative and integrated regional planning, and a high quality of life within the greater Sacramento Region.*

Under SACOG's Joint Powers Agreement (JPA), each member city (excluding the city of Sacramento) and each member county (excluding Sacramento County) are entitled to one seat and one vote on the SACOG Board. The city of Sacramento may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdiction's appointed director.

SACOG's various designations and certifications include:

Designations as:

- Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba counties by the California State Secretary of Business, Transportation and Housing Agency.
- Metropolitan Planning Organization (MPO) by the Governor and the U.S. Department of Transportation for the Sacramento, Yuba City, and Davis Urbanized Areas.

¹ Joint Powers Agreement of the Sacramento Area Council of Governments, adopted October 21, 1980, and revised January 20, 1983; February 1, 1988; June 16, 1988; April 27, 1999; October 2, 2002; and May 15, 2003.

- Metropolitan Planning Organization in the Sacramento Metropolitan Planning Area (MPA) by the California State Secretary of Business, Transportation and Housing Agency.
- Designated Airport Land Use Commission for Sacramento, Sutter, Yolo, and Yuba counties.
- SACOG staffs the Capitol Valley Service Authority for Freeways and Expressways (CVRS-SAFE).
- Capitol Valley Service Authority for Freeway and Expressways for Sacramento, San Joaquin, Yolo, Yuba, Sutter, and El Dorado counties.
- Area Wide Clearinghouse for the counties of Sacramento, Sutter, Yolo, and Yuba and the cities of Lincoln, Rocklin, and Roseville by the State of California Procedures of Intergovernmental Review of Federal Financial Assistance and Direct Development Activities
- Metropolitan Planning Organization for the federally-designated ozone nonattainment area in Sacramento, Yolo, El Dorado, and Placer counties, and the Sutter Buttes.

Joint Certification as:

- Sacramento Area Metropolitan Planning Process by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Board of Directors' Committees

Annually, the Board Chair appoints committees from among the Board's members to make policy recommendations to the Board. Each Board member serves on at least one committee. The current committees are:

Government Relations & Public Affairs Committee: Ten members appointed to consider state and federal advocacy, news media outreach, and other activities related to external affairs and administrative activities such as human resources, audits, the budget, and the Overall Work Program. (Meets monthly or as needed)

Land Use & Natural Resources: Eight members appointed to review topics related to the Rural-Urban Connections Strategy, Blueprint Implementation, Airport Land Use, Housing Needs Allocation, Open Space, Climate, and Air Quality. (Meets monthly or as needed)

Transportation Committee: Fourteen members, one ex-officio, appointed from the SACOG Board and the Caltrans District 3 Director to review all items relating to transportation issues with MTP/SCS, MTIP, and SIP as well as the CVR-SAFE program. (Meets monthly or as needed)

Strategic Planning Committee: Eleven members comprised of the SACOG Chair, Vice Chair, prior year's Chair and the Chairs of the other three committees, to review the JPA, Board representation, and long-term vision planning. This committee also acts a liaison to the regional legislative delegation. (Meets as needed)

3. INSTITUTIONAL RELATIONSHIPS

SACOG's planning process includes many regional planning partners, including the tribal governments and other regional stakeholders. In addition to its member agencies, SACOG has cooperative agreements with the Placer County Transportation Planning Agency and with the El Dorado County Transportation Commission that spell out the planning and programming relationship between the agencies. SACOG's jurisdiction as the federal Metropolitan Planning Organization includes large portions of Placer and El Dorado counties, but under state law, they operate as separate regional transportation planning and programming agencies (RTPAs). Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and boards of the county transportation agencies in setting county-wide priorities for MAP-21 and STIP funding.

4. INTERAGENCY AND COMMUNITY CONSULTATIONS/OUTREACH

Advisory Committees

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interest groups in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on transportation and land use plan content and investment decisions. SACOG works not only with the agency staff, but with governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens' advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. Committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

Airport Advisory Committee: A fifteen-member committee composed of managers of the public use airports located within SACOG's Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

Bicycle and Pedestrian Committee: A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

5310 Evaluation Committee: The role of the committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the provision of service and purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations and public bodies that coordinate transportation service. (Meets annually)

Goods Movement Advisory Group: The movement of goods or freight has always been one of the most important functions of the transportation system and is certainly of vital importance to the health of the economy and to ensuring a high quality of life. SACOG works with the region's jurisdictions as well as other state and local agencies and the private sector through its Goods Movement Advisory Group (GMAG) to make certain that planning for goods movement is incorporated into the overall transportation planning process. SACOG looks to build on the work of the Regional Goods Movement Studies to identify specific projects and areas of study to evaluate further. The GMAG serves as both an advisory committee for these activities as well as a regional forum for goods movement issues. (Meets on call)

Planners Committee: A twenty-eight-member committee consisting of the planning directors or their designees of each of SACOG's member jurisdictions. The committee was originally formed to advise SACOG on the development of the Blueprint Project and is now advising on Blueprint implementation and the Regional Housing Needs Allocation process. (Meets on call)

Public Participation Committee: A committee made up of members of organizations required under MAP-21 and includes representatives of the disabled, pedestrian and bicycle transportation, public agencies, transit operators, goods movement, private providers of transportation, and other interested parties. (Meets on call)

Regional Planning Partnership: A committee with close to 100 representatives from local, regional, state, federal agencies, and tribal governments, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

SACMET Travel Demand Model Technical Advisory Committee (TAC): The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles: One is to provide SACMET users with training and technical support on the model; the other is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements and the results of changes and improvements made are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento Region, are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people. (Meets as needed)

Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group: A ten-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, and SACOG. The committee assists SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone and conformity goals. (Meets on call)

Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee: An eleven-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans, and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

Social Service Transportation Advisory Council: Three councils have been established – one each for Sacramento and Yolo counties, and a joint Sutter-Yuba county council. Each council is composed of potential transit users who are elderly, disabled, low-income members of the general public; representatives of agencies that provide social services and/or social services transportation for senior citizens, persons with disabilities, and persons with low incomes; representatives from the local Consolidated Transportation Services Agency; and a representative of the transit operator. Each council participates in the identification of transit needs in the county or counties it serves; makes recommendations regarding unmet transit needs; and advises the Board on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law PUC 99238. (Meets annually and on call)

Transit Coordinating Committee: The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the MTP/SCS and the MTIP, and gives input into SACOG's Overall Work Program. (Meets monthly or as needed)

Transportation Demand Management Task Force: The Task Force advises the SACOG Board of Directors on the operations and marketing of the Rideshare Program and on the demand management content of the MTP/SCS. (Meets quarterly)

Ad Hoc Committees

Occasionally, projects of great significance warrant the formation of committees of stakeholders or special groups. In these circumstances, the Board has appointed special committees to assist in guiding efforts on these projects. Currently the following are active Ad Hoc Committees:

Community Design Grant Review Committee: A committee made up of members from many of SACOG's advisory committees, such as the Transit Coordinating Committee, Regional Planning Partnership, Transportation Demand Management Task Force, etc., who review the grant applications for the Community Design Grant Program.

Innovation Task Force: Seventeen members appointed from the SACOG Board to provide coordinated support for the Board, member jurisdictions, and other local public agencies for opportunities for shared and direct services that save money or improve services and exploration of innovation in government services and affairs. (Meets monthly or as needed)

Rail: Committee members are appointed from the SACOG Board to provide opportunity for informal discussion of rail issues and their integration in regional transportation planning. (Meets as needed)

Sacramento Region Intelligent Transportation Systems Partnership: A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

SACOG Participation in Other Public/Private Efforts in Regional Planning-Related Issues

Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations:

Liaison to Local Transportation Planning Agencies: SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- Air Districts – 5 districts within the Sacramento Air Quality Planning Area
- Caltrans District 3
- El Dorado County Transportation Commission (EDCTC) as the RTPA for El Dorado County
- Native American Tribal Governments
- Paratransit, Inc.
- Placer County Transportation Planning Agency (PCTPA) as the RTPA for Placer County
- Sacramento Regional Transit District (SRTD)
- Sacramento Transportation Authority (STA)
- Tahoe Regional Planning Agency (TRPA)
- Transit Operators – 14 regional operators
- Transportation Management Associations (TMAs)
- Yolo County Transportation Advisory Committee
- Yolo County Transportation District (YCTD)

California Federal Programming Group: The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group's membership includes representatives from Caltrans and several MPOs across the state. (Meets as needed)

California Service Authority for Freeways and Expressways (SAFE) Committee: SACOG serves on the California SAFE Committee for Capitol Valley Regional SAFE that covers the counties of Sacramento, El Dorado, Sutter, Yuba, Yolo, and San Joaquin. The committee is composed of SAFE project managers from all SAFE counties, Caltrans, and the California Highway Patrol. The Sacramento Transportation Authority operates the Freeway Service Patrol for CVR-SAFE in Sacramento and Yolo counties. The committee meets approximately every other month to discuss statewide and local call box program issues.

Caltrans Regional Coordination Committee: Caltrans and regional agency representatives meet bimonthly to discuss issues of mutual interest and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.

Capitol Corridor Joint Powers Authority (CCJPA): SACOG continues to be very active in the work of the CCJPA that administers the Auburn-Sacramento-Oakland-San Jose (Capitol Corridor) rail service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service and attends regularly both the SCG and Board meetings.

Central Valley Rail Committee: The counties of Sacramento, San Joaquin, and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings as appropriate.

Cleaner Air Partnership: The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private/public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related emissions. The objectives are to attain air standards for health and economic growth and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The partnership has achieved a community consensus for new air quality programs, resulting in shifts of opinion and travel behavior; participation by business in clean air programs; innovative public education programs; and the highest per capita participation in clean alternative fuels and vehicles in the nation.

Green Valley Alliance: SACOG has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento Region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project and provided some assistance in meeting logistics, writing, and editing.

Public Works Coordination Group: The committee provides a forum for the discussion of transportation (roads and highways/freeways) plans and issues, coordinates transportation studies and systems on a regional basis, disseminates federal, state and local transportation information, reviews and comments on the MTP/SCS and the MTIP, and gives input into SACOG's Overall Work Program. (Meets quarterly)

Regional Managers Forum: A twenty-seven member committee composed of county executives and city managers. Advises SACOG on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

Regional Transportation Planning Agencies Group: Membership composed of state-designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies' responses to the development and implementation of state transportation policy.

Rural Counties Task Force: The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and to provide input to California Transportation Commission (CTC) deliberations of rural issues.

Sacramento-Placerville Transportation Corridor Joint Powers Authority: The SACOG Chief Executive Officer participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado County in the acquisition, use, and preservation of the railroad right-of-way between the cities of Sacramento, Folsom, and Placerville.

San Joaquin Valley Rail Committee: SACOG participates in the work of the San Joaquin Valley Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Valley Rail Committee's activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans' efforts to build ridership and revenues on this important line. SACOG attends these meetings when feasible.

Valley Vision: The goal of Valley Vision is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the region and serve as a clearinghouse for data and information that support regional efforts. Valley Vision has supported the Blueprint and MTP/SCS 2035 projects in the past and is currently supporting the RUCS project by recruiting a broad diversity of participation in public workshops.

Public Involvement

Consultation and public participation during the development of transportation plans, programs, and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Public Participation Plan that outlines specific procedures for consultation and public participation. This document includes evaluation procedures that measure the effectiveness of SACOG's outreach and involvement efforts and ensures there is adequate effort made to include the traditionally underserved and underrepresented in the planning process, including coordination and consultation with Native American tribal governments.

SACOG uses a mix of committees, public hearings, workshops, social media, surveys, and publications to inform, gauge, and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations that represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Directors' meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program, TDA Unmet Transit Needs process, and air quality conformity process to allow for public review and comments. All public hearings are noticed in advance via the SACOG website, local print media, and electronic mail to stakeholder lists. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether or not a public hearing is required by law. All meeting agendas are posted to the SACOG website and are available for public review and comment.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations and workshops. Newsletters, report summaries, and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic, and business groups. Additional information on individual topics and copies of full reports are made available on request through the agency's Regional Information Center, or via the Internet at the SACOG home page at www.sacog.org. SACOG also uses its website for public access to the times and places for citizen involvement in the various projects and issues throughout the SACOG region.

The public is invited to review and comment on the OWP through public notices published in all of the major regional newspapers and various ethnic media and distributed to all of the regional public libraries. The notice provides information for written comments and attendance at the public hearing held at the SACOG Board of Directors meeting.

Federal Certification Process

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program and Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors is based upon five factors: (1) The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region; SACOG must have an adopted (2) Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS), (3) Metropolitan Transportation Improvement Program (MTIP) and (4) Overall Work Program (OWP), which meet the necessary federal requirements; and finally, (5) the MTP/SCS and MTIP must be found to be consistent with the regionally-adopted air quality plan.

As the basis for determining the adequacy of compliance, SACOG maintains on file copies and provides Caltrans with the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding, which is transmitted to Caltrans, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). Caltrans notifies SACOG if there are any deficiencies in the planning process, which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

In addition to the annual certification, a quadrennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG's transportation planning process and ensure that the agency's planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures, and guidance, including the provisions of *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU) and *Moving Ahead for Progress in the 21st Century* (MAP-21). SACOG underwent a quadrennial review in the fall of 2010 and received notice in February 2011 that the certification had been renewed.

DISCUSSION OF CALIFORNIA PLANNING EMPHASIS AREAS

Planning emphasis areas (PEAs) are policy, procedural and technical topics that Federal planning fund recipients must consider when preparing work programs for metropolitan and statewide planning and research assistance programs.

The Federal Highway Administration (FHWA) California Division and Federal Transit Administration (FTA) Region IX have identified the following emphasis areas for California's transportation planning and air quality program in Federal FY 2014.

Core MPO Planning Functions

The FHWA and FTA advise all Metropolitan Planning Organizations (MPOs) to explicitly identify Core MPO Planning Functions in their 2014 Overall Work Programs (OWP). The work elements and tasks must provide sufficient detail (i.e. activity description, expected products, schedule, cost, etc.) to explain the purpose and results of the work to be accomplished during the program year. Further, the OWPs must clearly state how to ensure all activities and products mandated by the metropolitan transportation planning regulations in 23 CFR 450 are for FHWA and FTA combined planning grant funding available to the region. (see 23 CFR 420.111 for documentation requirements for FHWA Planning funds).

The Core Functions can be found in 23 CFR 450, Subpart C, and typically include:

- Overall Work Program
- Public Participation and Education
- Regional Transportation Plan
- Federal Transportation Improvement Program
- Congestion Management Process (required for TMAs)
- Annual Listing of Projects

Performance Management

Since MAP-21 passed in 2012, there have been several outreach efforts in California providing information for its implementation. Despite the fact that the regulatory framework for implementing the MAP-21 Performance Management requirements has not yet been established, MPOs are strongly encouraged to use their OWPs to highlight their efforts toward establishing performance measures for the following required areas:

- Pavement condition on the Interstate System and on remainder of the National Highway System (NHS)
- Performance of the Interstate System and the remainder of the NHS
- Bridge condition on the NHS
- Fatalities and serious injuries—both number and rate per vehicle mile traveled--on all public roads
- Traffic congestion
- On-road mobile source emissions
- Freight movement on the Interstate System

Safety

MAP-21 continued the Highway Safety Improvement Program (HSIP) as a core Federal-aid program. The overall purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads (including non-State-owned public roads and roads on tribal lands) through the implementation of infrastructure-related highway safety improvements.

The specific provisions pertaining to the HSIP are defined in Section 1112 of MAP-21, which amended Section 148 of Title 23, *United States Code* (23 USC 148) to incorporate these provisions. These requirements include the development of Strategic Highway Safety Plan (SHSP) in consultation with other key State and local highway safety stakeholders.

The 2014 OWPs should identify all safety planning efforts undertaken for Regional Transportation Plans and FTIPs, and ensure that safety projects and programs are consistent with the Caltrans SHSP.

Livability/Sustainability

Livability/Sustainability is about tying the quality and location of transportation facilities to broader opportunities such as access to good jobs, affordable housing, quality schools, and safe streets. This includes addressing safety and capacity issues on all roads through better planning and design, maximizing and expanding new technologies such as ITS and the use of quiet pavements, using Travel Demand Management approaches to system planning and operations, etc. MPOs are encouraged to assure that new Regional Transportation Plans incorporate the following livability/sustainability principles:

- Provide more transportation choices
- Promote equitable, affordable housing
- Enhance economic competitiveness
- Support existing communities
- Leverage Federal policies & investment
- Value communities and neighborhoods

State of Good Repair

The President has called for new state-of-good-repair (SGR) investments in our nation's transit systems, sounding the call to reinvest in and modernize our assets. MAP-21 places new emphasis on restoring and replacing aging transportation infrastructure by establishing a new needs-based formula program, with a new tier for high-intensity bus needs. The new program defines eligible recapitalization and restoration activities, with a goal of bringing all systems into a state of good repair. Grantees are required to establish and use an asset management system to develop capital asset inventories and condition assessments, and report on the condition of their system as a whole.

Maintaining transit systems in a high state-of-good-repair is essential for the provision of safe and reliable service. SGR is the effective recapitalization of transit assets, identifying critical timing for preventive maintenance and increasing the focus on asset management practices. It also includes the assessment of capital asset condition, strategies to obtain additional local re-investment including innovative financing strategies and additional identification of preventive maintenance practices. MPOs are encouraged to support planning strategies for the effective recapitalization of transit assets that would include:

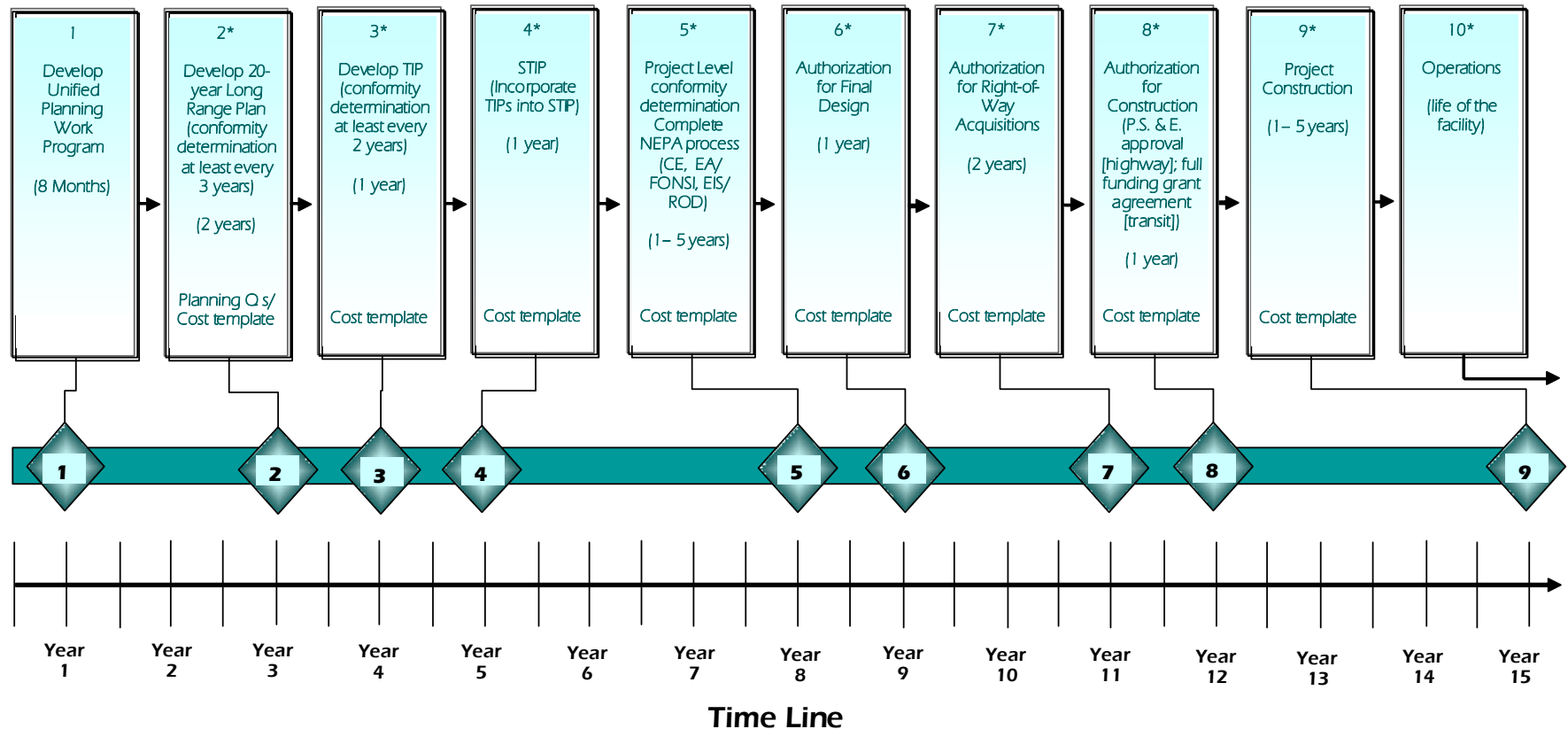
- Asset Management, Assessment and Replacement Planning,
- Planning and Programming for Effective Preventive Maintenance, and
- Planning Innovative Financing Strategies for System Repair and Expansion.

CALIFORNIA STATE PLANNING EMPHASIS AREAS FISCAL YEAR 2014-15

PLANNING EMPHASIS AREAS	PRIMARY SACOG PROJECTS
Core Planning Functions	▪ Overall Work Program ▪ Program Management ▪ Education, Outreach, and Marketing ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy ▪ Federal and State Programming ▪ Regional Transportation Monitoring ▪ Project Delivery ▪ Transportation Demand Management
Performance Management	▪ 511 Automated Transit Trip Planning ▪ Complete Streets ▪ Goods Movement/Freight Planning ▪ Major Investment Studies ▪ Model Development ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Implementation ▪ Pedestrian and Bicycle Planning ▪ Human Services Coordinated Transportation Plan & Paratransit Monitoring ▪ Regional Air Quality Planning ▪ Regional Forecasting ▪ Regional Land Use Monitoring ▪ Regional Transportation Monitoring ▪ Sacramento Region Blueprint Implementation ▪ Safe Routes to School ▪ Sustainability and Climate Action Planning
Safety	▪ Pedestrian and Bicycle Planning ▪ Major Investment Studies ▪ Goods Movement/Freight Planning ▪ Complete Streets ▪ Safe Routes to School ▪ Online Bicycle Trip Planner ▪ Federal and State Programming ▪ Transit Technical Assistance and Programming ▪ Rural-Urban Connections Strategy ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Implementation ▪ Project Delivery ▪ 511/STARNET Capital Improvements ▪ Transportation Demand Management ▪ 511/STARNET Operations

PLANNING EMPHASIS AREAS	PRIMARY SACOG PROJECTS
Livability/Sustainability	▪ Pedestrian and Bicycle Planning ▪ Complete Streets ▪ Safe Routes to School ▪ Connect Card Implementation ▪ Sacramento Region Blueprint Implementation ▪ Regional Land Use Monitoring ▪ Regional Housing Needs Planning ▪ Community Design Program ▪ Rural-Urban Connections Strategy ▪ Rural-Urban Connections Strategy/Sustainable Communities Strategy Implementation ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Implementation ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Environment Impact Report ▪ 511/STARNET Capital Improvements ▪ Transportation Demand Management ▪ 511/STARNET Operations ▪ 511 Automated Transit Trip Planning ▪ Sustainability and Climate Action Planning Assistance
State of Good Repair	▪ Pedestrian and Bicycle Planning ▪ Major Investment Studies ▪ Goods Movement/Freight Planning ▪ Complete Streets ▪ Sacramento Regional Transit District Planning ▪ Safe Routes to School ▪ Paratransit Short-Range Transit Plan ▪ Yolo County Transportation District Short-Range Transit Plan ▪ Yuba-Sutter Transit Short-Range Transit Plan ▪ SCT/LINK Short-Range Transit Plan ▪ Data Collection, Evaluation, and CycleTracks ▪ Federal and State Programming ▪ Rural Transportation Planning Coordination ▪ Passenger Rail Improvements ▪ Transit Technical Assistance and Programming ▪ Rural-Urban Connections Strategy ▪ MTP/SCS Implementation ▪ Project Delivery ▪ Interjurisdictional Traffic Impact Mitigation Management ▪ Capital Valley SAFE ▪ Glen County SAFE

Highway Planning and Project Development Process



Legend

TIP	Transportation Improvement Program	FONSI	Funding Of No Significant Impacts
STIP	Statewide Transportation Improvement Program	EIS	Environmental Impact Statement
NEPA	National Environmental Policy Act	ROD	Record of Decision
CE	Categorical Exclusion	P.S. & E.	Plans, Specifications and Estimates
EA	Environmental Assessment	Planning Q's	Planning Questions

*Cost Estimate Check

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METROPOLITAN PLANNING IN MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY

The Metropolitan Planning program under *Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users* (SAFETEA-LU) provided funding for the integration of transportation planning processes in the Metropolitan Planning Organizations (MPOs) into a unified metropolitan transportation planning process, culminating in the preparation of a multimodal transportation plan for the MPO. Title 23 of the United States Code, section 134(f) (revised in SAFETEA-LU section 6001(h)) describes Federal Planning Factors issued by Congress to emphasize planning factors from a national perspective. Under *Moving Ahead for Progress in the 21st Century* (Map-21), these planning factors remain unchanged. The eight planning factors (for both metro and statewide planning) are as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.

SACOG intends to incorporate these rules into ongoing transportation activities.

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OWP DIRECT SERVICES



FY 2014-15 Total Overall Work Program Direct Services and Pass Through Project Revenue Estimates

[illegible]

¹FHWA PL funds are matched with toll credits in the amount shown in the FHWA PL Toll Credit Match column.

²FTA 5303 funds are matched with toll credits in the amount shown in the FTA 5303 Toll Credit Match column.

FY 2014-15 Total Overall Work Program Direct Services and Pass Through Project Revenue Estimates

Element	Project #	Project	Total Expenditures	Difference (Revs - Expend)	Total Revenues	FHWA PL Toll Credit Match	FTA 5303 Toll Credit Match	FHWA PL ¹	FTA 5303 ²	FTA 5304	FTA 5307	FTA 5316/17 (JARC/NF)	FHWA State Planning & Research (SPR Partnership Planning)	CMAQ	RSTP	Planning/ Programming/ Monitoring	Prop 84 Funding for SGC #1 and #2 and Urban Footprint	In-kind or Matching funds from Others	4-County TDA - Required Minimum	4-County TDA - Over Match or Other	Two County RPA funds	Use of Unassigned Fund Balance for SACOG Managed Fund transactions	PTMISEA Matching Funds	Other Amount	Description	
009 Miscellaneous Other Funding	009-01	not in use	\$ -	\$ -	\$ -	\$ -	\$ -																			
	009-02	not in use	\$ -	\$ -	\$ -	\$ -	\$ -																			
	009-03	not in use	\$ -	\$ -	\$ -	\$ -	\$ -																			
	009-04	SRTD Green Line SITF Segment	\$ -	\$ -	\$ -	\$ -	\$ -																			
	009-05	Downtown Riverfront Streetcar	\$ 8,570,000	\$ -	\$ 8,570,000	\$ -	\$ -							\$ 5,000,000												FTA/Sac Regional Transit District
	009-06	Green Line Planning	\$ -	\$ -	\$ -	\$ -	\$ -																\$ 1,570,000	\$ 2,000,000		Local funding contributions from Sac
	009-07	Interregional TDM Action Plan	\$ 185,613	\$ -	\$ 185,613	\$ -	\$ -																			Memo entry only
	009-08	Interjurisdictional Traffic Impact Mitigation Management	\$ 222,387	\$ -	\$ 222,387	\$ -	\$ -																	\$ 185,613		SJCOG lead for Planning Partnership Grant
	009-09	Regional High Resolution Imagery	\$ -	\$ -	\$ -	\$ -	\$ -							\$ 166,787					\$ 55,600							Sutter County Funds
012 JARC	012-01	SRTD JARC Operating Assistance	\$ 410,000	\$ -	\$ 410,000	\$ -	\$ -					\$ 410,000														
	012-02	Roseville Transit JARC Operating Assistance	\$ 239,634	\$ -	\$ 239,634	\$ -	\$ -					\$ 239,634														
	012-03	Vanpool Incentive Program	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -														
	012-05	County of Sacramento Department of Health JARC	\$ 368,407	\$ -	\$ 368,407	\$ -	\$ -					\$ 368,407														
	012-06	Yolo County Transportation District JARC	\$ 95,000	\$ -	\$ 95,000	\$ -	\$ -					\$ 95,000														
	012-07	Roseville New Freedom Mobility Management	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -														
	012-08	Paratransit, Inc. New Freedom Mobility Management	\$ 455,717	\$ -	\$ 455,717	\$ -	\$ -					\$ 455,717														
	012-09	SRTD New Freedom Capital Improvements	\$ 794,062	\$ -	\$ 794,062	\$ -	\$ -					\$ 794,062														
	012-10	Western Placer CTSA New Freedom Operating Assistance	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -					\$ 300,000														
	012-11	County of Sacramento Department of Health New Freedom	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -					\$ 50,000														
	012-12	Yolo County Transportation District New Freedom	\$ 120,000	\$ -	\$ 120,000	\$ -	\$ -					\$ 120,000														
	012-13	Paratransit Wheels to Work JARC	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ -					\$ 125,000														
	012-14	e-tran JARC	\$ 76,000	\$ -	\$ 76,000	\$ -	\$ -					\$ 76,000														
	013 Sustainable Communities Strategy Implementation Grant	013-01	Task A - RUCS	\$ 140,175	\$ -	\$ 140,175	\$ -	\$ -										\$ 110,900			\$ 29,275					
013-02		Task B - Infill and Health	\$ 101,156	\$ -	\$ 101,156	\$ -	\$ -										\$ 64,200			\$ 36,956						
013-03		Task C - Regional Climate Action Plan	\$ 98,198	\$ -	\$ 98,198	\$ -	\$ -										\$ 66,274			\$ 31,924						
013-04		Task D - PECAS Integrated Land Use/Transportation	\$ -	\$ -	\$ -	\$ -	\$ -																			
013-05		Task E - SCS Information Center	\$ -	\$ -	\$ -	\$ -	\$ -																			
013-06		Task F - Complete Streets and Parking Standards	\$ 46,618	\$ 44	\$ 46,662	\$ -	\$ -											\$ 31,262			\$ 15,400					
015 Services to Other Agencies	015-01	Capitol Valley SAFE	\$ 467,475	\$ -	\$ 467,475	\$ -	\$ -																		\$ 467,475	CVRS reimbursement
	015-02	Glenn County SAFE	\$ 2,359	\$ -	\$ 2,359	\$ -	\$ -																		\$ 2,359	Glenn County reimbursement
Total revenue for OWP purposes			\$ 39,869,778	\$ -	\$ 39,869,778	\$ 326,895	\$ 108,392	\$ 2,850,000	\$ 945,000	\$ 249,866	\$ 130,000	\$ 3,135,078	\$ 166,787	\$ 17,545,166	\$ 464,809	\$ 827,000	\$ 397,636	\$ 1,341,626	\$ 60,927	\$ 2,679,034	\$ 424,757	\$ 1,797,000	\$ 1,903,800	\$ 4,951,291		
Less: Carry forward costs from FY 12-13 included in the indirect costs calculation but not part of annual SACOG budget					\$ (131,639)																				\$ (131,639)	
Total revenue for SACOG budgeting reporting purposes					\$ 39,738,139																					

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²FTA 5303 funds are matched with toll credits in the amount shown in the FTA 5303 Toll Credit Match column.

