OVERALL WORK PROGRAM

OWP FISCAL YEAR 2013-14 ADOPTED MAY 16, 2013

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SACOG MISSION

Delivering transportation projects; providing public information and serving as a dynamic forum for regional planning and collaboration in the greater Sacramento Metropolitan Area

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SACRAMENTO AREA COUNCIL OF GOVERNMENTS

ADOPTED
FISCAL YEAR 2013-14
OVERALL WORK PROGRAM

MAY 16, 2013

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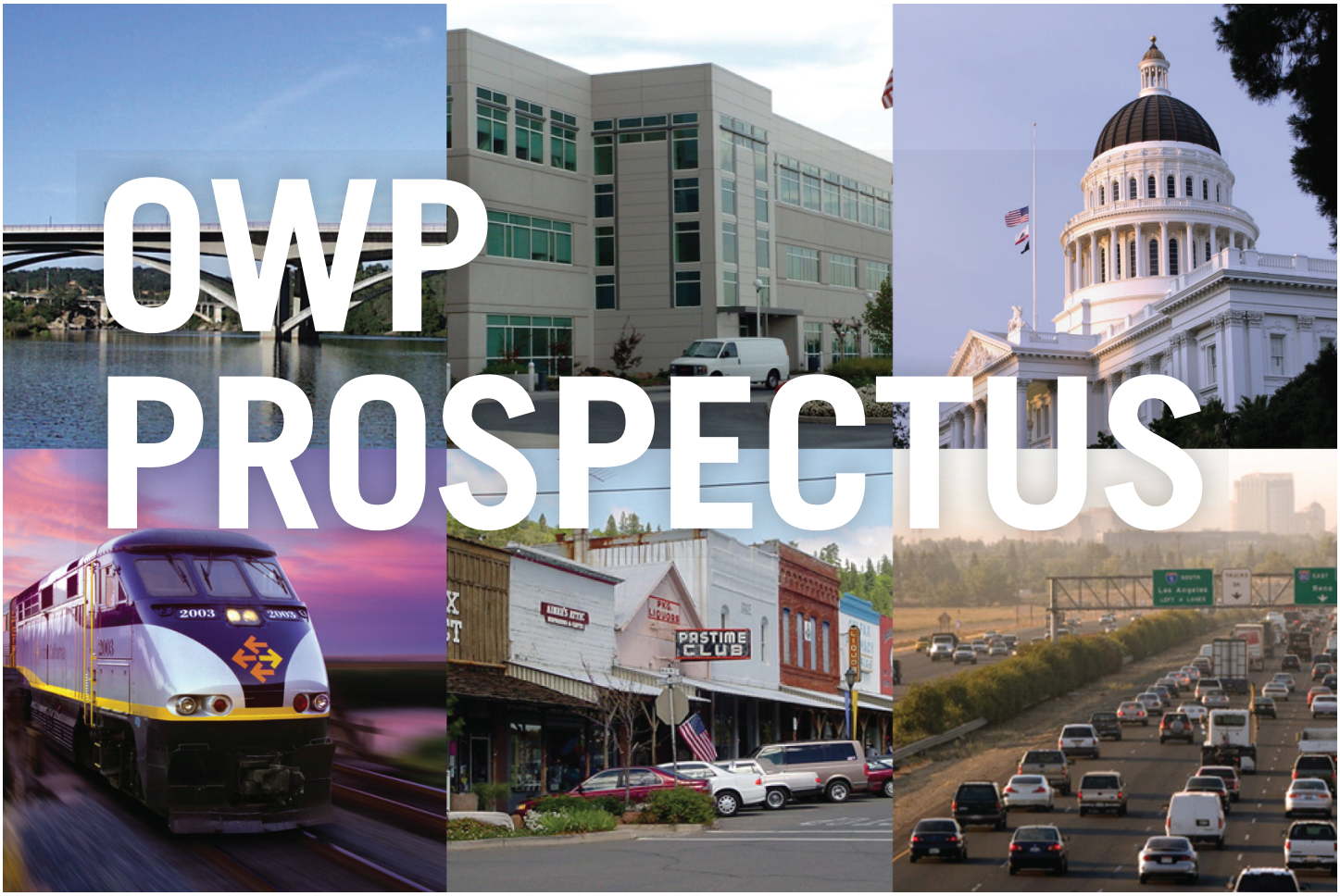

OWP PROSPECTUS

1. INTRODUCTION

The Overall Work Program (OWP) defines the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento Region: El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties (excludes the Tahoe Basin in Placer and El Dorado counties). It establishes transportation, air quality, and other regional planning objectives for the fiscal year July 1, 2013, to June 30, 2014, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for the Sacramento Area Council of Governments (SACOG) in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency's use of resources for the fiscal year 2013-14.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region, including some not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities are projects and plans by Caltrans, El Dorado County Transportation Commission, and Placer County Transportation Planning Agency. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations.

b. The Direct Services Project section contains the SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and regional planning efforts in the area. This section also contains the SACOG proposed budget summary which shows the use of projected revenues to complete the OWP during FY 2013-14 and shows how resources will be allocated throughout the SACOG program.

c. The Appendix contains maps, charts, certifications, policies, goals, work profile, adopting resolution, and glossary.

SACOG produces two documents related to the *Moving Ahead for Progress in the 21st Century* (MAP-21). These documents, the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP), are updated periodically to comply with MAP-21. Together, they:

- Identify transportation facilities designated as the Metropolitan Transportation System;
- Provide for the integrated management and operations of the system;
- Consider the eight planning factors included in MAP-21;
- Result in a financially constrained MTP and MTIP;
- Coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding;

- Establish and use a working partnership with state agencies, public transit operators, freight interests, and other regional stakeholders in the planning process;
- Embrace a flexible expenditure plan for CMAQ, STP, MAP-21, and FTA funds in addition to other local, state, and federal funds to supplement these federal sources; and
- Reflect the results of established government-to-government relations with Native American Tribal Governments.

2. SACOG ORGANIZATION

Originally formed in 1965, SACOG is joint powers authority of city and county governments, organized "… to provide a forum for the discussion and study of area-wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems."[1] SACOG serves six counties and twenty-two cities, comprising a 6,190 square mile area with an estimated population of 2,258,000. Member agencies are El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties; the cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; and the town of Loomis.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions from their county board of supervisors or city councils. The one non-voting member is the Caltrans District 3 Director. The organization's mission statement is: *Provide leadership and a dynamic, collaborative public forum for achieving an efficient regional transportation system, innovative and integrated regional planning, and a high quality of life within the greater Sacramento Region.*

Under SACOG's Joint Powers Agreement (JPA), each member city (excluding the city of Sacramento) and each member county (excluding Sacramento County) are entitled to one seat and one vote on the SACOG Board. The city of Sacramento may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdiction's appointed director.

SACOG's various designations and certifications include:
Designations as:

- Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba counties by the California State Secretary of Business, Transportation and Housing Agency.
- Metropolitan Planning Organization (MPO) by the Governor and the U.S. Department of Transportation for the Sacramento, Yuba City, and Davis Urbanized Areas.
- Metropolitan Planning Organization in the Sacramento Metropolitan Planning Area (MPA) by the California State Secretary of Business, Transportation and Housing Agency.
- Designated Airport Land Use Commission for Sacramento, Sutter, Yolo, and Yuba counties.
- SACOG staffs the Capitol Valley Service Authority for Freeways and Expressways (CVRS).

[1] Joint Powers Agreement of the Sacramento Area Council of Governments, adopted October 21, 1980, and revised January 20, 1983; February 1, 1988; June 16, 1988; April 27, 1999; October 2, 2002; and May 15, 2003.

- Capitol Valley Service Authority for Freeway and Expressways for Sacramento, San Joaquin, Yolo, Yuba, Sutter, and El Dorado counties.
- Area Wide Clearinghouse for the counties of Sacramento, Sutter, Yolo, and Yuba and the cities of Lincoln, Rocklin, and Roseville by the State of California Procedures of Intergovernmental Review of Federal Financial Assistance and Direct Development Activities
- Metropolitan Planning Organization for the federally-designated ozone nonattainment area in Sacramento, Yolo, El Dorado, and Placer counties, and the Sutter Buttes.

Joint Certification as:

- Sacramento Area Metropolitan Planning Process by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Board of Directors' Committees

Annually, the Board Chair appoints committees from among the Board's members to make policy recommendations to the Board. Each Board member serves on at least one committee. The current committees are:

Government Relations & Public Affairs Committee: Eight members appointed to consider state and federal advocacy, news media outreach, and other activities related to external affairs and administrative activities such as human resources, audits, the budget, and the Overall Work Program. (Meets monthly or as needed)

Land Use & Natural Resources: Twelve members appointed to review topics related to the Rural-Urban Connections Strategy, Blueprint Implementation, Airport Land Use, Housing Needs Allocation, Open Space, Climate, and Air Quality. (Meets monthly or as needed)

Transportation Committee: Fourteen members, one non-voting and one ex-officio, appointed from the SACOG Board and the Caltrans District 3 Director to review all items relating to transportation issues with MTP, MTIP, and SIP as well as the CVRS program. (Meets monthly or as needed)

Shared Services & New Initiatives Committee: Fourteen members appointed from the SACOG Board to provide coordinated support for the Board, member jurisdictions, and other local public agencies for opportunities for shared and direct services that save money or improve services. (Meets monthly or as needed)

Strategic Planning Committee: Eight members comprised of the SACOG Chair, Vice Chair, prior year's Chair and the Chairs of the other three committees, to review the JPA, Board representation, and long-term vision planning. This committee also acts a liaison to the regional legislative delegation. (Meets as needed)

3. INSTITUTIONAL RELATIONSHIPS

SACOG's planning process includes many regional planning partners, including the tribal governments and other regional stakeholders. In addition to its member agencies, SACOG has cooperative agreements with the Placer County Transportation Planning Agency and with the El Dorado County Transportation Commission that spell out the planning and programming relationship between the agencies. SACOG's jurisdiction as the federal Metropolitan Planning Organization includes large portions of Placer and El Dorado counties, but under state law, they operate as separate regional transportation planning and programming agencies (RTPAs). Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and boards of the county transportation agencies in setting county-wide priorities for MAP-21 and STIP funding.

4. INTERAGENCY AND COMMUNITY CONSULTATIONS/OUTREACH

Advisory Committees

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interest groups in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on transportation and land use plan content and investment decisions. SACOG works not only with the agency staff, but with governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens' advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. Committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

Airport Advisory Committee: A fifteen-member committee composed of managers of the public use airports located within SACOG's Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

Bicycle and Pedestrian Committee: A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

5310 Evaluation Committee: The role of the committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations and public bodies that coordinate transportation service. (Meets annually)

Goods Movement Advisory Group: The movement of goods or freight has always been one of the most important functions of the transportation system and is certainly of vital importance to the health of the economy and to ensuring a high quality of life. SACOG works with the region's jurisdictions as well as other state and local agencies and the private sector through its Goods Movement Advisory Group (GMAG) to make certain that planning for goods movement is incorporated into the overall transportation planning process. SACOG looks to build on the work of the Regional Goods Movement Study to identify specific projects and areas of study to evaluate further. The GMAG serves as both an advisory committee for these activities as well as a regional forum for goods movement issues. (Meets on call)

Planners Committee: A twenty-eight-member committee consisting of the planning directors or their designees of each of SACOG's member jurisdictions. The committee was originally formed to advise SACOG on the development of the Blueprint Project and is now advising on Blueprint implementation and the Regional Housing Needs Allocation process. (Meets on call)

Public Participation Committee: A committee made up of members of organizations required under MAP-21 and includes representatives of the disabled, pedestrian and bicycle transportation, public agencies, transit operators, goods movement, private providers of transportation, and other interested parties. (Meets on call)

Regional Planning Partnership: A committee with close to 100 representatives from local, regional, state, federal agencies, and tribal governments, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

SACMET Travel Demand Model Technical Advisory Committee (TAC): The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles: One is to provide SACMET users with training and technical support on the model; the other is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements and the results of changes and improvements made are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento Region, are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people. (Meets as needed)

Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group: A ten-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, and SACOG. The committee assists SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone and conformity goals. (Meets on call)

Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee: An eleven-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans, and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

Social Service Transportation Advisory Council: Three councils have been established – one each for Sacramento and Yolo counties, and a joint Sutter-Yuba county council. Each council is composed of potential transit users who are elderly, disabled, low-income members of the general public; representatives of agencies that provide social services and/or social services transportation for senior citizens, persons with disabilities, and persons with low incomes; representatives from the local Consolidated Transportation Services Agency; and a representative of the transit operator. Each council participates in the identification of transit needs in the county or counties it serves; makes recommendations regarding unmet transit needs; and advises the Board on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law PUC 99238. (Meets annually and on call)

Transit Coordinating Committee: The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets at least quarterly)

Transportation Demand Management Task Force: The Task Force advises the SACOG Board of Directors on the operations and marketing of the Rideshare Program and on the demand management content of the MTP. (Meets quarterly)

Ad Hoc Committees

Occasionally, projects of great significance warrant the formation of committees of stakeholders or special groups. In these circumstances, the Board has appointed special committees to assist in guiding efforts on these projects. Currently the following are active Ad Hoc Committees:

Community Design Grant Review Committee: A committee made up of members from many of SACOG's advisory committees, such as the Transit Coordinating Committee, Regional Planning Partnership, Transportation Demand Management Task Force, etc., who review the grant applications for the Community Design Grant Program.