FY 2014-15 Total Overall Work Program Direct Services and Pass Through Project Cost Estimates

Element	Project #	Project	Total Budget Draft 14-15	Salaries & Benefits	Indirect Services	Consultants/ Membership/ Legal for Specific Grant Projects	Consultants/ Membership/ Legal for Non Grant Projects	Printing	Meetings/ Other/ In- kind	Pass- Through	Supplies/ Data/ Telecommunication	Equipment/ Software	Marketing/ Advertising
001 Government Relations, Public Affairs and Administration	001-01	Interagency Relations	\$ 293,347	\$ 194,943	\$ 93,904			\$ 2,000	\$ 2,000		\$ 500		
	001-02	Program Management	\$ 976,591	\$ 657,008	\$ 316,481			\$ 1,102	\$ 2,000				
	001-03	Multi-Agency Planning and Coordination	\$ 240,015	\$ 159,658	\$ 76,907			\$ 250	\$ 2,000		\$ 1,200		
	001-04	Legislative Analysis	\$ 81,902	\$ 55,276	\$ 26,626								
	001-05	Education, Outreach and Marketing	\$ 360,890	\$ 208,808	\$ 100,583		\$ 30,000	\$ 20,000	\$ 1,500				
002 Long-Range Transportation Planning	002-01	Model Development	\$ 60,808	\$ 40,702	\$ 19,606				\$ 500				
	002-02	Pedestrian and Bicycle Planning	\$ 69,597	\$ 46,802	\$ 22,545				\$ 250				
	002-03	Regional Forecasting	\$ 157,989	\$ 86,380	\$ 41,609		\$ 30,000						
	002-04	Major Investment Studies	\$ 49,035	\$ 33,026	\$ 15,909				\$ 100				
		Coordinated Human Services Transporation Plan and Paratransit											
	002-05	Monitoring	\$ 6,070	\$ 4,097	\$ 1,973								
	002-06	Goods Movement/Freight Planning	\$ 10,083	\$ 6,805	\$ 3,278								
	002-07	Regional Household Travel Study	\$ -	\$ -	\$ -								
	002-10	Model Development - Fine-Grained Networks	\$ -	\$ -	\$ -								
	002-11	Urban Footprint Statewide Collaboration and Maintenance	\$ 174,574	\$ 33,458	\$ 16,117	\$ 125,000							
	002-12	Planning Support Tools	\$ 186,956	\$ 92,432	\$ 44,524		\$ 50,000						
003 Short-Range Transportation Planning and Studies	003-01	Central California Traction Company Preservation and Purchase Plan Study	\$ -	\$ -	\$ -								
	003-02	Complete Streets	\$ 4,904	\$ 3,310	\$ 1,594								
	003-03	Sacramento Regional Transit District Planning	\$ 4,686	\$ 3,163	\$ 1,524								
	003-04	Downtown Sacramento Transit Circulation and Facilities Plan Phase I	\$ 1,830	\$ 1,235	\$ 595								
	003-05	not in use	\$ -	\$ -	\$ -								
	003-06	Safe Routes to School	\$ 160,000	\$ 86,386	\$ 41,612	\$ 32,002							
	003-14	Bicycle Trip Planner and Maps	\$ -	\$ -	\$ -								
	003-15	Paratransit Short Range Transit Plan	\$ -	\$ -	\$ -								
	003-16	YCTD Short Range Transit Plan	\$ -	\$ -	\$ -								
	003-18	Unitrans Short Range Transit Plan	\$ -	\$ -	\$ -								
	003-19	SACOG Transit Intern	\$ 30,575	\$ 19,938	\$ 9,604				\$ 1,033				
	003-20	CalVans JPA Implementation	\$ 203,147	\$ 3,272	\$ 1,576	\$ 198,299							
	003-21	Transit Grant Coordination and MAP 21 Implementation	\$ -	\$ -	\$ -								
	003-22	Proposition 1B Transit Program Administration	\$ 28,473	\$ 19,217	\$ 9,257								
	003-23	Connectivity Study to Improve Healthcare Access	\$ 88,383	\$ 57,755	\$ 27,820				\$ 2,808				
	003-24	Yuba-Sutter Transit Short Range Transit Plan	\$ 96,013	\$ 6,140	\$ 2,958	\$ 86,915							
	003-25	SACOG Connect Card Transit Planning Student Internship	\$ 24,857	\$ 16,776	\$ 8,081								
	003-26	SCT/LINK Short Range Transit Plan	\$ 83,878	\$ 56,609	\$ 27,269								
	003-27	CycleTracks Data Collection	\$ 278,809	\$ 188,168	\$ 90,641								
004 Continuing Transportation Services Impementation	004-01	Regional Air Quality Planning	\$ 137,208	\$ 92,602	\$ 44,606								
	004-02	Federal and State Programming	\$ 420,673	\$ 242,791	\$ 116,952		\$ 59,880	\$ 200	\$ 50				\$ 800
	004-03	Regional Transportation Monitoring	\$ 141,911	\$ 95,776	\$ 46,135								
	004-04	Rural Transportation Planning Coordination	\$ -	\$ -	\$ -								
	004-05	Passenger Rail Improvements	\$ 38,028	\$ 25,665	\$ 12,363								
	004-06	Connect Card Implementation	\$ 1,668,966	\$ 161,450	\$ 77,770	\$ 111,000		\$ 5,000	\$ 7,500	\$ 403,246	\$ 3,000	\$ 885,000	\$ 15,000
	004-07	Transit Technical Assistance and Programming	\$ 1,102,512	\$ 241,285	\$ 116,227					\$ 745,000			
	004-09	Connect Card On-Board Transit Survey	\$ 17,833	\$ 12,035	\$ 5,797								
005 Land Use and Housing Plan	005-01	Sacramento Region Blueprint Implementation	\$ 95,157	\$ 16,979	\$ 8,179		\$ 70,000						
	005-02	Regional Land Use Monitoring	\$ 184,371	\$ 119,033	\$ 57,338	\$ 8,000							
	005-03	Regional Housing Needs Plan	\$ 10,708	\$ 7,227	\$ 3,481								
	005-04	Community Design Program	\$ 29,196	\$ 19,705	\$ 9,492								
	005-05	Rural-Urban Connections Strategy	\$ 451,330	\$ 270,858	\$ 130,472		\$ 50,000						
	005-06	Airport Land Use Commission - General	\$ 17,273	\$ 11,657	\$ 5,615								
	005-08	Airport Land Use Compatibility Plan Update for SMF	\$ -	\$ -	\$ -								
		Rural-Urban Connections Strategy/Sustainable Communities Strategy											
	005-09	Implementation	\$ 104,725	\$ -	\$ -	\$ 104,725							
	005-10	Specialty Crop Block Grant Program	\$ -	\$ -	\$ -								
	005-11	ALUCP/Sacramento County/MCC	\$ 62,219	\$ 8,246	\$ 3,972	\$ 50,000							
	005-12	Challenge Grant with SHRA for Food HUB	\$ -	\$ -	\$ -								
	005-13	Specialty Crop Block Grant Program #2	\$ 201,272	\$ 68,348	\$ 32,923	\$ 100,000							
	005-15	Connector Regional Open Space Inventory Plan	\$ 200,000	\$ 23,994	\$ 11,558	\$ 164,448							
	005-16	Base Year Update (2012)	\$ 180,093	\$ 101,298	\$ 48,795		\$ 30,000						
	005-17	Next Economy	\$ -	\$ -	\$ -								
	005-18	SACSIM15 Development	\$ 115,102	\$ 77,682	\$ 37,420								
	005-19	Economic Issues of Older Suburban Communities	\$ -	\$ -	\$ -								

FY 2014-15 Total Overall Work Program Direct Services and Pass Through Project Cost Estimates

			Total Budget Draft 14-15	Salaries & Benefits	Indirect Services	Consultants/ Membership/ Legal for Specific Grant Projects	Consultants/ Membership/ Legal for Non Grant Projects	Printing	Meetings/ Other/ In- kind	Pass- Through	Supplies/ Data/ Telecommunication	Equipment/ Software	Marketing/ Advertising
Element	Project #	Project											
006	006-01	not in use	\$ -	\$ -	\$ -								
Metropolitan Transportation	006-02	not in use	\$ -	\$ -	\$ -								
Plan/Sustainable	006-03	MTP/SCS Regional EIR	\$ 628,845	\$ 270,530	\$ 130,314		\$ 228,000						
Communities Strategy	006-04	MTP/SCS Update & Implementation	\$ 1,572,339	\$ 926,192	\$ 446,147		\$ 200,000						
Implementation	006-05	Sustainable Communities Regional Planning Grant Program	\$ -	\$ -	\$ -								
	006-06	Integrating Health into the MTP/SCS (Sierra Health)	\$ 76,037	\$ 51,318	\$ 24,720								
007	007-01	Project Delivery	\$ 176,667	\$ 119,199	\$ 57,418				\$ 50				
Member, Agency	007-02	Regional Information Center	\$ 160,843	\$ 106,191	\$ 51,152				\$ 1,500		\$ 2,000		
and Transportation	007-03	Transportation Development Act Administration	\$ 475,846	\$ 133,067	\$ 64,099	\$ 278,130		\$ 550					
Services	007-04	not in use	\$ -	\$ -	\$ -								
	007-06	511/STARNET Capital Improvements	\$ 102,176	\$ 66,934	\$ 32,242	\$ 1,500			\$ 1,500				
	007-07	Transportation Demand Management	\$ 1,405,278	\$ 318,516	\$ 153,429				\$ 154,091	\$ 461,062			\$ 318,180
	007-08	511/STARNET Operations	\$ 349,609	\$ 32,199	\$ 15,510	\$ 400			\$ 1,500		\$ 300,000		
	007-09	511 Automated Transit Trip Plan	\$ -	\$ -	\$ -								
	007-10	SECAT Program	\$ 10,979,839	\$ -	\$ -		\$ 2,500			\$ 10,977,339			
	007-13	Sustainability & Climate Action Planning	\$ 100,508	\$ 67,833	\$ 32,675								
	007-14	Integrated Basemap Program	\$ -	\$ -	\$ -								
	007-18	Capital Area Plug-In Electric Vehicle Planning	\$ 30,854	\$ 20,824	\$ 10,031								
	007-20	Sacramento County Plug-In Electric Vehicle Planning	\$ -	\$ -	\$ -								
	007-21	Shared Services	\$ 246,674	\$ 166,480	\$ 80,194								
	007-22	Climate Adaptation	\$ -	\$ -	\$ -								
008	008-01	not in use	\$ -	\$ -	\$ -								
Pass-Through	008-02	not in use	\$ -	\$ -	\$ -								
to Other Agencies	008-03	not in use	\$ -	\$ -	\$ -								
	008-09	American River Crossings Alternatives Study	\$ -	\$ -	\$ -								
	008-10	Unitrans ITS	\$ -	\$ -	\$ -								
	008-11	SACOG Managed Fund Projects	\$ 1,797,000	\$ -	\$ -					\$ 1,797,000			
	008-12	YCTD Transit Planning Student Internship	\$ 11,338	\$ -	\$ -					\$ 11,338			
	008-13	SRTD Planning Student Internship	\$ 36,133	\$ -	\$ -					\$ 36,133			
	008-14	Paratransit, Inc. Transit Planning Student Internship	\$ -	\$ -	\$ -								
009	009-01	not in use	\$ -	\$ -	\$ -								
Miscellaneous Other	009-02	not in use	\$ -	\$ -	\$ -								
Funding	009-03	not in use	\$ -	\$ -	\$ -								
	009-04	SRTD Green Line SITF Segment	\$ -	\$ -	\$ -								
	009-05	Downtown Riverfront Streetcar	\$ 8,570,000	\$ 33,082	\$ 15,936	\$ 8,520,982							
	009-06	Green Line Planning	\$ -	\$ -	\$ -								
	009-07	Interregional TDM Action Plan	\$ 185,613	\$ -	\$ -	\$ 185,613							
	009-08	Interjurisdictional Traffic Impact Mitigation Management	\$ 222,387	\$ 31,029	\$ 14,946	\$ 176,412							
	009-09	Regional High Resolution Imagery	\$ -	\$ -	\$ -								
012	012-01	SRTD JARC Operating Assistance	\$ 410,000	\$ -						\$ 410,000			
JARC	012-02	Roseville Transit JARC Operating Assistance	\$ 239,634	\$ -						\$ 239,634			
	012-03	Vanpool Incentive Program	\$ -	\$ -									
	012-05	County of Sacramento Department of Health JARC	\$ 368,407	\$ -						\$ 368,407			
	012-06	Yolo County Transportation District JARC	\$ 95,000	\$ -						\$ 95,000			
	012-07	Roseville New Freedom Mobility Management	\$ -	\$ -									
	012-08	Paratransit, Inc. New Freedom Mobility Management	\$ 455,717	\$ -						\$ 455,717			
	012-09	SRTD New Freedom Capital Improvements	\$ 794,062	\$ -						\$ 794,062			
	012-10	Western Placer CTSA New Freedom Operating Assistance	\$ 300,000	\$ -						\$ 300,000			
	012-11	County of Sacramento Department of Health New Freedom	\$ 50,000	\$ -						\$ 50,000			
	012-12	Yolo County Transportation District New Freedom	\$ 120,000	\$ -						\$ 120,000			
	012-13	Paratransit Wheels to Work JARC	\$ 125,000	\$ -						\$ 125,000			
	012-14	e-tran JARC	\$ 76,000	\$ -						\$ 76,000			
	013-01	Task A - RUCS	\$ 140,175	\$ 60,859	\$ 29,316	\$ 50,000							
	013-02	Task B - Infill and Health	\$ 101,156	\$ 68,270	\$ 32,886								
	013-03	Task C - Regional Climate Action Plan	\$ 98,198	\$ 66,274	\$ 31,924								
	013-04	Task D - PECAS Integrated Land Use/Transportation	\$ -	\$ -	\$ -								
	013-05	Task E - SCS Information Center	\$ -	\$ -	\$ -								
	013-06	Task F - Complete Streets and Parking Standards	\$ 46,618	\$ 31,463	\$ 15,156								
	015-01	Capitol Valley SAFE	\$ 467,475	\$ 117,992	\$ 56,837	\$ 112,147		\$ 500	\$ -		\$ 175,000	\$ -	\$ 5,000
	015-02	Glenn County SAFE	\$ 2,359	\$ 1,592	\$ 767								
Total expenditures for OWP reporting purposes			\$ 39,869,778	\$ 6,367,837	\$ 3,067,387	\$ 10,305,573	\$ 750,380	\$ 29,602	\$ 178,382	\$ 17,464,938	\$ 481,700	\$ 885,000	\$ 338,980
Less: Carry forward costs from FY 12-13 included in the indirect costs calculation but not part of the annual SACOG budget			\$ (131,639)		\$ (131,639)								
Total expenditures for SACOG budgeting reporting purposes			\$ 39,738,139										

ELEMENT 001: GOVERNMENT RELATIONS, PUBLIC AFFAIRS, & ADMINISTRATION

Objective: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation related to transportation and land use issues; and to provide to the region public outreach related to SACOG activities and issues.

Discussion: This element provides the overall management, coordination, and direction for the Overall Work Program and its activities, including public and partner outreach related to those activities. Activities in this element will provide interaction with the Board of Directors and its committees, coordination with partner agencies and committees and Native American tribal councils as they relate to the project activities included in the Overall Work Program, and will further the public participation in SACOG activities so crucial to implementing the OWP. Issues and policies related to transportation and land use planning will be discussed.

Projects:

1. INTERAGENCY RELATIONS

Project #001-01

(Board Policy – State and Federal Requirements)

Interagency relations covers consultations and coordination of SACOG activities with other local agencies in the region and with state and federal agencies, tribal governments, and other agencies outside the region. It includes discussion and development of cooperative activities, meetings to share information, presentations of SACOG policy to other agencies, communications with elected officials and executive staff in member jurisdictions, and attendance at educational conferences, sessions of a general policy nature, and tribal meetings. It also includes discussion and development of cooperative activities, meetings to share information, communications with elected officials, executive staff in member jurisdictions, and to continually improve access and utility of SACOG's services, use of data and tools, communications, and other member educational activities.

This work will be performed by SACOG staff.

Tasks and End Products:

- a. Telephone calls and attendance at meetings (As needed)
- b. Staff memos and communications (As needed)
- c. Minutes documenting consultations with tribal governments (As needed)
- d. Web access to services, data and tools
- e. Member-to-Member opportunities for information sharing

2. PROGRAM MANAGEMENT

Project #001-02

(Board Policy – State and Federal Requirements)

Program management encompasses internal direction of staff activities and preparation of materials for the Board and its committees. It includes development of the OWP itself, coordination and oversight of staff work within the OWP, execution of policy direction and cooperative agreements, and preparation of agenda materials, staff reports, and recommendations to the SACOG Board and its committees.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Highlight summary/Chief Executive Officer's Report (Monthly)***
- b. ***Updated cooperative and funding agreements (Available upon request)***
- c. ***Board committee agendas and staff reports (Monthly)***
- d. ***Board agendas and staff reports (Monthly)***
- e. ***Overall Work Program (March, May 2015)***
- f. ***Overall Work Program quarterly reports (Quarterly)***
- g. ***Overall Work Program amendments (Available upon request)***

3. MULTI-AGENCY PLANNING AND COORDINATION

Project #001-03

(Board Policy)

Liaise with outside partner agencies, committees and their related staffs; attend meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Goods Movement Advisory Group, and Planners Committee; and attend meetings at various partner and tribal agencies. Input from these committees will be used by SACOG for implementing the MTP/SCS for 2035 and Regional Blueprint Plan; completing various transit studies and projects; performing other transportation planning activities; maintaining regular contact with partner agency staff; review and preparation of agendas; and participating in transportation studies led by others.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Preparation of meeting agendas and staff reports for SACOG advisory and technical committees (Ongoing)
- b. Attendance at local jurisdictional meetings (Ongoing)
- c. Meeting summaries and comments on studies by partner organizations (Available upon request)
- d. Documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Available upon request)

4. LEGISLATIVE ANALYSIS

Project #001-04

(Board Policy)

SACOG needs to understand the contents and implications of various legislative proposals moving through the state Legislature and Congress each year, as well as track progress of regulations and ballot initiatives. The SACOG Board has adopted state and federal advocacy principles to guide staff. Staff reviews bills, reads and analyzes bill language to understand its requirements and consequences, tracks the progress of bills, and reports on bills to committees and to the Board. This work task covers these analytic activities. Advocacy activities are funded by the Board of Directors and Advocacy Budget, which is outside the Overall Work Program.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Regular tracking and bill analysis reports to SACOG committees and board during legislative sessions (As needed)
- b. ***Legislative Action Summaries (As needed)***
- c. ***Year-end report to board on status and final disposition of tracked bills (December 2014)***

5. EDUCATION, OUTREACH, AND MARKETING

Project #001-05

(Federal Requirement – Board Policy)

This project includes public outreach, communication, and consultation which are aimed at the general public, active transportation advocates, disabled senior, youth, transit riders, providers and advocates, partner agencies, low-income, and minority stakeholder groups. Also included are constituencies, such as elected officials, neighborhood associations, advocacy groups, community-based organizations, chambers of commerce, and Native American tribal governments.

Outreach activities include but are not limited to special events, open houses, working groups, focus groups, workshops, forums, direct-mail products, traditional media outreach, advertising, website maintenance, and social media communications.

This element supports outreach efforts with traditionally under-represented (i.e., elderly, disabled, low-income, and minority communities: African-American, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander), and other groups that have not traditionally participated in SACOG's planning efforts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Online content, print materials, and special events for projects (As needed)
- b. Press releases (As needed)
- c. Website maintenance for projects and programs (As needed)
- d. Advertisements in print, on radio, and/or online (As needed)
- e. ***SACOG Salutes Annual Awards Event (December 2014)***
- f. ***SACOG Annual Report (Spring 2015)***
- g. ***Regional Report (As needed)***

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ELEMENT 002: LONG-RANGE TRANSPORTATION PLANNING

Objective: To support long-range planning efforts that relate to, but do not directly support, the fiscal year 2013-14 tasks to develop the new Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS).

Discussion: This element identifies projects that further the planning efforts of the MTP/SCS as it relates to various aspects of MTP/SCS 2035 implementation. This element also identifies projects that are longer-term planning projects dictated by MAP-21.

Projects:

1. MODEL DEVELOPMENT

Project #002-01

(State and Federal Requirements)

This project includes SACOG staff time for development of modeling and forecasting tools not funded by specific grants. For FY 2014-15, it includes: an independent peer review of the SACSIM15 regional travel demand model; completion of testing and documentation of PECAS integrated land use/transportation model; and planning and preparatory work to transition from traditional equilibrium assignment to dynamic traffic assignment for the next major iteration of SACSIM.

The peer review work will be conducted by SACOG staff, with some support from FHWA through the Travel Model Improvement Program. PECAS work will be conducted by SACOG staff. The DTA preparatory work will be conducted by SACOG staff, with some help from an independent contractor.

Tasks and **End Products:**

a. Peer Review Report (June 2015)

b. Technical Memorandum on Transitioning to Dynamic Traffic Assignment (June 2015)

2. PEDESTRIAN AND BICYCLE PLANNING

Project #002-02

(State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff will be available to local jurisdictions and partner organizations to collaborate on bicycle and pedestrian planning, advocacy, and education efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region and will continue to function as an advisory committee to the SACOG Board of Directors. Staff will continue to support increased funding for bicycle and pedestrian projects, provide technical assistance to local jurisdiction for grant applications, review local Bicycle Transportation/Master Plans for consistency with Caltrans, and coordinate regional efforts. SACOG will maintain its role in planning and coordinating *May Is Bike Month*. The Regional Bicycle, Pedestrian and Trails Master Plan will be updated in Spring prior to the launch of the upcoming funding program.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Bicycle & Pedestrian Advisory Committee meetings (Quarterly)
- b. ***May Is Bike Month activities (May 2015)***
- c. ***Regional Bicycle, Pedestrian & Trails Master Plan Update (May 2015)***

2. REGIONAL FORECASTING

Project #002-03

(State and Federal Requirements)

SACOG uses regional growth projections (population, housing, and employment) and travel and vehicle emissions forecasts for the MTP, the MTIP, and other corridor and sub-area plans. This project includes staff time for fulfilling local agency requests for data, analysis, or forecasts prepared by SACOG for their use in local planning projects. It also includes staff time to support and update SACOG's travel model users FTP site.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Travel model assistance to partner organizations – summary report (June 2015)***

4. MAJOR INVESTMENT STUDIES

Project #002-04

(State and Federal Requirements)

Regional transportation planning encompasses all modes, including coordination and analytic work related to highway, local roads, transit and active transportation. For the fiscal year, SACOG will focus on between-road improvements and Blueprint infill and redevelopment and will assist partner organizations in understanding these relationships. SACOG will analyze road-related issues, such as High-Occupancy Vehicle (HOV) lanes and ITS effectiveness, the integration of bicycles and transit into existing roadway design, road tolls and parking charges, the degree and spread of congestion, and how changing travel demands affect bottleneck points on the road system. Topics explored will inform the regional transportation plan and programming processes. These activities may in some cases yield a report, but in general, the output will be used in the implementation of the new MTP/SCS.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Topical reports or issue papers in support of MTP/SCS Implementation efforts (Through June 2015)***
- b. ***Participate in Technical Advisory Committees and review proposed project study reports for regionally significant efforts (Through June 2015)***

**5. COORDINATED HUMAN SERVICES TRANSPORTATION
PLAN AND PARATRANSIT, INC., MONITORING**

Project #002-05

(State and Federal Requirements/Board Policy and Local Agreement)

This work will assist with updating the SACOG Coordinated Human Services Transportation Plan (CHSTP), following completion of the Demand-Response Connectivity Study in early 2015. Requirements for coordinated planning were originally contained in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) for projects funded through Section 5316 Job Access and Reverse Commute, Section 5317 New Freedom programs, and Section 5310 Elderly and Disabled Transit Project. The two-year federal transportation reauthorization, Moving Ahead for Progress in the 21st Century (MAP-21), continued the

coordinated requirements for Section 5310, which incorporated the New Freedom Program and is now called Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities.

This CHSTP update will build upon the 2007 CHSTP, the Lifeline Transit Study completed by SACOG in 2011, updates of Short Range Transit Plans for operators in the region, and the Connectivity Study contained in Project #15-003-23. SACOG will continue to work with the Transit Coordinating Committee, regional partners, tribal governments, representatives of the region's human service agencies, private non-profit service providers, consumers, and social service programs to identify critical updates to the CHSTP and follow-up tasks. SACOG will coordinate these activities with Caltrans and other partners.

This work element also includes work that was formerly carried out under the Paratransit, Inc., Monitoring and Evaluation work element. During FY 2014-15, SACOG will continue work to implement provisions of the Collaborative MOU with Paratransit, Inc. and Regional Transit that was adopted by the SACOG Board in June 2013.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Facilitation of Collaborative (Ongoing)***
- b. Updated Human Services Transportation Plan (April 2015)***

6. GOODS MOVEMENT/FREIGHT PLANNING

Project #002-06

(State and Federal Requirements)

SACOG participates in and leads a number of planning activities related to freight hauling and goods movement on the region's roads, freeways, railways, airports, and seaways/ports. SACOG works with partner organizations and local officials to evaluate the effect of freight haulers on the transportation infrastructure in the region and promote the most effective methods of moving the maximum amount of goods within and through the region.

As one of the fastest growing segments of the economy, goods movement will have a tremendous impact on the region's highways, railroads, and airports. Through implementation of the MTP/SCS, SACOG will help ensure that freight continues to move given the constraints of the current transportation infrastructure and other planning challenges.

In partnership with Caltrans District 3 Goods Movement staff and Caltrans Headquarters Division of Freight Planning, SACOG will reconvene a regional Task Force to provide policy forum for goods movement issues. SACOG will also continue to participate in the state's Proposition 1B Trade Corridor Improvement Fund (TCIF) implementation efforts. Through the Task Force, SACOG will coordinate this activity with Caltrans, the California Transportation Commission, the California Freight Advisory Commission, and other partners.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Assist partners and member agencies with the implementation of goods movement projects identified in SACOG's regional goods movement studies and the Metropolitan Transportation Plan (As needed)
- b. Participate in meetings and workshops related to the state's TCIF program and assist local TCIF project sponsors (As needed)
- c. Continue to work with the Port of West Sacramento in implementing projects and studies consistent with the region's overall goods movement strategies (Ongoing)
- d. Convene the regional Goods Movement Task Force and engage stakeholders in regional and statewide planning issues for goods movement (As needed)

11. URBANFOOTPRINT STATEWIDE COLLABORATION AND MAINTENANCE *Project #002-11*
(Federal and State Requirement)

UrbanFootprint is a land use and transportation scenario comparison tool SACOG has identified through research that can meet the needs of SACOG and our member agencies as we develop specific plans, general plans, and sustainable community strategies. The tool is being developed for use in other regions in California, and SACOG needs to collaborate with developers and users of the tool to ensure it continues to meet the agencies' needs.

This will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Participate in ongoing collaboration with member jurisdictions, partner agencies, other California MPOs, and state agencies in development of UrbanFootprint (Ongoing)

12. PLANNING SUPPORT TOOLS *Project #002-12*

In order to facilitate good information based decision making in the SACOG region, a set of tools that take advantage of existing robust data need to be created and maintained. The tools analyze things such as: travel behavior, infrastructure demand, fiscal impacts, public health, agricultural issues, and data management. Work will include developing new tools, maintaining existing tools, organizing data to support tools, providing training, and creating documentation.

This work will be performed by SACOG staff with consultant assistance.

Tasks and ***End Products:***

- a. Ongoing maintenance of data management system (June 2015)
- b. Provide training for Sketch7 and IMPACS (June 2015)

ELEMENT 003: SHORT-RANGE TRANSPORTATION PLANNING & STUDIES

Objective: To identify certain transportation planning projects that are shorter in term or are related to specific studies.

Discussion: This element identifies certain projects that are designed to have a finite term of one to two years or are studies related to specific planning projects. Projects of high importance are the transit planning assistance for operators in the SACOG region, as well as coordinating and planning Intelligent Transportation Systems in the region and several transit planning projects for transit operators and grant-related activities.

Projects:

2. COMPLETE STREETS

Project #003-02

(State and Federal Requirements)

SACOG will serve as an information clearinghouse and technical assistance provider for complete streets activities in the region. Staff will support member agencies and local groups working to develop policies, implement programs and projects, and disseminate information about roadway designs that facilitate the creation of streets that are accessible to all users (auto, truck, transit, bicycle, pedestrian, and special needs). SACOG will continue the development of a complete streets technical assistance program to highlight how implementation of complete streets concepts can benefit smart growth corridor development or redevelopment efforts, including offering educational opportunities. Staff will maintain and update the Complete Streets Resource Toolkit with additional resources in Project #14-013-06, including topics such as parking and electric vehicles. Staff will track state and federal activities that relate to complete streets and pursue new funding opportunities.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Collaborate and share pertinent information with member agencies and local groups (Ongoing through June 2015)
- b. Provide technical assistance to SACOG's member agencies and other stakeholders (Ongoing through June 2015).
- c. Maintain partnership in local Complete Streets Coalition (Ongoing through June 2015)

3. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT PLANNING

Project #003-03

(Board Policy – Local Agreement)

SACOG will continue working with SRTD on a number of efforts. Key initiatives include participation in major capital project studies such as the Green Line to the Airport and South Line extension project.

SACOG's ongoing work under this work element includes participation in FTA Quarterly Review meetings and periodic SRTD project-related technical advisory committees. SACOG staff also provides consultation and assistance to RT staff on issues related to programming, project delivery, and related transportation funding issues.

SACOG staff reviews planning studies for expansion of service. SACOG staff assists with agreements between SRTD and Paratransit, Inc., regarding budgets, vehicle replacement, and minor expansion.

This work will be performed by SRTD staff and by SACOG staff.

Tasks and ***End Products:***

- a. ***Coordinated On Line Trip Planning (TBD)***
- b. Review SRTD Board Items (Monthly)
- c. Review of ongoing SRTD/PI CTSA coordination efforts, agreements and implementation planning (June 2015)
- d. Review and approval of capital expenditure plans for PTMISEA and TDA funding as required by Caltrans and SACOG (June 2015)

4. DOWNTOWN SACRAMENTO TRANSIT CIRCULATION AND FACILITIES PLAN PHASE I IMPLEMENTATION

Project #003-04

(State and Federal Requirements)

This project is the implementation of near-term improvements identified in the Downtown Sacramento Transit Circulation and Facilities. This component will focus on facilitating discussions to implement grouped bus stop patterns, balanced stop spacing, and simplified and consolidated route alignments for the 12 transit providers operating service in downtown Sacramento, and provide additional considerations for recent developments with the proposed Entertainment and Sports Complex.

Implementation of short-term and long-term improvements identified in the completed study will not be addressed in Phase I implementation, but will be further investigated in a proposed, more comprehensive downtown circulation study in the City of Sacramento and in coordination with the construction of the new Entertainment and Sports Complex in Downtown Sacramento. The near-term improvements are intended to improve the operating speed and reduce customer travel time on transit serving the downtown area.

SACOG staff will facilitate the implementation of Phase I improvements from the study by coordinating the efforts of transit providers operating service in downtown Sacramento.

The proposed improvements resulted from the implementation of a Caltrans/FTA Partnership Planning grant that was performed by a consultant for the circulation study and by SACOG staff.

Tasks and ***End Products:***

- a. Develop consensus among transit operators about the recommended bus stop patterns and routings in downtown Sacramento (June 2015)
- b. Analyze impact of increased ridership at recommended transit stops along the transit-intensive loop (June 2015)
- c. Develop comprehensive list of layover locations for transit operators in coordination with City of Sacramento staff (August 2015)
- d. Develop, in coordination with transit operators, optimal schedules for transit routes wishing to access the transit-intensive loop identified in the study (October 2015)
- e. ***Finalized schedules for transit operators (December 2015)***
- f. Identify high, medium, and low priority stops for interim stop improvements (January 2016)
- g. Identify preferred street furniture to be used for interim stop improvements (March 2016)
- h. Assist in design of informational panels included in interim stop improvements (March 2016)

- i. ***List of bus stops and description of preferred improvements for each stop (April 2016)***
- j. Coordinate/facilitate meetings and discussions between transit providers (ongoing)
- k. Community outreach to raise awareness of scheduled changes and improvements (June-October 2016)

6. SAFE ROUTES TO SCHOOL

Project #003-06

(Board Policy)

This Safe Routes to School Education and Encouragement project will support the creation of regional tools, programs, and materials as well as local implementation via outreach and education partners.

The project will focus on elementary schools (K-6) and middle schools with appropriate presentations and message for children 5 to 14 years old within the six-county region (Sutter, Yuba, Yolo, Sacramento, Placer, and El Dorado counties). SACOG will work in coordination with local governments, school districts, county offices of education, parent teacher organizations, and transportation management associations as outreach partners. Education and encouragement activities will include presentations to elementary schools as well as special events in conjunction with SACOG's travel behavior change campaign, *May is Bike Month*. The schools element of the campaign will include student targeted incentives, collateral materials, and web tools. SACOG staff is outreaching to community-based organizations, schools, and other volunteer and advocacy groups to establish a safe routes network for further education and encouragement activities at the local level.

This work will be performed by SACOG staff and through contracts with local governments, school districts, county offices of education, parent teacher organizations, and transportation management associations as outreach partners.

Tasks and ***End Products:***

- a. ***Educational materials and grants to local groups to promote May is Bike Month at schools in the six-county SACOG region (May 2015)***
- b. ***Tools for Internet web site targeted to school-age bicyclists integrated into MayisBikeMonth.com (May 2015)***
- c. Increased awareness by school staff of bicycle safety habits and health benefits from bicycling for ongoing youth education
- d. ***Incentive items for participating students (e.g., bookmarks and pencils) (May 2015)***
- e. ***Collateral materials targeting school audiences (staff, students, and parents) (May 2015)***

14. BICYCLE TRIP PLANNER

Project #003-14

(State and Federal Requirements)

SACOG staff will update the online bicycle trip planner by replacing the outdated version with a new application that allows users to map their bicycle routes. The application will be a tailored version of the CycleTracks application, developed by San Francisco County Transportation Authority (SFCTA) and available at no cost, and will require minimal consultant investment for a computer programmer. The application will be promoted during May is Bike Month 2015. The bicycle facility and preference data will be used for transportation modeling and GIS analysis. Staff will work with local agencies and advocacy groups to develop the application and integrate it into a comprehensive Active Transportation website.

The Online Trip Planner is accessible through www.mayisbikemonth.com or directly through www.sacregion511.org/bicycling.

This work will be performed by SACOG staff and a small contract with a computer programmer to develop the application.

Tasks and ***End Products:***

- a. ***Replace online bicycle trip planner with new application (Ongoing through June 2015)***

15. PARATRANSIT, INC., SHORT-RANGE TRANSIT PLAN

Project #003-15

(State and Federal Requirements)

This project is the update of the Short-Range Transit Plan (SRTP) for Paratransit, Inc. The project study area consists of the current and potential boundaries of Paratransit, Inc., which is the Consolidated Transportation Services Agency (CTSA) for an area that is coterminous with the activated boundaries of the Sacramento Regional Transit District. Currently, the cities of Citrus Heights, Folsom and Elk Grove are not a part of the CTSA service area. The SRTP provides essential information, analysis, and recommendations regarding future operations and capital expenditures. It also provides the planning analysis and documentation for a transit operator to be eligible to receive certain state and federal funds.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Introduction/background and description of system (December 2013)
- b. Paratransit, Inc. service, system and program analysis (March 2014)
- c. Review of Paratransit, Inc., business plan, service plan, goals, policies, and objectives (March 2014)
- d. Financial analysis (April 2014)
- e. Develop service alternatives (May 2014)
- f. Community outreach and meetings, as necessary (June 2014)
- g. Prepare recommendations (May 2014)
- h. Draft SRTP (May 2014)***
- i. Final SRTP (June 2014)***

16. YOLO COUNTY TRANSPORTATION DISTRICT SHORT-RANGE TRANSIT PLAN

Project #003-16

(State and Federal Requirements)

The project is an update of the 2006 Yolo County Transportation District (YCTD) Short-Range Transit Plan for YoloBus and YoloBus Special services. Stakeholders will be included in development of the plan. The new SRTP will guide future transit services and planning for the broad areas and diverse populations served by YoloBus.

This work will be performed by SACOG staff and is funded by a Caltrans Statewide or Urban Transit Planning Studies discretionary grant.

Tasks and ***End Products:***

- a. Background/introduction (July 2012)
- b. Existing system description (November 2012)
- c. Analysis of transit demand (March 2013)
- d. Analysis of system performance (November 2013)
- e. Review of YCTD goals/objectives, policies, audits, studies, etc. (October 2013)
- f. Analyze and draft SRTP sections on goals, policies, and issues (March 2012)
- g. Conduct on-board surveys (February/March 2013)
- h. Review current financial conditions and future outlook (September 2013)
- i. Financial issues analysis (December 2013)
- j. Develop service alternatives (December 2013)
- k. Hold and summarize community meetings (February 2014)
- l. Prepare recommendations, implementation plan (December 2013)
- m. Prepare draft SRTP (March 2014)
- n. Prepare final SRTP (May 2014)
- o. Project management and administration (Ongoing)
- p. Survey results (March 2013)***
- q. Draft SRTP (March 2014)***
- r. Final SRTP (May 2014)***
- s. Quarterly and Final Reports/Invoices (Ongoing)***

18. UNITRANS SHORT-RANGE TRANSIT PLAN

Project #003-18

(State and Federal Requirements)

The project is an update of the 2006 Unitrans Short-Range Transit Plan (SRTP). The previous Unitrans SRTP has nearly expired, leaving the transit agency without any policy or financial direction for the upcoming years. Unitrans will incorporate a marketing element in the SRTP process to determine the best use of real-time data to strengthen ridership, and how to increase ridership among seniors and other likely transit-dependent populations.

This work will be performed by SACOG staff and is funded by a Caltrans Rural or Small Urban Transit Planning Studies discretionary grant.

Tasks and ***End Products:***

- a. Background/introduction (July 2013)
- b. Existing system description (July 2013)
- c. Analysis of transit demand (October 2013)
- d. Analysis of system performance (September 2013)
- e. Review of Unitrans goals/objectives, policies, audits, studies etc. (August 2013)
- f. Analyze and draft SRTP sections on goals, policies and issues (November 2013)
- g. Review current financial conditions and future outlook (December 2013)
- h. Financial issues analysis (January 2014)
- i. Develop service alternatives (February 2014)
- j. Hold and summarize community meetings (April 2014)
- k. Prepare recommendations, implementation plan (February 2014)
- l. Prepare draft and final SRTPs (March 2014)
- m. Project management and administration (Ongoing)
- n. Draft SRTP (March 2014)***
- o. Summary of stakeholder/outreach efforts (April 2014)***

- p. Final SRTP (April 2014)*
- q. Quarterly and Final Reports/Invoices (Ongoing)*

19. SACOG TRANSIT INTERN

Project #003-19

(State and Federal Requirements)

This project will continue SACOG's Transportation Intern program, providing interested students in planning or related fields the opportunity to gain real-world planning experience while assisting SACOG planners in meeting the organization's goals as both a Metropolitan Planning Organization and a Regional Transportation Planning Agency.

This work will be performed by the intern and is funded by a Caltrans Transit Planning Internship grant.

Tasks and *End Products*:

- a. Intern Selection (May 2014)
- b. MTIP Team assistance (As needed)
- c. Programming Team assistance (As needed)
- d. Transit Team Assistance (As needed)
- e. Transit Coordinating Committee (TCC) (Monthly)
- f. TDA Team assistance (as needed)
- g. Unmet Transit Needs (Summer and fall 2014)
- h. Data and Report Collection (As needed)
- i. FTA Programming Round (As needed)
- j. SRTP Coordination and Outreach (As needed)
- k. SRTP Recommendation Evaluation (As needed)
- l. Resolution/Staff Report Preparation (As needed)
- m. Project Management & Administration (Ongoing)

20. CALVANS JOINT POWERS AUTHORITY ADMINISTRATION

Project #003-20

(State and Federal Requirements)

This project continues the CalVans JPA vanpools in the SACOG region and SACOG's membership in the statewide CalVans JPA. Efforts include assisting CalVans to place agricultural worker vanpools in the SACOG region, reviewing CalVans budget and reports, as well as voting on action items of the CalVans statewide JPA.

A key effort is reporting vanpool miles into the National Transit Database to receive additional formula Federal Transit Administration funds for the SACOG region.

This work will be performed by SACOG staff.

Tasks and *End Products*:

- a. Represent SACOG region on CalVans JPA (Ongoing)
- b. Facilitate NTD reporting of vanpools operating in the SACOG region (Ongoing)

22. PROPOSITION 1B TRANSIT PROGRAM ADMINISTRATION

Project #003-22

(State Requirement)

SACOG coordinates the award of regional funding for two Proposition 1B transit programs: the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) program and the Transit System Safety, Security, and Disaster Response (TSSSDR) program. SACOG will continue to execute its role coordinating the award of these regional funds within the four-county MPO Area. Under this project, SACOG transit team staff will conduct Calls for Projects, submit funding requests to the California Department of Transportation (Caltrans) and the Governor's Office of Emergency Services (OES), and meet all the requirements of tracking and administering grant funds. Staff will maintain an expenditure plan of projects for the regional funds and reimburse project sponsors for eligible project expenditures.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Coordinate call for projects (Winter 2014)
- b. Submit project applications (As needed)
- c. Execute subrecipient agreements and amendments with grantees (Ongoing)
- d. Prepare and submit progress reports (August 15, October 31, February 15, and April 30)
- e. Maintain program expenditure plan (As needed)
- f. Reimburse eligible project expenditures (Ongoing)
- g. Fulfill all other reporting and administrative requirements as determined by Caltrans and OES (Ongoing)
- h. ***Prepare and submit Final Project Reports to Caltrans and OES (As needed)***

23. CONNECTIVITY STUDY OF TRANSPORTATION SERVICES TO IMPROVE HEALTH CARE ACCESS ACROSS THE SACOG REGION

Project #003-23

(Caltrans Statewide or Urban Transit Planning Studies Grant)

This project will address greater connectivity and seamlessness for demand-response transit and supplemental transportation service users and low-income residents needing to make cross-jurisdictional trips in the Sacramento Region, especially to reach health care services. SACOG staff will work with operators and stakeholders to document existing transportation services and health care service locations; assess additional needs and demand for cross-jurisdictional travel for accessing health care; and identify, assess, and recommend options for a more seamless, connected system of public transportation and supplemental services in the region.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Analyze options/alternatives, develop recommendations (October 2014)
- b. Complete outreach and input-gathering (December 2014)
- c. Finalize Connectivity Study (February 2015)
- d. Project management and administration (Ongoing)
- e. ***Develop draft recommendations (October 2014)***
- f. ***Complete Draft Connectivity Study for review (December 2014)***
- g. ***Complete Final Connectivity study (February 2015)***
- h. ***Quarterly Reports/Invoices (Quarterly)***
- i. ***Final Caltrans Report and Invoice (February 2015)***

24. YUBA-SUTTER SHORT RANGE TRANSIT PLAN

Project #003-24

(Caltrans Statewide or Urban Transit Planning Studies Grant)

The project is an update of the 2008 Yuba-Sutter Short Range Transit Plan (SRTP). Stakeholders will be included in development of the plan. The new SRTP will guide future transit services and planning for the population and areas served by Yuba-Sutter Transit.

This work will be performed by a consultant, and is funded by a Caltrans Rural or Small Urban Transit Planning Studies discretionary grant.

Tasks and ***End Products:***

- a. Develop existing conditions information (December 2014)***
- b. Analyze and draft SRTP sections on goals, policies, objectives and opportunities (August 2014)
- c. Complete financial analysis (April 2015)
- d. Assess community values, priorities and preferences (March 2015)
- e. Draft service alternatives (April 2015)
- f. Complete capital plan (April 2015)
- g. Complete draft SRTP (April 2015)
- h. Complete final SRTP (June 2015)
- i. Project management and administration (Ongoing)
- j. Work plan and (if necessary) RFP and contract (Summer 2014)
- k. Summary of outreach efforts (March 2015)***
- l. Draft SRTP sections (April 2015)***
- m. Summary of public comments on draft SRTP, Final SRTP (June 2015)***
- n. Quarterly Reports/Invoices (Quarterly)***
- o. Final Caltrans Report and Invoice (June 2015)***

25. SACOG CONNECT CARD TRANSIT PLANNING STUDENT INTERNSHIP

Project #003-25

(Caltrans Statewide or Urban Transit Planning Studies Grant)

This project will continue the Transportation Intern program through SACOG, providing interested students in planning or related fields the opportunity to gain real-world planning experience while assisting SACOG with pre- and post-surveying, implementation, procedures, and evaluation of the Connect Card electronic fare system.

This work will be performed by the intern and is funded by a Caltrans Connect Card Transit Planning Internship grant.

Tasks and ***End Products:***

- a. Assist with Connect Card public education and outreach (July-August 2014)
- b. Assist with developing Connect Card Standard Operating Procedures (July-August 2014)
- c. Assist with coordinating Connect Card distribution network (July-August 2014)
- d. Project management and administration (Ongoing)
- e. ***Quarterly Reports/Invoices (Quarterly)***
- f. ***Final Caltrans Report and Invoice (October 2014)***

26. SCT/LINK SHORT RANGE TRANSIT PLAN

Project #003-26

(Caltrans Statewide or Urban Transit Planning Studies Grant)

The project is an update of the SCT/LINK Short Range Transit Plan (SRTP). Stakeholders will be included in development of the plan. The new SRTP will guide future transit services and planning for the population and areas served by SCT/LINK and East County Transit.

This work will be performed SACOG, and is funded by Sacramento County.

Tasks and ***End Products:***

- a. Project kickoff (July 2014)
- b. ***Draft SRTP sections (April 2015)***
- c. ***Summary of public comments on draft SRTP, Final SRTP (June 2015)***

27. DATA COLLECTION, EVALUATION, AND CYCLETRACKS

Project #003-27

(Federal Requirement)

SACOG staff will develop a pilot bicycle/pedestrian counter data collection program and bicycle/pedestrian project evaluation standards for future funding rounds. As part of this project, staff will also test, launch, and promote the new CycleTracks application for the Sacramento region with additional resources in Project #003-14. Staff will organize a working group made up of member agency and local advocacy staff to study and recommend preferred bicycle/pedestrian counters and installation sites for the pilot. Staff will use this information to procure data counters and work with select member agency departments to install and maintain the hardware in the region.

This work will be performed by SACOG staff and will involve hiring a vendor for the bicycle/pedestrian data counters.

Tasks and ***End Products:***

- a. Work with stakeholders to design a bicycle/pedestrian data collection pilot program (December 2014)
- b. Work with stakeholders to study and recommend project evaluation standards (December 2014)
- c. Work with member agency staff to secure contracts to install and maintain hardware (June 2015)
- d. Conduct procurement for bicycle/pedestrian counters (June 2015)
- e. Test and promote CycleTracks application (June 2015)
- f. ***Recommendation by working group for pilot program and evaluation standards (December 2014)***
- g. ***Contract with local agency(ies) to install and maintain bicycle/pedestrian counters (June 2015)***
- h. ***Contract with vendor to procure bicycle/pedestrian counters (June 2015)***
- i. ***Tailored CycleTracks application for May is Bike Month (March 2015)***

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ELEMENT 004: CONTINUING TRANSPORTATION SERVICES IMPLEMENTATION

Objective: To identify those projects which are ongoing and span multiple years. These projects support efforts related to programming of federal and state funding, regional air quality planning activities, and Metropolitan Transportation Plan/Sustainable Communities Strategy 2035 implementation.

Discussion: This element brings together a number of projects that continue from one year to another, such as the selection of transportation projects eligible for federal and state programming; the monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for land use, transportation, air quality planning; and the implementation of the MTP/SCS 2035. Also included in this element are those ongoing projects related to transit assistance and monitoring and implementation of state and federally-mandated climate change and greenhouse gas reductions.

Projects:

1. REGIONAL AIR QUALITY PLANNING

Project #004-01

(State and Federal Requirements)

This project will continue the coordination with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders on interagency consultation matters. Specific emphasis will be placed on the continued monitoring of a PM_{2.5} Maintenance Plan, development of the Ozone Plan for the 2008 standard, and updating the Conformity State Implementation Plan. SACOG will also coordinate with partner agencies in responding to new conformity regulations and other plan development needs as they arise.

SACOG will continue to monitor, implement, and participate in training relevant to changes, adjustments, or updates to the emissions modeling software EMFAC.

SACOG will prepare ozone, PM₁₀, PM_{2.5}, and CO conformity determinations for amendments to the MTP/SCS 2035, 2013-16 MTIP, and the development of the 2016 MTP/SCS for the various non-attainment and maintenance air quality planning areas in the region.

As part of the air quality consultation process, SACOG will continue to hold meetings of the Regional Planning Partnership (RPP) to review procedures, assumptions, timelines, project level conformity determinations, transportation conformity budget development, and regional conformity determinations.

SACOG will continue to work with project sponsors on requirements affecting project level conformity. All project sponsors of federally funded, non-exempt projects located in the PM₁₀/PM_{2.5} Conformity Boundaries bring their projects to the RPP to determine whether they have a Project of Air Quality Concern (POAQC), or present a PM₁₀/PM_{2.5} Hot Spot Analysis.

SACOG will continue to monitor the implementation of TCMs as part of each conformity update. On an as-needed basis, staff will work to educate local agencies on the required implementation of the project/policies. Additionally, staff will provide any necessary consultation in TCM substitution. Staff will also monitor and participate in the development of new TCMs as necessary for new plan development.

SACOG will continue to work in coordination and consultation with the Metropolitan Transportation Commission (MTC) on regional and project level conformity. This includes MOU, TCM, modeling work and updates.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Participate in the regional Air Pollution Control Officers' meetings (As needed)
- b. Conformity determinations on amendments to the MTP/SCS, MTIP, MTP/SCS update (As needed, July 2014, May/June 2015)***
- c. Interagency Consultation on Plans and Determinations (As needed, July 2014)***
- d. Monitoring of TCMs (As needed)***
- e. Assistance on Projects of Air Quality Concern (Available upon request)
- f. Participate in the Statewide Conformity Working Group (Quarterly)
- g. Develop data and budgets for SIPs (As needed)***
- h. Participate in development/training activities associated with EMFAC updates (Ongoing)
- i. Update of Interagency Consultation documentation (As needed).
- j. Development of TCMs (As needed)***
- k. Coordinate with local air districts on ongoing activities (As needed)
- l. Web update for POAQC (Ongoing)***
- m. Coordinate with MTC on ongoing activities (As needed)
- n. Update of the Conformity State Implementation Plan (Ongoing)***

2. FEDERAL AND STATE PROGRAMMING

Project #004-02

(State and Federal Requirements)

The FY 2014-15 SACOG federal and state programming activities will involve administering existing programs and taking advantage of any new funding opportunities.

SACOG will prepare MTIP amendments during this period on a quarterly basis and make administrative modifications to the MTIP. In the early part of the year, work will begin on the adoption of the new 2015-2018 MTIP.

In FY 2014-15, programming activities include participation in guideline development and reviews, liaison to support partner organizations on programming requirements for both state and federal programming, collaborating with others for developing positions for the reauthorization of a new federal transportation act, monitoring the USDOT implementation of MAP-21 performance provisions, participating with the California Federal Programming Group (CFPG), ongoing coordination with the FHWA and FTA, and coordination on programming related topics with PCTPA and EDCTC.

In the summer of 2014, SACOG will evaluate and select projects for the Active Transportation Program cycle. In the fall/winter of 2014 and spring of 2015 preparation activities for the 2015 call for projects will commence.

SACOG will also continue implementation, improvements, and maintenance of its SACTrak Database. Improvements to SACTrak will place an emphasis on project tracking and monitoring capabilities in addition to the associated reporting and financial management capabilities that the

system has in place to assist SACOG in its Designated Recipient role. Hosting and maintenance of the database will be provided by the consultant throughout the fiscal year.

This work will be performed by SACOG staff and a consultant for technical assistance on programming issues and the federal transportation bill.

Tasks and ***End Products:***

- a. Regular MTIP amendments (Quarterly)***
- b. Administrative modifications to the MTIP (Periodically)***
- c. Participation and liaison on federal programming with the Federal Highway Administration and Federal Transit Administration (Ongoing)
- d. Continued improvements to the SACTrak database (Ongoing)
- e. Evaluate and select projects for federal and state programming to coincide with the Active Transportation Program cycle (Summer 2014)***
- f. Monitor the USDOT implementation of MAP-21 performance provisions (Ongoing)
- g. Develop the 2015-2018 MTIP (Summer-December 2014)***
- h. Coordination on programming related topics with PCTPA and EDCTC (Ongoing)
- i. Draft Guidelines for the 2015 programming round (Fall/winter 2014-spring 2015)***

3. REGIONAL TRANSPORTATION MONITORING

Project #004-03

(State and Federal Requirements)

This project involves assembly of observed transportation data collected by others and the coding and integration of that data to make it useful for various other SACOG projects and member agencies. Key observed transportation data are: changes to the region's roadway, transit, and bikeway systems; vehicle volumes on roadways (traffic counts); transit passenger boardings and alightings; ongoing Census-related surveys (e.g., American Community Survey); special surveys conducted by other agencies (e.g., employee surveys by TMAs and passenger surveys at airports) and research institutions; accident statistics from the State-Wide Integrated Traffic Record Systems (SWITRS); congestion surveys by Caltrans and the Texas Transportation Institute; and speed and volume data from the States Freeway Performance Measurement System (PeMS).

This work will be performed by SACOG staff. This project includes tracking and data assembly, but no major report summary.

Tasks and ***End Products:***

- a. Status report on monitoring efforts (June 2015)***

5. PASSENGER RAIL IMPROVEMENTS

Project #004-05

(State and Federal Requirements)

SACOG will participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG).

The main focus of this participation will be to identify funds and resolve issues related to supporting the current sixteen weekday and eleven weekend round trips and to improve travel times, safety and reliability. In this regard, obtaining additional locomotives and coaches and performing needed upgrades to support Positive Train Control are the highest priority items. The agency will also monitor and participate in the efforts to implement regional rail (i.e., commuter) service between Auburn and Oakland.

SACOG will also participate in the Central Valley Regional Rail Working Group, a collection of Central Valley jurisdictions working with the California High-Speed Rail Authority to enhance regional rail in the Central Valley corridor between Sacramento and Merced. In addition, SACOG will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between northern and southern California. SACOG staff will actively participate in the planning activities connected with development of the downtown Sacramento Intermodal Project. SACOG will also attend San Joaquin Valley Rail Committee meetings, working with Caltrans and others to enhance the San Joaquin Rail service. Finally, SACOG responds to various passenger rail proposals, which are reviewed for potential connectivity to the SACOG region.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (Throughout FY 2014-15)***
- b. Meeting Reports to SACOG Committees and/or Board on passenger rail development efforts (Periodic)
- c. Progress Reports on the efforts of the Central Valley Regional Rail Group to implement a regional rail service between Sacramento and Merced (Periodic)
- d. Progress Reports on the San Joaquin Valley Rail Committee meetings (Periodic)

6. CONNECT CARD IMPLEMENTATION

Project #004-06

(State and Federal Requirements)

This project is the implementation planning, procurement, and deployment of a regional universal transit fare card system (Connect Card). A new electronic fare system is expected to simplify transit system operations, improve system connectivity, contribute to regional air quality goals, and increase the attractiveness of transit to new patrons.