Sacramento Region Intelligent Transportation Systems Partnership: A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

SACOG Participation in Other Public/Private Efforts in Regional Planning-Related Issues

Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations:

Liaison to Local Transportation Planning Agencies: SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- Air Districts – 5 districts within the Sacramento Air Quality Planning Area
- Caltrans District 3
- El Dorado County Transportation Commission (EDCTC) as the RTPA for El Dorado County
- Native American Tribal Governments
- Paratransit, Inc.
- Placer County Transportation Planning Agency (PCTPA) as the RTPA for Placer County
- Sacramento Regional Transit District (SRTD)
- Sacramento Transportation Authority (STA)
- Tahoe Regional Planning Agency (TRPA)
- Transit Operators – 14 regional operators
- Transportation Management Associations (TMAs)
- Yolo County Transportation Advisory Committee
- Yolo County Transportation District (YCTD)

California Federal Programming Group: The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group's membership includes representatives from Caltrans and several MPOs across the state. (Meets as needed)

California Service Authority for Freeways and Expressways (SAFE) Committee: SACOG serves on the California SAFE Committee for Capitol Valley Regional SAFE that covers the counties of Sacramento, Glenn, El Dorado, Sutter, Yuba, Yolo, and San Joaquin. The committee is composed of SAFE project managers from all SAFE counties, Caltrans, and the California Highway Patrol. The Sacramento Transportation Authority operates the Freeway Service Patrol for CVRS in Sacramento and Yolo counties. The committee meets approximately every other month to discuss statewide and local call box program issues.

Caltrans Regional Coordination Committee: Caltrans and regional agency representatives meet bimonthly to discuss issues of mutual interest and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.

Capitol Corridor Joint Powers Authority (CCJPA): SACOG continues to be very active in the work of the CCJPA that administers the Auburn-Sacramento-Oakland-San Jose (Capitol Corridor) rail service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service and attends regularly both the SCG and Board meetings.

Central Valley Rail Committee: The counties of Sacramento, San Joaquin, and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings as appropriate.

Cleaner Air Partnership: The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private/public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related emissions. The objectives are to attain air standards for health and economic growth and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The partnership has achieved a community consensus for new air quality programs, resulting in shifts of opinion and travel behavior; participation by business in clean air programs; innovative public education programs; and the highest per capita participation in clean alternative fuels and vehicles in the nation.

Green Valley Alliance: SACOG has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento Region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project and provided some assistance in meeting logistics, writing, and editing.

Public Works Coordination Group: The committee provides a forum for the discussion of transportation (roads and highways/freeways) plans and issues, coordinates transportation studies and systems on a regional basis, disseminates federal, state and local transportation information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets quarterly)

Regional Managers Forum: A twenty-seven member committee composed of county executives and city managers. Advises SACOG on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

Regional Transportation Planning Agencies Group: Membership composed of state-designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies' responses to the development and implementation of state transportation policy.

Rural Counties Task Force: The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and to provide input to California Transportation Commission (CTC) deliberations of rural issues.

Sacramento-Placerville Transportation Corridor Joint Powers Authority: The SACOG Chief Executive Officer participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado County in the acquisition, use, and preservation of the railroad right-of-way between the cities of Sacramento, Folsom, and Placerville.

San Joaquin Valley Rail Committee: SACOG participates in the work of the San Joaquin Valley Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Valley Rail Committee's activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans'

efforts to build ridership and revenues on this important line. SACOG attends these meetings when feasible.

Valley Vision: The goal of Valley Vision is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the region and serve as a clearinghouse for data and information that support regional efforts. Valley Vision has supported the Blueprint and MTP/SCS 2035 projects in the past and is currently supporting the RUCS project by recruiting a broad diversity of participation in public workshops.

Public Involvement

Consultation and public participation during the development of transportation plans, programs, and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Public Participation Plan that outlines specific procedures for consultation and public participation. This document includes evaluation procedures that measure the effectiveness of SACOG's outreach and involvement efforts and ensures there is adequate effort made to include the traditionally underserved and underrepresented in the planning process, including coordination and consultation with Native American tribal governments.

SACOG uses a mix of committees, public hearings, workshops, social media, surveys, and publications to inform, gauge, and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations that represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Directors' meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program, unmet transit needs process, and air quality conformity process to allow for public review and comments. All public hearings are noticed in advance via the SACOG website, local print media, and electronic mail to stakeholder lists. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether or not a public hearing is required by law. All meeting agendas are posted to the SACOG website and are available for public review and comment.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations and workshops. Newsletters, report summaries, and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic, and business groups. Additional information on individual topics and copies of full reports are made available on request through the agency's Regional Information Center, or via the Internet at the SACOG home page at www.sacog.org. SACOG also uses its website for public access to the times and places for citizen involvement in the various projects and issues throughout the SACOG region.

The public is invited to review and comment on the OWP through public notice published in all of the major regional newspapers and various ethnic media and distributed to all of the regional public libraries. The notice provides information for written comments and attendance at the public hearing held at the SACOG Board of Directors meeting.

Federal Certification Process

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program and Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors is based upon five factors: (1) The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region; SACOG must have an adopted (2) Metropolitan Transportation Plan (MTP), (3) Metropolitan Transportation Improvement Program (MTIP) and (4) Overall Work Program (OWP), which meet the necessary federal requirements; and finally, (5) the MTP and MTIP must be found to be consistent with the regionally-adopted air quality plan.

As the basis for determining the adequacy of compliance, SACOG maintains on file copies and provides Caltrans with the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding, which is transmitted to Caltrans, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). Caltrans notifies SACOG if there are any deficiencies in the planning process, which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

In addition to the annual certification, a quadrennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG's transportation planning process and ensure that the agency's planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures, and guidance, including the provisions of *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU)and *Moving Ahead for Progress in the 21st Century* (MAP-21). SACOG underwent a quadrennial review in the fall of 2010 and received notice in February 2011 that the certification had been renewed.

DISCUSSION OF CALIFORNIA PLANNING EMPHASIS AREAS

The Federal Highway Administration (FHWA) California Division and Federal Transit Administration (FTA) Region IX have determined that the areas of emphasis for California's transportation planning and air quality program in Federal FY 2013 are:

Core Planning Functions

MPOs are reminded that their Overall Work Programs (OWP) must identify the Core Planning Functions and what work will be done during the program year to advance those functions. The Core Functions can be found in 23 CFR 450 Subpart C, and typically include:

- Overall Work Program
- Public Participation and Education
- Regional Transportation Plan
- Federal Transportation Improvement Program
- Congestion Management Process (required for TMAs)
- Annual Listing of Projects

The *Moving Ahead for Progress in the 21st Century* (MAP-21) legislation provides metropolitan transportation planning program funding for the integration of transportation planning processes in the MPO (i.e., rail, airports, seaports, intermodal facilities, public highways and transit, bicycle and pedestrian, etc.) into a unified metropolitan transportation planning process, culminating in the preparation of a rnultimodal transportation plan for the MPO. The FHWA and FTA request that all Metropolitan Planning Organizations (MPOs) review the Overall Work Plan (OWP) development process to ensure all activities and products mandated by the metropolitan transportation planning regulations in 23 CFR 450 are a priority for FHWA and FTA combined planning grant funding available to the region. The MPO OWP work elements and subsequent work tasks must be developed in sufficient detail (i.e., activity description, products, schedule, cost, etc.) to clearly explain the purpose and results of the work to be accomplished, including how they support the Federal transportation planning process (see 23 CFR 420.111 for documentation requirements for FHWA Planning funds).

Performance Management

Many of California's MPOs have developed performance measures that inform their Regional Transportation Plans (RTPs) and Federal Transportation Improvement Programs (FTIPs). Other MPOs are in various stages of identifying and implementing performance measures and targets. However, MAP-21 establishes a performance- and outcome-based program. The objective of this performance- and outcome-based program is for states and MPOs to invest resources in projects that collectively will make progress toward the achievement of the national goals. MAP-21 requires the DOT, in consultation with state metropolitan planning organizations (MPOs), and other stakeholders, to establish performance measures in the areas listed below. It provides for DOT to establish such measures within 18 months of enactment in the following areas:

- Pavement condition on the Interstate System and on remainder of the National Highway System (NHS)
- Performance of the Interstate System and the remainder of the NHS
- Bridge condition on the NHS

- Fatalities and serious injuries—both number and rate per vehicle mile traveled—on all public roads
- Traffic congestion
- On-road mobile source emissions
- Freight movement on the Interstate System

USDOT is planning to provide opportunities for stakeholders to contribute their input regarding the measures. FHWA and FTA encourage each MPO as well as Caltrans to provide their input to DOT Performance Management Rule Making Process. Once the performance measures are established by DOT, Caltrans should coordinate with MPOs to develop and implement performance targets for each measure within the Statewide and Metropolitan Planning Process.

Safety

MAP-21 continues the Highway Safety Improvement Program (HSIP) as a core Federal-aid program. The overall purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads (including non-State-owned public roads and roads on tribal lands) through the implementation of infrastructure-related highway safety improvements.

The specific provisions pertaining to the HSIP are defined in Section 1112 of MAP-21, which amended Section 148 of Title 23, *United States Code* (23 USC 148) to incorporate these provisions. These requirements include the development of Strategic Highway Safety Plan (SHSP) in consultation with other key State and local highway safety stakeholders.

23 CFR 450.206 and 23 CFR 450.306 requires the state and metropolitan transportation planning process be continuous, cooperative, and comprehensive, and provide consideration and implementation of projects, strategies, and services that will increase the safety of the transportation system for motorized and non-motorized users. 23 CFR 450.306 also requires the metropolitan transportation planning process to be consistent with the Strategic Highway Safety Plan, as specified in 23 U.S.C. 148, and other transit safety and security planning and review processes, plans, and programs, as appropriate. Furthermore, 23 CFR 450.216 requires that the Federal Transportation Improvement Program (FTIP)/Federal Statewide Transportation Improvement Program (FSTIP) include all safety projects included in the state's SHSP.

Caltrans and the MPOs are strongly encouraged to assure that all Regional Transportation Plans, FTIPs and the FSTIP are consistent with the Caltrans SHSP.

Livability/Sustainability

Livability/Sustainability is about tying the quality and location of transportation facilities to broader opportunities such as access to good jobs, affordable housing, quality schools, and safe streets. This includes addressing safety and capacity issues on all roads through better planning and design, maximizing and expanding new technologies such as ITS and the use of quiet pavements, using Travel Demand Management approaches to system planning and operations, etc. MPOs are encouraged to assure that new Regional Transportation Plans incorporate the following livability/sustainability principles:

- Provide more transportation choices
- Support existing communities
- Promote equitable, affordable housing
- Leverage federal policies & investment
- Enhance economic competitiveness
- Value communities and neighborhoods

State of Good Repair

The President has called for new state-of-good-repair (SGR) investments in our nation's transit systems, sounding the call to reinvest in and modernize our assets. MAP-21 places new emphasis on restoring and replacing aging transportation infrastructure by establishing a new needs-based formula program, with a new tier for high-intensity bus needs. The new program defines eligible recapitalization and restoration activities. with a goal of bringing all systems into a state of good repair. Grantees are required to establish and use an asset management system to develop capital asset inventories and condition assessments, and report on the condition of their system as a whole.

Maintaining transit systems in a high state-of-good-repair is essential for the provision of safe and reliable service. SGR is the effective recapitalization of transit assets, identifying critical timing for preventive maintenance and increasing the focus on asset management practices. It also includes the assessment of capital asset condition, strategies to obtain additional local re-investment including innovative financing strategies and additional identification of preventive maintenance practices. MPOs are encouraged to support planning strategies for the effective recapitalization of transit assets that would include:

- Asset Management, Assessment and Replacement Planning,
- Planning and Programming for Effective Preventive Maintenance, and
- Planning Innovative Financing Strategies for System Repair and Expansion