In June 2011, the SACOG Board approved a contract with a primary vendor for the Connect Card System. The successful conclusion of this contractor selection process began Phase 3 (Implementation) of the project. A memorandum of understanding (MOU) to govern the project through Phase 3 was executed in March 2011. The consortium consists of seven transit operators and SACOG. SACOG is managing the vendor contract on behalf of the consortium. Placer County Transit and SCT/LINK have the option to join the consortium at a later date.

Phase 3 involves full system design, deployment, integration, and testing. This third phase of the project is guided by the Implementation Plan, the System Design Documents, and the MOU. Included in the current phase is the establishment of a regional financial and management clearinghouse, the development of the regional maintenance and supply systems, and the implementation of smart card technology on the participating transit properties. Supporting activities vital to project success include an on-board transit survey, civil engineering work on light rail platforms, and a public education campaign. Full system deployment and acceptance is anticipated by February 2015.

This work will be performed by SACOG staff, consultants hired for system engineering services, partner agency staff, and system vendors.

Tasks and *End Products:*

- a. *Factory acceptance testing (August 2013)*
- b. *System pilot (May 2014)*
- c. *System roll out, Phase 1 (Summer 2014)*
- d. *System roll out, Phases 2-5 (Late summer, early fall 2014)*
- e. *RMAT approved/final acceptance (December 2014)*

7. TRANSIT TECHNICAL ASSISTANCE AND PROGRAMMING

Project #004-07

(State and Federal Requirements)

SACOG provides general technical and analytical support for the region's transit operators, as broadly directed by the Transit Coordinating Committee (TCC). Activities may include data analysis, digital mapping, surveys, research, and interagency consultations.

SACOG will continue to execute its role coordinating the award of FTA 5307 funds in the Sacramento Urbanized Area based on the Memorandum of Understanding with Sacramento Regional Transit District.

SACOG will continue to execute its role as the designated recipient for FTA 5307 funds for the Davis, Woodland and Yuba City Urbanized Areas.

In coordination with Caltrans, SACOG will assume administrative responsibilities for programming of Section 5310 funds for this region

SACOG will continue to review grant funding applications and provide letters of concurrence, review and track fund transfers, and track progress in completing the projects in the individual grant budgets. SACOG will continue to conduct the programming activities necessary to ensure that the projects of region's transit operators are properly programmed in the SACOG MTIP and MTP/SCS so that the operators can file the grant applications necessary to operate, maintain, and carry out the programs of their systems

Under the new Transportation Authorization Bill, the Federal Transit Administration will be implementing new guidance and reporting. These will be added as FTA publishes the *Notices of Rulemaking*. SACOG will continue to review FTA Notices and Rulemakings and implement all necessary procedures consistent with federal guidelines.

SACOG will continue to complete planning and tasks that are related to the former FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program grants which have been awarded and programmed for the Sacramento Urbanized Area until those grants are completed. SACOG staff and our legal counsel will work to maintain subrecipient agreements with the Sacramento Urbanized Area JARC and New Freedom awardees to allow grant funds to flow to those successful applicant agencies and organizations, and complete the required reporting to the FTA.

SACOG's TCC will continue to serve as the FTA fund programming committee associated with the SACOG/transit operator MOUs and will prepare the recommended project lists for SACOG Board action in the MTIP and RTIP programming process. Through the TCC, SACOG will continue to

improve the integration of financial planning and the development and integration of short-range transit planning with the region's long-range transportation plan.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Annual FTA fund programming process (5307, 5339, 5310) (June 2015)***
- b. Administer the FTA 5307, 5310, 5337, and 5339 grants in the SACOG Region (Ongoing)

9. CONNECT CARD ON BOARD TRANSIT SURVEY

Project #004-09

(Federal Requirement)

This project will provide transit operators with important transit ridership information, including rider demographics and travel behavior. Surveys will be administered both before and after the Connect Card is implemented. The surveys will provide insight into whether the smart card conversion process and project inadvertently affected disadvantaged communities and will, therefore, help inform transit operators. Additionally, the surveys will reveal the types of riders on the system both before and after the smart card implementation, providing useful information about different types of ridership increases and/or decreases. This information will support education, outreach, marketing, and other efforts. This is a multi-year project.

This work will be performed by a contractor yet to be determined.

Tasks and ***End Products:***

- a. Staff will actively manage contract and contractor's work (Ongoing)
- b. Staff will work with transit partners to interpret and apply phase 1 survey results (Ongoing)
- c. Contractor will work with staff and transit operators to revise survey instrument (February 2014)
- d. ***Revised survey instrument (March 2014)***
- e. Contractor will collect on-board survey data (April-May 2015)
- f. Contractor will enter data, clean up, compile and correct records (July-August, 2015)
- g. ***Contractor will submit a technical memo (September 2015)***
- h. ***Contractor will submit an analysis of survey results (October 2015)***

ELEMENT 005: LAND USE AND HOUSING PLANNING

Objective: To promote meaningful public discussions and provide planning, analysis, and other technical support to housing and land use efforts in the region. These land use activities are designed to gather data and information from around the region to further the activities of MTP/SCS 2035 implementation and to set the stage for the next MTP/SCS update.

Discussion: This element will continue the updating of current and alternative future land use patterns and their impacts on the transportation system; provide the technical monitoring data for analysis critical to that planning; and complete the housing allocation plan for the region. One key project for this fiscal year will be the continuation of work begun last year on a rural-urban connections study to develop regional policies and tools to sustain the economic health and quality of life for the region's rural areas, as well as assess the transportation needs of the rural areas within the SACOG region. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans.

Projects:

1. SACRAMENTO REGION BLUEPRINT IMPLEMENTATION

Project #005-01

(Local Agreement)

SACOG staff will continue providing support for ongoing regional Blueprint implementation efforts to its member agencies. This will include providing educational presentations on the Blueprint (as requested), responding to Blueprint data and information requests, and maintaining the Blueprint website. SACOG will organize up to six two-hour weekday workshops/meetings geared toward local government, planning, and public works staffs on topics of Blueprint implementation, including the MTP/SCS, the Regional Housing Needs Allocation and other Blueprint-related subjects. Topic areas will be developed in consultation with the Planners Committee.

SACOG staff will continue, at the request of a jurisdiction, to review and comment on major developments and their alignment to Blueprint principles. These developments are in various stages of the development review process. In most cases, SACOG staff examines modeling data from SACSIM, then summarizes in a comment letter how the idea or site plan compares with the Blueprint. Sometimes this service includes meetings with local government staff and/or representatives from the applicant and/or public testimony at the council/board hearing for the project. SACOG will also continue to coordinate with the other area Joint Powers Authorities (JPAs) and transit districts that frequently comment on development proposals.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Blueprint presentations, response to data and information requests, maintain website content (Ongoing)
- b. Review of development proposals (Upon request)
- c. Planners Committee meetings/seminars on Blueprint Implementation and topics of regional interest (Up to six during the year)
- d. Development review letters (Upon request)

- e. Develop Blueprint implementation materials and website information to assist local jurisdictions in Blueprint implementation (Ongoing)

2. REGIONAL LAND USE MONITORING

Project #005-02

(State and Federal Requirements)

This project maintains up-to-date inventories of available data on housing, employment, land use, and local agency general plans in the region. The inventories developed under this project are primarily for internal use but in this fiscal year staff will be exploring their application in both member services and shared services projects. The ongoing monitoring programs included in this project integrate the housing, employment, and general plan information with parcel data sets and land development economic data. In this fiscal year, staff will explore enhancements to the employment monitoring program that could provide more frequent updates to information used by our members for general plan monitoring.

This work will be performed by SACOG staff and by a consultant for metro study housing data.

Tasks and ***End Products:***

- a. ***Information and research for agencies and the public (Available upon request)***

3. REGIONAL HOUSING NEEDS ALLOCATION (RHNA)

Project #005-03

(State Requirement)

State housing element law requires each council of governments to prepare a Regional Housing Needs Plan (RHNP) for all cities and counties within its jurisdiction. The RHNP provides each city and county with a measure of its share of the region's projected housing need by household income group over the eight-year period of each jurisdiction's updated housing element. The fifth cycle of the RHNP (2013-21) was adopted in September 2012 and jurisdictions are now implementing their associated housing elements. The emphasis in FY 2014-15 will be to assist local jurisdictions with meeting their housing element requirements as needed, through compiling required growth projection data, built residential data, and other information.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Website with technical resources to assist in development of housing elements (Ongoing)***

4. COMMUNITY DESIGN PROGRAM

Project #005-04

(Local Agreement)

SACOG will develop and prepare for the seventh round of program funding. The program may evolve and be more integrated with the other SACOG funding programs. Staff will also continue monitoring and assisting with the grants distributed in the six rounds of funding in prior years. This upcoming cycle will place an emphasis on smart growth implementation, appropriate timeline programming and delivery. The seventh round (2015) of programming guidelines will be initiated in winter of 2014 and likely released in mid-2015.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Monitoring of awarded projects (Ongoing)
- b. ***Draft Guidelines for the seventh round (2015) of program funds (Fall/winter 2014-spring 2015)***

5. RURAL-URBAN CONNECTIONS STRATEGY

Project #005-05

(Board Policy)

The Rural-Urban Connections Strategy (RUCS) is a mitigation measure and Transportation Control Measure for the MTP/SCS 2035 and a complementary effort to Blueprint implementation. It approaches the region's growth and sustainability objectives from a rural perspective, emphasizing the challenges and opportunities in rural areas. The project is developing policy recommendations and technical tools to support local and regional objectives for enhancing agriculture and rural economies, resource conservation, recreation, quality of life, and regional sustainability. Working groups have informed the study of challenges, opportunities, innovations, and implementation strategies for issue areas including land use, transportation, regional markets/agritourism, and forestry. Reports from these working groups draw upon local and national case studies to demonstrate potential for various innovations and strategies. The project continues to build on this foundation, and case studies have been initiated to apply tools that are being developed to evaluate and compare scenarios. Additional topics, including water, labor, processing, distribution, forestry and regionally-produced food demand will continue into FY 2014-15. Research findings will be presented to the SACOG Board, including elected representatives of the six-county region, to address growth and sustainability objectives for rural areas. Data and modeling support is needed to evaluate and compare strategies. These activities will support Board policy discussion, inform local governments, and support the continued development of a "toolkit" of policy, planning, funding, regulatory, economic, data, and modeling techniques that can be used to implement the innovations.

This work will be performed by SACOG staff and by consultants for studies related to the RUCS project, public outreach activities, and infrastructure cost model.

Tasks and ***End Products:***

- a. Collect or create data and maps to support the project (Ongoing)
- b. Conduct specific research as needed to support the project and its partners (Ongoing)
- c. Outreach and collaboration with regional stakeholders and other stakeholders outside the region (Ongoing)
- d. ***Data, maps, and modeling to support the project (Ongoing)***
- e. ***Reports on innovations and strategies for rural sustainability (Ongoing)***
- f. ***Toolkit of policy, planning, funding, regulatory, economic, and modeling techniques (Ongoing)***
- g. ***Case studies with local jurisdictions and stakeholders (Ongoing)***
- h. ***Research on regulations affecting agriculture and forestry (Ongoing)***
- i. ***Research on recreation and related economic development opportunities (Ongoing)***

6. AIRPORT LAND USE COMMISSION (ALUC) GENERAL

Project #005-06

(Board Policy – Local Agreement)

SACOG is the designated ALUC for Sacramento, Sutter, Yolo, and Yuba counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUCPs) for the areas around each airport and for working with cities and counties to ensure consistency between the ALUCPs and local land-use decisions. Staff will continue to review development proposals for consistency with adopted ALUCPs and provide consistency determinations for member cities and counties. During the fiscal year, regional airport operators may request SACOG to update the Airport Land Use Compatibility Plans for their airports. Such updates will be added as contracts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Consistency reviews of development proposals (Ongoing)***

11. AIRPORT LAND USE COMPATIBILITY PLAN/SACRAMENTO COUNTY/MCCLELLAN FIELD

Project #005-11

(Board Policy – Local Agreement)

The Airport Land Use Compatibility Plan (ALUCP) for McClellan Field will be updated for the first time since 1992. The ALUCP for McClellan has been ongoing and is expected to be completed and adopted during FY 2014-15. The updated plan will consider current and project airports operations, airport layout, noise impacts, and the county's draft General Plan update.

This work will be performed by SACOG staff, partner agencies, and consultants.

Tasks and ***End Products:***

- a. Draft updated ALUCP for McClellan Field (December 2014)***
- b. Conduct Public Review Process for Review of Plan (January 2015)***
- c. Final adopted McClellan ALUCP (June 2015)***

13. SPECIALTY CROP BLOCK GRANT #2

Project #005-13

(Board Policy)

The purpose of this element is to estimate a set of economic multipliers under various conditions that will capture the economic impact of specialty crops up and down the supply chain. The model will include revenue, input purchases, taxes, job creation and regulatory costs. Specialty crop groups and individual growers have identified a disinvestment in infrastructure and an increasingly challenging regulatory environment as threats to the future competitiveness of California specialty crop production. This is due in part to a lack of appreciation for the economic impact of specialty crop production and underestimate of economic multipliers because they do not effectively capture all economic activity. This element develops a model that attempts to accurately reflect the full range of economic contributions from specialty crops and their ancillary industries, and the true cost of regulatory compliance. SACOG will develop a set of multipliers using various scenarios that test three key components of defining the industry: (1) type and amount of production inputs and regulations; (2) output and diversity of market opportunities; (3) level of marketing and input purchasing within versus outside the SACOG region. Reports and presentations will be assembled to effectively communicate the economic impact of specialty crop production to a wide audience.

This work will be performed by SACOG staff and by consultants for studies related to the RUCS project, public outreach activities, and infrastructure cost model.

Tasks and ***End Products:***

- a. Review of existing economic impact research and multiplier models
- b. Build outreach list of key specialty crop food-chain stakeholders (i.e. growers, input suppliers, processors, distributors)
- c. Hold workshops with local elected officials and their staff to capture current understanding of economic impact of specialty crops and ancillary industries
- d. Hold workshops with specialty crop stakeholders to establish existing conditions including employment, wages, input purchases, sales, and regulatory cost. With stakeholders, develop scenarios (changes in type and amount of inputs and regulations, market opportunities, and activity within and outside of the region) to estimate a range of multipliers for various future conditions.
- e. Conduct analysis of economic impact of specialty crop industries (up and down the food system) using a range of multipliers
- f. Hold workshops to solicit work product feedback from key stakeholders
- g. Incorporate feedback and finalize economic impact models
- h. Assemble final report and conduct final workshop; report to SACOG board and other interested parties.
- i. Present findings to stakeholders and local jurisdictions
- j. Reports on research of existing economic multiplier data and models (January 2015)***
- k. Data and economic multiplier models to estimate the impact of agriculture on the region's economy (June 2015)***
- l. Scenarios and analysis to compare various food production and food system economic opportunities (October 2016)***
- m. Reports and presentations on project milestones and stakeholder feedback (Ongoing)***

15. CONNECTOR REGIONAL OPEN SPACE PLAN

Project #005-15

SACOG's role in a range of natural resources work, particularly HCP, water resources and flood issues, continues to evolve. In addition, SACOG has a commitment—included in the MTP/SCS—to develop a regional open space plan. Given the range of current and future work, SACOG will secure ongoing natural resources consulting services to support SACOG staff. The project will provide review and advice to SACOG and the SACOG Board of Directors on a range of projects and programs relating to natural resources activities in the SACOG region. This work is being augmented with funding from a dispute settlement between the Capital South East Connector Authority and the Environmental Council of Sacramento. The settlement generally provides that the Connector Authority will contribute \$300,000 to SACOG for the development of a Regional Open Space Inventory/Plan, with up to \$50,000 for the study of alternative funding sources for advance mitigation acquisition.

Tasks and ***End Products:***

- a. Through SACOG staff and consulting services, monitor natural resources activities and advise Board members and other designated personnel, as needed, of natural resources and land conservation projects, programs, or regulatory changes that may affect SACOG or member agencies (Ongoing)
- b. Identify environmental and land conservation programs, projects and regulations that affect agricultural industries in the region (Ongoing)
- c. Convene regional stakeholders and facilitate meetings to craft a regional open space plan (Ongoing)

- d. Represent SACOG interests with state and federal natural resources agencies to advance a regional open space effort (Ongoing)
- e. ***Stakeholder meetings, including meeting materials, notes, and summaries of outcomes (Ongoing)***
- f. ***Inventory of existing natural resource data and gap assessment (February 2015)***
- g. ***Open space plan including, goals and objectives, planning strategies and documents (June 2016)***

16. BASE YEAR UPDATE (2012)

Project #005-16

(State and Federal Requirements)

As part of its role in analyzing the combined effects of land use patterns and phased investments in transportation infrastructure and services, SACOG must establish, consistent, comprehensive and complete datasets quantifying and describing land use, transportation, and demographic characteristics of the region. A major task in this process is periodic updates to the data files representing the base year for forecasting analysis. For the MTP/SCS under development for adoption in 2016, the base year will be 2012. This project includes staff time and resources to start the land use, demographic, and transportation datasets representing conditions in 2016. These base year data files provide the basis for creation of future year data files which capture land use growth and development, changes to key demographic factors, and planned investments in the region's transportation system. In addition to the use of the data files by SACOG for the MTP/SCS update, these data files are available for use by local member agencies for local planning purposes. This year, staff will start the Employment Inventory file with a 2015 dataset to with a minor update in 2016.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***2015 Base Year Employment File (June 2016)***

18. SACSIM15 DEVELOPMENT

Project #005-18

(State and Federal Requirements)

This project includes SACOG staff time for completion of development of the Sacramento Regional Travel Demand Simulation Model (SACSIM). SACSIM15 is the version of the model which will be used for the analysis of the planned update of the MTP/SCS in 2016, and will be the next version of the model released to member agencies for use in transportation demand analysis of their local projects. This project includes staff time to complete documentation for SACSIM15.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Full documentation for SACSIM15 Travel Demand Model (December 2014)***

Objective: To build and document consensus in a dynamic forum on policies, strategies and projects to address the transportation needs of the region and to balance state and federal mandates with the needs and interests of our member jurisdictions.

Discussion: This element brings together the various projects that directly support the development of the new Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). Ongoing work in various other transportation planning, research, and analysis activities will continue under other work elements.

Projects:

3. 2016 METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY REGIONAL ENVIRONMENTAL IMPACT REPORT *Project #006-03*

(State Requirements and Board Policy)

A program-level Environmental Impact Report (EIR) for the 2016 MTP/SCS will be developed in compliance with the California Environmental Quality Act (CEQA). The purpose of the EIR is to provide local decision-makers and the public with an objective analysis of the potential environmental consequences of the implementation of the MTP/SCS. The EIR will also be developed within the SB 375 framework so that projects consistent with the MTP/SCS qualify for relief from some CEQA requirements.

The Regional EIR will examine environmental impacts in the context of regional transportation and land development. While the MTP/SCS is not subject to the National Environmental Policy Act (NEPA), subsequent federally-funded individual projects or projects requiring federal approval will require a NEPA evaluation. It is anticipated that the program-level EIR will help to expedite subsequent project-level NEPA and CEQA studies and approval of those projects by completing initial environmental analyses that can be tiered in subsequent project-level environmental reviews.

This work will be performed by SACOG staff and consultants.

Tasks and **End Products:**

- a. Draft Regional EIR (September 2015)**
- b. Final Regional EIR (February 2016)**

4. METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY PLANNING AND IMPLEMENTATION *Project #006-04*

(State and Federal Requirements)

The 2016 MTP/SCS update will be prepared for a planning horizon year of 2036. It will include the development of plan alternatives, policies and strategies, project lists, a financial plan, and a Sustainable Communities Strategy and/or Alternative Planning Scenario that aligns with the outcomes from the technical scenario and outreach efforts. SACOG's member and partner agencies, advisory committees and stakeholders will be involved in each phase.

The technical analysis of the MTP will use the land use and travel demand models to test the various components of the plan and apply the range of performance measures to them. Staff will scale the level of infrastructure, maintenance, operational, and programmatic investments in the plan to be

consistent with the revenue assumptions contained in the financial plan. A preferred scenario will be defined with transportation projects, land use development patterns, and regional policy options that reflect the input of the SACOG Board of Directors, the general public and stakeholders, and local member and partner agencies.

To support the MTP/SCS update, SACOG will facilitate a public outreach and education component to coincide with the preparation of technical research and planning. Effective transportation decisions cannot fully meet community needs without the active participation of well-informed, empowered individuals, community groups, and other nongovernmental organizations such as businesses and academic institutions.

This work will be performed by SACOG staff in close cooperation with regional partners, continuing from work and coordination started in FY 2013-14.

Concurrently, SACOG will continue to support local jurisdictions interested in pursuing SB 375 CEQA benefits that are available through the adopted 2012 MTP/SCS.

Tasks and ***End Products:***

- a. Support local jurisdictions interested in using the MTP/SCS to take advantage of the CEQA streamlining benefits in SB 375 with data and modeling tools, as applicable (Ongoing)
- b. Support local implementation of the MTP/SCS principles with technical planning assistance, as requested (Ongoing)
- c. ***Technical memoranda on Scenario Development Process (Available upon request)***
- d. ***Land Use and Transportation Databases (Available upon request)***
- e. ***Outreach and education materials to support all public events and provide baseline education pertaining to the MTP/SCS (Ongoing)***
- f. ***Draft 2016 MTP/SCS (September 2015)***
- g. ***Final 2016 MTP/SCS (February 2016)***

6. **INTEGRATING HEALTH INTO THE METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY** *Project #006-06*

(Board Policy – Local Agreement)

The Sierra Health Foundation and The California Endowment have partnered with SACOG to fund research, analysis, and a stakeholder process to better understand the relationship of public health and the Metropolitan Transportation Plan/Sustainable Communities Strategy, and to assess new health metrics that could be included in the next plan.

This work will be performed by SACOG staff, with consultation from grant managers at the Sierra Health Foundation and The California Endowment.

Tasks and ***End Products:***

- a. Convene advisory group (December 2014)
- b. Host national speakers panel with experts on key related topics (February 2015)
- c. ***2016 MTP/SCS Update Public Participation Evaluation (February 2015)***
- d. ***Create summary document on completed equitable development work in the region (February 2015)***
- e. ***Draft scope of work for Phase II (February 2015)***

ELEMENT 007: MEMBER, AGENCY, AND TRANSPORTATION SERVICES

Objective: To inform local government decisions with impacts to the region's transportation system, SACOG provides core services to its member jurisdictions, local cities, and counties. The agency is responsible for planning, funding, and supporting transportation project delivery within federal requirements for reducing vehicle miles traveled, air quality emissions, and some consideration for impacts of transportation and land use on greenhouse gases. Beyond the core transportation services, there are a variety of data collection, analysis, and regional services that SACOG is in a position to provide to local governments at an economy of scale based on the shared interests of the region's local governments.

Discussion: This element supports projects that include planning consideration for regional amenities such as: Airports, STARNET, Intelligent Transportation Systems Operations, Transportation Development Act Administration, 511 Services, Rideshare Services, I-PLACE³S and SACSIM Training, Transit Assistance, Integrated Basemap Program, Sacramento Emergency Clean Air and Transportation Program, Regional Information Center, Climate Action Planning, Transit Trip Planning, Civic Engagement Grants, Airport Land Use Commissions, McClellan Airport Land Use Compatibility Plan Update, Multi-Agency Project Study Reports, Capitol Valley Service Authority for Freeways and Expressways, Glenn County Service Authority for Freeways and Expressways, and Safe Routes to School.

This element includes reinforcing relations with our member jurisdictions, public agencies, and service providers within the six-county area by regularly monitoring websites, agendas, and public meetings and maintaining a staff presence on projects and issues related to our core policy areas. Staff will continue to provide regular updates to all interested government agencies and elected officials on SACOG Board actions and staff activity and attend regular meetings with jurisdictional staff through advisory committees and regional city and county managers groups. It includes identifying areas of shared needs for new data collection, analysis, and research services to help inform member jurisdiction staff and elected officials. This element may also include pursuing a financing structure or shared staff positions for areas of common interest and need.

Projects:

1. PROJECT DELIVERY

Project #007-01

(State Requirement – Board Policy)

The emphasis for FY 2014-15 will be to continue to foster timely use of funds, provide assistance to member jurisdictions in delivering projects, and improve project readiness. Managing project delivery in the region will ensure that projects in the Metropolitan Transportation Improvement Program (MTIP) reflect the regional priorities established in the MTP/SCS. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP), Active Transportation Program (ATP), and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, right-of-way, and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion. As it has since 2004, SACOG will aggressively

work with project sponsors to ensure that all state and federal projects ready for delivery are delivered, irrespective of the years they are programmed, to ensure maximum use and benefit from federal and state funds. Reports will be made to the SACOG Board, regional partners, and the state on the status of projects.

In FY 2014-15, project delivery work will include review of requests for fund allocations, time extensions, STIP amendments, ATP programming, and participation at the CTC, RTPA, and Rural Counties Task Force meetings. Additionally, SACOG will work with SACOG Proposition 1B bond project sponsors to raise the likelihood that all projects are delivered. Periodic workshops will be developed and presented as needed throughout the region.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Workshops and training sessions (Available upon request)
- b. Tracking and monitoring projects for delivery issues and timely use of funds (Ongoing)
- c. Attendance at RTPA, RCTF and CTC meetings (Ongoing)
- d. Reports on delivery status for Regional Surface Transportation, Congestion Management and Air Quality, Active Transportation, State Transportation Implementation programs (Available upon request)
- e. Approved STIP allocation requests (When submitted by sponsoring agencies)
- f. Annual Report on Status of 2014 Project Delivery for Federal Funding (January 2015)***
- g. Annual Obligation Plan to Caltrans for 2015 Delivery (April 2015)***

2. REGIONAL INFORMATION CENTER

Project #007-02

(Federal Requirement – Board Policy)

SACOG provides information for public access through three channels: the Information Center staff, the SACOG library, and our electronic media, including a recently expanded and updated Regional Information Center website funded by a portion of the Strategic Growth Council (SGC), Round #2 for Sustainable Communities Strategy (SCS) Implementation. The library is primarily used by SACOG staff, but outside users may also view materials. Electronic media include SACOG's website and e-mail. The Information Center receives most of its data requests by telephone and e-mail, but occasionally users visit in person. Available information ranges from current estimates and forecasts of detailed demographics including population and employment characteristics, to detailed U.S. Census data on areas within the region and beyond. SACOG's Information Center staff also provides references to data and sources of information available at other organizations as well as serving as the Sacramento Regional Census State Data Center (SDC) in the U.S. Census Bureau's SDC Program. SACOG works with the U.S. Census Bureau, local agencies and the public on all census-related issues in the region.

Much of SACOG's information is available in both written and electronic format for the convenience of the person requesting it. SACOG staff has added new data profiles and an interactive data viewer to the agency's updated and expanded web-based information center tools. The information is updated regularly as needed.

This work will be performed by SACOG staff and by independent auditors.

Tasks and ***End Products:***

- a. ***Data summaries (Available upon request)***
- b. ***Updated and expanded website (Available upon request)***

3. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION

Project #007-03

(State Requirement)

As the Regional Transportation Planning Agency (RTPA) for 4 counties and 15 cities, SACOG provides the review and approval of claims submitted for authorized uses. As part of this process, SACOG prepares and releases Findings of Apportionments for Local Transportation Funds and State Transit Assistance funds.

SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short-range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analyses of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo, and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board.

SACOG is also responsible for providing necessary annual fiscal and triennial performance audits of all claimants.

This work will be performed by SACOG staff and independent auditors.

Tasks and ***End Products:***

- a. Approve claims and file documentation (Processed as requested)
- b. Newspaper notices, fliers, and posters (November 2014)
- c. Minutes of Social Service Transportation Advisory Council Meetings (Based on meeting schedule)
- d. Fiscal and compliance audits of all claimants (January 2015)
- e. ***Local Transportation Fund (LTF) Findings of Apportionment for FY 2015-16 (February 2015)***
- f. ***Unmet Transit Needs Findings for each jurisdiction (February 2015)***
- g. ***STA Findings of Apportionment for FY 2015-16 (February 2015)***

6. 511/STARNET CAPITAL IMPROVEMENTS

Project #007-06

(Board Policy)

The SACOG 511/STARNET Capital Improvements project will continue to develop and deploy modules for the purpose of regional coordination and data collection and for providing traveler information. These activities will be coordinated with our regional partner agencies through the Intelligent Transportation Systems committee.

This work will be managed by SACOG staff, and the programming will continue as part of the contract with Castle Rock Associates. It is anticipated that this work will reach conclusion in this 2014-15 budget cycle and be transitioned to an operational contract. The funds for this work have been fully encumbered as of the 2009-10 fiscal year.