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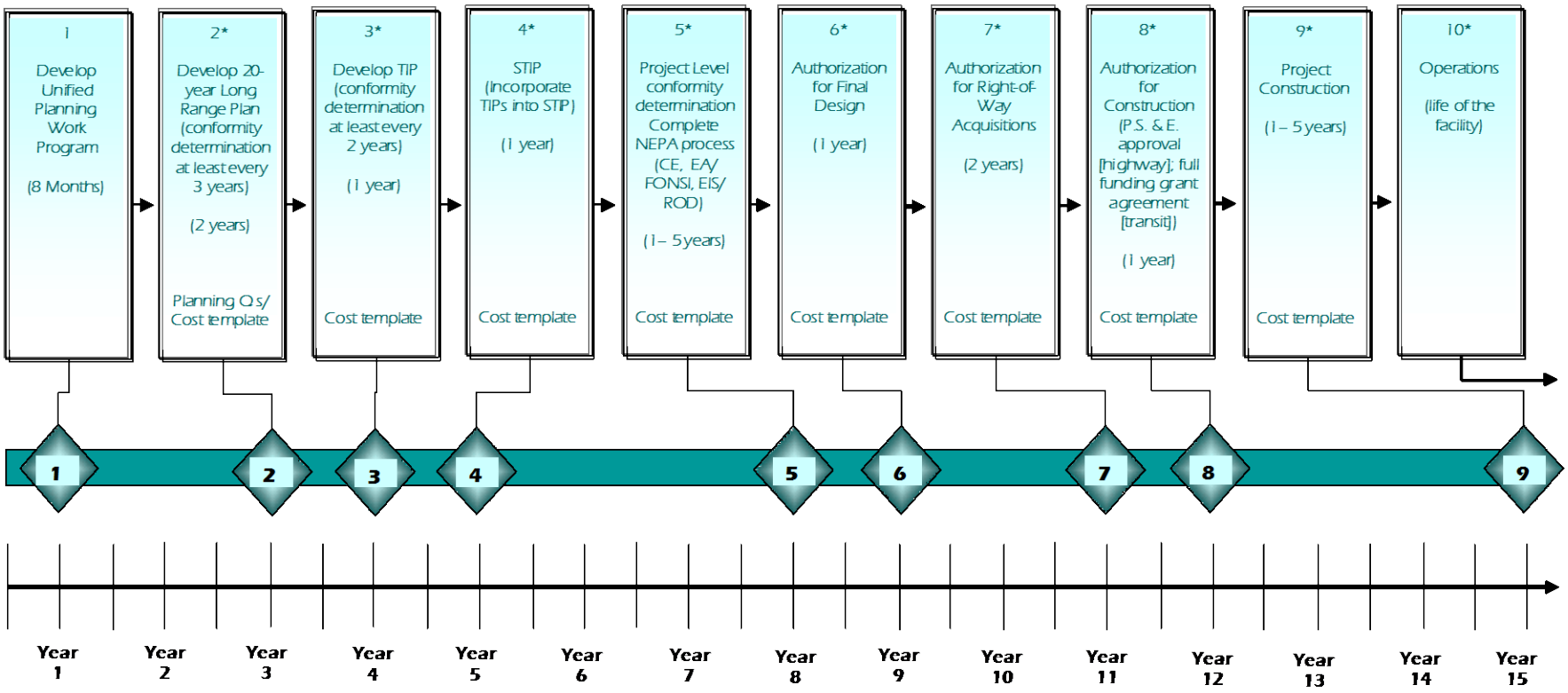
CALIFORNIA STATE PLANNING EMPHASIS AREAS FISCAL YEAR 2012-13

PLANNING EMPHASIS AREAS	PRIMARY SACOG PROJECTS
Core Planning Functions	▪ Overall Work Program ▪ Program Management ▪ Education, Outreach, and Marketing ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy ▪ Federal and State Programming ▪ Regional Transportation Monitoring ▪ Project Delivery ▪ Transportation Demand Management
Performance Management	▪ 511 Automated Transit Trip Planning ▪ Complete Streets ▪ Goods Movement/Freight Planning ▪ Major Investment Studies ▪ Model Development ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Implementation ▪ Pedestrian and Bicycle Planning ▪ Human Services Coordinated Transportation Plan & Paratransit Monitoring ▪ Regional Air Quality Planning ▪ Regional Forecasting ▪ Regional Household Travel Study ▪ Regional Land Use Monitoring ▪ Regional Transportation Monitoring ▪ Sacramento Region Blueprint Implementation ▪ Safe Routes to School ▪ Sustainability and Climate Action Planning
Safety	▪ Pedestrian and Bicycle Planning ▪ Major Investment Studies ▪ Goods Movement/Freight Planning ▪ Complete Streets ▪ Safe Routes to School ▪ Online Bicycle Trip Planner ▪ Federal and State Programming ▪ Transit Technical Assistance and Programming ▪ Rural-Urban Connections Strategy ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Implementation ▪ Project Delivery ▪ 511/STARNET Capital Improvements ▪ Transportation Demand Management ▪ 511/STARNET Operations ▪ 511 Automated Transit Trip Planning

PLANNING EMPHASIS AREAS	PRIMARY SACOG PROJECTS
Livability/Sustainability	▪ Pedestrian and Bicycle Planning ▪ Complete Streets ▪ Safe Routes to School ▪ Connect Card Implementation ▪ Sacramento Region Blueprint Implementation ▪ Regional Land Use Monitoring ▪ Regional Housing Needs Planning ▪ Community Design Program ▪ Rural-Urban Connections Strategy ▪ Rural-Urban Connections Strategy/Sustainable Communities Strategy Implementation ▪ Metropolitan Transportation Plan/Sustainable Communities Strategy Implementation ▪ Sustainable Communities Regional Planning Grant Program ▪ 511/STARNET Capital Improvements ▪ Transportation Demand Management ▪ 511/STARNET Operations ▪ 511 Automated Transit Trip Planning ▪ Sustainability and Climate Action Planning Assistance
State of Good Repair	▪ Pedestrian and Bicycle Planning ▪ Major Investment Studies ▪ Goods Movement/Freight Planning ▪ Complete Streets ▪ Sacramento Regional Transit District Planning ▪ Safe Routes to School ▪ Paratransit Short-Range Transit Plan ▪ Yolo County Transportation District Short-Range Transit Plan ▪ Elk Grove Short-Range Transit Plan ▪ Yuba-Sutter Transit Short-Range Transit Plan ▪ Federal and State Programming ▪ Rural Transportation Planning Coordination ▪ Passenger Rail Improvements ▪ Transit Technical Assistance and Programming ▪ Rural-Urban Connections Strategy ▪ MTP/SCS Implementation ▪ Project Delivery ▪ Interregional TDM Action Plan ▪ Interjurisdictional Traffic Impact Mitigation Management ▪ Capital Valley SAFE ▪ Glen County SAFE

Highway Planning and Project Development Process



Legend			
TIP	Transportation Improvement Program	FONSI	Funding Of No Significant Impacts
STIP	Statewide Transportation Improvement Program	EIS	Environmental Impact Statement
NEPA	National Environmental Policy Act	ROD	Record of Decision
CE	Categorical Exclusion	P.S. & E.	Plans, Specifications and Estimates
EA	Environmental Assessment	Planning Q's	Planning Questions

*Cost Estimate Check

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METROPOLITAN PLANNING IN MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY

The Metropolitan Planning program under *Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users* (SAFETEA-LU) provided funding for the integration of transportation planning processes in the Metropolitan Planning Organizations (MPOs) into a unified metropolitan transportation planning process, culminating in the preparation of a multimodal transportation plan for the MPO. Title 23 of the United States Code, section 134(f) (revised in SAFETEA-LU section 6001(h)) describes Federal Planning Factors issued by Congress to emphasize planning factors from a national perspective. Under *Moving Ahead for Progress in the 21st Century* (Map-21), these planning factors remain unchanged. The eight planning factors (for both metro and statewide planning) are as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.

2. Increase the safety of the transportation system for motorized and non-motorized users.

3. Increase the security of the transportation system for motorized and non-motorized users.

4. Increase the accessibility and mobility of people and for freight.

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.

6. Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.

7. Promote efficient system management and operation.

8. Emphasize the preservation of the existing transportation system.

SACOG intends to incorporate these rules into ongoing transportation activities.

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OWP DIRECT SERVICES

FY 2013/14 Total Overall Work Program Direct Services and Pass Through Project Revenue Estimates

Element	Project #	Project	Total Expenditures	Difference (Revenues - Expenditures)	Total Revenues	FHWA PL[1]	FTA 5303[2]	FTA 5304	FTA 5307	FTA 5316/17	FHWA State Planning & Research (SPR Partnership Planning)	CMAQ	RSTP	Planning/ Programming/ Monitoring	Prop 84 Funding for SGC #1 and #2	STIP Funding from CTC	In-Kind or Matching funds from Others	Required Minimum	Over Match or Other	Use of Unassigned Fund Balance	Use of Assigned Fund Balance - 4 Party	Use of Unassigned Fund Balance for SACOG Managed Fund transactions	PTMISEA Matching Funds	Amount	Description	Notes	Grant Expiration Dates
14-001 Government Relations, Public Affairs and Administration	14-001-01	Interagency Relations	$ 212,418	$ -	$ 212,418	$ 155,065	$ 57,353																				
	14-001-02	Program Management	$ 921,994	$ -	$ 921,994	$ 673,055	$ 248,938																				
	14-001-03	Multi-Agency Planning and Coordination	$ 210,123	$ -	$ 210,123	$ 153,390	$ 56,733																				
	14-001-04	Legislative Analysis	$ 93,955	$ -	$ 93,955	$ 68,587	$ 25,368																				
	14-001-05	Education, Outreach and Marketing	$ 262,329	$ -	$ 262,329	$ 191,500	$ 70,829																				
14-002 Long-Range Transportation Planning	14-002-01	Model Development	$ 320,565	$ -	$ 320,565	$ 219,412	$ 81,153																		$ 20,000	HOV Fines	HOV Fines	
	14-002-02	Pedestrian & Bicycle Planning	$ 46,052	$ -	$ 46,052	$ 33,618	$ 12,434																				Reprogram CMAQ from bike trip planner account to get $40K in unused CMAQ (out of $72,930 total in 2012/13)	
	14-002-03	Regional Forecasting	$ 199,725	$ -	$ 199,725	$ 145,799	$ 53,926																					
	14-002-04	Major Investment Studies	$ 86,243	$ -	$ 86,243	$ 62,958	$ 23,286																					
	14-002-05	Human Services Transit Coordination & Paratransit	$ 1,739	$ -	$ 1,739	$ 1,270	$ 470																					
	14-002-06	Goods Movement/Freight Planning	$ 24,288	$ -	$ 24,288	$ 17,730	$ 6,558																					
	14-002-07	Regional Household Travel Study	$ 5,846	$ 1	$ 5,847														$ 5,847								
	14-002-11	Urban Footprint Collaboration and Maintenance	$ 95,435	$ 19	$ 95,454	$ 54,193	$ 20,044												$ 21,217								
14-003 Short-Range Transportation Planning and Studies	14-003-02	Complete Streets	$ 5,958	$ -	$ 5,958	$ 4,349	$ 1,609																					
	14-003-03	SRTD Transit Planning	$ 15,640	$ -	$ 15,640	$ 11,417	$ 4,223																					
	14-003-04	Downtown Sacramento Circulation Plan Implementation	$ 10,342	$ 2	$ 10,344														$ 10,344								
	14-003-06	Safe Routes to School	$ 7,039	$ 1	$ 7,040																				$ 7,040	Safe Routes to School Grant	Safe Routes to School Grant. The original $180,000 was obligated on 5/20/2010.	Reversion date is 6/30/15, per the finance letter.
	14-003-14	Online Bicycle Trip Planner	$ 39,533	$ 1	$ 39,534							$ 35,000						$ 4,534									Keep 35K in CMAQ. Remainder to ped and bike planning account (out of $72,930 total in 2012/13)	
	14-003-15	Paratransit, Inc. SRTP	$ 53,778	$ 11	$ 53,789																				$ 53,789	Paratransit, Inc. 4-Party Assigned Funds	Paratransit is contributing $70,000 and 3,848 is coming from from Paratransit, Inc. 4-Party Assigned Funds within SACOG. The balance of the assigned funds approximates $194,000 at 6/30/12.	
	14-003-16	YCTD Short Range Transit Plan	$ 30,286	$ 6	$ 30,292			$ 26,817									$ 1,737		$ 1,737							In-Kind match from YCTD	Matching funds to be used in FY 12/13 by YTCD and SACOG	
	14-003-17	Elk Grove Transit Short Range Transit Plan	$ 2,390	$ 7	$ 2,397			$ 2,150											$ 247									
	14-003-18	Unitrans Short Range Transit Plan	$ 75,601	$ 12	$ 75,613			$ 66,940									$ 4,336		$ 4,336							In-Kind match from City of Davis	Matching funds (City of Davis) to be used in FY	
	14-003-19	SACOG Transit Intern	$ 6,448	$ 130	$ 6,578			$ 5,824										$ 754										Grant expires 6/30/14
	14-003-20	CalVans JPA Implementation	$ 205,316	$ 1	$ 205,317													$ 5,317							$ 200,000	JARC Funds	JARC funds totalling $200K ($85K for FY 2012/13 and $85K for FY 2013/14, and $30K). Also, the After Nine project had remaining JARC revenue at June 30, 2012, , of $21,271 + match of $5,317, and this was moved from 13-003-11, to this project.	
	14-003-21	Transit Grant Coordination & MAP 21	$ 63,434	$ 13	$ 63,447														$ 63,447									
	14-003-22	Prop 1B PTMISEA Grant Administration	$ 23,163	$ 5	$ 23,168														$ 23,168								Uses local funds, PTMISEA does not pay for Administration costs.	
	14-003-23	Connectivity Study to Improve Healthcare Access	$ 107,287	$ 21	$ 107,308			$ 95,000										$ 12,308									These are the matching funds for the grant SACOG will absorb.	Completion expected by Feb 2015..
	14-003-24	Yuba-Sutter Transit Short Range Transit Plan	$ 95,942	$ 71	$ 96,014			$ 85,000									$ 5,507	$ 5,507								In-Kind match from Yuba-Sutter Transit	These are the matching funds for the grant. SACOG will absorb 50% and YST will absorb 50%. Work expected to start next fiscal year.	Completion expected by F Y 2013/14.
	14-003-25	SACOG Connect Card Transit Planning Intern	$ 19,099	$ (0)	$ 19,099			$ 16,912										$ 1,184	$ 1,003								SACOG absorbs this match	Completion expected by F Y 2013/14.
14-004 Continuing Transportation Services Impementation	14-004-01	Regional Air Quality Planning	$ 169,660	$ -	$ 169,660	$ 123,852	$ 45,808																					
	14-004-02	Federal & State Programming	$ 479,429	$ 96	$ 479,525								$ 186,000	$ 240,668				$ 23,321	$ 29,536									
	14-004-03	Regional Transportation Monitoring	$ 120,017	$ 24	$ 120,041														$ 120,041									
	14-004-04	Rural Transportation Planning Coordination	$ 10,668	$ -	$ 10,668	$ 7,787	$ 2,880																					
	14-004-05	Passenger Rail Improvements	$ 72,785	$ -	$ 72,785	$ 53,133	$ 19,652																					
	14-004-06	Connect Card Implementation	$ 10,767,522	$ 0	$ 10,767,522				$ 421,570			$ 5,114,993					$ 447,000						$ 4,268,913	$ 515,045	Includes $289 thousand from City of Roseville and $224 thousand from El Dorado Transit.	The $537,000 represents FY 2010/11 STIP/PTA Funds, less $90,000 moved to Title VI project. Balance is $447,000; however, $xxx,xxx has to be used as match for the 5307 monies. This balance also includes $289,254 from City of Roseville and $224,359 El Dorado Transit.	
	14-004-07	Transit Technical Assistance & Programming	$ 305,183	$ 62	$ 305,245	$ 57,786	$ 15,757		$ 13,094									$ 3,274	$ 215,334								This includes $52,431 in JARC other planning funds & $19,609 in New Freedom other planning FFY 2011 funds , and $47,518 in JARC and $25,649 in New Freedom other planning FFY 2012 funds that will be available after FTA approves our application sometime this fall/winter.	
	14-004-09	Connect Card Transit Survey	$ 202,204	$ 5	$ 202,209				$ 112,209								$ 90,000										$90K in STIP-PTA. In total, Staff expects to use 80% of the funds for consultant costs and 20% for staff. Staff plans to expend 60% of the funds in FY 12/13 and 40% in FY 13/14.	
14-005 Land Use and Housing Plan	14-005-01	Sacramento Region Blueprint Implementation	$ 38,710	$ -	$ 38,710	$ 28,258	$ 10,452																					
	14-005-02	Regional Land Use Monitoring	$ 446,183	$ -	$ 446,183	$ 294,353	$ 26,685												$ 125,145									
	14-005-03	Regional Housing Needs Plan	$ 35,308	$ 7	$ 35,315														$ 35,315									
	14-005-04	Community Design Program	$ 51,695	$ 11	$ 51,706														$ 51,706								This project uses local funds.	
	14-005-05	Rural-Urban Connections Strategy	$ 237,863	$ -	$ 237,863	$ 173,640	$ 64,223																					
	14-005-06	ALUC General	$ 19,640	$ 4	$ 19,644														$ 19,644									
	14-005-08	ALUC Sacramento County SMF	$ 18,470	$ 4	$ 18,474																				$ 18,474	Sacramento County and Caltrans Contributions	Originally $200,000 from Sacramento County and $94,000 from Caltrans. Remaining is $67,020 for Caltrans and $130,519 for Sacramento County.	Project funds expire 6/30/2013
	14-005-09	SGC #1: Integrating and Implementing the SCS & RUCS	$ 494,189	$ 0	$ 494,189										$ 347,322			$ 94,340	$ 52,527								Proposition 84 Funding. No match is required. Grant won't pay for indirect costs - those will be funded with local funds.	agreement goes thorugh 9/2/14.
	14-005-10	Specialty Crop Block Grant Program	$ 342,966	$ 2	$ 342,968													$ 50,168							$ 292,800	California Food and Agrculture Grant	CFDA (California Food and Agrculture). Grant only pays for 5% of indirect costs, so this portion is funded with local funds.	Agreement Expires 6/30/14
	14-005-11	Airport Land Use Commission - MCC	$ 3,194	$ 0	$ 3,194														$ 3,194								Separate Contract with Sacramento County, that has expired. Staff is seeking new contract with the County. For now these estimated costs will come from Local funds, until new contract is resolved. Estimate $50,000 of consultant and staff time.	expire 6/30/2013, subject to new extension being approved.
	14-005-12	Challenge Grant with SHRA for Food HUB	$ 52,975	$ 1	$ 52,976																				$ 52,976	Sacramento Housing and Redeveopment Agency is reimbursing SACOG (contractor) for its costs	Sacramento Housing and Redeveopment Agency is reimbursing SACOG (contractor) for its costs	
	14-005-13	Specialty Crop Block Grant Program #2	$ 85,000	$ -	$ 85,000																				$ 85,000	Specialty Crop Block Grant	Specialty Crop Block Grant	
	14-005-15	Connector Regional Open Space Inventory Plan	$ 99,256	$ 8	$ 99,264																				$ 99,264	Connector JPA Contribution	$300k over 3 years	
	14-005-16	Base Year Update (2012)	$ 180,476	$ 37	$ 180,513	$ 19,678	$ 7,278												$ 153,557									
	14-005-17	Next Economy	$ 35,318	$ 7	$ 35,326														$ 35,326									
	14-005-18	SACSIM15 Development	$ 169,214	$ 35	$ 169,248														$ 169,248									