Tasks and ***End Products:***

- a. Continued discussion of design and deployment options with partner agencies within the Intelligent Transportation Committee (Ongoing)
- b. Manage contract with Castle Rock Consultants (Ongoing)
- c. Continued interaction with partner agencies as modules are developed for specific individual applications. Review of Interface Control Documents (ICDs), Concept of Operations (ConOps) Testing, and Verification Plans (Ongoing)
- d. Develop Testing and Verification Plans for each delivered element (Ongoing)
- e. Identify future opportunities with additional partner agencies and within the design contract to best serve the needs of the public (Ongoing)
- f. STARNET and 511 website deployment for data input and display to the public (Ongoing)***
- g. 511 telephone system incorporating real-time data as input by partner agencies in STARNET application (Ongoing)***

7. TRANSPORTATION DEMAND MANAGEMENT

Project #007-07

(Board Policy – Local Agreement)

SACOG's Regional Transportation Demand Management (TDM) program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting) for all types of trips and supports planning efforts that support those modes. SACOG provides region-wide Internet ridematching and alternative mode information through the 511 telephone number and website. Outreach is done primarily through outreach partners (transportation management agencies and public agencies that work directly with employers and the public). The emphasis for FY 2014-15 will be on working with the TDM Task Force to market alternative modes through the 511 phone system and website. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. SACOG will continue its role in planning and coordinating the Sacramento Regional *May Is Bike Month* campaign. For FY 2014-15, campaigns are planned throughout the year in addition to ongoing ride matching and TDM information services. Staff will also monitor memoranda of understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

This work will be performed by SACOG staff and the local transportation management organizations.

Tasks and ***End Products:***

- a. TDM Task Force meetings (Ongoing)
- b. Brochures and incentive items (Ongoing)
- c. Contract for rideshare database services (Ongoing)
- d. Contract for call center services (Ongoing)
- e. Coordinate regional behavior change campaigns such as *May Is Bike Month* (Ongoing)
- f. Wrap-up report for May Is Bike Month campaign (July 2014)***

8. 511/STARNET OPERATIONS

Project #007-08

(Board Policy – Local Agreement)

Travelers in the Sacramento Region and beyond are able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, paratransit services for the elderly and disabled, ridesharing information, and information on commuting by bike in both English and Spanish. From a limited number of cellular phone providers, the additional option of roadside assistance is available which provides connection to our regions Call Box Call answering center.

The Sacramento Region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties, is the primary area for this service; however, the number also links callers to 511 services in the Bay Area, Nevada, Oregon, and Butte and Glenn counties.

In conjunction with the phone service, the website www.sacregion511.org helps users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. In FY 2011-12, users began to be able to develop and save personal routes. Reporting along these routes can be scheduled based on route and time of day. Once behind the wheel, users can call 511 for traffic updates. If users have saved routes associated with their phone numbers, the system will inquire if they wish to hear updates on their personal routes or any other 511 option. Users can have alerts on their routes pushed to their e-mail accounts or other personal devices as part of the new feature set. 511 is a joint project between SACOG, Caltrans, and other partners. The main emphasis during FY 2014-15 will be fine tuning Apps, smart phone services and continuous improvement of web services. New website features will include integration of Caltrans Chain Control XML feeds additional smart phone applications and finalizing developmental work. Additional efforts will continue on exploration of “cloud hosting” and the use of open source map data. These efforts will be the cumulate the multi-year program to greatly improve the quality of information provided to the public via the 511 telephone and internet based systems. The 511 program will continue the current maintenance and operation phase and in FY 2014/15 the STARNET project (15-007-06) will transition from a development effort to a maintenance and operation phase, replacing our current systems. This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. 511 phone services (Ongoing)
- b. 511 website services (Ongoing)

10. SACRAMENTO EMERGENCY CLEAN AIR AND TRANSPORTATION (SECAT) PROGRAM

Project #007-10

(State Requirement)

SECAT funding through Traffic Congestion Relief Program has been exhausted and CMAQ funds have been programmed to SACOG for the continued SECAT program. SACOG will work with the Sacramento Metropolitan Air Quality Management District (SMAQMD) to award funding to regional truck operators and administer the program.

This work will be performed by SMAQMD staff and SACOG staff.

Tasks and ***End Products:***

- a. Review and authorize SECAT recipient contracts (Ongoing)
- b. Accounting and related activities for the CMAQ funds and contract awards (Ongoing)

13. SUSTAINABILITY AND CLIMATE ACTION PLANNING ASSISTANCE

Project #007-13

(State and Federal Requirements)

This project supports a number of climate change efforts at SACOG and around the region. The climate change and sustainability projects that are acted upon by the Land Use & Air Quality Committee will be supported. Staff will continue the coordination with the member agencies, local air districts, California Air Resources Board (CARB), and other stakeholders toward the development of AB 32 and SB 375 implementation projects. This project will have limited resources but will strive to provide as much coordination and support as possible to ongoing and new efforts to address climate change and sustainability.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Participate in the regional climate change meetings (Summaries available upon request)

18. CAPITAL AREA PLUG-IN ELECTRIC VEHICLE PLANNING

Project #007-18

(Board Policy and Local Agreement)

This project will begin planning for the infrastructure needed to support plug-in electric vehicles (PEVs) in the region. Surveying what other local, regional, and state governments are doing around the country provided a base set of information used to inform the process in the Sacramento Region. From this effort, a set of model policies and strategies were created to address the unique PEV challenges of the region, including siting and pricing of public PEV infrastructure, infrastructure for multi-family dwelling units, retro-fitting existing buildings for PEVs, and building new development with PEVs in mind. In order to disseminate the findings from the project, staff will convene a regional coordinating council.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Meetings of a Regional PEV Coordinating Council (Quarterly)

21. SHARED SERVICES & NEW INITIATIVES

Project #007-21

(Board Policy)

This project will provide coordinated support for the Board of Directors, member jurisdictions, and other local public agencies for opportunities for shared and direct services that save money or improve services; includes communication and coordination with member jurisdiction staff, other local public agencies; staff to research, analyze, solicit comment, share best practices and strategies and coordinate regional discussions for shared service opportunities either as related to MPO/COG functions or as a conduit to independent member jurisdiction shared service efforts in the future.

This element provides the overall management, coordination and direction for the Shared Services & New Initiatives activity including the Board Task Force and working groups representing city managers, county executives, other local public agency executives, and local public agency departmental staff. Activities in this element will include interaction with the Board of Directors, its

committees, and local public agencies. SACOG's work in this area will align with member jurisdictions and other local public agencies shared interests.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Preparation of meeting agendas and staff reports for SACOG Board Task Force and staff advisory group meetings (Monthly)
- b. Attendance at local jurisdiction, sub-regional, and regional discussions of shared services and new governance structure considerations (As needed)
- c. Meeting summaries and comments on research and projects of partner organizations (Upon request)
- d. Special publications for SACOG's coordination with stakeholders/partners (As needed)
- e. Website information on project outcomes and member highlights (As needed)
- f. Highlight summary of Task Force Members/Chief Executive Officer's Report (As needed)
- g. Board committee agendas and staff reports (As needed)***
- h. Regional Report (Quarterly)***

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ELEMENT 008: PASS-THROUGH TO OTHER AGENCIES

Objective: To record grants awarded to partner agencies as subrecipients to SACOG.

Discussion: This element identifies those grants that are awarded to transportation partners but must flow through SACOG as the Regional Transportation Planning Agency for the region. SACOG exercises limited administrative duties, such as progress reporting and financial reimbursement on behalf of the grantee; however, the grantee has responsibility for managing the tasks associated with the grant.

Projects:

10. UNITRANS INTELLIGENT TRANSPORTATION SYSTEM (ITS) PROJECT *Project #008-10* (California Transportation Commission Allocated Funding)

The California Transportation Commission grant funded Intelligent Transportation System (ITS) Project will provide implementation of the third/final phase of the Unitrans ITS project. The first phase of the Unitrans ITS Project, which was completed in 2007-08, included installation of infrared emitters on each bus that requests extension of the green phase for three intersections on the U.C. Davis campus. The second phase completed in 2009-10 included installation of a GPS-based automatic vehicle location system that provides automatic passenger counters on each bus.

Project goals include the following:

- Improve schedule adherence for Unitrans buses and reduce transit vehicle emissions.
- Provide access to the gated portions of the U.C. Davis campus for Unitrans and Yolo bus vehicles.
- Provide local matching funds for the completion of the construction of the interactive transit information kiosk at the Davis Intermodal Station to provide real time bus arrival times and other passenger information to riders transferring between Amtrak operated trains and Unitrans, Davis Community Transit and Yolo bus services. The kiosk is federally funded by a Federal transit Administration grant that requires a local matching source to begin the project.

This work will be performed by Unitrans staff, with assistance from third-party contractor(s) for installation of equipment.

The third/final phase includes the following tasks and end products.

Tasks and **End Products:**

- a. ***GPS emitters for each bus to coordinate with traffic signals to improve on time performance (December 2014). The following tasks will be performed to achieve this milestone:***
 1. Develop final scope of work for the emitter equipment (May 2013)
 2. Advertise for procurement of emitters and related equipment (June 2013 through July 2013)
 3. Award contract for emitters and related equipment (July 2013)
 4. Install emitters and related equipment (August 2013 through September 2013)
 5. Finalize testing and close-out contract (October 2013 through December 2014)

b. The installation of GPS/Infrared phase selectors for intersections on the U.C. Davis campus and the City of Davis (December 2014). The following tasks will be performed to achieve this milestone:

1. Develop final scope of work for the phase selector and other related intersection equipment (May 2013)
2. Advertise for procurement of phase selectors and related equipment (June through July 2013)
3. Award contract for phase selectors and related equipment (July 2013)
4. Advertise for procurement of phase selector contractor installation services (July 2013)
5. Award contract for phase selector installation services (August 2013)
6. Install emitters and related equipment (September 2013 through September 2014)
7. Finalize testing and close-out contract (December 2013 through December 2014)

c. Implementation of an interactive transit information kiosk at the Davis Intermodal Station (September 2014). The following tasks will be performed to achieve this milestone:

1. Develop final scope of work for the kiosk and other related equipment (May 2013)
2. Advertise for procurement of kiosk and related equipment (June 2013 through July 2013)
3. Award contract for kiosk and related equipment (August 2013)
4. Advertise for procurement of kiosk contractor installation services (September 2013)
5. Award contract for kiosk installation services (October 2013)
6. Receive delivery of kiosk (November 2013)
7. Install kiosk and related equipment (January 2014 through September 2014)

11. SACOG MANAGED FUND PROJECTS

Project #008-11

(Board Policy - Local Agreement)

Local agencies were awarded SACOG Managed Funds by the Board, to study, design, and or construct specific projects as part of the Regional Programming Rounds. As an agency completes specific project tasks as outlined in the project MOU, SACOG reimburses the expenses. There are currently about 20 active projects that received these funds.

This work will be performed by local agency staff and/or consultants.

Tasks and ***End Products:***

- a. Tasks are per the project-specific MOU between the local agency and SACOG

**12. YOLO COUNTY TRANSPORTATION DISTRICT TRANSIT PLANNING
STUDENT INTERNSHIP**

Project #008-12

(Caltrans Transit Planning Student Internship Grant)

The Yolo County Transportation District (YCTD) will select two to three interns to assist with transportation planning activities, including onboard surveys, transit service research and marketing, and analyses of demand, ridership, service standards, bus stops and amenities. The internship program will last for one year.

This work will be performed by the YCTD interns.

Tasks and ***End Products:***

- a. Select transit interns (March 2013)
- b. Internship orientation and training (July 2013)
- c. Intern transportation planning activities (February 2014)
- d. Project management and administration (Ongoing)
- e. ***Copies of intern work (February 2014)***
- f. ***Quarterly Reports/Invoices (Quarterly)***
- g. ***Final Caltrans Report and Invoice (April 2014)***

13. SACRAMENTO REGIONAL TRANSIT DISTRICT PLANNING STUDENT INTERNSHIP

Project #008-13

(Caltrans Transit Planning Student Internship Grant)

Sacramento Regional Transit (RT) will select an intern to assist with transportation planning activities, including Connect Card and annual fare survey reporting, and other transit support tasks. The funding is for two consecutive years of internships.

The work will be performed by the RT intern.

Tasks and ***End Products:***

- a. Select transit intern (February 2013 and February 2014)
- b. Internship orientation and training (February 2013 and February 2014)
- c. Smart Card reporting (November 2014)
- d. Annual Fare Survey Report (November 2013 and November 2014)
- e. Automatic Passenger Counter Support Program (January 2014 and January 2015)
- f. Miscellaneous Support Tasks (January 2014 and January 2015)
- g. Project management and administration (Ongoing)
- h. Copies of reports and databases (January 2014 and January 2015)
- i. ***Quarterly Reports/Invoices (Quarterly)***
- j. ***Final Caltrans Report and Invoice (February 2015)***

14. PARATRANSIT, INC. TRANSIT PLANNING STUDENT INTERNSHIP

Project #008-14

(Board Policy – Local Agreement)

Through a Caltrans Discretionary Transit Internship grant, Paratransit, Inc. will provide a multi-disciplinary internship opportunity for university students in the transit planning field, allowing them to work with the different departments at Paratransit, from reservations and dispatching to operations and administration. Interns will assist in a variety of operational and planning activities designed to provide hands-on experience in the deployment of paratransit services. The intern(s) will assist with surveying of passengers, providing customer service, and will be integral in restructuring the taxi program at Paratransit, Inc.

This work will be performed Paratransit, Inc. staff.

Tasks and ***End Products:***

- a. Recruitment for Transit Internship Program (February 2014)
- b. Internship program continues for next 24 months
- c. Updated passenger lists (July 2014)
- d. Notification mailing to passengers (December 2014)

- e. Completion of revised taxi procedures (December 2015)*
- f. Grant Administration/Supervision of Interns (Ongoing)
- g. Progress Reports/Invoices (Quarterly)*
- h. Final Report (February 2016)*

ELEMENT 009: MISCELLANEOUS OTHER FUNDING

Objective: To add required projects to the OWP which are funded and executed by partner agencies.

Discussion: Partner agencies receive certain funding from FTA for projects within their district. However, federal regulations require that SACOG carry these authorized projects in its OWP in order to meet the funding guidelines. These are projects over which SACOG has no authority except as the Regional Transportation Planning Agency for the region.

Projects:

4. SACRAMENTO REGIONAL TRANSIT DISTRICT DOWNTOWN-NATOMAS-AIRPORT (GREEN LINE) RAIL PROJECT *Project #009-04*

(Federal Requirement)

The transitional analysis for the Green Line to the Airport has been completed. RT awarded a contract to build upon the various technical work efforts completed or underway, develop sufficient levels of preliminary engineering and design for critical segments of the Green Line to complete the environmental review process and estimate costs, and to engage the community in the decision-making process.

The full Green Line will be advanced through the completion of the DEIS/R and, if funding is secured and RT exercises its option, the segment referred to as the “Intermodal-3: Green Line Project” will be advanced through an FEIS/R.

Tasks and **End Products:**

- a. Continued development of technical and environmental analysis work on the Downtown-Natomas-Airport (Green Line) rail project. The final scope of work, tasks and end products will be developed by December 2015.*

5. DOWNTOWN/RIVERFRONT TRANSIT PROJECT *Project #009-05*

(Board Direction, Federal Requirement)

This analysis is being conducted through a cooperative effort among the cities of Sacramento and West Sacramento as well as the Sacramento Regional Transit District (RT) and Yolo County Transportation District (YCTD) to advance the Downtown/Riverfront Streetcar Project (Project) into the Federal Transit Administration’s (FTA) Small Starts Grant process. The work conforms to the Federal Transit Administration Small Starts guidelines in considering the public transportation needs within the corridor.

With the completion of the environmental studies under NEPA and CEQA, the project will officially enter the Project Development Phase which includes Preliminary Engineering/Final Design, establishing a governance structure and securing funding for the local share of capital costs.

This work will be performed by a combination of consultants and the staffs of the cities of Sacramento and West Sacramento, the Sacramento Regional Transit District, and the Yolo County Transportation District. This task also includes work to:

- **Committed funding to complete Project Development** – The five partners in the PMT (Cities of West Sacramento and Sacramento; Sacramento Regional Transit District (RT); Yolo County Transportation District (YCTD); and Sacramento Area Council of Governments (SACOG) have committed funding and staffing resources for the Project Development Phase of the project. Project consultants have estimated the PD costs to be in the range of approximately \$10 to \$15 million.
- **Establish the governance structure for streetcar decision-making, operations, and funding** – One of four different models for governance are typically used: nonprofit, joint powers agency, city owned/operated, or transit agency owned/operated. The PMT will research the various streetcar systems, work with the staffs of the five partners, and make a recommendation to the Policy Steering Committee by evaluating various methodologies currently utilized.
- **Develop Sacramento business and property owners participation plan and establish financial commitments** – Not only is a funding plan needed for the PD phase of the Project, but the capital improvements, too. In order to request entry to the PD phase it will be important to have the buy-in and framework for the financial participation of the City of Sacramento business and property owners along the initial streetcar line. As the City of West Sacramento has already established the organization of business and property owners, that commitment need only be verified.

Tasks and ***End Products:***

- a. Project Outreach (In progress)
- b. ***35 Percent Engineering (In progress)***
- c. ***Project Management Plan Completed (Summer 2014)***
- d. ***Governance Plan Completed (Summer 2014)***
- e. ***Project Local Finance Plan Completed (Summer 2014)***
- f. ***Environmental Review Completed (Fall 2014)***
- g. ***Utility Agreements/80% Engineering Plans (Winter 2015)***
- h. ***FTA Reviews (Spring 2015)***
- i. ***100 Percent Engineering Plans (Summer 2015)***

6. GREEN LINE PLANNING

Project #009-06

(Federal Requirement)

This analysis is being conducted by the Sacramento Regional Transit District (RT) and will conform with the Federal Transit Administration New Starts guidelines under MAP-21 and Environmental Protection Agency guidelines for conducting environmental review under NEPA. A Locally Preferred Alternative (LPA) was selected in December 2003 consisting of a light rail extension from downtown Sacramento across the American River and along Truxel Boulevard to North Natomas and then to the Sacramento International Airport.

An Administrative Draft Environmental Impact Statement/Report (ADEIS/R) was completed by RT in 2007. The corridor was environmentally cleared at the *Program-Level* for CEQA by the RT Board in April 2008. The decision was made to move Phase 1 of the project from Downtown Sacramento to Richards Boulevard forward utilizing local funding and a *Project-Level* CEQA clearance occurred in 2009; that project completed construction and opened for service in the spring of 2012.

In November 2010, a Transitional Analysis (TA) was completed for Phases 2 and 3 of the Green Line. Based on community and agency input, a number of conceptual design refinements were developed for the Green Line LPA. Operating scenarios, vehicle-type assessments and resulting updated operating and maintenance costs were also prepared. The TA also updated the travel forecasts (using a previously-adopted land use forecast for the region) as well as cost effectiveness calculations. An assessment of the environmental requirements was also prepared. This effort will be to build upon the enhancements identified in the TA and complete the project-level DEIS/R for the LPA for the corridor and have that document released to the public for review and comment. This work will be performed by a combination of consultants and the staff of Regional Transit with coordination with the city of Sacramento and Sacramento County.

Task 0 – Project Start-Up/Study Initiation/Ongoing Project Management

This task includes a startup meeting with FTA staff, appointing a project manager and agency to coordinate and guide the project, establishing a policy advisory committee (PAC) and technical advisory committee (TAC), preparing and issuing a Request for Proposal for professional consulting services; and selecting a consulting team in accordance with FTA Procurement guidelines.

Task will entail ongoing coordination meetings with the PAC, TAC, city and county staff and councils, FTA, and the RT Board. Task will also entail ongoing project management including consultant project management, invoicing, etc., and RT reporting requirements to FTA.

Task 0 – Tasks and ***End Products:***

Consultant project management plan, including a refined work scope, schedules, and task-level budgets; a refined table of deliverables; and assigned roles and responsibilities (September 2012)

- a. Project management plan, including a refined work scope, schedules, and management plan, and budgets; a table of deliverables, and assigned staff roles and responsibilities (Spring 2013)***
- b. Draft project schedule (Spring 2013)***
- c. RT Board approval of release request for proposals for professional consulting services (Spring 2013)***
- d. Approved contract with a qualified consulting team (Summer 2013)***
- e. Consultant project invoices, progress reports, etc. (Ongoing beginning in August 2013 through completion in December 2015)***
- f. Minutes of meetings with PAC, TAC and councils and boards (Ongoing beginning in September 2013 through completion in fall 2015)***

Task 1 – Update Prepare Draft EIS/EIR

This task will entail the preparation of the draft EIS/R for the Green Line. It will entail reviewing the ADEIS/R and identifying the “changed conditions,” preparation, and publishing of NOI/NOP for EIS/R, and scoping. Task will entail technical studies and preparation of an updated ADEIS/R, for review(s) with FTA. Preparation of a DEIS/R will be completed. Release of the DEIS/R and filing the Notice of Availability in the Federal Register. Receipt of comments will then occur. Based on the comments received, a “Next Steps” will be prepared identifying the key issues/actions necessary when the preparation of the Final EIS/R occurs (not a part of this SOW).

Task 1 – Tasks and ***End Products:***

- a. Publish NOI/NOP (Fall 2013)***
- b. Notice, undertake, and document scoping (Fall 2013)***
- c. Conduct various technical studies and prepare the necessary technical/engineering documentation for inclusion in the DEIS/R (Fall 2013 through fall 2014)***
- d. Prepare ADEIS/R and review with FTA (Fall 2014)***
- e. Prepare DEIS/R and release for public review and comment (Spring 2015)***
- f. Summarize comments received on DEIS/R and document next steps (Summer 2015)***
- g. Presentation to RT Board (and others) of results and “next steps” (Fall 2015)***

Task 2 – Communications and Community Outreach

Communications and community outreach will be conducted in coordination with Task 3 scoping. The goal will be to focus on the affected communities, environmental justice populations, decision-makers, and keeping the public informed of the project and progress while obtaining their input on the LPA concept and design development. An initial Community Outreach Strategy will be prepared and reviewed/updated as appropriate. This effort will entail arranging, coordinating, attending, participating in, and documenting the results/outcomes of a variety of public forums, workshops and hearings. Several “Summary Report(s)” will be prepared that will document how the public input has been accounted for in the refinement of the LPA.

Task 2 – Tasks and ***End Products:***

- a. Preparation of a Community Outreach Strategy document and updates (September 2013)***
- b. Documentation of various community meetings, forums, workshops and hearings (Ongoing beginning in September 2013 through summer 2015)***
- c. Preparation of “summaries” documenting the input received and how it has been incorporated into the design development (January 2014 through summer 2015)***

Task 3 – Prepare Advanced Conceptual Design of the LPA

The consultant will be responsible for preparing the advanced conceptual engineering for the Green Line project. The goal of advancing the conceptual engineering is to provide a better definition of the alternative(s) for the environmental document preparation, cost estimates and determination of any significant design issues that could substantially affect the clearance or implementation of the project. As a point of comparison, the level of effort is assumed to be an approximate “20 percent to 30 percent” level of design. The consultant will work in close coordination with RT engineering and other applicable departments during this effort. For areas that are identified as having potentially greater environmental impact (e.g., the crossing of the American River), the conceptual engineering will be advanced to a preliminary engineering level sufficient to identify potential impacts and mitigation strategies to reduce the impacts. Constructability assessments and value engineering will also be prepared as part of this task effort.

Task 3 – Tasks and ***End Products:***

- a. Mapping and survey controls of selected sections of the alignment (Fall 2013)***
- b. Geotechnical investigations as appropriate for this level of effort (Fall 2013 through summer 2014)***
- c. Horizontal and vertical track layouts, as well as OCS and substations (Fall 2014)***
- d. Roadway design as applicable (Fall 2014)***
- e. Select station and park & ride lot layout refinements (Fall 2014)***

- f. Operational and signaling analysis for single track (Fall 2014)*
- g. Refinement of maintenance facility concept (Fall 2014)*
- h. Sacramento International Airport station refinements (Summer 2014)*

Task 4 – Prepare Several Rail-Related Technical Studies

Technical studies analyzing several areas of potential opportunities will be prepared and the results documented. The impact and opportunity for “European tram” vehicles on the RT system will be prepared. An analysis of the downtown train crossings with additional service will be prepared. Rail interlining of the Green Line to the Gold and/or Blue Line will be assessed.

Task 4 – Tasks and ***End Products:***

- a. Documentation of the technical assessment of the impact of proposed “European trams” on the RT operations, maintenance, long-term applicability, etc. (Fall 2014)*
- b. Documentation of the downtown train crossings effects with the proposed service (Summer 2014)*
- c. Documentation of the “rail interlining” options/effects (Fall 2014)*

Task 5 – Prepare Requisite Information and Assessments Necessary for the New Starts Process to Determine the New Starts

The intent of this Green Line effort is to advance one or more segments of the Green Line to the Airport LPA into the federal process by seeking FTA approval for entry into the next phase of project development. The applicable FTA New Starts guidance in effect at either the beginning of this phase or at a point mutually agreed to with FTA will be used to develop the necessary New Starts assessment. The results will be documented.

Task 5 – Tasks and ***End Products:***

- a. Document applicable New Starts criteria (Spring 2015)*
- b. Prepare New Starts assessment documentation (Summer 2015)*

Task 6 – Prepare Draft EIS/R Closeout

Upon a determination of action in Tasks 1 and 5, and with the concurrence of FTA, the consultant contract will be closed out. The consultant will provide RT with final documents within 30 days and final invoices within 60 days of notice by the RT Project Manager of project closeout.

Task 6 – Tasks and ***End Products:***

- a. Final Documents on CD for “future use” (i.e., not PDF) format (Fall 2015)*
- b. Final consultant invoices, closeout report (Fall 2015)*
- c. Documentation of FTA/other comments and actions responding (Fall 2015)*

8. INTERJURISDICTIONAL TRAFFIC IMPACT MITIGATION MANAGEMENT *Project #009-08* (Caltrans Partnership Planning Grant)

This project, a partnership between Sutter, Placer, and Sacramento counties, the City of Roseville, Caltrans District 3, with SACOG as the lead agency, seeks to develop an agreement between the local entities to address inter-jurisdictional transportation impacts on regional and state transportation facilities, including State Routes 65, 70, 99, and Interstate Route 5, due to expected population growth. SACOG will lead the project in partnership with Sutter, Placer, and Sacramento counties, the City of Roseville, and Caltrans District 3.

The work will be performed by SACOG staff, with additional support from consultants.

Tasks and ***End Products:***

- a. Project kickoff meeting (April 2013)
- b. Secure consulting services (May 2014)***
- c. Complete Partner/Stakeholder interviews (January 2015)***
- d. Complete facilitated meetings (Ongoing)
- e. Partner Consensus (ongoing)
- f. Complete data collection (August 2014)***
- g. Apply Draft Interjurisdictional Strategy to a Pilot Project (December 2014)***
- h. Develop Best Practices for Developing Interjurisdictional Agreements (February 2015)***
- i. Develop & Execute Memorandum of Understanding (February 2015)***
- j. Partner coordination, project management and administration (Ongoing)
- k. Quarterly Reports/Invoices (Quarterly)***
- l. Final Caltrans Report and Invoice (February 2015)***

9. REGIONAL HIGH RESOLUTION IMAGERY PROJECT

Project #009-09

(Board Policy)

This project involves the collection of high-resolution imagery (six-inch pixel resolution) for urbanized parts of the Sacramento Region. At a minimum, the project area will include 950 square miles covering the cities of Sacramento, Elk Grove, Folsom, Citrus Heights and Rancho Cordova, including areas of interest for the County of Sacramento and the Sacramento Municipal Utility District.

High resolution, leaf-off tree condition, ortho and oblique imagery meeting the requirements of local agencies was captured in February and March 2014. The imagery will allow for the visualization and digital capture of visible urban infrastructure. The collection of items such as drain inlets, manholes, and road striping requires imagery meeting these specifications. The project will deliver the imagery in this fiscal year and staff will participate in training on how to use the imagery in GIS mapping software.

This work will be performed by SACOG staff and an outside consultant.

Tasks and ***End Products:***

- a. Aerial photography capture of images (*completed*)
- b. Vendor processing of images (August 2014)
- c. Project completion and image delivery to local agencies (September 2014)***

ELEMENT 012: FEDERAL TRANSIT ADMINISTRATION JOB ACCESS REVERSE COMMUTE AND NEW FREEDOM PROGRAM GRANTS

Objective: To oversee the existing FTA Job Access Reverse Commute (JARC) and New Freedom grants for the Sacramento Urbanized Area (5316 and 5317) until completion.

Discussion: SACOG will continue to complete planning and related tasks related to the former FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program grants that have been awarded and programmed for the Sacramento Urbanized Area until those grants are completed. Transit team staff will continue to conduct the planning and programming activities necessary to ensure the region's transit operators projects are properly programmed in the SACOG MTIP, SACOG staff and our legal counsel will work to maintain subrecipient agreements with the Sacramento Urbanized Area JARC and New Freedom awardees to allow grant funds to flow to those successful applicant agencies and organizations, and complete the required reporting to the FTA.

Projects:

1. SACRAMENTO REGIONAL TRANSIT DISTRICT JARC OPERATING ASSISTANCE *Project #012-01*

(Federal Requirement)

The Sacramento Regional Transit District (SRTD) is using FFY 2009, 2010, and 2012 JARC funds to fund extended bus and light rail service hours in the early morning (prior to 7 a.m.), evening (after 6 p.m.) and weekend (Saturday and Sunday). The Unmet Transit Needs process has identified gaps in services, including early morning and later evening service, additional/longer peak period service (for suburb-to-suburb commutes), and weekend services. In working with Sacramento County's various human services agencies, SRTD has found that many existing fixed route transit services do not run early enough or late enough to meet the needs of the many people who work outside of traditional Monday-Friday 8 a.m. to 5 p.m. work periods.

This work will be performed by SRTD.

Tasks and **End Products:**

- a. Provide JARC program qualified transit services (Ongoing)
- b. **FTA Reporting (Quarterly)**

2. ROSEVILLE TRANSIT JARC OPERATING ASSISTANCE *Project #012-02*

(Federal Requirement)

The city of Roseville Transit is using FFY 2010 and 2012 JARC funds to extend their weekday revenue hours on core fixed routes, as well as an extension of the hours on their Dial-A-Ride (DAR) services (and operate DAR on three current non-service holidays) to provide transportation to employees getting off work in the evening. The additional hours will also allow employees to connect with Placer County Transit and Sacramento Regional Transit in the evening.

This work will be performed by the City of Roseville.

Tasks and **End Products:**

- a. Provide JARC program qualified transit services (Ongoing)
- b. **FTA Reporting (Quarterly)**

3. TRANSIT ALTERNATIVES PROGRAM

Project #012-03

(Federal Requirement)

SACOG continues to oversee the planning and implementation of transit alternatives, focused particularly on lower income workers and those currently underserved by existing transit services. SACOG is currently operating a vanpool subsidy program to make affordable, safe, reliable transportation to/from work available for agricultural workers and the general public. SACOG plans to offer subsidies to vanpools meeting eligibility criteria through vanpool vendors with agreements with SACOG through 2015 or until available funds are expended. Various alternatives to transit will also continue to be planned and implemented as part of this program.

This work will be performed by SACOG staff..

Tasks and **End Products:**

- a. Continue implementation of vanpool subsidies in the Sacramento Urbanized Area (Ongoing)
- b. Continue planning and implementation of transit alternatives (Ongoing)

**5. COUNTY OF SACRAMENTO DEPARTMENT OF HEALTH
JARC OPERATING ASSISTANCE**

Project #012-05

(Federal Requirement)

The County of Sacramento, Department Human Assistance (Sacramento County) is using 2009 JARC funds to fund the following: (1) Foster Grandparents, which provides low-income seniors with a small stipend and transportation reimbursement provided they work 20 hours per week in service to children in their community; (2) Senior Companions, which provides a small stipend and transportation reimbursement to low-income seniors who provide light respite care and transportation assistance where traditional transit services are not available; and (3) Mather Community Campus (MCC), which serves qualified homeless families and single adults who believe employment is an essential part of building a new life. Because of transportation challenges faced by the residents, MCC currently has a contract with Volunteers of America to provide bus transportation to sites important to residents. Operating primarily on a fixed schedule, this core bus service supplements limited RT service to the Mather Light Rail station by making numerous trips throughout the day, starting as early as 5 a.m. and ending as late as 10:30 p.m.; provides direct service to the Charles A. Jones Skills Center and other job training sites; provides service to nearby Alcoholic Anonymous meetings (required for residents recovering from substance abuse) to help residents stay sober and maintain their employability; and provides transportation for residents and their belongings when they move into MCC. As an ancillary service, the van provides transportation to nearby shopping locations so residents can purchase food and other necessities. On an emergency basis, the van occasionally provides transportation to individuals with urgent medical appointments. This service is ADA accessible.

This work will be performed by Sacramento County.

Tasks and **End Products:**

- a. Provide JARC qualified operations (Ongoing)
- b. **FTA Reporting (Quarterly)**

6. YOLO COUNTY TRANSPORTATION DISTRICT JARC OPERATING ASSISTANCE

Project #012-06

(Federal Requirement)

The Yolo County Transportation District (YCTD) is using FFY 2010 and 2012 JARC funds to operate early morning and later evening fixed route bus services targeting the transit dependent population in Yolo and Sacramento counties.

This work will be performed by YCTD.

Tasks and ***End Products:***

- a. Provide JARC qualified operations (Ongoing)
- b. *FTA Reporting (Quarterly)***

7. ROSEVILLE NEW FREEDOM MOBILITY MANAGEMENT

Project #012-07

(Federal Requirement)

The city of Roseville is using FFY 2010 New Freedom funds to provide mobility management services such as trip planning, travel training, and transit ambassadors to assist elderly and disabled transit riders to use the Roseville Transit fixed route and demand-response systems.

This work will be performed by the city of Roseville.

Tasks and ***End Products:***

- a. Provide New Freedom qualified mobility management services (Ongoing)
- b. *FTA Reporting (Quarterly)***

8. PARATRANSIT, INC., NEW FREEDOM MOBILITY MANAGEMENT

Project #012-08

(Federal Requirement)

Paratransit, Inc., (PI) is using FFY 2010, 2011 and 2012 New Freedom funds for projects expand PI's current services to include mobility management activities, including those activities outside of the current Paratransit, Inc. service area.

This work will be performed by Paratransit, Inc.

Tasks and ***End Products:***

- a. Provide New Freedom qualified mobility management services (Ongoing)
- b. *FTA Reporting (Quarterly)***

9. SACRAMENTO REGIONAL TRANSIT DISTRICT NEW FREEDOM CAPITAL IMPROVEMENTS

Project #012-09

(Federal Requirement)

The Sacramento Regional Transit District (SRTD) is using FFY 2007, 2009, 2011 and 2012 New Freedom funds for projects to provide enhanced system access for persons with disabilities, including particularly, persons with limited mobility and visual impairments.

This work will be performed by SRTD.

Tasks and ***End Products:***

- a. Provide New Freedom qualified capital improvements (Ongoing)

b. FTA Reporting (Quarterly)

10. WESTERN PLACER CTSA NEW FREEDOM OPERATING ASSISTANCE *Project #14-012-10*
(Federal Requirement)

Western Placer CTSA is using FFY 2011 and 2012 New Freedom funds to operate CTSA alternative public transportation service in the urbanized portion of Placer County.

This work will be performed by Western Placer CTSA.

Tasks and ***End Products:***

- a. Provide New Freedom qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

11. COUNTY OF SACRAMENTO DEPARTMENT OF HEALTH *Project #012-11*
NEW FREEDOM OPERATING ASSISTANCE

(Federal Requirement)

The County of Sacramento Department Human Assistance (Sacramento County) is using FFY 2011 and 2012 New Freedom funds to operate the Senior Companions and Senior Nutrition Services transport programs in Sacramento County; these services are ADA accessible.

This work will be performed by Sacramento County.

Tasks and ***End Products:***

- a. Provide New Freedom qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

12. YOLO COUNTY TRANSPORTATION DISTRICT NEW FREEDOM *Project #012-12*
OPERATING ASSISTANCE

(Federal Requirement)

Yolo County Transportation District (YCTD) is using FFY 2011 and 2012 New Freedom funds to operate the Yolobus Special specialized public transportation services for elderly and disabled persons in Yolo, Sacramento and Solano counties.

This work will be performed by YCTD.

Tasks and ***End Products:***

- a. Provide New Freedom qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

13. PARATRANSIT, INC. WHEELS TO WORK JARC OPERATING *Project #012-13*
ASSISTANCE

(Federal Requirement)

Paratransit, Inc., is partnering with the Sacramento County DHA and various other human service agencies and organizations to provide transportation services to assist people who are currently homeless to get assistance in finding employment and getting employment related services.

Paratransit, Inc., is using FFY 2012 JARC funds to operate the Wheels to Work Program throughout Sacramento County.

This work will be performed by Paratransit, Inc.

Tasks and ***End Products:***

- a. Provide JARC qualified operations (Ongoing)
- b. FTA Reporting (Quarterly)**

14. E-TRAN (CITY OF ELK GROVE TRANSIT) JARC OPERATING ASSISTANCE

Project #012-14

(Federal Requirement)

The City of Elk Grove Transit (e-tran) is using FFY 2012 JARC funds to operate early morning and later evening fixed route bus services targeting reverse commuters working in Elk Grove and residing outside the City.

This work will be performed by e-tran.

Tasks and ***End Products:***

- a. Provide JARC qualified operations (Ongoing)
- b. FTA Reporting (Quarterly)**

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ELEMENT 013: STRATEGIC GROWTH COUNCIL

Objective: Support and promote rural economic development and address food deserts; enhance public health metrics; create a regional Climate Action Plan with more specific GHG reduction strategies for land use and transportation; provide local governments and SACOG with enhanced SCS information, technical tools and performance measures for better decision-making; support continuously updated data on planning and development activity in the region for future MTP/SCS cycles; and expand analytical and planning tools for more complete streets in the region

Discussion: Staff is currently analyzing staff and consultant needs for this new grant.

Projects:

TASK A — RURAL-URBAN CONNECTIONS STRATEGY

Project #013-01

(Federal Requirement)

There are two Rural-Urban Connections Strategy (RUCS) activities within this task of the SGC 2 grant. First is a rural case study. The objective of the case study is to study how rural communities' economies can be revitalized with an analysis of existing land uses, infrastructure and agricultural assets. The case study will focus on the communities in Western Yolo County; however results will be applicable to rural communities in other parts of the region and the state. Second is addressing food deserts. The objective is to work with affected jurisdictions and stakeholders to develop transportation and other strategies to address food deserts identified in disadvantaged communities through the first SGC grant.

This work will be performed by SACOG staff with consultant assistance.

Tasks and **End Products:**

- a. *Case study on how rural communities' economies can be revitalized with an analysis of land uses, infrastructure and agricultural assets (June 2015)*
- b. *Strategies to address identified food deserts and next steps (June 2015)*

2. TASK B — INFILL AND HEALTH ACTIVITIES

Project #013-02

(Federal Requirement)

SACOG's MTP/SCS projects significant development in infill areas combined with transportation improvements to help reduce vehicle miles traveled and meet the region's greenhouse gas targets. However, there is scientific literature on the potential health risks of living in certain infill locations, even though they may provide access to public transit and daily needs, without adequate mitigations. During the MTP/SCS comment period, public health and equity interests also called for more analysis and performance measures related to health outcomes of the MTP/SCS plan and implementation.

This project component will help implement MTP/SCS policies and strategies by developing greater public health analysis capacity, through work with a broad range of stakeholders to develop more regional guidance on infill development near high volume roadways and identify appropriate new health metrics.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Design stakeholder process (June 2014)
- b. Convene stakeholders, review and discuss current research/science on infill development and public health, air quality, best practices and mitigations (June 2015)
- c. Develop best practice regional guidance for jurisdictions and developers on planning infill residences to address health benefits and risks (June 2015)
- d. Work with stakeholders to identify and refine public health metrics to help inform MTP/SCS updates and local discussions on development patterns (June 2015)
- e. Refined set of health metrics for use by SACOG, local agencies (June 2015)***
- f. Regional infill guidance (June 2015)***

3. TASK C — REGIONAL CLIMATE ACTION PLAN

Project #013-03

(State and Federal Requirements)

Despite a decrease in per capita greenhouse gas (GHG) emissions, the population growth and transportation projects in the MTP/SCS can be linked to an increase in total GHG emissions. The related EIR mitigates emission to less than significant in the plan, but additional measures can be taken. A regional climate action plan that addresses the GHG emissions from the projects in the MTP/SCS can be used as a guide for future planning around the region. The climate action plan will address inventories, projections, mitigation measures, and adaptation.

This work will be performed by SACOG staff with consultant assistance.

Tasks and ***End Products:***

- a.*** Update the existing 2008 base GHG to reflect 2012 land use and transportation estimates (December 2014)
- b.*** Conduct climate analysis to: identify what climate change effects can our regional transportation network experience, identify what parts of the network will be affected, estimate how those components will be affected, discuss how the network is adaptive or not to climate change, and estimate when impacts are likely to occur (June 2014)

6. TASK F — COMPLETE STREETS AND PARKING STANDARDS

Project #013-06

(Federal Requirement)

The MTP/SCS includes direct funding for bicycle and pedestrian infrastructure projects, as well as for complete streets as part of road maintenance, rehabilitation, and facility expansion projects. An increasing number of tools have been emerging for assessing how supportive current or proposed street designs and corridors are of multimodal travel and safety, e.g., ITHIM software for assessing transportation impacts on public health, pedestrian and bicycle indices, and others. This project component will assess and recommend new tools and best practices for parking standards and complete street projects to help encourage multimodal travel, improve public safety and access, and implement the MTP/SCS.

This work will be performed by SACOG staff, possibly with consultant assistance.

Tasks and ***End Products:***

- j.*** Update SACOG Complete Streets Toolkit for additional resources and best practices, including for achieving complete streets through road maintenance and rehabilitation (June 2015)
- k.*** ***Revised and expanded Complete Streets Toolkit and resources (June 2015)***

ELEMENT 015: SERVICES TO OTHER AGENCIES

Objective: To administer the Capitol Valley Regional SAFE program for the SAFE member counties and to provide support for CALCOG.

Discussion: This work element accounts for activities performed for other agencies.

Projects:

1. CAPITOL VALLEY REGIONAL SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (CVR-SAFE) *Project #015-01*

This project is used to account for SACOG's administrative activities for implementing, operating, and maintaining the motorist aid system of call boxes within the Counties of El Dorado, Sacramento, San Joaquin, Sutter, Yolo, and Yuba. SACOG is reimbursed for these costs from the Capitol Valley SAFE Special Revenue Fund. SACOG staff will continue to work on the Call Box removal/ADA/technology upgrade project and is scheduled to complete the drafting of the CVR-SAFE Strategic Plan before the end of 2014.

Work will be performed by CVR-SAFE Program Manager and other SACOG staff.

Tasks and **End Products:**

- a. Monitor daily call box operations for the six county call box area (Weekly)
- b. Review consultant reports regarding call box usage and frequency of activity (Monthly)
- c. Provide SACOG's Transportation Committee budget updates (As necessary)
- d. Process all vendor invoices for payment (As needed)
- e. Monitor and maintain 511 Traveler Information Systems (web and telephone based) (As needed)
- f. Monitor Freeway Service Patrol activities (As needed)
- g. Work with vendors to support the maintenance and operation of the call box system (As needed).
- h. Prepare call box site removal plan (November 2014).
- i. ***Provide draft strategic plan and budget update (December 2014)***
- j. ***Provide annual budget to the Transportation Committee/SACOG Board, for their approval (May 2015)***
- k. ***Provide annual SAFE Report to Transportation Committee, including Summary of Call box calls for the year, Call box Calls grouped by Type of Assistance, Bike Trail Call boxes, Freeway Service Annual Reports of activity and types of assists (May 2015)***

2. GLENN COUNTY SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE) *Project #015-02*

This project is used to account for SACOG administrative activities in accordance with the Contract with the County of Glenn, for implementing, operating and maintaining the motorist aid system of call boxes within the County of Glenn. SACOG is reimbursed for these costs from the Glenn County SAFE Special Revenue Fund.

Work will be performed by SAFE Program Manager and other SACOG staff.

Tasks and ***End Products:***

- a. Monitor daily call box operations for the Glenn County call box area (Weekly)
- b. Process all vendor invoices for payment (As needed)
- c. ***Report activity to the County of Glenn upon their request (Upon request)***

INDIRECT COSTS
FISCAL YEAR 2014-15

Total Direct Salaries and Benefits from OWP **\$ 6,367,837**

Total Indirect Expenditures 2,935,465

Carry Forward (+/-) from FY 2012-13 131,639

Adjusted Indirect Total Costs **\$ 3,067,104**

INDIRECT RATE - FY 2014-15

(Total Adjusted Indirect Costs ÷ Total Direct Salaries
and Benefits from OWP)

48.17%

EXPENDITURES:

Amount

Meetings/Training	\$ 10,000
Printing	12,000
Consultant	229,000
Mileage	12,000
Legal Services	75,000
Other Expenses	2,000
Books & Periodicals	2,000
Office Supplies	33,000
Postage	15,000
Telecommunications	25,000
Office Equipment Maintenance	7,000
Memberships	20,000
Depreciation	36,000
Insurance	71,000
Building Rent - Meridian Plaza	617,373
SACOG Vehicle Parking	10,000
Office Equipment < \$5,000	60,000
Accounting Services	10,000
Copier usage cost/supplies	7,880
Printing offset	(5,477)
Career Development Program	75,000
Computer Software & Maintenance	90,000
Temporary Services	500
Indirect Staffing (salaries/benefits)	1,521,189
TOTAL FOR FY 2013-14	<u>\$ 2,935,465</u>

¹This dollar amount includes the \$148,005 carryover number from the cumulative FY 2011-12 Indirect cost calculation, per Caltrans ICAP audit procedures. This number has to match the OWP indirect costs shown on the OWP Expenditure page. These are costs that SACOG over recovered in past years.

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INDIRECT PROJECTS

Objective: To provide management and administrative support of the agency's advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality, and water quality.

Discussion: To provide management support of SACOG's transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services, various special projects, and local technical assistance.

Projects:

1. INFORMATION SYSTEMS

(State and Federal Requirements)

Information Systems staff maintains and develops SACOG's computing and networking environment; provides programming and database application support; and prepares an annual Information Technology Plan to guide improvements to the environment.

Tasks and **End Products:**

- a. An effective and well-maintained computing and information systems environment (Ongoing)

2. FINANCE/ACCOUNTING/AUDITING

Staff performs a number of tasks, including the financial monitoring of grant awards, preparation of the annual operating and OWP budget, obtaining approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, staff prepares and obtains approval of numerous third-party contracts to implement various components of the work program; arranges for the required annual financial and TDA audits and ensures their completion in a timely manner; maintains compliance with internal control structure and procedures for administering grants, ensuring that there are no violations of laws and regulations; provides risk management services; administers the purchasing policy; administers pass-through funds; and provides support to SACOG staff.

Tasks and **End Products:**

- a. Various grant invoices for reimbursement (Pursuant to grant requirements)
- b. Various monthly/quarterly external/internal financial reports (Monthly/quarterly)
- c. Agreements with funding agencies to secure funding (Ongoing)
- d. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (Ongoing)
- e. ***Annual financial transactions report to the State Controller (August 2014)***
- f. ***Annual financial audit of SACOG for fiscal year 2009-010 (December 2014)***
- g. ***Annual Operating Budget for FY 2013-14 (April 2015)***
- h. ***Cost Allocation Plan for FY 2013-14 (May 2015)***

3. HUMAN RESOURCES

Responsible for SACOG's salary and benefits administration; human resource policy monitoring and compliance; recruitment of and recordkeeping for staff; insures compliance with all federal and state wage and benefit regulations; performs wage, benefit and classification studies; prepares updates to all internal administrative documents, e.g., Personnel Rules, Classification Plan, Administrative Procedures; and interprets adopted agency policies and procedures for staff and external requests.

Tasks and *End Products*:

- a. Maintain the Employee Handbook (Ongoing)
- b. Performance evaluation reports of staff (Ongoing)
- c. Maintain and administer agency compensation and benefits plans (Ongoing)
- f. Maintain personnel files (Ongoing)
- h. Prepare and maintain records of all payroll/personnel records (Ongoing)
- i. File and report payroll/personnel transactions to appropriate entities (Monthly)

4. OFFICE OPERATIONS

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPPC reporting functions, and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings, including the preparation, processing, and posting of agendas in accordance with the Brown Act, agenda package assembly, and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff, as well as maintenance of pertinent office forms, records, and documents. Staff conducts such duties as may be required by the bylaws of the Building Financing Corporation.

Tasks and *End Products*:

- a. Agendas and staff reports for monthly Board of Directors and committee meetings (Ongoing)
- b. Agency correspondence, forms and documents (Ongoing)
- c. Minutes of Board and committee meetings (Ongoing)
- d. Maintain and administer legal agreements with third-party contractors, partner agencies and others (Ongoing)

OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES

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**CALTRANS REGIONAL PLANNING ACTIVITIES WITHIN THE SACRAMENTO AREA
COUNCIL OF GOVERNMENTS AREA FOR FISCAL YEAR 2014-15**

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	▪ SR 65 Corridor System Management Plan/Transportation Concept Report ▪ I-505 Transportation Concept Report ▪ Preliminary Investigations: SR 99 (from I-5/99 to SR 70/99 Wye) & US 50 “W/X Freeway” (from SR 99 to I-5) ▪ US 50 CSMP ICM Feasibility Study (grant pending approval) ▪ District System Management & Development Plan project list update ▪ District 3 Goods Movement Study and Plan ▪ District 3 Concept of Operations Plans ▪ District 3 Long Term State Highway Vision Plan ▪ District 3 Truck Parking Study ▪ California Transportation Plan 2040 ▪ California Freight Mobility Plan
Advance Planning	Completion of pre-programming studies (e.g. Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the District 3 2014 Three Year PID Work Plan.
Regional Planning	Participate in and assist with various Regional Planning projects and studies	Participation in the following projects and studies: ▪ California Interregional Blueprint/California Transportation Plan ▪ Capital South East Connector Study project development activities ▪ Placer Parkway project development activities ▪ Sacramento Sub regional Traffic Impact Mitigation Fee Program ▪ Sacramento-West Sacramento Downtown/Riverfront Streetcar Project ▪ SACOG Metropolitan Transportation Plan Update ▪ Interjurisdictional Traffic Impact Mitigation Management Study ▪ Other projects and studies as needed

ACTIVITY	DESCRIPTION	PRODUCTS
Local Development – Intergovernmental Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System

EL DORADO COUNTY TRANSPORTATION COMMISSION

FISCAL YEAR 2014-15 PLANNING ACTIVITIES

WORK ELEMENT 50: INDIRECT COSTS—

To manage and administer the day-to-day operations of the agency.

END PRODUCTS:

1. Check registers. *Monthly*
2. Employee performance reviews. *Annually*
3. Financial statements and financial reports. *As needed*
4. Tax reports. *Quarterly*
5. Updated Bylaws, Administrative Operating Procedures, and Personnel Policies. *As needed*

WORK ELEMENT 100: AGENCY ADMINISTRATION AND MANAGEMENT—

To provide management and administration of the Overall Work Program, conduct the day-to-day operations of the agency, and provide support to the Commission and its committees.

END PRODUCTS:

1. Fiscal Year 2014/2015 Overall Work Program Quarterly Reports. *Quarterly*
2. Fiscal Year 2014/2015 Overall Work Program Amendments. *As needed*
3. Fiscal Year 2015/2016 Overall Work Program. *March 2015 (Draft), June 2015 (Final)*
4. Agendas for Technical Advisory Committee and Transportation Commission meetings. *Monthly, or as needed*
5. Publish public hearing notices. *As needed*

WORK ELEMENT 110: INTERGOVERNMENTAL COORDINATION—

To coordinate the efforts of the Commission with Tribal, local, regional, and state agencies.

END PRODUCTS:

1. Reports to the Commission on intergovernmental coordination and activities of related local, regional, and state agencies as well as the Shingle Springs Rancheria Tribal Government. *As needed*
2. Correspondence and communications to other government agencies and jurisdictions. *As needed*

WORK ELEMENT 111: RURAL COUNTIES TASK FORCE—

To coordinate the participation of rural transportation agencies in the statewide issues pertinent to transportation planning, programming and funding.

END PRODUCTS:

1. Rural Counties Task Force agendas. *Bi-Monthly or as needed*
2. Rural Counties Task Force Annual Report to the CTC. *December*
3. Correspondence and communications to Caltrans, California Transportation Commission, governmental agencies, Regional Council of Rural Counties, and Rural Counties Task Force Members. *As needed*
4. Billings to Rural Counties Task Force member agencies for voluntary dues. *July*

**WORK ELEMENT 112: RURAL COUNTIES TASK FORCE – REGIONAL TRANSPORTATION PLANNING AGENCY
ADMINISTRATIVE SUPPORT GUIDEBOOK—**

To coordinate the development of a Regional Transportation Planning Agency (RTPA) Administrative Support Guidebook on behalf of the Rural Counties Task Force

END PRODUCTS:

1. RTPA Administrative Support Guidebook. *November-December 2014*

WORK ELEMENT 120: TDA AND TRANSIT ADMINISTRATION—

To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing, and approving claims for Local Transportation Funds and State Transit Assistance Funds for El Dorado County in the jurisdiction of the El Dorado County Transportation Commission (Western Slope); and to provide staff support to the EDCTC Social Services Transportation Advisory Council (SSTAC)

END PRODUCTS:

1. Preliminary and Final STA and TDA apportionments for Fiscal Year 2015/2016. *February and June 2015*
2. Unmet Transit Needs Analysis and Findings, if warranted, or conduct in-lieu Citizen Participation Process Public Hearing. *April-May 2015*
3. Allocation instructions to the County Auditor for TDA and STA funds. *June 2015*
4. Claim notifications to jurisdictions. *June 2015*
5. Independent audits of FY 2013/2014 TDA claimants. *September-November 2014*
6. Press releases, public service announcements, public notices, and public meeting/hearing flyers. *As needed*
7. SSTAC agendas and minutes. *As needed*

WORK ELEMENT 125: EL DORADO COUNTY AIRPORT LAND USE COMMISSION—

To effectively administer the El Dorado County Airport Land Use Commission (ALUC) and related aviation system planning activities; to provide technical assistance to the Placerville and Georgetown Airport Advisory Committees and the Cameron Airpark Airport District; and to update and maintain the Airport Comprehensive Land Use Plans for each of the three airports under the jurisdiction of the El Dorado County ALUC

END PRODUCTS:

1. Determination of project consistency with ALUCP. *As needed*
2. Determination of general plan consistency with ALUCP. *As needed*
3. Aviation-related grant proposals, funding plans, and interagency agreements. *Ongoing*
4. ALUC meeting agendas. *As needed*
5. ALUCP amendments. *As needed*

WORK ELEMENT 130: EL DORADO COUNTY FREEWAY SERVICE PATROL—

To operate a Freeway Service Patrol (FSP) along US 50 within El Dorado County.

END PRODUCTS:

1. Progress reports. *Quarterly*
2. Manage and Monitor FSP Service. *Ongoing*
3. FSP brochures. *Ongoing*

WORK ELEMENT 200: REGIONAL TRANSPORTATION PLAN—

To prepare and implement the EDCTC Regional Transportation Plan (RTP) and coordinate with partner agencies on the development and amendment of the El Dorado County components of SACOG's Metropolitan Transportation Plan (MTP).

END PRODUCTS:

1. RTP amendments and updates. *As needed*
2. SACOG MTP 2035 that includes El Dorado County projects and priorities. *SACOG schedule*
3. Updated population, employment, housing, and traffic data. *Ongoing*
4. Draft EDCTC 2015-2035 Regional Transportation Plan elements. *December*
5. Request for Proposals for Environmental Document consultant services. *December*
6. Amendments to the MTP and MTIP. *As needed*
7. Assistance to member agencies and EDCTA on RTP, MTP, and MTIP issues. *As needed*
8. Document Tribal government-to-government relations. *As needed*

WORK ELEMENT 221: TRANSIT PLANNING—

To coordinate with the El Dorado County Transit Authority (EDCTA) on the development and implementation of transit-related planning efforts; and to coordinate with the El Dorado County Transit Authority on the implementation of state and federal grant programs that are not administered through the Transportation Development Act.

END PRODUCTS:

1. Coordinated Public Transit Human Services Transportation Plan and Short- and Long-Range Transit Plan amendments. *As needed*
2. Press releases, public service announcements, public notices, and public meeting/hearing flyers. *As needed*
3. FTA Section 5310, 5307, and 5311 (Transit Technical Assistance and Transit Planning Studies) grant applications and programming documents. *As needed*
4. PTMISEA and California Transit Security Grant Program applications and programming documents. *As needed*
5. Reporting documents for FTA grant funded projects. *Quarterly*

WORK ELEMENT 222: EL DORADO TRANSIT DIAL-A-RIDE ZONE ASSESSMENT AND IMPLEMENTATION PLAN—

The project will conduct a review, assessment and evaluation of the current Dial-A-Ride (DAR) zones in regard to service provision, service equity, fare structure, fare equity and service coordination with other transit services within the El Dorado County Transit Authority (EDCTA) service area. Further, the project will provide suggested alternatives for service enhancements and equity improvements. The completed DAR Zone Assessment will be used to inform a strategic implementation plan that will demonstrate cost benefits and outline a strategy for implementation of suggested system modifications and enhancements.

END PRODUCTS:

1. Draft El Dorado County Transit Authority Dial A Ride Zone Assessment & Implementation Plan. *March 2015*
2. Final El Dorado County Transit Authority Dial A Ride Zone Assessment & Implementation Plan. *June 2015*

WORK ELEMENT 224: EL DORADO COUNTY TRANSIT AUTHORITY MARKET ASSESSMENT AND MARKETING PLAN—

To complete a strategic marketing plan for the El Dorado County Transit Authority. The marketing plan is fundamental to promoting and maintaining transit service in El Dorado County in order to provide access to transportation options for all segments of society.

END PRODUCTS:

1. Draft El Dorado County Transit Authority Marketing Plan. *March 2015*
2. Final El Dorado County Transit Authority Marketing Plan. *June 2015*

WORK ELEMENT 225: EL DORADO COUNTY SHORT- AND LONG-RANGE TRANSIT PLAN—

To update the short-range transit service capital and financial plan for El Dorado Transit, and to develop a long-range vision for future transit needs in El Dorado County. The short-range element of the plan will be valid for a five-year period between the years of 2013/14 through 2017/18. The long-range element of the plan will be valid for a 25-year period from the time of adoption.