[1] FHWA PL funds are matched with toll credits in the amount of $321,101

[2] FTA 5303 funds are matched with toll credits in the amount of $106,305

FY 2013/14 Total Overall Work Program Direct Services and Pass Through Project Revenue Estimates

Element	Project #	Project	Total Expenditures	Difference (Revenues - Expenditures)	Total Revenues	FHWA PL[1]	FTA 5303[2]	FTA 5304	FTA 5307	FTA 5316/17	FHWA State Planning & Research (SPR Partnership Planning)	CMAQ	RSTP	Planning/ Programming/ Monitoring	Prop 84 Funding for SGC #1 and #2	STIP Funding from CTC	In-Kind or Matching funds from Others	Required Minimum	Over Match or Other	Use of Unassigned Fund Balance	Use of Assigned Fund Balance - 4 Party	Use of Unassigned Fund Balance for SACOG Managed Fund transactions	PTMISEA Matching Funds	Amount	Description	Notes	Grant Expiration Dates
14-006 MTP/SCS Implementation	14-006-04	MTP/SCS Project Implementation	$ 907,343	$ (0)	$ 907,343								$ 140,000	$ 245,363				$ 37,994	$ 483,986								
	14-006-05	Sustainable Communities Regional Planning Grant Program	$ 6,778	$ 0	$ 6,778														$ 6,778						Using local funds to pay for non-HUD allowed consultant costs, and to cover the balance of the project costs.	Expected to use up HUD funds by 12/31/2012.
	14-006-06	Sierra Health Foundation Grant	$ 98,390	$ 18	$ 98,408																			$ 98,408	Sierra Health Foundation Grant	Sierra Health Foundation Grant-$150K total. Only received half to date	
14-007 Member, Agency and Transportation Services	14-007-01	Project Delivery	$ 351,928	$ 58	$ 351,986									$ 339,969					$ 12,017								
	14-007-02	Regional Information Center	$ 263,528	$ -	$ 263,528	$ 192,376	$ 71,153																				
	14-007-03	Transportation Development Act Administration	$ 457,165	$ -	$ 457,165														$ 457,165								
	14-007-06	511/STARNET Capital Improvements	$ 1,194,987	$ 13	$ 1,195,000								$ 973,830											$ 221,170	Capitol Valley Safe Funds	CV SAFE reimburses SACOG for the Match. Added to the Matching dollars is $95,000 of SAFE Funds for certain costs in contract.	
	14-007-07	Transportation Demand Management	$ 1,355,397	$ 76	$ 1,355,473							$ 1,200,000					$ 155,473								Match includes in-kind work from TMA partners	Match for 1.2m in CMAQ comes from in-kind work from TMA partners outside of OWP.	
	14-007-08	511/STARNET Operations	$ 88,717	$ 13	$ 88,730																			$ 88,730	Capitol Valley Safe Funds	CV SAFE	Ongoing - no expiration date applicable
	14-007-09	511 Automated Transit Trip Plan	$ 69,762	$ 3	$ 69,765							$ 62,000					$ 7,765								In-Kind match provided by RT.	Estimate only - In-kind match from RT for the Pass-through costs. This project has a grant balance remaining of $62,790 + match.	
	14-007-10	SECAT Program	$ 10,980,212	$ -	$ 10,980,212							$ 9,720,782					$ 1,259,430										
	14-007-13	Sustainability & Climate Action Planning	$ 86,207	$ 18	$ 86,225														$ 86,225								
	14-007-14	Integrated Basemap Program	$ 162,169	$ 33	$ 162,201	$ 56,280													$ 105,921								
	14-007-18	Capital Area Plug-In Electric Vehicle Planning	$ 63,492	$ 12	$ 63,504																			$ 63,504	California Energy Commission - SMUD	CEC - SMUD. 20% match from VV. This represent the remaining grants fund at 6/30/12.	Grant ends on 3/17/14
	14-007-20	Sacramento County Plug-In Electric Vehicle Planning	$ 469,082	$ 88	$ 469,170																			$ 469,170	Department of Energy - SMUD	DOE - SMUD. Grant balance at 6/30/12. Awaiting finalized contract to begin work.	Unkown at this time.
	14-007-21	Shared Services	$ 188,537	$ 38	$ 188,575														$ 188,575								
14-008 Pass-Through to Other Agencies	14-008-09	American River Crossings Alternatives Study	$ 336,955	$ -	$ 336,955						$ 269,564						$ 67,391								In-Kind match from City of Sacramento	Matching funds provided by City of Sacramento.	FY 2013
	14-008-10	Unitrans ITS	$ 304,101	$ 1	$ 304,102											$ 300,000			$ 4,102							STIP Public Transportation Account	
	14-008-11	SACOG Managed Fund Projects	$ 1,797,000	$ -	$ 1,797,000																	$ 1,797,000					
	14-008-12	YCTD Transportation Planning Intern	$ 40,000	$ -	$ 40,000			$ 35,412									$ 4,588								Pass-through and match provided by YCTD	Pass-through and match provided by YCTD	Completion FY 13/14
	14-008-13	SRTD Internship Program	$ 37,298	$ -	$ 37,298			$ 33,020									$ 4,278								Pass-through and match provided by RT.	Pass-through and match provided by RT.	Completion FY 14/15
14-009 Miscellaneous Other Funding	14-009-04	SRTD Downtown-Natomas-Airport Rail Project	$ 3,696,113	$ -	$ 3,696,113																			$ 3,696,113	FTA/Sac Regional Transit District	FTA/Sac Regional Transit District - memo entry only	
	14-009-05	Downtown Riverfront Transit Alternatives Study	$ 1,355,484	$ 16	$ 1,355,500				$ 1,355,500																	FTA Flex funds of $1,200,000 and 155,500 for Toll Credits. Actual funds are the $1.2 million, which are assumed to cover future consultant costs, not SACOG staff time. Local funds are covering staff time. RSTP transfer to FTA.	FTA Grant was executied on July 10, 2012. No costs are allowed to be charged to grant before that.
	14-009-06	SRTD Green Line Analysis and Environmental Review	$ 3,769,345	$ -	$ 3,769,345																			$ 3,769,345	Memo entry only	Memo entry only	
	14-009-07	Interregional TDM Action Plan	$ 187,842	$ 7	$ 187,849						$ 148,915													$ 38,934			Completion expected FY 14/15
	14-009-08	Interjurisdictional TDM Action Plan	$ 226,476	$ 2	$ 226,478						$ 170,000													$ 56,478	Sutter County Funds	Sutter County is the lead.	Completion expected FY 14/15
14-012 JARC	14-012-01	SRTD JARC Operating Assistance	$ 539,489	$ -	$ 539,489					$ 539,489															This represents the FTA portion only	This represents the FTA portion only	
	14-012-02	Roseville Transit JARC Operating Assistance	$ 135,282	$ -	$ 135,282					$ 135,282															JARC Funding and CMAQ for Vanpool Incentives	JARC Funding and CMAQ for Vanpool Incentives	
	14-012-03	Vanpool Incentive Program	$ 200,000	$ -	$ 200,000					$ 200,000															JARC Funding $100, 000 for FY 12/13+$100,000 for FY 13/14, for Vanpool Incentive costs	JARC Funding $100, 000 for FY 12/13+$100,000 for FY 13/14, for Vanpool Incentive costs	
	14-012-05	County of Sacramento Department of Health JARC	$ 838,005	$ -	$ 838,005					$ 838,005															This represents the FTA portion only	This represents the FTA portion only	
	14-012-06	Yolo County Transportation District JARC	$ 65,000	$ -	$ 65,000					$ 65,000															This represents the FTA portion only	This represents the FTA portion only	
	14-012-07	City of Roseville South Placer County New Freedom	$ 38,000	$ -	$ 38,000					$ 38,000															This represents the FTA portion only	This represents the FTA portion only	
	14-012-08	Paratransit, Inc. New Freedom Mobility Management	$ 265,241	$ -	$ 265,241					$ 265,241															This represents the FTA portion only	This represents the FTA portion only	
	14-012-09	SRTD New Freedom Capital Improvements	$ 603,552	$ -	$ 603,552					$ 603,552															This represents the FTA portion only	This represents the FTA portion only	
	14-012-10	Western Placer CTSA New Freedom Operating Assistance	$ 162,206	$ -	$ 162,206					$ 162,206															This represents the FTA portion only	This represents the FTA portion only	
	14-012-11	County of Sacramento Department of Health	$ 40,036	$ -	$ 40,036					$ 40,036															This represents the FTA portion only	This represents the FTA portion only	
	14-012-12	Yolo County Transportation District	$ 42,304	$ -	$ 42,304					$ 42,304															This represents the FTA portion only	This represents the FTA portion only	
	14-012-13	Paratransit Wheels to Work	$ -	$ -	$ -																						
	14-012-14	e-tran JARC	$ -	$ -	$ -																						
14-013 Sustainable Communities Strategy Implementation Grant (SGC#2)	14-013-01	SGC #2 Task A - RUCS	$ 327,159	$ -	$ 327,159										$ 306,076				$ 21,082								
	14-013-02	SGC #2 Task B - Infill and Health	$ 51,370	$ -	$ 51,370										$ 34,014				$ 17,356								
	14-013-03	SGC #2 Task C - Regional Climate Action Plan	$ 167,926	$ -	$ 167,926										$ 137,045				$ 30,881								
	14-013-04	SGC #2 Task D - PECAS Integrated Land Use/Transportation	$ 239,155	$ -	$ 239,155										$ 202,850				$ 36,305								
	14-013-05	SGC #2 Task E - SCS Information Center	$ 22,845	$ -	$ 22,845										$ 12,893				$ 9,952								
	14-013-06	SGC #2 Task F - Complete Streets and Parking Standards	$ 104,577	$ -	$ 104,577										$ 76,456				$ 28,120								
14-015 Services to Other Agencies	14-015-01	Capitol Valley SAFE	$ 218,472	$ 41	$ 218,513																			$ 218,513	CVRS reimbursement	CVRS reimbursement	
	14-015-02	Glenn County SAFE	$ 2,962	$ 1	$ 2,963																			$ 2,963	Glenn County reimbursement	Glenn County reimbursement	
		Total	$ 50,237,782	$ 1,041	$ 50,238,822	$ 2,799,488	$ 926,810	$ 367,075	$ 1,902,373	$ 2,929,115	$ 588,479	##########	$ 1,299,830	$ 826,000	$ 1,116,657	$ 837,000	$ 1,510,506	$ 238,702	$ 2,630,384	$ -	$ -	$ 1,797,000	$ 4,268,913	$ 10,067,716			