END PRODUCTS:

1. Draft El Dorado County Short- and Long-Range Transit Plan. *April 2014*
2. Final El Dorado County Short- and Long-Range Transit Plan. *June 2014*

WORK ELEMENT 249: CAMERON PARK AREA COMMUNITY TRANSPORTATION PLAN—

To propose safety, mobility, and operational improvements to improve vehicular and non-motorized circulation in the Cameron Park area of El Dorado County.

End Products:

1. Draft Cameron Park Area Community Transportation Plan. *April 2015*
2. Final Cameron Park Area Community Transportation Plan. *June 2015*

WORK ELEMENT 255: BAY TO TAHOE BASIN RECREATION AND TOURISM RURAL ROADWAY IMPACT STUDY—

To identify the significance of interregional recreation and tourism travel patterns through rural areas connecting urban population centers to the recreation resources within and surrounding the Lake Tahoe Basin; to quantify the significance and value of rural roadway networks which provide the connectivity between urban population centers and internationally significant recreation destinations; to provide data and analysis from which local agencies can better understand the implications of transportation policy decisions impacting rural roadways and recreational travel; and to develop consensus among regional, state, and federal policy makers to design and implement investment and funding strategies as well as transportation policies which stimulate improvements to rural transportation infrastructure and programs that serve as the framework for recreation and tourism travel.

END PRODUCTS:

1. Draft *Bay to Tahoe Basin: Recreation and Tourism Rural Roadway Impact Study* and Implementation Plan. *May 2014*
2. Final *Bay to Tahoe Basin: Recreation and Tourism Rural Roadway Impact Study* and Implementation Plan. *June 2014*

WORK ELEMENT 256: SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR ALTERNATIVES ANALYSIS—

To partner with the El Dorado County, El Dorado County Trails Advisory Committee, Sacramento-Placerville Transportation Corridor Joint Powers Authority, Sacramento County, City of Folsom, and Caltrans to perform an alternatives analysis of potential transportation improvements in the Sacramento-Placerville Transportation Corridor from Missouri Flat Road in El Dorado County to the Humbug-Willow Creek Trail in the City of Folsom; and to provide data and analysis from which local agencies and elected officials can assess the implications of transportation policy and funding decisions related to transportation improvements in the SPTC from Missouri Flat Road in El Dorado County to the Humbug-Willow Creek Trail in the City of Folsom.

END PRODUCTS:

1. Draft Sacramento-Placerville Transportation Corridor Alternatives Analysis. *February 2015*
2. Final Sacramento-Placerville Transportation Corridor Alternatives Analysis. *June 2015*

WORK ELEMENT 257: SUSTAINABLE AGRITOURISM MOBILITY STUDY—

To partner with the El Dorado County Community Development Services Department Transportation Division, El Dorado Transit Authority, City of Placerville, Caltrans, the Sacramento Area Council of Governments, and the El Dorado County Air Quality Management District to analyze travel demand on US 50 and local roadway networks in agritourism areas of El Dorado County to understand how agritourism impacts congestion, mobility, operations, GHG emissions, and interregional travel on US 50. US 50 is a significant transportation corridor that California and Nevada rely on heavily for commerce, tourism, and recreational access. During the fall harvest season over one million people travel on US 50 from metropolitan areas to visit Apple Hill and south-county wineries, contributing over \$30 million annually to the local economy while creating significant operational issues on US 50 in the project area; and to provide the data and analysis necessary to understand the impact of agritourism travel on US 50, SR 49, and local roadways in the study area and to identify solutions necessary to mitigate those impacts to allow for the continued economic use of the land for agritourism.

END PRODUCTS:

1. Draft Sustainable Agritourism Mobility Study – *April 2016*
2. Final Sustainable Agritourism Mobility Study – *June 2016*

WORK ELEMENT 300: STATE AND FEDERAL PROGRAMMING—

To select and prioritize projects and program funds available through the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP), and Interregional Transportation Improvement Program (ITIP); to select and prioritize projects and program funds available through the federal transportation bill, including Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) funds; and to ensure that priority projects have Project Initiation Documents completed prior to programming.

END PRODUCTS:

1. Selection of projects and programs to use state and federal funds available to the Commission. *Ongoing*
2. CTC adopted STIP. *Biennially*
3. STIP Amendments. *As needed*
4. Document Tribal government-to-government relations. *As needed*

5. A schedule and prioritized list of proposed Project Initiation Documents to be included in the Caltrans PID Three-Year Strategic Plan. *Annual*

WORK ELEMENT 310: TRANSPORTATION PROJECT DELIVERY AND OVERSIGHT—

To insure that projects using federal, state, and local grant funds use those funds in a timely and cost effective manner; and to coordinate with local and Tribal jurisdictions to develop projects that meet specific federal program guidelines.

END PRODUCTS:

1. Timely delivery of STIP, RSTP, ATP, TE, and CMAQ funded projects. *On schedule*
2. Maintained project status database. *Ongoing*
3. Quarterly reports to the Commission on the status of project delivery of STIP, RSTP, CMAQ, CMIA, ATP, and TE projects. *July 2014, October 2014, January 2015, April 2015*
4. Federal grant and fund program applications. *As needed*
5. Approved allocation requests for STIP, ATP, and TE funds. *As needed*
6. Propose STIP, ATP, and TE amendments. *As needed*

WORK ELEMENT 330: ALTERNATIVE TRANSPORTATION PROGRAMS—

To promote projects that will maintain, improve, and expand public transit systems and other alternative modes of transportation, such as carpooling, bicycling, and walking. Additional measures include compressed work weeks and telecommuting.

END PRODUCTS:

1. Marketing materials for alternative transportation promotions. *As needed*
2. Press releases, newsletter, and newspaper articles. *Quarterly, or as needed*
3. Document Tribal government-to-government relations. *As needed*
4. Annual International Walk to School Day Events at participating schools in El Dorado County. *October 2014*
5. Annual May is Bike Month events including Safe Cycling Clinics, May is Bike Month Bike Ride(s). *April-May 2015*
6. SPTC transportation facility grant applications (i.e., ATP). *As needed*

WORK ELEMENT 400: PUBLIC EDUCATION, OUTREACH, AND MARKETING—

To support EDCTC's project delivery, planning, and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties.

END PRODUCTS:

1. Maintenance of computerized mailing list database. *Ongoing*
2. News releases. *As needed*
3. EDCTC website. *Ongoing*
4. EDCTC Extra. *Spring 2015*
5. Presentations to jurisdictions, neighborhood associations, special interest advocacy groups, and others. *As needed*
6. Promotional materials specific to special alternative transportation events. *As needed*
7. Document outreach efforts and meetings with traditionally under-represented and under-served populations and their community leaders. *As needed*

WORK ELEMENT 410: TRANSPORTATION ADVOCACY PROGRAM—

To obtain discretionary state and federal transportation funds for highway and street improvements, transit operations, pedestrian/bicycle improvements, and other miscellaneous transportation projects, programs, and plans and to participate in the legislative process to benefit the county's transportation interests.

END PRODUCTS:

1. Legislative analysis and staff reports. *Monthly*
2. Funding for priority projects. *Ongoing*
3. Printed materials for “Cap-to-Cap” lobbying effort. *March 2015*

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PLACER COUNTY TRANSPORTATION PLANNING AGENCY
FISCAL YEAR 2014-15 PLANNING ACTIVITIES

WORK ELEMENT 10: AGENCY ADMINISTRATION—

To provide management and administration to all work elements in the Overall Work Program and to conduct day to day operations of the agency.

WORK ELEMENT 10A: AGENCY ADMINISTRATION: INDIRECT—

To specify those elements of the overall Agency Administration that are billable as indirect labor under an approved Indirect Cost Allocation Plan (ICAP)

END PRODUCTS:

1. PCTPA meeting agendas and staff reports, paper and online versions *Monthly*
2. List of warrants *Monthly*
3. Quarterly reports of PCTPA operating budget status *Quarterly*
4. Updated Bylaws, Operating Procedures and Personnel Policies *As Needed*
5. Employee performance reviews *Annually*
6. Actuarial analysis of benefit programs *As needed*
7. Employee timesheets *Bi-weekly*
8. Reports and updates to Board and/or member agencies on Federal, State, and regional programs and policies *Ongoing*

WORK ELEMENT 10B: AGENCY ADMINISTRATION: DIRECT—

To specify those elements of the overall Agency Administration that are billable as direct costs to Rural Planning Assistance (RPA) funds.

END PRODUCTS:

1. Quarterly progress reports on FY 2014/15 Overall Work Program *Quarterly*
2. FY 2014/15 Overall Work Program and Budget amendments *September 2014, February 2015, or as needed*
3. Preliminary Draft FY 2015/16 Overall Work Program and Budget *February 2015*
4. Final FY 2015/16 Overall Work Program and Budget *May 2015*

WORK ELEMENT 11: TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION—

To effectively administer all aspects of the Transportation Development Act (TDA) in the jurisdiction of the Placer County Transportation Planning Agency.

END PRODUCTS:

1. Preliminary Annual Findings of Apportionment for FY 2015/16 *February 2015*
2. Financial and Compliance Audits of PCTPA and all TDA claimants *March 2015*
3. A report summarizing the unmet transit needs testimony, including analysis and recommendations for findings of unmet transit needs *February 2015*
4. TDA and STA claims *Ongoing*
5. SSTAC meeting agendas *Ongoing*
6. Transit Operators Working Group meeting agendas *Ongoing*
7. Final Findings of Apportionment for FY 2014/15 *August 2014*

WORK ELEMENT 12: INTERGOVERNMENTAL COORDINATION—

To share information and coordinate with outside agencies and jurisdictions on matters pertinent to the development of effective transportation plans and projects.

END PRODUCTS:

1. Staff reports to Board and jurisdictions on pertinent topics *As needed/in accordance with above schedules*
2. Commentary on white papers, draft plans and policies, and similar correspondence and communications to other governmental agencies *As needed/in accordance with above schedules*

WORK ELEMENT 13: INTERGOVERNMENTAL ADVOCACY—

To represent Agency needs and priorities with outside agencies and jurisdictions on matters pertinent to transportation planning, programming, and funding.

END PRODUCTS:

1. 2015 Federal Legislative Platform *January 2015*
2. 2015 State Legislative Platform *February 2015*
3. Information packages or proposals for priority programs and projects *As needed*
4. Information packages on high priority projects for Federal and State advocacy *March 2015*
5. Analysis and recommendations on Federal and State legislative proposals *As needed*
6. Letters supporting or opposing pertinent legislation *As needed*

WORK ELEMENT 14: COMMUNICATIONS & OUTREACH—

To inform the public of the Agency's activities and issues of interest, and to gather effective public input.

END PRODUCTS:

1. Information pieces, such as Power Point presentations and brochures, about Agency activities and responsibilities *Ongoing*
2. PCITPA "e-newsletter" *Bi-monthly*
3. Social media postings *Ongoing*
4. Community television DVDs of Board meetings *Monthly*
5. Agency web site updates *Ongoing*
6. Board agenda postings on website *Monthly*
7. Project and event signage *As needed*
8. Project and event website construction and maintenance *As needed*
9. Fact sheets, program and project summaries, and other printed materials *As needed*

WORK ELEMENT 15: BUILDING ADMINISTRATION—

To provide management and administration of the Agency's office property.

END PRODUCTS:

1. Accounts receivable, accounts payable, balance sheets, and other accounting records *Ongoing*
2. Tenant leases *As needed*

WORK ELEMENT 20: REGIONAL TRANSPORTATION PLAN (RTP) —

To update the Placer County Regional Transportation Plan and coordinate with SACOG on the development of the Metropolitan Transportation Program (MTP).

END PRODUCTS:

1. RTP progress reports and documents *July 2014 – June 2015*
2. PCTPA/SACOG RTP/MTP workshop agendas and peripheral materials *Fall 2014/as needed*
3. Draft RTP Transportation Projects List *September 2014*
4. Draft RTP and Environmental Document *May 2015*

WORK ELEMENT 23: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (CTSA)**ADMINISTRATION—**

To provide staffing and administrative support for the Western Placer Consolidated Transportation Services Agency (CTSA) Joint Powers Authority (JPA).

END PRODUCTS:

1. Joint Powers Agreement amendments *As needed*
2. CTSA FY 2014/15 Budget updates *As needed*
3. CTSA FY 2015/16 Budget *May 2015*
4. Contracts for CTSA transit services *Annually/as needed*
5. Updates/amendments to agreements and program guidelines *As needed*
6. CTSA Board agendas and minutes *Quarterly/as needed*
7. CTSA financial reports *Quarterly*
8. Reports, audits, and other documentation required of CTSA's *July 2014 – June 2015/as needed*

WORK ELEMENT 27: AIRPORT LAND USE COMMISSION/AVIATION PLANNING—

To administer the Placer County Airport Land Use Commission (ALUC), Airport Land Use Comprehensive Plan (ALUCP), and related aviation activities.

END PRODUCTS:

1. Determinations of land use proposal consistency with ALUCP, including public hearings *As needed*
2. Updated jurisdiction land use plans/maps, zoning codes, or other planning documents to reflect the updated ALUCP *According to jurisdiction schedule*
3. Grant proposals, funding plans, and interagency agreements *Ongoing/as needed*
4. ALUC meeting agendas *As needed*

WORK ELEMENT 30: CONGESTION MANAGEMENT PROGRAM—

To meet state Congestion Management Program requirements, including providing trip reduction programs and promoting transportation options to residents and employees in Placer County.

END PRODUCTS:

1. Updated “Way to Go” brochures *September 2014*
2. Taxi rides and rent-a-car services for emergency ride home participants *As needed*
3. Marketing materials for alternative transportation promotions *As needed*

4. Information and educational materials promoting transportation options in Placer County *As needed*
5. Employee transportation coordinator meeting agendas *Quarterly*
6. Agency website updates specific to transportation options *Ongoing*
7. Newsletter articles *As needed*
8. Summary of outreach efforts and promotions *Monthly*
9. Bucks for Bikes promotional material, applications, and subsidies *May 2015*
10. Marketing materials for coordinated transit marketing campaigns including Summer Youth Bus Pass *As needed*
11. Marketing materials for general awareness transit advertisements *As needed*
12. Rail marketing materials *Ongoing*
13. Public service announcements for public transit services *As needed*
14. Newsletter articles *As needed*
15. TNT-TMA progress reports and invoices *Quarterly*

WORK ELEMENT 33: BIKEWAY PLANNING—

To provide ongoing bicycle planning, safety education and coordination services.

END PRODUCTS:

1. Bikeway funding applications *As needed*
2. Updated Placer Countywide Bikeway Map *March 2015/As needed*

WORK ELEMENT 35: RAIL PROGRAM—

To support and enhance the success of Capitol Corridor rail service in Placer County, to administer the agency's passenger rail, freight rail and rail grade crossing programs, and to maximize the rail funding available to local jurisdictions.

END PRODUCTS:

1. CCJPA public hearings, meetings, presentations, Annual Business Plan, public service announcements and press releases *Per CCJPA schedule*
2. Memorandum of Agreement with Union Pacific Railroad, CCJPA, and/or other appropriate parties on terms for provision of additional passenger rail service to Placer jurisdictions *As needed*

WORK ELEMENT 40: PLACER PARKWAY—

To support the completion of the federal and state environmental document that will provide construction level clearance for a future Placer Parkway – a new roadway linking State Route (SR) 70/99 in Sutter County and SR 65 in Placer County.

WORK ELEMENT 41: I-80/SR 65 INTERCHANGE IMPROVEMENTS (MULTI-YEAR PROJECT) —

To develop a shelf-ready phased improvement program for the I-80/SR 65 Interchange, including environmental clearances, design, and right-of-way.

END PRODUCTS:

1. Consultant work products *In accordance with project work program*
2. Newsletters, press releases, website updates, advertisements/announcements, and outreach materials *Ongoing*

WORK ELEMENT 42: SR 65 CAPACITY AND OPERATIONAL IMPROVEMENTS (MULTI-YEAR PROJECT) —

To develop a shelf-ready improvement program for SR 65 improvements between I-80 and Lincoln Boulevard, including environmental clearance, design, and right-of-way.

END PRODUCTS:

1. SR 65 Capacity and Operational Improvements consultant work products *In accordance with work program*
2. Consultant contract amendments *As needed*
3. Newsletters, press releases, and outreach materials *Ongoing*

WORK ELEMENT 43: I-80 AND SR 65 IMPROVEMENT SEQUENCING (MULTI-YEAR PROJECT)—

To determine when future phases of I-80 and SR 65 transportation infrastructure should be constructed to improve safety and relieve existing congestion using the limited funding available.

END PRODUCTS:

1. Project team meeting agendas *July 2014 – June 2015*
2. Consultant work products *In accordance with project work program*
3. Draft I-80 and SR 65 Improvement Sequencing Report *FY 2015/16*

WORK ELEMENT 44: I-80 AUXILIARY LANES (MULTI-YEAR PROJECT) —

To develop a shelf-ready improvement program for I-80 auxiliary lanes, including environmental clearances, design, and right of way.

END PRODUCTS:

1. I-80 Auxiliary Lane environmental process consultant work products *In accordance with work program*
2. Amendments and updates to consultant contract, including work program, timelines, and budget *As needed*

WORK ELEMENT 50: PROJECT PROGRAMMING—

To maximize the funding available to priority transportation projects and programs through accurate and efficient programming of Federal and State transportation dollars.

END PRODUCTS:

1. SACOG MTIP Updates *Quarterly/as needed*
2. SACOG Air Quality Conformity Determinations on MTIP *In accordance with MTIP updates*
3. Amendments and applications to Proposition 1B program *As needed*
4. FTA Section 5310 Priority List *May 2015, per Caltrans schedule*
5. FTA Section 5311 Program of Projects and Application *January 2015*
6. FTA Section 5313(b) Transit Technical Planning Grant application *March 2015*
7. FHWA Planning Partnership Grant application *March 2015*
8. State Transportation Improvement Program (STIP) amendments *As needed*
9. Other grant and fund program applications *As needed*
10. Provision of grant applications and reports to local agencies and the general public *Ongoing*
11. Cooperative Agreements with Caltrans for the programming of funds *As needed*
12. Project listings on Caltrans' Three Year Strategic Plan for PIDs *Per Caltrans determination*

WORK ELEMENT 55: PROJECT MANAGEMENT AND DELIVERY—

To monitor, manage, and otherwise ensure timely delivery of transportation projects included in Federal and State funding programs.

END PRODUCTS:

1. PDT and Management Team agendas *In accordance with project schedules*
2. Project and funding status reports, including SB 45 *Quarterly*
3. Progress reports for Proposition 1B grant programs including PTISMEA *Quarterly*
4. Progress reports on grant funding programs *As required*
5. Capacity and operational analyses, environmental assessments, and other technical documents on the Third Track capacity improvements between Sacramento and Roseville *In accordance with CCJPA schedule*
6. Caltrans Fund Transfer Agreements *As needed*
7. Project signage that highlights local agency participation *As needed*
8. Cooperative Agreements, Memoranda of Understanding, and other agreements *As needed*
9. Transportation facility improvements *In accordance with project schedules*

WORK ELEMENT 60: REGIONAL TRANSPORTATION FUNDING STRATEGY—

To develop a strategy to fund the critical regional transportation projects in Placer County based on current economic conditions.

END PRODUCTS:

1. Informational materials, including fact sheets, maps, charts, and PowerPoint presentations, on transportation needs and funding *Ongoing*
2. Agendas for meetings with stakeholders, community groups, and others *Ongoing*
3. Funding Strategy Steering Committee agendas and supporting documents *As needed*
4. Regional Transportation Funding Strategy update *June 2015*
5. Public survey data results *July 2014, February 2015/as needed*

WORK ELEMENT 71: BAY TO BASIN TRAVEL STUDY (MULTI-YEAR PROGRAM)—

To provide the data and analysis necessary to incorporate the impact of tourism travel on the study corridors, including I-80, SR 49, 89, and 267 in Placer County, into rural transportation planning, policy, management, maintenance, and funding decisions on a statewide level.

END PRODUCTS:

1. Bay to Basin Partner Meeting agendas *July 2014 – January 2015*
2. Bay to Basin work products *According to EDCTC/consultant contract*

WORK ELEMENT 72: ROCKLIN COMMUNITY TRANSIT STUDY (MULTI-YEAR PROJECT) —

The Rocklin Community Transit Planning Study will evaluate reallocating existing transit resources within the City of Rocklin to provide more direct bus route coverage to locations currently not served. Upon completion, the Study will be incorporated into the Placer County Short Range Transit Plan (SRTP). The Study will also help facilitate PCTPA's determination of unmet transit needs in the City of Rocklin.

END PRODUCTS:

1. Project Team Kick-off Meeting and Monthly Meetings Notes *July 2014 – April 2015*
2. Primary Stakeholder Input Memo *FY 2013/14*
3. PowerPoint Presentation and Community Meeting and Public Workshop Summaries *Ongoing*
4. Draft and Final Study *February 2015, April 2015*
5. Invoice Package and Quarterly Reports *Ongoing*

WORK ELEMENT 79: INTELLIGENT TRANSPORTATION SYSTEMS (ITS) —

To facilitate implementation of ITS technology in Placer, El Dorado, Nevada, and Sierra County areas.

END PRODUCTS:

1. Tahoe Gateway Counties ITS Coordination agendas *As needed*
2. ITS funding grants *As opportunities arise*

WORK ELEMENT 80: FREEWAY SERVICE PATROL (FSP) —

To facilitate implementation of a Freeway Service Patrol (FSP) on I-80 and SR 65 in South Placer County.

END PRODUCTS:

1. Progress reports *Quarterly*
2. Freeway Service Patrol brochures *Ongoing*
3. Updated contract for FSP services *July 2014*
4. Freeway Service Patrol signage updates *As needed*

WORK ELEMENT 100: SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA) ADMINISTRATION—

To provide staffing and administrative support for the South Placer Regional Transportation Authority.

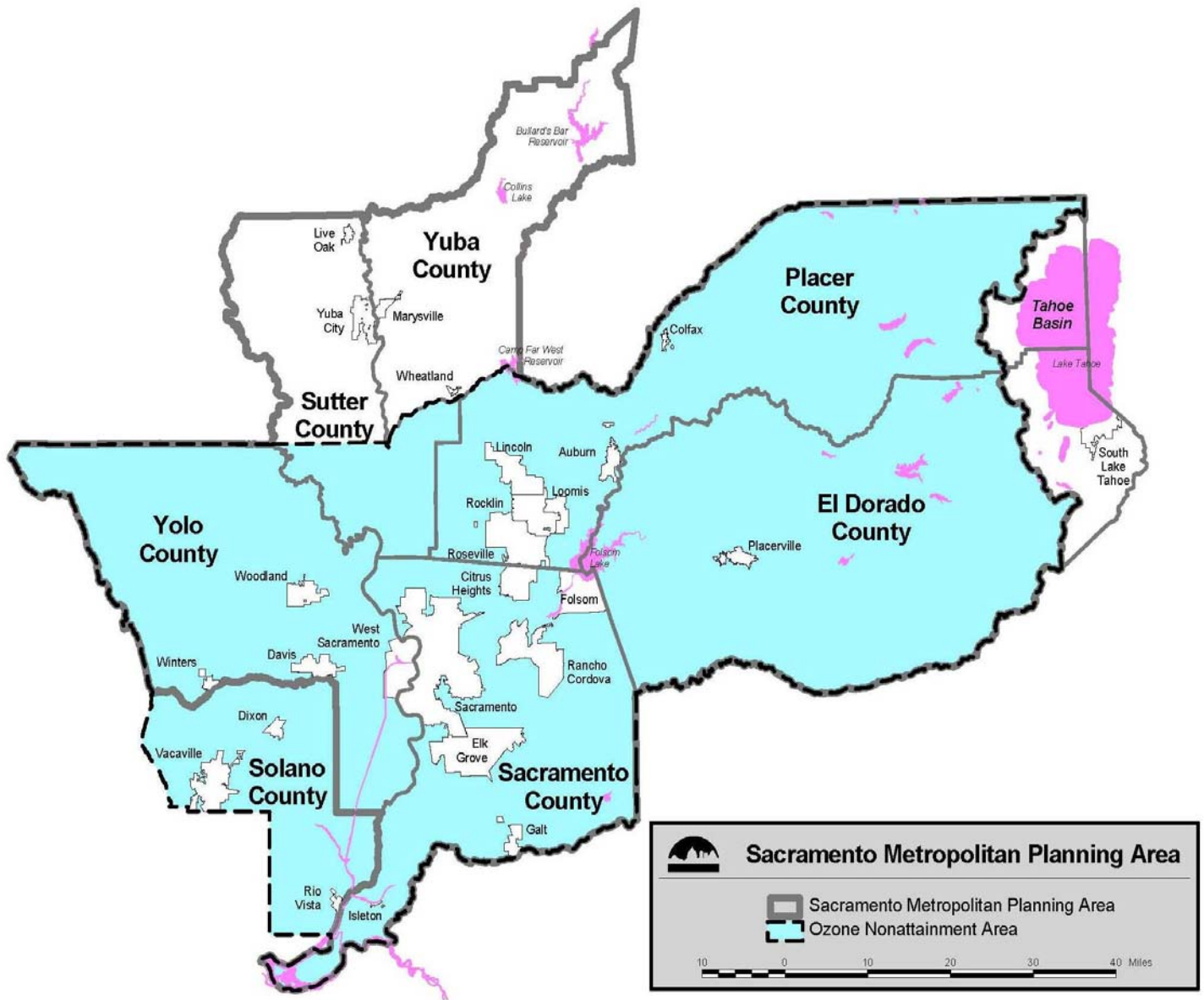
END PRODUCTS:

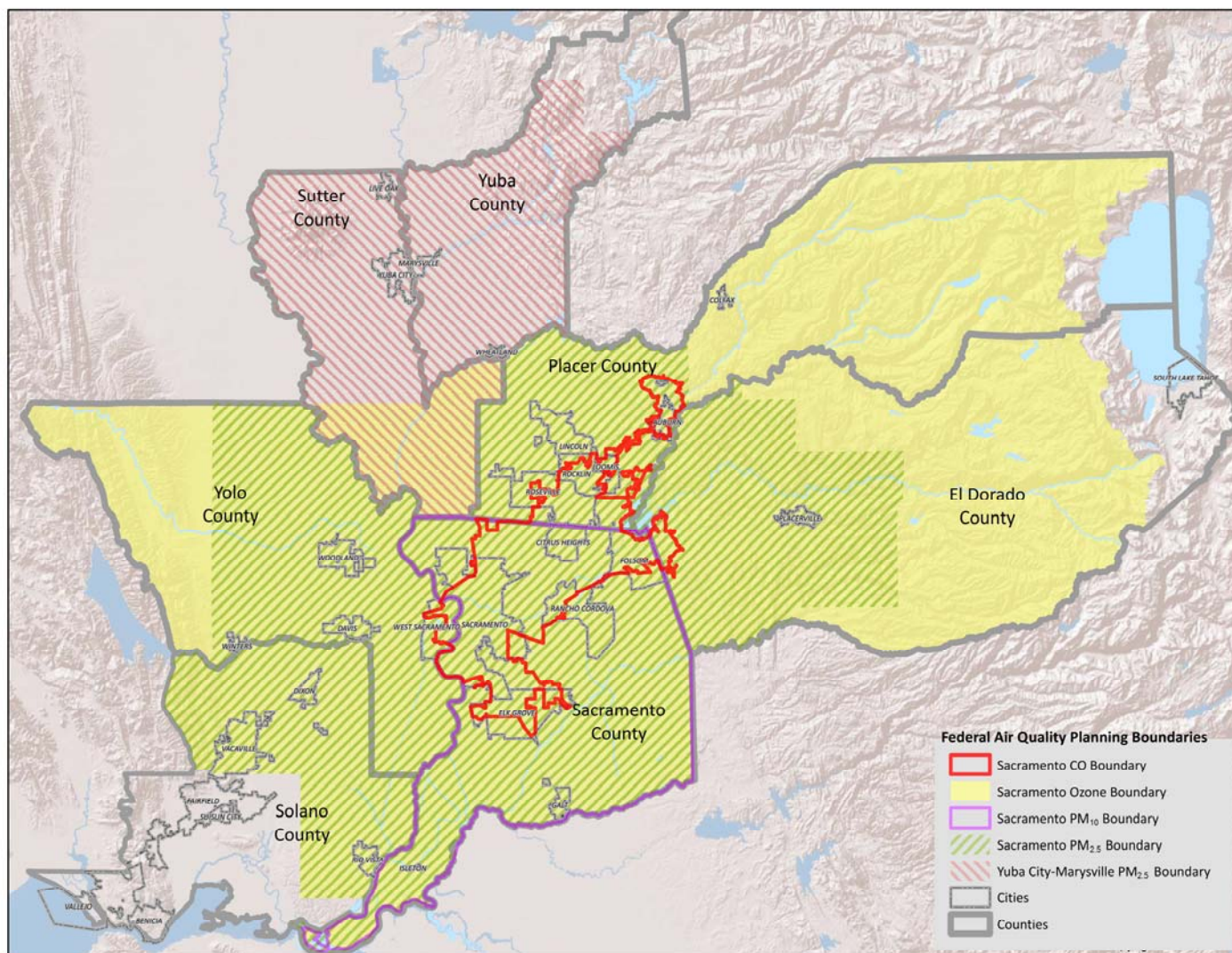
1. SPRTA Implementation Plan updates *As needed*
2. SPRTA Improvement Program updates *As needed*
3. Joint Powers Agreement amendments *As needed*
4. SPRTA FY 2014/15 Budget updates *As needed*
5. SPRTA FY 2015/16 Budget *May 2015*
6. SPRTA Cash flow projections *As needed*
7. Contracts for needed services, such as traffic modeling and attorney services *Annually/as needed*
8. SPRTA Board agendas and minutes *Monthly/as needed*
9. SPRTA Technical Advisory Committee agendas and minutes *Monthly/as needed*
10. SPRTA financial reports *Quarterly*

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OWP APPENDIX







SACOG TEAMS

MANAGEMENT TEAMS:

Strategic Management

Matt Carpenter
Joe Concannon
Gordon Garry
Bruce Griesenbeck
Kacey Lizon
Mike McKeever
Rebecca Sloan
Kirk Trost

Internal Operations

Joe Concannon
Erik Johnson
Kirk Trost

Board & External Affairs

Matt Carpenter
Gordon Garry
Erik Johnson
Mike McKeever
Rebecca Sloan
Kirk Trost

PROJECT TEAM MANAGERS:

511/STARNET

Mark Heiman

Active Transportation

Lacey Symons-Holtzen

Airport Land Use

Commission

Greg Chew

Climate and Energy

Raef Porter

Connect Card

Robert McCrary

Education and Outreach

Monica Hernández

Government Affairs

Erik Johnson

Housing

Greg Chew

Member and Shared Services

Rebecca Sloan

Model Development

Bruce Griesenbeck

Metropolitan Transportation Improvement Program (MTIP)

José Luis Cáceres

Metropolitan Transportation Plan/Sustainable Communities Strategy

Kacey Lizon

Performance Monitoring

Joe Concannon

Planning Tools

Raef Porter

Programming and Project Delivery

Renée DeVere-Okie

Regional Air Quality Planning

Renée DeVere-Okie

Road/Highway/Bridge Planning

Sam Shelton

Rural-Urban Connections Strategy (RUCS)

David Shabazian

Service Authority for Freeways and Expressways (SAFE)

Mark Heiman

Short-Range Transit Plans

Sharon Sprowls

Transportation Development Act (TDA)

Gary Taylor

Transportation Demand Management (TDM)

AJ Tendick

Transit Environmental Justice/Lifeline

Sharon Sprowls

Transit Planning and Funding

Azadeh Doherty

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FEDERAL FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

Name of Applicant: Sacramento Area Council of Governments

The Applicant agrees to comply with applicable provisions of Categories 01 - 24. _____

OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Private Sector Protections.	<u>X</u>
04.	Procurement and Procurement System.	<u>X</u>
05.	Rolling Stock Reviews and Bus Testing.	<u>X</u>
06.	Demand Responsive Service.	<u>X</u>
07.	Intelligent Transportation Systems.	_____
08.	Interest and Finance Costs and Leasing Costs.	_____
09.	Transit Asset Management and Agency Safety Plans.	<u>X</u>
10.	Alcohol and Controlled Substances Testing.	<u>X</u>
11.	Fixed Guideway Capital Investment Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21.	_____
12.	State of Good Repair Program.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus/Bus Facilities Programs.	_____
15.	Urbanized Area Formula Programs and Job Access and Reverse Commute (JARC) Program.	<u>X</u>
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.	<u>X</u>
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	_____
18.	Public Transportation on Indian Reservations and "Tribal" Transit Programs.	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Program.	_____
24.	Infrastructure Finance Programs.	_____

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FEDERAL FISCAL YEAR 2014

FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of Applicant: **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

Name and Relationship of Authorized Representative: **MIKE MCKEEVER, Chief Executive Officer**

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these Certifications and Assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its authorized representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2014, irrespective of whether the individual that acted on its Applicant's behalf continues to represent the Applicant.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply, as provided, to each Project for which the Applicant seeks now, or may later seek FTA funding during Federal Fiscal Year 2014.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date: 4/9/14

Name: **MIKE MCKEEVER, Chief Executive Officer**
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature  Date: 4/2/14

Name: **KIRK E. TROST, Legal Counsel**

METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION

FISCAL YEAR 2014-2015 OVERALL WORK PROGRAM

In accordance with 23 CFR 450.334 and 450.220, Caltrans and the Sacramento Area Council of Governments, Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized areas, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
- II. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- IV. Section 1003(b) of the Intermodal Surface Transportation Efficiency Act of 1991 (Pub. L. 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (sec. 105(f), Pub. L. 97-424, 96 Stat. 2100; 49 CFR part 23);
- V. Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- VI. The provision of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37 and 38);
- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- VIII. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- IX. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- X. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- XI. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- XII. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.



MIKE MCKEEVER
Chief Executive Officer
Sacramento Area Council of Governments

Date 4/9/14



JODY JONES
Director
Caltrans District 3

Date 4/4/14

DEPARTMENT OF TRANSPORTATION – DEBARMENT AND SUSPENSION CERTIFICATION

FISCAL YEAR 2014-2015

As required by U.S. DOT regulations on governmentwide Debarment and Suspension (Nonprocurement), 49 CFR 29.100:

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

DEPARTMENT OF TRANSPORTATION – DEBARMENT AND SUSPENSION CERTIFICATION

FISCAL YEAR 2014-2015

SIGNATURE PAGE

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date 4/10/14

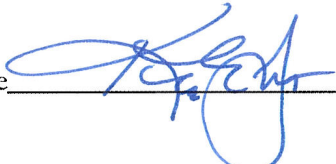
Printed Name: **Mike McKee, Chief Executive Officer**
Sacramento Area Council of Governments

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT'S ATTORNEY

For: **Sacramento Area Council of Governments**

Signature  Date 4/2/14

Printed Name of Applicant's Attorney: **Kirk E. Trost**

COOPERATIVE AGREEMENTS IN RESPONSE TO FEDERAL, STATE & LOCAL POLICIES

Memorandum of Understanding – Sacramento Area Council of Governments and City of Wheatland for *Downtown Improvement Corridor Plan*, February 11, 2014

Memorandum of Understanding – Sacramento Area Council of Governments and City of Winters for *Railroad Avenue Improvements Project*, February 14, 2014

Memorandum of Understanding – Sacramento Area Council of Governments and City of Winters for *Railroad Avenue Improvements Project*, February 6, 2014

Memorandum of Understanding – Sacramento Area Council of Governments and City of Isleton for *Housing Element Update*, February 6, 2014

Memorandum of Understanding – Sacramento Area Council of Governments and City of Marysville for *Marysville Bounce Back Initiative*, January 16, 2014

Memorandum of Understanding – Sacramento Area Council of Governments and City of Isleton for *Hiring a Consultant to Develop a Housing Element Update for the City of Isleton*, October 11, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation District 3 for *Disaster Recovery Temporary Location Site for SACOG*, September 9, 2013

Memorandum of Understanding – Sacramento Area Council of governments and California Department of Transportation for *Streetcar Project*, effective August 2, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and City of Sacramento for *Geographic Information System (GIS) Support Services to SACOG*, August 2, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and City of Davis for *Drexel Bicycle Boulevard*, July 12, 2013

Agreement – Sacramento Area Council of Governments and the City of Elk Grove for *Transportation Demand Management Services*, April 1, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and Yolo County Transportation District for *Madison Bus Stop Relocation and Improvement Project*, March 19, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and City of Winters for *Madison Bus Stop Relocation and Improvement Project*, March 19, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and City of Citrus Heights for *Creek Corridor Multi-Use Trail Feasibility Study*, December 11, 2012

Memorandum of Understanding – Sacramento Area Council of Governments, City of Sacramento, City of West Sacramento, Sacramento Regional Transit District, and Yolo County Transportation District, for *Planning the Downtown/Riverfront Transit Project*, September 13, 2012

Memorandum of Understanding – Sacramento Area Council of Governments, Food Bank of Yolo County, Sacramento Food Bank and Family Services, and Soil Born Farms Urban Agriculture Project, for *The Purpose of Creating a Consortium to Determine the Feasibility of and Business Plan for a Regional Food Aggregation and Distribution Facility*, July 23, 2012

Agreement – Sacramento Area Council of Governments and the Power Inn Alliance for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the Yolo Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and South Natomas Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and Sacramento Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the McClellan Park Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and North Natomas Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and Point West Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the 50 Corridor Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the Yuba-Sutter Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the Sacramento Transportation Management Association for *Commuter Club Game*, June 30, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Woodland for *Court and Main Street Pedestrian and Streetscape Improvement Project*, June 30, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County for *Butterfield at Folsom Boulevard Intersection*, June 29, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and Sutter County for *Phillips Road Bike/ Pedestrian Improvement Project*, May 22, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Rancho Cordova for *Old Placerville Road Complete Streets Project*, May 22, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Winters for *Walnut Lane Roundabout*, February 21, 2012

Agreement – Sacramento Area Council of Governments and the Sacramento Transportation Management Association for *Online Conversion Project*, February 1, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Rancho Cordova for *Old Placerville Road Complete Streets Project*, May 22, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and California Vanpool Authority, October 19, 2011, continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County Housing Authority for *Choice Neighborhoods Initiative* – Participation in Application and Planning Grant, August 3, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and the Cities of Citrus Heights, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Loomis, Marysville, Placer Ville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; Counties of Sacramento, Yolo, Yuba; Sacramento Housing and Redevelopment Agency, The Regents of the University of California, Urban Land Institute, Valley Vision, Inc., The McKinley Group, and Regional Water Authority for *The Purpose of Creating a Consortium to Develop a Regional Plan for Sustainable Development*, June 8, 2011

Memorandum of Understanding – Sacramento Area Council of Governments, California Department of Transportation, and County of Sutter for *SR 99/ 113 Interchange Project*, May 31, 2011

Memorandum of Understanding – Sacramento Area Council of Governments, Sacramento Regional Transit District, City of Elk Grove, City of Folsom, Yolo County Transportation District, Yuba Sutter Transit, El Dorado County Transit Authority, for *Phase II – Engineering and Design and Phase III – Implementation: Governance of the Regional Universal Transit Fare System*, May 4, 2011

Memorandum of Understanding – Sacramento Area Council of Governments, Sacramento Food Bank and Family Services, and Soil Born Farms Urban Agriculture Project, for *Purpose of Creating a Consortium to Determine the Feasibility of Business Plan for a Regional Food Aggregation and Distribution Facility*, February 18, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and Yuba County for the project *Bikeway Master Plan*, February 11, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and the County of Sacramento *Development of the Airport Land Use Compatibility Plan for McClellan Field*. Effective date: October 1, 2010, continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and the County of Sacramento *Development of the Airport Land Use Compatibility Plan for Sacramento International Airport*. Effective date: October 1, 2010, continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the Tahoe Regional Planning Agency for *Use of American Recovery and Reinvestment Act of 2009 funds*, January 8, 2010

Memorandum of Understanding – Sacramento Area Council of governments and the Sacramento Transportation Authority for *Programming Direction of State Local Partnership Program Funds*, effective June 8, 2009, amended December 23, 2009

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Metropolitan Air Quality Management District for *SECAT II administrative fees*, November 1, 2008, continuing to December 31, 2018

Agreement – Sacramento Area Council of Governments and Tulare County Association of Governments for *hosting travel information on the 511 phone system*, September 9, 2008

Agreement – Sacramento Area Council of Governments and the City of Citrus Heights, the City of Elk Grove, the City of Folsom, the City of Galt, the City of Rancho Cordova, the City of Sacramento, Sacramento County, Sacramento Municipal Utility District, Sacramento Regional Fire/EMS Communications Center, and the Sacramento Area Sewer District *for the development of shared geographic information systems information*, August 15, 2008

Agreement – Sacramento Area Council of Governments, City of Citrus Heights, City of Elk Grove, City of Folsom, City of Galt, City of Rancho Cordova, City of Sacramento, County of Sacramento, Sacramento Municipal Utility District, Sacramento Regional Fire, and Sacramento Sewer District for *Regional GIS Sharing*, August 7, 2008

Agreement – Sacramento Area Council of Governments and Tahoe Regional Planning Agency for *hosting travel information on the 511 phone system*, August 1, 2008

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for STARNET Systems Integration*. Effective date: June 19, 2008 until completion or December 31, 2014, whichever is earlier

Agreement – Sacramento Area Council of Governments and Council of Fresno County Governments for *hosting travel information on the 511 phone system*, June 10, 2008

Agreement – Sacramento Area Council of Governments and Madera Transportation Commission for *hosting travel information on the 511 phone system*, June 9, 2008

Memorandum of Understanding – Sacramento Area Council of Governments and Riverside County Transportation Commission for *Congestion Management and Air Quality Apportionment Exchange*, June 8, 2009, Amended September 29, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and County of Yuba *for the development of airport land use compatibility plans for Beale Air Force Base and Yuba County Airport*, June 3, 2008

Agreement – Sacramento Area Council of Governments and Merced County Association of Governments for *hosting travel information on the 511 phone system*, May 15, 2008

Agreement – Sacramento Area Council of Governments and Kings County Association of Governments for *hosting travel information on the 511 phone system*, April 23, 2008

Agreement – Sacramento Area Council of Governments and Kern Council of Governments for *hosting travel information on the 511 phone system*, April 17, 2008

Agreement – Sacramento Area Council of Governments and San Joaquin Council of Governments for *hosting travel information on the 511 phone system*, April 11, 2008

Amended Memorandum of Understanding — Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Reconstruct I-5 Interchange in Sacramento at I-80*, August 29, 2007, amended August 5, 2009, amended November 19, 2009

Memorandum of Understanding – Sacramento Area Council of Governments and the 50 Corridor Transit Management Association for the purpose of *funding and administering the U.S. 50 Corridor Outreach Project to facilitate the smooth flow of traffic during construction of improvements along the Highway 50 Corridor*, October 1, 2006

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation *Comprehensive Federal Transportation Planning*. Effective date: June 22, 2005, continuing until terminated

Memorandum of Understanding — Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area*. Effective Date: July 2004 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area*. Effective Date: April 2004 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area*. Effective Date: January 2004 and continuing until terminated

Agreement – Sacramento Area Council of Governments and the Cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City, Town of Loomis, Counties of El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba and other such cities and counties as may become members for *an area wide organization to independently review and make comments to the member cities and counties regarding projects which receive federal or state funding*. Effective date: July 1, 2003

Memorandum of Understanding – Sacramento Area Council of Governments and Yuba Sutter Transit Authority, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area*. Effective Date: April 2003 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments/Sacramento Regional Transit District, *Comprehensive Transit Planning*, effective October 20, 1977 and updated with the *1998/99 Planning Work Program*, and again with the *2000/01 Planning Work Program*; continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997)*, effective January 6, 1999, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Project Delivery of Regional Transportation Improvement Program Projects on State Highways*, effective June 25, 1998, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and the Metropolitan Transportation Commission approved by Caltrans on August 4, 1994, amended in May 1994, December 2004, and March 2005

Memorandum of Understanding – Sacramento Area Council of Governments, Placer County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, November 11, 1993; updated May 25, 2001

Memorandum of Understanding – Sacramento Area Council of Governments, El Dorado County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, June 30, 1993

Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, *Capitol Valley Regional Service Authority for Freeways and Expressways*. Effective October 1991 and continuing indefinitely

Memorandum of Understanding – Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, *Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County*, effective July 1, 1988, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments/California Department of Transportation/California Office of Planning and Research, *Implementing State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities*, effective April 1, 1986, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments/ California Department of Transportation, *Comprehensive Transportation Planning*, effective May 31, 1984, amended April 5, 1993 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/Area 4 Agency on Aging, *Coordination of Planning Activities*, effective July 21, 1983, and continuing until terminated.

DISADVANTAGED BUSINESS ENTERPRISE GOALS

Caltrans and local agencies, such as SACOG, engaging in U.S. DOT-assisted contracting are required to implement a Disabled Business Enterprise (DBE) Program, pursuant to 49 Code of Federal Regulations Part 26. U.S. DOT-assisted contracts include funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

Beginning in 2007, Caltrans implemented a program which provided that local agencies, including metropolitan planning organizations and regional transportation planning agencies, would no longer have their own separate DBE Programs but would rather adopt the Caltrans program. SACOG currently has a DBE Implementation Agreement with Caltrans. Under this agreement, SACOG continues its policies to ensure that DBEs have an equal opportunity to participate in DOT-assisted contracts and to encourage DBE participation. SACOG also continues to regularly report DBE participation information statistics to Caltrans.

Effective June 1, 2009, Caltrans implemented a race-conscious program for certain federal aid projects based upon a determination that there are under-utilized disadvantaged groups in the transportation construction industry and in certain construction-related consulting areas, including engineering. When SACOG conducts federal aid projects administered through Caltrans' Division of Local Assistance, SACOG implements race conscious goals. Typically, however, SACOG conducts federal planning projects administered through Caltrans' Division of Transportation Planning, which requires race-neutral reporting only.

WORK PROFILE BY JOB CATEGORY, ETHNICITY AND GENDER

Job Categories	Overall Total	Total		American Indian/ Alaska Native		Asian & Native Hawaiian/ Other Pacific Islander		African American		Hispanic or Latino		Other ¹		White	
		F	M	F	M	F	M	F	M	F	M	F	M	F	M
Executive Staff	5	1	4											1	4
Management Staff	5	1	4											1	4
Planning Staff	29	17	12			3	2				2	2		12	8
Administration & Support Services	18	12	6			1				2				9	6
Totals	57	31	26	0	0	4	2	0	0	2	2	2	0	23	22

% SACOG Staff	100.0	54.39%	45.61%	0.00%	0.00%	12.90%	7.69%	0.00%	0.00%	6.45%	7.69%	6.45%	0.00%	74.19%	84.62%
% Region ²	100.0%	50.67%	49.33%	1.01%	0.97%	12.09%	11.11%	6.32%	6.37%	16.65%	17.52%	11.55%	12.03%	52.38%	51.99%

¹ "Other" includes those persons who do not identify themselves as members of the five racial/ethnic groups shown or decline to state.

² 2010 Census - population by gender/age/race-ethnicity ages 15-74



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 33 – 2014

APPROVING THE OVERALL WORK PROGRAM FOR FISCAL YEAR 2014-15

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, the SACOG staff has prepared an Overall Work Program (OWP) for fiscal year 2012-13 which has been reviewed by member agencies and Board committees; and

WHEREAS, the OWP has been reviewed by the Federal Highway Administration, the Federal Transit Administration, the California Department of Transportation, and stakeholders through a public review process; and

WHEREAS, such OWP becomes the basis for the SACOG's activities and budget for fiscal year 2014-15; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED, that SACOG does hereby adopt and approve the fiscal year 2014-15 OWP and certifies that its planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;
2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
4. Public Law 109-59, *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users*, regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project, Pub. L. 109-59 Page 119 STAT. 1156 and;

5. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

BE IT FURTHER RESOLVED:

1. That SACOG hereby authorizes submittal of the OWP for fiscal year 2014-15 to the various participating State and Federal agencies;
2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That SACOG's Executive Director is hereby designated and authorized to submit the OWP for fiscal year 2014-15 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and
4. That the Executive Director is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

PASSED AND ADOPTED, this 29th day of May 2014, by the following vote of the Board of Directors:

AYES: Directors Ashby, Buckland, Cabaldon, Cleveland, Crews, Griego, Hagen, Hanley, Hesch, Hodges, Joiner, Krovoza, MacGlashan, Miklos, Peters, Rohan, Sander, Serna, Slowey, Stallard, VeerKamp, Wheeler, Yuill, Vice-Chair Saylor, and Chair Cohn

NOES: None

ABSTAIN: None

ABSENT: Directors Aguiar-Curry, Davis, Duran, Jankovitz, Samayoa, and West



Steve Cohn
Chair



Mike McKeever
Chief Executive Officer

GLOSSARY

AA — Alternatives Analysis

AB — Assembly Bill (Number)

ABAG — Association of Bay Area Governments

ACG — Address Coding Guide

ADA — Americans With Disabilities Act

ALUC — Airport Land Use Commission

ALUCP — Airport Land Use Compatibility Plan

AMTRAK — American Tracks Railroad

APCD — Air Pollution Control District

APS — Alternative Planning Strategy

APTA — American Public Transit Association

AQMD — Air Quality Management District

ARRA — *American Recovery and Reinvestment Act of 2009*

ARB — Air Resources Board

ASUCD — Associated Students of the University of California at Davis

ATP — Automated Trip Planning

AWTP — Agricultural Worker Transportation Program

BRT — Bus Rapid Transit

CAA — Clean Air Act

CALTRANS — The California Department of Transportation

CARB — California Air Resources Board

CALVANS — California Vanpool Authority

CBD — Central Business District

CCJPA — Capitol Corridor Joint Powers Authority

CCJPB — Capitol Corridor Joint Powers Board

CCTC — Central California Traction Company

CCTV — Closed Circuit Television

CDFA — California Department of Food and Agriculture

CDP — Census Designated Places

CEC — California Energy Commission

CEQA — California Environmental Quality Act

CFDA — California Department of Food and Agriculture

CFPG — California Federal Programming Group

CFR — Code of Federal Regulations

CHP — California Highway Patrol

CIP — Capital Improvement Program

CMAQ — Congestion Mitigation and Air Quality

CMP — Congestion Management Program

CMS — Congestion Management System

CMSA — Consolidated Metropolitan Statistical Area

CNG — Compressed Natural Gas

CO — Carbon Monoxide

COA — Comprehensive Operational Analysis

COG — Council of Governments

CONOPS — Concept of Operations

CPI — Consumer Price Index

CPU — Central Processing Unit

CSAC — California State Association of Counties

CTA — California Trucking Association

CTC — California Transportation Commission

CTIPS — California Transportation Improvement Program System

CTP — California Transportation Plan

CTSA — Consolidated Transportation Service Agency

CUTA — Canadian Urban Transit Association

CVRS — Capitol Valley Regional Service Authority for Freeways and Expressways

DAR — Dial-a-Ride

DBE — Disadvantaged Business Enterprise

DEIR — Draft Environmental Impact Report

DHA — Departments of Health and Human Assistance/Health and Human Services

DNA — Downtown Natomas Airport Sacramento Regional Transit District Light Rail Line

DOE — Department of Energy

DOT — Department of Transportation

DTIM — Direct Travel Impact Model

EA — Environmental Assessment

EDCTC — El Dorado County Transportation Commission

EIR — Environmental Impact Report

EIS — Environmental Impact Statement

EPA — Environmental Protection Agency

EPLS — Excluded Parties List System

FAA — Federal Aviation Administration

FEIR — Final Environmental Impact Report

FEIS — Final Environmental Impact Statement

FFY — Federal Fiscal Year

FHWA — Federal Highway Administration

FPPC — Fair Political Practices Commission

FRA — Federal Railroad Administration

FTA — Federal Transit Administration

FTE — Full-Time Equivalent

FTIP — Federal (Metropolitan) Transportation Improvement Program

FY — Fiscal Year

FRAQMD — Feather River Air Quality Management District

FSTIP — Federal Statewide Transportation Improvement Program

GHG — Greenhouse Gas

GIS — Geographic Information System

GMAG — Goods Movement Advisory Group

GPS — Global Positioning System

HCP — Habitat Conservation Plan

HOV — High-Occupancy Vehicle

HPMS — Highway Performance Monitoring System

HSTP — Human Services Transportation Plan

HUD — U.S. Department of Housing and Urban Development

ICD — Interface Control Document

IIP — Interregional Improvement Program

IPG — Intermodal Planning Group

I-PLACE³S — Planning for Community Energy, Economic and Environmental Sustainability

IRRS — Inter-regional Road System

ISTEA — Intermodal Surface Transportation Efficiency Act of 1991

ITS — Intelligent Transportation System

JARC — Job Access Reverse Commute

JPA — Joint Powers Agreement

KCAPTA — Kings County Area Public Transportation Agency

LAFCO — Local Area Formation Commission

LCC — League of California Cities

LEP — Limited English Proficiency

LPA — Locally Preferred Alternative

LTF — Local Transportation Fund

LRT — Light Rail Transit

LRTP — Long-Range Transportation Plan

MAG — Maricopa Association of Governments

MAP-21—*Moving Ahead for Progress in the 21st Century*

MCC — Mather Community Campus

MIS — Major Investment Studies

MOA — Memorandum of Agreement

MOS — Minimum Operating Segment

MOU — Memorandum of Understanding

MPA — Metropolitan Planning Area

MPO — Metropolitan Planning Organization

MSA — Metropolitan Statistical Area

MTC — Metropolitan Transportation Commission

MTIP — Metropolitan Transportation Improvement Program

MTP — Metropolitan Transportation Plan

NAAQS — National Ambient Air Quality Standard

NEPA — National Environmental Policy Act

NF — New Freedom

NHS — National Highway System

O&M — Operations & Maintenance

OWP — Overall Work Program

PAC — Project Advisory Committee

PCTPA — Placer County Transportation Planning Agency

PEA — Planning Emphasis Area

PECAS — Production Exchange and Consumption Allocation System (Model)

PeMS — States Freeway Performance Measure System

PEV — Plug-in Electric Vehicle

PI — Paratransit, Inc.

PIP — Public Involvement Procedure

PM — Particulate Matter

PMSA — Primary Metropolitan Statistical Area

POAQC — Project of Air Quality Concern

PPP — Public Participation Plan

PSR — Project Study Report

PTMISEA — Public Transportation Modernization, Improvement, and Service Enhancement Account

RAD — Regional Analysis District

RFP — Request for Proposal

RFQ — Request for Qualifications

RHNA — Regional Housing Needs Allocation

RHNP — Regional Housing Needs Plan

RIP — Regional Improvement Program

RMAT — Reliability, Maintenance & Accuracy Tests

ROW — Right-of-Way

RPP — Regional Planning Partnership

RPSD — Regional Plan for Sustainable Development

RSTP — Regional Surface Transportation Plan

RT — Regional Transit (see also SRTD)

RTP — Regional Transportation Plan

RTPA — Regional Transportation Planning Agency

RTIP — Regional Transportation Improvement Program

RUCS — Rural-Urban Connections Strategy

SB — Senate Bill (Number)

SABA — Sacramento Area Bicycle Advocates

SACMET — Regional Trip-Based Travel Model

SACOG — Sacramento Area Council of Governments

SACSIM — Regional Activity-Based Travel Model

SAFE — Service Authority for Freeways and Expressways

SAFETEA-LU — *Safe, Accountable, Flexible, Efficient Transportation Equity Act — A Legacy for Users*

SANDAG — San Diego Association of Governments

SCT/LINK — South County Transit Link

SECAT — Sacramento Emergency Clean Air and Transportation Program

SCG — Staff Coordinating Group

SCS — Sustainable Communities Strategy

SGC — Strategic Growth Council

SHRA — Sacramento Housing and Redevelopment Agency

SHRP — Strategic Highway Research Program

SIGMAC — Statewide Intermodal Goods Movement Advisory Committee

SIP — State Implementation Plan

SJCOG — San Joaquin Council of Governments

SLPP — State-Local Partnership Program

SMAQMD — Sacramento Metropolitan Air Quality Management District

SMUD — Sacramento Municipal Utility District

SOV — Single-Occupant Vehicle

SPS — Streetcar Planning Study

SR — State Road

SRTD — Sacramento Regional Transit District

SRTP — Short-Range Transit Plan

STA — Sacramento Transportation Authority

STAA — Surface Transportation Assistance Act

STA FUNDS — State Transit Assistance Funds

STAC — Social Service Transportation Advisory Council

STARNET — Sacramento Transportation Area Network

STF — Summary Tape File

STIP — State Transportation Improvement Program

STP — Surface Transportation Program

SWITRS — State-wide Integrated Traffic Record System

TAC — Technical Advisory Committee

TAZ — Transportation Analysis Zone

TCC — Transportation Coordinating Committee

TCIF — Trade Corridor Improvement Fund

TCM — Transportation Control Measure

TCRP — Traffic Congestion Relief Program

TDA — Transportation Development Act

TDM — Transportation Demand Management

TEA-21 — Transportation Equity Act for the 21st Century

TEA FUNDS — Transportation Enhancement Activities Funds

TIGER — Topologically Integrated Geographic Encoding and Referencing

TIGER — Transportation Investment Generating Economic Recovery (grant program)

TIP — Transportation Improvement Program

TMA — Transportation Management Association

TMA — Transportation Management Area

TMC — Transportation Management Center

TOS — Traffic Operations System

TSP — Transit Signal Priority

TRPA — Tahoe Regional Planning Agency

TSM — Transportation System Management

TTY — Text Telephone

UCD — University of California at Davis

ULI — Urban Land Institute

U.S.C. — United States Code

U.S. DOT — U.S. Department of Transportation

VMT — Vehicle Miles of Travel or Vehicle Miles Traveled

WCCC — West Coast Corridor Coalition

YCTD — Yolo County Transportation District

YSTA — Yuba-Sutter Transit Agency

WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG's directors are chosen from the elected boards of its member governments. SACOG's primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region's long-range transportation plan; approves distribution of affordable housing around the region; keeps a region-wide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has completed the Blueprint Project which links transportation and land development more closely.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.

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