[1] FHWA PL funds are matched with toll credits in the amount of $321,101

[2] FTA 5303 funds are matched with toll credits in the amount of $106,305

FY 2013/14 Total Overall Work Program Direct Services and Pass Through Project Cost Estimates

Element	Project #	Project	Total Budget	Salaries & Benefits	Indirect Services	Consultants/Membership/Legal for Specific Grant Projects	Consultants for HUD	Consultants/Membership/Legal for Non Grant Projects	Printing	Meetings/Other/in-kind	Pass-Through	Supplies/ Data/ Telecommunication	Equipment/ Software	Marketing/ Advertising	Costs for next fiscal year
14-001 Government Relations, Public Affairs and Administration	14-001-01	Interagency Relations	$ 212,418	$ 140,324	$ 67,594				$ 2,000	$ 2,000		$ 500			
	14-001-02	Program Management	$ 921,994	$ 620,160	$ 298,731				$ 1,102	$ 2,000					
	14-001-03	Multi-Agency Planning and Coordination	$ 210,123	$ 139,484	$ 67,189				$ 250	$ 2,000		$ 1,200			
	14-001-04	Legislative Analysis	$ 93,955	$ 63,410	$ 30,545										
	14-001-05	Education, Outreach and Marketing	$ 262,329	$ 149,038	$ 71,791			$ 20,000	$ 20,000	$ 1,500					
14-002 Long-Range Transportation Planning	14-002-01	Model Development	$ 320,565	$ 170,389	$ 82,076			$ 67,600		$ 500					
	14-002-02	Pedestrian & Bicycle Planning	$ 46,052	$ 30,912	$ 14,890					$ 250					
	14-002-03	Regional Forecasting	$ 199,725	$ 134,795	$ 64,931										
	14-002-04	Major Investment Studies	$ 86,243	$ 58,138	$ 28,005					$ 100					
	14-002-05	Human Services Transit Coordination & Paratransit	$ 1,739	$ 1,174	$ 565										
	14-002-06	Goods Movement/Freight Planning	$ 24,288	$ 16,392	$ 7,896										
	14-002-07	Regional Household Travel Study	$ 5,846	$ 3,945	$ 1,901										
	14-002-11	Urban Footprint Maintenance and Collaboration	$ 95,435	$ 64,409	$ 31,026										
14-003 Short-Range Transportation Planning and Studies	14-003-02	Complete Streets	$ 5,958	$ 3,549	$ 1,709				$ 100	$ 600					
	14-003-03	SRTD Transit Planning	$ 15,640	$ 10,556	$ 5,085										
	14-003-04	Downtown Sacramento Circulation Plan Implementation	$ 10,342	$ 6,980	$ 3,362										
	14-003-06	Safe Routes to School	$ 7,039	$ 4,665	$ 2,247					$ 127					
	14-003-14	Online Bicycle Trip Planner	$ 39,533	$ 2,936	$ 1,414	$ 25,000			$ 10,183						
	14-003-15	Paratransit, Inc. SRTP	$ 53,778	$ 34,350	$ 16,546				$ 1,171	$ 1,711					
	14-003-16	YCTD Short Range Transit Plan	$ 30,286	$ 20,124	$ 9,694					$ 469					
	14-003-17	Elk Grove Transit Short Range Transit Plan	$ 2,390	$ -	$ -					$ 2,390					
	14-003-18	Unitrans Short Range Transit Plan	$ 75,601	$ 50,081	$ 24,124					$ 1,396					
	14-003-19	SACOG Transit Intern	$ 6,448	$ 4,352	$ 2,096										
	14-003-20	CalVans JPA Implementation	$ 205,316	$ 4,736	$ 2,281	$ 198,299									
	14-003-21	Transit Grant Coordination & MAP 21	$ 63,434	$ 42,811	$ 20,622										
	14-003-22	Prop 1B PTMISEA Grant Administration	$ 23,163	$ 15,633	$ 7,530										
	14-003-23	Connectivity Study to Improve Healthcare Access	$ 107,287	$ 69,245	$ 33,355					$ 4,687					
	14-003-24	Yuba-Sutter Transit Short Range Transit Plan	$ 95,942	$ 2,595	$ 1,250	$ 92,097									
	14-003-25	SACOG Connect Card Transit Planning Intern	$ 19,099	$ 12,890	$ 6,209										
14-004 Continuing Transportation Services Impementation	14-004-01	Regional Air Quality Planning	$ 169,660	$ 113,997	$ 54,913				$ 750						
	14-004-02	Federal & State Programming	$ 479,429	$ 322,217	$ 155,212				$ 1,000	$ 1,000					
	14-004-03	Regional Transportation Monitoring	$ 120,017	$ 81,000	$ 39,017										
	14-004-04	Rural Transportation Planning Coordination	$ 10,668	$ 7,200	$ 3,468										
	14-004-05	Passenger Rail Improvements	$ 72,785	$ 49,055	$ 23,630					$ 100					
	14-004-06	Connect Card Implementation	$ 10,767,522	$ 265,755	$ 128,014	$ 200,000				$ 7,500			$ 5,015,000		$ 5,151,253
	14-004-07	Transit Technical Assistance & Programming	$ 305,183	$ 205,968	$ 99,215										
	14-004-09	Connect Card Transit Survey	$ 202,204	$ 18,017	$ 8,679	$ 175,508									
14-005 Land Use and Housing Plan	14-005-01	Sacramento Region Blueprint Implementation	$ 38,710	$ 25,957	$ 12,503				$ 150	$ 100					
	14-005-02	Regional Land Use Monitoring	$ 446,183	$ 281,312	$ 135,508							$ 29,363			
	14-005-03	Regional Housing Needs Plan	$ 35,308	$ 23,559	$ 11,348				$ 400						
	14-005-04	Community Design Program	$ 51,695	$ 34,889	$ 16,806										
	14-005-05	Rural-Urban Connections Strategy	$ 237,863	$ 150,410	$ 72,453				$ 15,000						
	14-005-06	ALUC General	$ 19,640	$ 13,255	$ 6,385										
	14-005-08	ALUC Sacramento County SMF	$ 18,470	$ 12,466	$ 6,005										
	14-005-09	SGC #1: Integrating and Implementing the SCS & RUCS	$ 494,189	$ 195,849	$ 94,340	$ 204,000									
	14-005-10	Specialty Crop Block Grant Program	$ 342,966	$ 109,630	$ 52,809	$ 180,528									
	14-005-11	Airport Land Use Commission - MCC	$ 3,194	$ 1,818	$ 876				$ 500						
	14-005-12	Challenge Grant with SHRA for Food HUB	$ 52,975	$ 926	$ 446	$ 51,604									
	14-005-13	Specialty Crop Block Grant Program #2	$ 85,000	$ -	$ -										$ 85,000
	14-005-15	Connector Regional Open Space Inventory Plan	$ 99,256	$ 28,013	$ 13,494	$ 57,750									
	14-005-16	Base Year Update (2012)	$ 180,476	$ 121,803	$ 58,673										
	14-005-17	Next Economy	$ 35,318	$ 23,836	$ 11,482										
	14-005-18	SACSIM15 Development	$ 169,214	$ 114,202	$ 55,011										
14-006 MTP/SCS Implementation	14-006-04	MTP/SCS Project Implementation	$ 907,343	$ 412,933	$ 198,910			$ 295,500							
	14-006-05	Sustainable Communities Regional Planning Grant Program	$ 6,778	$ 1,200	$ 578				$ 5,000						
	14-006-06	Sierra Health Foundation Grant	$ 98,390	$ 58,927	$ 28,385	$ 6,000			$ 500	$ 4,578					
	14-007-01	Project Delivery	$ 351,928	$ 193,771	$ 93,340			$ 64,567		$ 250					
	14-007-02	Regional Information Center	$ 263,528	$ 175,493	$ 84,535					$ 1,500		$ 2,000			
	14-007-03	Transportation Development Act Administration	$ 457,165	$ 124,968	$ 60,197			$ 266,000	$ 5,000	$ 250		$ 750			
	14-007-06	511/STARNET Capital Improvements	$ 1,194,987	$ 43,693	$ 21,047	$ 700,000				$ 3,000					$ 427,247

FY 2013/14 Total Overall Work Program Direct Services and Pass Through Project Cost Estimates

Element	Project #	Project	Total Budget	Salaries & Benefits	Indirect Services	Consultants/Membership/Legal for Specific Grant Projects	Consultants for HUD	Consultants/Membership/Legal for Non Grant Projects	Printing	Meetings/Other/in-kind	Pass-Through	Supplies/ Data/ Telecommunication	Equipment/ Software	Marketing/ Advertising	Costs for next fiscal year
14-007 Member, Agency and Transportation Services	14-007-07	Transportation Demand Management	$ 1,355,397	$ 251,228	$ 121,017	$ 50,000				$ 154,091	$ 461,062			$ 318,000	
	14-007-08	511/STARNET Operations	$ 88,717	$ 44,352	$ 21,365					$ 3,000		$ 20,000			
	14-007-09	511 Automated Transit Trip Plan	$ 69,762	$ 9,987	$ 4,811	$ 54,964									
	14-007-10	SECAT Program	$ 10,980,212	$ -	$ -			$ 2,500			$ 10,977,712				
	14-007-13	Sustainability & Climate Action Planning	$ 86,207	$ 58,181	$ 28,026										
	14-007-14	Integrated Basemap Program	$ 162,169	$ 109,448	$ 52,721										
	14-007-18	Capital Area Plug-In Electric Vehicle Planning	$ 63,492	$ 38,685	$ 18,635	$ 5,173			$ 1,000						
	14-007-20	Sacramento County Plug-In Electric Vehicle Planning	$ 469,082	$ 294,925	$ 142,065	$ 31,092			$ 1,000						
	14-007-21	Shared Services	$ 188,537	$ 127,243	$ 61,293										
14-008 Pass-Through to Other Agencies	14-008-09	American River Crossings Alternatives Study	$ 336,955	$ -	$ -						$ 336,955				
	14-008-10	Unitrans ITS	$ 304,101	$ 2,768	$ 1,333						$ 300,000				
	14-008-11	SACOG Managed Fund Projects	$ 1,797,000	$ -	$ -						$ 1,797,000				
	14-008-12	YCTD Transportation Planning Intern	$ 40,000	$ -	$ -						$ 40,000				
	14-008-13	SRTD Internship Program	$ 37,298	$ -	$ -						$ 37,298				
14-009 Miscellaneous Other Funding	14-009-04	SRTD Downtown-Natomas-Airport Rail Project	$ 3,696,113	$ -	$ -						$ 3,696,113				
	14-009-05	Downtown Riverfront Transit Alternatives Study	$ 1,355,484	$ 50,959	$ 24,547						$ 1,279,978				
	14-009-06	SRTD Green Line Analysis and Environmental Review	$ 3,769,345	$ -	$ -						$ 3,769,345				
	14-009-07	Interregional TDM Action Plan	$ 187,842	$ 22,756	$ 10,962						$ 154,124				
	14-009-08	Interjurisdictional TDM Action Plan	$ 226,476	$ 6,692	$ 3,224						$ 216,561				
14-012 JARC	14-012-01	SRTD JARC Operating Assistance	$ 539,489	$ -	$ -						$ 539,489				
	14-012-02	Roseville Transit JARC Operating Assistance	$ 135,282	$ -	$ -						$ 135,282				
	14-012-03	Vanpool Incentive Program	$ 200,000	$ -	$ -	$ 200,000									
	14-012-05	County of Sacramento Department of Health JARC	$ 838,005	$ -	$ -						$ 838,005				
	14-012-06	Yolo County Transportation District JARC	$ 65,000	$ -	$ -						$ 65,000				
	14-012-07	City of Roseville South Placer County New Freedom	$ 38,000	$ -	$ -						$ 38,000				
	14-012-08	Paratransit, Inc. New Freedom Mobility Management	$ 265,241	$ -	$ -						$ 265,241				
	14-012-09	SRTD New Freedom Capital Improvements	$ 603,552	$ -	$ -						$ 603,552				
	14-012-10	Western Placer CTSA New Freedom Operating Assistance	$ 162,206	$ -	$ -						$ 162,206				
	14-012-11	County of Sacramento Department of Health	$ 40,036	$ -	$ -						$ 40,036				
	14-012-12	Yolo County Transportation District	$ 42,304	$ -	$ -						$ 42,304				
	14-012-13	Paratransit Wheels to Work	$ -	$ -	$ -										
	14-012-14	e-tran JARC	$ -	$ -	$ -										
14-013 Sustainable Communities Strategy Implementation Grant (SGC#2)	14-013-01	SGC #2 Task A - RUCS	$ 327,159	$ 62,780	$ 30,241	$ 49,050									$ 185,087
	14-013-02	SGC #2 Task B - Infill and Health	$ 51,370	$ 34,598	$ 16,666										$ 106
	14-013-03	SGC #2 Task C - Regional Climate Action Plan	$ 167,926	$ 69,733	$ 33,590	$ 30,000									$ 34,603
	14-013-04	SGC #2 Task D - PECAS Integrated Land Use/Transportation	$ 239,155	$ 30,114	$ 14,506										$ 194,535
	14-013-05	SGC #2 Task E - SCS Information Center	$ 22,845	$ 15,301	$ 7,370										$ 174
	14-013-06	SGC #2 Task F - Complete Streets and Parking Standards	$ 104,577	$ 50,750	$ 24,446										$ 29,380
14-015 Services to Other Agencies	14-015-01	Capitol Valley SAFE	$ 218,472	$ 136,243	$ 65,628	$ 1,000			$ 100		$ 15,000	$ 500			
	14-015-02	Glenn County SAFE	$ 2,962	$ 1,999	$ 963										
		Total	**$ 50,237,782**	**$ 6,508,932**	**$ 3,135,352**	**$ 2,312,065**	**$ -**	**$ 716,167**	**$ 65,206**	**$ 195,099**	**$ 25,810,263**	**$ 54,313**	**$ 5,015,000**	**$ 318,000**	**$ 6,107,385**

ELEMENT 14-001: GOVERNMENT RELATIONS, PUBLIC AFFAIRS, & ADMINISTRATION

Objective: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation related to transportation and land use issues; and to provide to the region public outreach related to SACOG activities and issues.

Discussion: This element provides the overall management, coordination, and direction for the Overall Work Program and its activities, including public and partner outreach related to those activities. Activities in this element will provide interaction with the Board of Directors and its committees, coordination with partner agencies and committees and Native American tribal councils as they relate to the project activities included in the Overall Work Program, and will further the public participation in SACOG activities so crucial to implementing the OWP. Issues and policies related to transportation and land use planning will be discussed.

Projects:

1. INTERAGENCY RELATIONS *Project #14-001-01*

(Board Policy – State and Federal Requirements)
Interagency relations covers consultations and coordination of SACOG activities with other local agencies in the region and with state and federal agencies, tribal governments, and other agencies outside the region. It includes discussion and development of cooperative activities, meetings to share information, presentations of SACOG policy to other agencies, communications with elected officials and executive staff in member jurisdictions, and attendance at educational conferences, sessions of a general policy nature, and tribal meetings.

This work will be performed by SACOG staff.

Tasks and *End Products:*
a. Telephone calls and attendance at meetings (As needed)
b. Staff memos and communications (As needed)
c. Minutes documenting consultations with tribal governments (As needed)

2. PROGRAM MANAGEMENT *Project #14-001-02*

(Board Policy – State and Federal Requirements)
Program management encompasses internal direction of staff activities and preparation of materials for the Board and its committees. It includes development of the OWP itself, coordination and oversight of staff work within the OWP, execution of policy direction and cooperative agreements, and preparation of agenda materials, staff reports, and recommendations to the SACOG Board and its committees.

This work will be performed by SACOG staff.

Tasks and *End Products:*
a. *Highlight summary/Chief Executive Officer's Report (Monthly)*
b. *Updated cooperative and funding agreements (Available upon request)*
c. *Board committee agendas and staff reports (Monthly)*

d. *Board agendas and staff reports (Monthly)*
e. *Overall Work Program (March, May 2014)*
f. *Overall Work Program quarterly reports (Quarterly)*
g. *Overall Work Program amendments (Available upon request)*

3. MULTI-AGENCY PLANNING AND COORDINATION *Project #14-001-03*

(Board Policy)

Liaise with outside partner agencies, committees and their related staffs; attend meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Goods Movement Advisory Group, and Planners Committee; and attend meetings at various partner and tribal agencies. Input from these committees will be used by SACOG implementing the MTP/SCS for 2035 and Regional Blueprint Plan; completing various transit studies and projects; performing other transportation planning activities; maintaining regular contact with partner agency staff; review and preparation of agendas; and participating in transportation studies led by others.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Preparation of meeting agendas and staff reports for SACOG advisory and technical committees (Ongoing)
b. Attendance at local jurisdictional meetings (Ongoing)
c. Meeting summaries and comments on studies by partner organizations (Available upon request)
d. Documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Available upon request)

4. LEGISLATIVE ANALYSIS *Project #14-001-04*

(Board Policy)

SACOG needs to understand the contents and implications of various legislative proposals moving through the state Legislature and Congress each year, as well as track progress of regulations and ballot initiatives. The SACOG Board has adopted state and federal advocacy principles to guide staff. Staff reviews bills, reads and analyzes bill language to understand its requirements and consequences, tracks the progress of bills, and reports on bills to committees and to the Board. This work task covers these analytic activities. Advocacy activities are funded by the Board of Directors and Advocacy Budget, which is outside the Overall Work Program.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Regular tracking and bill analysis reports to SACOG committees and board during legislative sessions (As needed)
b. *Legislative Action Summaries (As needed)*
c. *Year-end report to board on status and final disposition of tracked bills (December 2013)*

5. EDUCATION, OUTREACH, AND MARKETING *Project #14-001-05*

(Federal Requirement – Board Policy)

This project includes public outreach, communication, and consultation which are aimed at the general public, active transportation, disabled senior, youth, transit riders and providers, partner agencies, low-income, and minority stakeholder groups. Also included are constituencies, such as elected officials, neighborhood associations, advocacy groups, community-based organizations, chambers of commerce, and Native American tribal governments.

Specific outreach and marketing techniques include special events, such as the annual regional awards known as SACOG Salutes, open houses, working groups, focus groups, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products, such as fliers or brochures, that communicate particular information to particular constituencies; media outreach, including news releases, opinion editorials, targeted meetings with local and regional newspaper editors, appearing on radio and television, public affairs shows; some print and radio advertising; website and social media communications on specific agency projects and special events or education activities; and scheduled publications, such as the *Regional Report* newsletter, and SACOG's *Annual Report*. Products from these projects maintain uniformity in the visual aspect of our publications and media outreach program and highlight the value that SACOG adds to the region.

Ongoing documentation of outreach efforts with traditionally under-represented and under-served populations (i.e., elderly, disabled, low-income, and minority communities: African-American, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander), and other groups that have not traditionally participated in SACOG's planning efforts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

a. Special publications for SACOG's planning projects (As needed)
b. Press releases (As needed)
c. Website information on individual projects and programs (As needed)
d. Advertisements in print and radio (As needed)
e. SACOG Salutes Annual Awards Event (December 2013)
f. SACOG Annual Report (Spring 2013)
g. Regional Report (Quarterly)
h. Public Participation Plan Annual Amendment (Summer 2013)

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ELEMENT 14-002: LONG-RANGE TRANSPORTATION PLANNING

Objective: To support long-range planning efforts that relate to, but do not directly support, the fiscal year 2013-14 tasks to develop the new Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS).

Discussion: This element identifies projects that further the planning efforts of the MTP/SCS as it relates to various aspects of MTP/SCS 2035 implementation. This element also identifies projects that are longer-term planning projects dictated by MAP-21.

Projects:

1. MODEL DEVELOPMENT *Project #14-002-01*

(State and Federal Requirements)
This project includes SACOG staff time for development of modeling and forecasting tools not funded by specific grants. For FY 2013-14, it includes: Staff work adapting transportation and land use models to include in analysis of transportation access to healthcare services, or effects of transportation and land use changes on public health; in-kind match for SGC 2 PECAS development project; and enhancements to SACOG's analysis of level-of-service, which will support the implementation of the Sustainable Communities Strategy CEQA streamlining provisions.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Status report on transportation/land use/health model development (June 2014)

2. PEDESTRIAN AND BICYCLE PLANNING *Project 14-002-02*

(State and Federal Requirements)
SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff will be available to local jurisdictions and partner organizations to collaborate on bicycle and pedestrian planning, advocacy, and education efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region and will continue to function as an advisory committee to the SACOG Board of Directors. Staff will continue to support increased funding for bicycle and pedestrian projects, provide technical assistance to local jurisdiction for grant applications, review local Bicycle Transportation/Master Plans for consistency with Caltrans, and coordinate regional efforts. SACOG will maintain its role in planning and coordinating *May Is Bike Month*.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Bicycle & Pedestrian Advisory Committee meetings (Quarterly)

b. May Is Bike Month activities (May 2014)

2. REGIONAL FORECASTING *Project #14-002-03*

(State and Federal Requirements)

SACOG uses regional growth projections (population, housing, and employment) and travel and vehicle emissions forecasts for the MTP, the MTIP, and other corridor and sub-area plans. This project includes staff time for fulfilling local agency requests for data, analysis, or forecasts prepared by SACOG for their use in local planning projects. It also includes staff time to support and update SACOG's travel model users FTP site.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Travel model assistance to partner organizations – summary report (June 2014)

b. Special tabulations and analyses – summary report (June 2014)

4. MAJOR INVESTMENT STUDIES *Project #14-002-04*

(State and Federal Requirements)

Regional transportation planning encompasses all modes, including coordination and analytic work related to highway, local roads, transit and active transportation. For the fiscal year, SACOG will focus on between-road improvements and Blueprint infill and redevelopment and will assist partner organizations in understanding these relationships. SACOG will analyze road-related issues, such as High-Occupancy Vehicle (HOV) lanes and ITS effectiveness, the integration of bicycles and transit into existing roadway design, road tolls and parking charges, the degree and spread of congestion, and how changing travel demands affect bottleneck points on the road system. Topics explored will inform the regional transportation plan and programming processes. These activities may in some cases yield a report, but in general, the output will be used in the implementation of the new MTP/SCS.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Topical reports or issue papers in support of MTP/SCS Implementation efforts (Through June 2014)

b. Participate in Technical Advisory Committees and review proposed project study reports for regionally significant efforts (Through June 2014)

5. HUMAN SERVICES TRANSPORTATION COORDINATED PLAN AND PARATRANSIT, INC., MONITORING *Project #14-002-05*

(State and Federal Requirements/Board Policy and Local Agreement)

This work will monitor and assist with the implementation of the Human Services Transportation Plan (HSTP) completed in the summer of 2007 as well as provide the first major update of that plan since 2007. The HSTP fulfills planning requirements contained in the SAFETEA-LU in Section 5316 Job Access and Reverse Commute, Section 5317 New Freedom programs, and Section 5310 Elderly and Disabled Transit Project. This update will build upon both the 2007 HSTP as well as the Lifeline Transit Study completed in 2011 and will continue efforts with a broader range of agencies than were included in the 2007 planning effort. SACOG will continue to work with the Transit Coordinating Committee, regional partners, tribal governments, representatives of the region's human service agencies, private non-profit service providers, consumers, and social service

programs to implement the HSTP and to identify critical follow-up tasks. SACOG will coordinate these activities with Caltrans and other partners.

This work element also includes work that was formerly carried out under the Paratransit, Inc., Monitoring and Evaluation work element. This work continues to be conducted following Board Policy and ongoing local agreements. During FY 2013-14, SACOG will continue to monitor and evaluate the performance of Paratransit, Inc., and follow-up on the recommendations contained in the performance audit. The preparation of the first Paratransit, Inc., Short-Range Transit Plan is contained in Project #14-003-15.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

a. Form a Human Services Transportation Coordinated Planning Working Group and hold meetings (September 2013)
b. Documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (December 2013)
c. Paratransit, Inc., monitoring and evaluation (Ongoing)
d. Disadvantaged populations map and transit accessibility index (May 2014)
e. Updated Human Services Transportation Plan (June 2014)

6. GOODS MOVEMENT/FREIGHT PLANNING *Project #14-002-06*

(State and Federal Requirements)

SACOG participates in and leads a number of planning activities related to freight hauling and goods movement on the region's roads, freeways, railways, airports, and seaways/ports. As requested, SACOG monitors and engages in local government land use evaluations as they relate to transportation facilities, to maximize the utility of the transportation facility in an attempt to benefit the public while supporting adjacent land uses. Further, SACOG evaluates the effect of freight haulers on the transportation infrastructure in the region and works with partner organizations and local officials to evaluate and promote the most effective methods of moving the maximum amount of goods within and through the region.

As one of the fastest growing segments of the economy, goods movement will have a tremendous impact on the region's highways, railroads, and airports. Through implementation of the MTP/SCS, SACOG will help ensure that freight continues to move given the constraints of the current transportation infrastructure and other planning challenges.

SACOG will reconvene a regional Task Force to provide policy forum for goods movement issues. SACOG will also continue to participate in the state's Proposition 1B Trade Corridor Improvement Fund (TCIF) implementation efforts. Through the Task Force, SACOG will coordinate this activity with Caltrans, the California Transportation Commission, and other partners.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Assist partners and member agencies with the implementation of goods movement projects identified in the regional goods movement study and the Metropolitan Transportation Plan (As needed)
b. Participate in meetings and workshops related to the state's TCIF program and assist local TCIF project sponsors (As needed)
c. Continue to work with the Port of West Sacramento in implementing projects and studies consistent with the region's overall goods movement strategies (Ongoing)
d. Convene the regional Goods Movement Task Force and engage stakeholders in regional and statewide planning issues for goods movement (As needed)

7. REGIONAL HOUSEHOLD TRAVEL SURVEY *Project #14-002-07*

(Board Policy)

This project will monitor the development and implementation of the Caltrans Statewide Travel Behavior Survey. That survey is funded to develop statewide profiles of travel behavior stratified by the demographic characteristics used in the travel demand models in California. The survey includes the minimum number of surveys needed to provide a profile for our region and is not funded to show differing geographic characteristics with in our region.

While no funding is available to add more surveys from households in the SACOG region (beyond the Caltrans-funded samples), staff will continue to look for funding to expand the Caltrans Survey to include more responses within our region.

This work will be performed by SACOG staff.

Tasks and *End Products*:

a. Status on survey activity for FY 2013-14 (June 2014)

11. URBANFOOTPRINT STATEWIDE COLLABORATION AND MAINTENANCE *Project #14-002-11*

(Federal and State Requirement)

UrbanFootprint is a land use and transportation scenario comparison tool SACOG has identified through research that can meet the needs of SACOG and our member agencies as we develop specific plans, general plans, and sustainable community strategies. The tool is being developed for use in other regions in California, and SACOG needs to collaborate with developers and users of the tool to ensure it continues to meet the agencies' needs.

This will be performed by SACOG staff.

Tasks and *End Products:*

a. Participate in ongoing collaboration with member jurisdictions, partner agencies, other California MPOs, and state agencies in development of UrbanFootprint (Ongoing)

ELEMENT 14-003: SHORT-RANGE TRANSPORTATION PLANNING & STUDIES

Objective: To identify certain transportation planning projects that are shorter in term or are related to specific studies.

Discussion: This element identifies certain projects that are designed to have a finite term of one to two years or are studies related to specific planning projects. Projects of high importance are the transit planning assistance for operators in the SACOG region, as well as coordinating and planning Intelligent Transportation Systems in the region and several transit planning projects for transit operators and grant-related activities.

Projects:

1. CENTRAL CALIFORNIA TRACTION COMPANY RAIL PRESERVATION AND PURCHASE PLAN STUDY *Project #14-003-01*

(Board Policy – Discretionary)
In FY 2013-14, staff will monitor the activities of the different interest groups involved in the discussions to purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. The CCTC Rail corridor is one of two alignments that will be studied under the Merced to Sacramento High-Speed Train Project.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Reports and materials for Board (Available upon request)

2. COMPLETE STREETS *Project #14-003-02*

(State and Federal Requirements)
SACOG will serve as an information clearinghouse and technical assistance provider for complete streets activities in the region. Staff will support member agencies and local groups working to develop policies, implement programs and projects, and disseminate information about roadway designs that facilitate the creation of streets that are accessible to all users (auto, truck, transit, bicycle, pedestrian, and special needs). SACOG will continue the development of a complete streets technical assistance program to highlight how implementation of complete streets concepts can benefit smart growth corridor development or redevelopment efforts, including offering educational opportunities. Staff will maintain and update the Complete Streets Resource Toolkit with additional resources, including topics, such as parking and electric vehicles. Staff will track state and federal activities that relate to complete streets and pursue new funding opportunities.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Collaborate and share pertinent information with member agencies and local groups (Ongoing through June 2014)
b. Provide technical assistance to SACOG's member agencies and other stakeholders (Ongoing through June 2014).

c. Maintain partnership in local Complete Streets Coalition (Ongoing through June 2014)
d. Maintain & Update Complete Streets Resource Toolkit (Ongoing through June 2014)
e. Add a new section to the toolkit covering Parking policies and best practices (June 2014)

3. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT PLANNING *Project #14-003-03*
(Board Policy – Local Agreement)
SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- Implementation of an online trip planning system coordinated with SACOG and the other transit operators in the six-county region. SACOG may contract out work to complete implementation of final four agencies.
- Participation in studies related to Alternatives Analysis and related studies on Downtown/ Riverfront, Green Line, South Line and other alignments

SACOG's ongoing work under this work element includes participation in FTA Quarterly Review meetings and periodic SRTD project-related technical advisory committees. SACOG staff also provides consultation and assistance to RT staff on issues related to programming, project delivery, and related transportation funding issues.

SACOG staff reviews planning studies for expansion of service, such as the Downtown/ Riverfront Transit Project. SACOG staff assists with agreements between SRTD and Paratransit, Inc., regarding budgets, vehicle replacement, and minor expansion.

This work will be performed by SRTD staff and by SACOG staff.

Tasks and ***End Products:***
a. ***Coordinated On Line Trip Planning (TBD)***
b. Review SRTD Board Items (Monthly)
c. Review of ongoing SRTD/PI CTSA coordination efforts, agreements and implementation planning (June 2014)
d. Review and approval of capital expenditure plans for PTMISEA and TDA funding as required by Caltrans and SACOG (June 2014)

4. DOWNTOWN SACRAMENTO TRANSIT CIRCULATION AND FACILITIES PLAN PHASE I IMPLEMENTATION *Project #14-003-04*
(State and Federal Requirements)
This project is the implementation of near-term improvements identified in the Downtown Sacramento Transit Circulation and Facilities. This component will focus on facilitating discussions to implement grouped bus stop patterns, balanced stop spacing, and simplified and consolidated route alignments for the 12 transit providers operating service in downtown Sacramento. Implementation of short-term and long-term improvements identified in the completed study will not be addressed in Phase I implementation, but it but will be further investigated in a proposed, more comprehensive downtown circulation study in the City of Sacramento. The near-term improvements are intended to improve the operating speed and reduce customer travel time on transit serving the downtown area.

SACOG staff will facilitate the implementation of Phase I improvements from the study by coordinating the efforts of transit providers operating service in downtown Sacramento.

This work is from the implementation of a Caltrans/FTA Partnership Planning grant that was performed by a consultant for the circulation study and by SACOG staff.

Tasks and ***End Products:***

a. Develop consensus among transit operators about the recommended bus stop patterns and routings in downtown Sacramento (June 2013)
b. Analyze impact of increased ridership at recommended transit stops along the transit-intensive loop (June 2013)
c. Develop comprehensive list of layover locations for transit operators in coordination with City of Sacramento staff (August 2013)
d. Develop, in coordination with transit operators, optimal schedules for transit routes wishing to access the transit-intensive loop identified in the study (October 2013)
e. ***Finalized schedules for transit operators (December 2013)***
f. Identify high, medium, and low priority stops for interim stop improvements (January 2014)
g. Identify preferred street furniture to be used for interim stop improvements (March 2014)
h. Assist in design of informational panels included in interim stop improvements (March 2014)
i. ***List of bus stops and description of preferred improvements for each stop (April 2014)***
j. Coordinate/facilitate meetings and discussions between transit providers (ongoing)
k. Community outreach to raise awareness of scheduled changes and improvements (December-June 2014)

6. SAFE ROUTES TO SCHOOL *Project 14-003-06*

(Board Policy)

This Safe Routes to School Education and Encouragement project will support the creation of regional tools, programs, and materials as well as local implementation via outreach and education partners.

The project will focus on elementary schools (K-6) and middle schools with appropriate presentations and message for children 5 to 14 years old within the six-county region (Sutter, Yuba, Yolo, Sacramento, Placer, and El Dorado counties). SACOG will work in coordination with local governments, school districts, county offices of education, parent teacher organizations, and transportation management associations as outreach partners. Education and encouragement activities will include presentations to elementary schools as well as special events in conjunction with SACOG's travel behavior change campaign, *May is Bike Month*. The schools element of the campaign will include student targeted incentives, collateral materials, and web tools. SACOG staff is outreaching to community-based organizations, schools, and other volunteer and advocacy groups to establish a safe routes network for further education and encouragement activities at the local level.

This work will be performed by SACOG staff and through contracts with local governments, school districts, county offices of education, parent teacher organizations, and transportation management associations as outreach partners.

Tasks and *End Products:*

a. *Educational materials and grants to local groups to promote May is Bike Month at schools in the six-county SACOG region (Ongoing)*
b. *Tools for Internet web site targeted to school-age bicyclists integrated into MayisBikeMonth.com (May 2014)*
c. Increased awareness by school staff of bicycle safety habits and health benefits from bicycling for ongoing youth education
d. *Incentive items for participating students (e.g., bookmarks and pencils) (May 2014)*
e. *Collateral materials targeting school audiences (staff, students, and parents) (May 2014)*

14. BICYCLE TRIP PLANNER AND MAPS *Project #14-003-14*

(State and Federal Requirements)

SACOG staff will continue to update and refine the online bicycle trip planner, by working with local agencies and through local users' input. The bicycle facility and preference data will be used to develop hard-copy bicycle maps, as advised by the Bicycle & Pedestrian Advisory Committee.

The Online Trip Planner is now accessible through www.mayisbikemonth.com or directly through www.sacregion511.org/bicycling.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. *Maintain and update web-based bicycle trip planner (Ongoing through June 2014)*
b. *Hard-copy maps (Ongoing through June 2014)*

15. PARATRANSIT, INC., SHORT-RANGE TRANSIT PLAN *Project #14-003-15*

(State and Federal Requirements)

The proposed project is the development of the first Short-Range Transit Plan (SRTP) for Paratransit, Inc., since a draft plan was developed in the 1990s. The project study area consists of the current and potential boundaries of Paratransit, Inc., which is the Consolidated Transportation Services Agency (CTSA) for an area that is coterminous with the activated boundaries of the Sacramento Regional Transit District. Currently, the cities of Citrus Heights, Folsom and Elk Grove are not a part of the CTSA service area.

The SRTP is the vehicle through which the continuing comprehensive and coordinated transit planning process is implemented, and provides essential information, analysis, and recommendations regarding future operations. It also provides the planning analysis and documentation for a transit operator to be eligible to receive certain state and federal funds.

This work will be performed by SACOG staff and/or a consultant.

Tasks and *End Products:*

a. Introduction/background and description of system (June 2013)
b. Paratransit, Inc., service, system and program analysis (September 2013)
c. Review of Paratransit, Inc., business plan, service plan, goals, policies, and objectives (June 2013)
d. Financial analysis (October 2013)
e. Develop service alternatives (October 2013)
f. Community outreach and meetings, as necessary (October 2013)
g. Prepare recommendations (November 2013)
h. *Draft SRTP (November 2013)*
i. *Final SRTP (December 2013)*

16. YOLO COUNTY TRANSPORTATION DISTRICT SHORT-RANGE TRANSIT PLAN *Project #14-003-16*

(State and Federal Requirements)
The project is an update of the 2006 Yolo County Transportation District (YCTD) Short-Range Transit Plan for Yolobus and Yolobus Special services. Stakeholders will be included in development of the plan. The new SRTP will guide future transit services and planning for the broad areas and diverse populations served by Yolobus.

This work will be performed by SACOG staff and is funded by a Caltrans Statewide or Urban Transit Planning Studies discretionary grant.

Tasks and *End Products:*

a. Background/introduction (July 2012)
b. Existing system description (September 2012)
c. Analysis of transit demand (November 2012)
d. Analysis of system performance (November 2012)
e. Review of YCTD goals/objectives, policies, audits, studies, etc. (February 2012)
f. Analyze and draft SRTP sections on goals, policies, and issues (March 2012)
g. Conduct on-board surveys (February/March 2013)
h. Review current financial conditions and future outlook (February 2013)
i. Financial issues analysis (February 2013)
j. Develop service alternatives (April 2013)
k. Schedule community meetings and publicize (April 2013)
l. Hold and summarize community meetings (April 2013)
m. Prepare recommendations, implementation plan (May 2013)
n. Prepare draft and final SRTPs (June 2013)
o. Project management and administration (Ongoing)
p. Meeting notes (August 2012)
q. Survey results (March 2013)
r. Stakeholder meeting(s) attendance lists (April 2013)
s. Quarterly Reports/Invoices (Quarterly)
t. Draft SRTP (June 2013)
u. Final SRTP (July 2013)

17. ELK GROVE TRANSIT (E-TRAN) SHORT-RANGE TRANSIT PLAN *Project #14-003-17*

(State and Federal Requirement)

The project is an update of the 2006 City of Elk Grove (e-tran) Short-Range Transit Plan (SRTP). Stakeholders from the City of Elk Grove as well as Sacramento City and County will be included in the SRTP process. The new SRTP will guide future transit services and planning in the area served by Elk Grove Transit (e-tran).

This work will be performed by SACOG staff.

Tasks and ***End Products:***

a. Background/introduction (July 2012)
b. Existing system description (September 2012)
c. Analysis of transit demand (November 2012)
d. Analysis of system performance (November 2012)
e. Review of e-tran goals/objectives, policies, audits, studies, etc. (December 2012)
f. Analyze and draft SRTP sections on goals, policies and issues (December 2012)
g. Review current financial conditions and future outlook (January 2013)
h. Conduct on-board surveys (January 2013)
i. Financial issues analysis (January 2013)
j. Develop service alternatives (January 2013)
k. Schedule community meetings and publicize (March 2013)
l. Hold and summarize community meetings (March 2013)
m. Prepare recommendations, implementation plan (April 2013)
n. Prepare draft and final SRTPs (May 2013)
o. Project management and administration (Ongoing)
p. Meeting notes (July 2012)
q. Survey results (January 2013)
r. Stakeholder meeting(s) attendance lists (March 2013)
s. Summary of outreach efforts (April 2013)
t. Summary of input from e-tran drivers and other operators (April 2013)
u. Quarterly Reports/Invoices (Quarterly)
v. Draft SRTP (May 2013)
w. Final SRTP (June 2013)

18. UNITRANS SHORT-RANGE TRANSIT PLAN *Project #14-003-18*

(State and Federal Requirements)

The project is an update of the 2006 Unitrans Short-Range Transit Plan (SRTP). The previous Unitrans SRTP has nearly expired, leaving the transit agency without any policy or financial direction for the upcoming years. Unitrans will incorporate a marketing element in the SRTP process to determine the best use of real-time data to strengthen ridership, and how to increase ridership among seniors and other likely transit-dependent populations.

This work will be performed by SACOG staff and is funded by a Caltrans Rural or Small Urban Transit Planning Studies discretionary grant.

Tasks and ***End Products:***

a. Background/introduction (July 2013)
b. Existing system description (July 2013)

c. Analysis of transit demand (October 2013)
d. Analysis of system performance (September 2013)
e. Review of Unitrans goals/objectives, policies, audits, studies etc. (August 2013)
f. Analyze and draft SRTP sections on goals, policies and issues (September 2013)
g. Review current financial conditions and future outlook (September 2013)
h. Conduct on-board surveys (May 2013)
i. Financial issues analysis (October 2013)
j. Develop service alternatives (October 2013)
k. Schedule community meetings and publicize (October 2013)
l. Hold and summarize community meetings (November 2013)
m. Prepare recommendations, implementation plan (November 2013)
n. Prepare draft and final SRTPs (December 2013)
o. Project management and administration (Ongoing)
p. Meeting notes (July 2013)
q. Survey results (December 2013)
r. Stakeholder meeting(s) attendance lists (November 2013)
s. Summary of outreach efforts (November 2013)
t. Quarterly Reports/Invoices (Quarterly)
u. Draft SRTP (November 2013)
v. Final SRTP (December 2013)

19. SACOG TRANSIT INTERN *Project #14-003-19*

(State and Federal Requirements)
This project will continue the Transportation Intern program through SACOG, providing interested students in planning or related fields the opportunity to gain real-world planning experience while assisting SACOG planners in meeting the organization's goals as both a Metropolitan Planning Organization and a Regional Transportation Planning Agency.

This work will be performed by the intern and is funded by a Caltrans Transit Planning Internship grant.

Tasks and *End Products:*
a. Intern Selection (May 2013)
b. MTIP Amendments (As needed)
c. Programming Project List Update (As needed)
d. Transit Technical Assistance (As needed)
e. Transit Coordinating Committee (Monthly)
f. Data and Report Collection (As needed)
g. FTA Programming Round (As needed)
h. SRTP Coordination and Outreach (As needed)
i. SRTP Recommendation Evaluation (As needed)
j. Resolution/Staff Report Preparation (As needed)
k. Project Management & Administration (Ongoing)

20. CALVANS JOINT POWERS AUTHORITY ADMINISTRATION *Project #14-003-20*
(State and Federal Requirements)
This project continues the CalVans JPA vanpools in the SACOG region and SACOG's membership in the statewide CalVans JPA. Efforts include assisting CalVans to place vanpools in the SACOG region, reviewing CalVans budget and reports, as well as voting on action items of the CalVans JPA.

A key effort is reporting vanpool miles into the National Transit Database to receive additional formula Federal Transit Administration funds for the SACOG region.

This work will be performed by SACOG staff.

Tasks and *End Products:*
a. Represent SACOG region on CalVans JPA (Ongoing)

21. TRANSIT GRANT COORDINATION AND MAP-21 IMPLEMENTATION *Project #14-003-21*
(Federal Requirement)
SACOG will continue to execute its role coordinating the award of FTA 5307 funds in the Sacramento Urbanized Area based on the Memorandum of Understanding with Sacramento Regional Transit District. SACOG will also continue in its role as designated recipient for the Yuba City and Davis Urbanized Areas.

Under this project, SACOG transit team staff will conduct programming activities to ensure the SACOG's region's transit projects are properly programmed in the SACOG MTIP. Staff will review grant funding applications and provide letters of concurrence, review and track fund transfers, and track progress in completing the projects in the individual grant budgets.

Under the new Transportation Authorization Bill, the Federal Transit Administration will be implementing new guidance and reporting. These will be added as FTA publishes the *Notices of Rulemaking*.

This work will be performed by SACOG staff.

Tasks and *End Products:*
a. ***Annual FTA fund programming process (5307 and 5339) (August 2013)***
b. ***Administer the FTA 5307, 5337, and 5339 grants in the SACOG Region (Ongoing)***

22. PROPOSITION 1B PTMISEA FUND ADMINISTRATION *Project #14-003-22*
(State Requirement)
SACOG will continue to execute its role coordinating the award of Regional PTMISEA funds within the four-county MPO Area.

Under this project, SACOG transit team staff will conduct Calls for Projects, submit funding requests to Caltrans, and meet all the requirements of tracking and administering grant funds. Staff will maintain an expenditure plan of projects for the Regional funds and reimburse project sponsors for eligible project expenditures.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. ***Semi-annual PTMISEA funding requests (Fall 2013 and spring 2014)***
b. ***Project semi-annual and final reports to Caltrans (August 2013 and February 2014)***
c. ***Reimbursement of eligible project expenditures (Ongoing)***

23. CONNECTIVITY STUDY OF TRANSPORTATION SERVICES TO IMPROVE HEALTH CARE ACCESS ACROSS THE SACOG REGION *Project #14-003-23*

(Caltrans Statewide or Urban Transit Planning Studies Grant)
This project will address greater connectivity and seamlessness for demand-response transit and supplemental transportation service users and low-income residents needing to make cross-jurisdictional trips in the Sacramento Region, especially to reach health care services. SACOG staff will work with operators and stakeholders to document existing transportation services and health care service locations; assess additional needs and demand for cross-jurisdictional travel for accessing health care; and identify, assess, and recommend options for a more seamless, connected system of public transportation and supplemental services in the region.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Project kickoff (February 2013)
b. Review existing services (May 2013)
c. Assess current demand and destinations for cross-jurisdictional travel (June 2013)
d. Assess issues based on service inventory (September 2013)
e. Conduct surveys (November 2013)
f. Complete outreach and input-gathering (March 2014)
g. Review/prioritize connectivity options (April 2014)
h. ***Complete preliminary alternatives analysis (July 2014)***
i. ***Complete financial analysis (September 2014)***
j. ***Develop draft recommendations (October 2014)***
k. ***Complete Draft Connectivity Study for review (December 2014)***
l. ***Complete Final Connectivity study (February 2015)***
m. Project management and administration (Ongoing)
n. Kickoff meeting notes (January 2013)
o. ***Inventory of Services (May 2013)***
p. Summary of stakeholder/community input, priorities (April 2014)
q. ***Alternatives analysis (September 2014)***
r. ***Draft Connectivity Study (December 2014)***
s. ***Final Connectivity Study (February 2015)***
t. ***Quarterly Reports/Invoices (Quarterly)***
u. ***Final Caltrans Report and Invoice (February 2015)***

24. YUBA-SUTTER SHORT RANGE TRANSIT PLAN *Project #14-003-24*

(Caltrans Statewide or Urban Transit Planning Studies Grant)

The project is an update of the 2008 Yuba-Sutter Short Range Transit Plan (SRTP). Stakeholders will be included in development of the plan. The new SRTP will guide future transit services and planning for the population and areas served by Yuba-Sutter Transit.

This work will be performed by SACOG staff and/or a consultant, and is funded by a Caltrans Rural or Small Urban Transit Planning Studies discretionary grant.

Tasks and *End Products:*

a. Project kickoff (January 2014)
b. Work plan responsibilities (February 2014)
c. Develop existing conditions information (December 2014)
d. Analyze and draft SRTP sections on goals, policies, objectives and opportunities (August 2014)
e. Complete financial analysis (April 2015)
f. Assess community values, priorities and preferences (March 2015)
g. Draft service alternatives (April 2015)
h. Complete capital plan (April 2015)
i. Complete draft SRTP (April 2015)
j. Complete final SRTP (June 2015)
k. Project management and administration (Ongoing)
l. Kickoff meeting notes (January 2014)
m. Work plan and (if necessary) RFP and contract (February 2014)
n. Summary of outreach efforts (March 2015)
o. Draft SRTP sections (April 2015)
p. Summary of public comments on draft SRTP, Final SRTP (June 2015)
q. Quarterly Reports/Invoices (Quarterly)
r. Final Caltrans Report and Invoice (June 2015)

25. SACOG CONNECT CARD TRANSIT PLANNING STUDENT INTERNSHIP *Project #14-003-25*

(Caltrans Statewide or Urban Transit Planning Studies Grant)

This project will continue the Transportation Intern program through SACOG, providing interested students in planning or related fields the opportunity to gain real-world planning experience while assisting SACOG with pre- and post-surveying, implementation, procedures, and evaluation of the Connect Card electronic fare system.

This work will be performed by the intern and is funded by a Caltrans Connect Card Transit Planning Internship grant.

Tasks and *End Products:*

a. Assist with pre-Connect Card Implementation Survey and Analysis (August 2013)
b. Assist with developing Connect Card Standard Operating Procedures (September 2013)
c. Assist with coordinating Connect Card distribution network (October 2013)
d. Implementation assistance (January 2014)
e. Project management and administration (Ongoing)
f. Quarterly Reports/Invoices (Quarterly)
g. Final Caltrans Report and Invoice (August 2014)

ELEMENT 14-004: CONTINUING TRANSPORTATION SERVICES IMPLEMENTATION

Objective: To identify those projects which are ongoing and span multiple years. These projects support efforts related to programming of federal and state funding, regional air quality planning activities, and Metropolitan Transportation Plan/Sustainable Communities Strategy 2035 implementation.

Discussion: This element brings together a number of projects that continue from one year to another, such as the selection of transportation projects eligible for federal and state programming; the monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for land use, transportation, air quality planning; and the implementation of the MTP/SCS 2035. Also included in this element are those ongoing projects related to transit assistance and monitoring and implementation of state and federally-mandated climate change and greenhouse gas reductions.

Projects:

1. REGIONAL AIR QUALITY PLANNING *Project #14-004-01*

(State and Federal Requirements)

This project will continue the coordination with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders on interagency consultation matters. Specific emphasis will be placed on the continued development and monitoring of a $PM_{2.5}$ Maintenance Plan and development of the Ozone Plan for the 2008 standard. SACOG will also coordinate with partner agencies in responding to new conformity regulations and other plan development needs as they arise.

SACOG will continue to monitor, implement, and participate in training relevant to changes, adjustments, or updates to the emissions modeling software EMFAC.

SACOG will prepare ozone, PM_{10}, $PM_{2.5}$, and CO conformity determinations for amendments to the MTP/SCS 2035 and the 2013-16 MTIP for the various non-attainment and maintenance air quality planning areas in the region.

As part of the air quality consultation process, SACOG will continue to hold meetings of the Regional Planning Partnership (RPP) to review procedures, assumptions, timelines, project level conformity determinations, transportation conformity budget development, and regional conformity determinations.

SACOG will continue to work with project sponsors on requirements affecting project level conformity. All project sponsors of federally funded, non-exempt projects located in the $PM_{10}/PM_{2.5}$ Conformity Boundaries bring their projects to the RPP to determine whether they have a Project of Air Quality Concern (POAQC), or present a $PM_{10}/PM_{2.5}$ Hot Spot Analysis.

SACOG will continue to monitor the implementation of TCMs as part of each conformity update. On an as-needed basis, staff will work to educate local agencies on the required implementation of the project/policies. Additionally, staff will provide any necessary consultation in TCM substitution.

Staff will also monitor and participate in the development of new TCMs as required for new plan development.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Participate in the regional Air Pollution Control Officers' meetings (As needed)
b. Conformity determinations on amendments to the MTP/SCS or MTIP (September 2013, March 2014)
c. Interagency Consultation on Plans and Determinations (September 2012, March 2014)
d. Monitoring of TCMs (As needed)
e. Assistance on Projects of Air Quality Concern (Available upon request)
f. Participate in the Statewide Conformity Working Group (Quarterly)
g. *Develop data and budgets for SIPs (As needed)*
h. Participate in development/training activities associated with EMFAC updates (Ongoing)
i. Update of Interagency Consultation documentation (As needed).
j. *Development of TCMs (Spring of 2014)*
k. Coordinate with local air districts on ongoing activities (As needed).
l. *Web update for POAQC (Ongoing)*

2. FEDERAL AND STATE PROGRAMMING *Project #14-004-02*

(State and Federal Requirements)

The FY 2013-14 SACOG federal and state programming activities will involve administering existing programs and taking advantage of any funding opportunities. SACOG will prepare MTIP amendments during this period on a quarterly basis and make administrative modifications to the MTIP. In the latter part of the year, work will begin on the adoption of the new 2015-2018 MTIP

In FY 2013-14, programming activities include participation in guideline development and reviews, liaison to support partner organizations on programming requirements for both state and federal programming, collaborating with others for developing positions for the reauthorization of a new federal transportation act, participating with the California Federal Programming Group (CFPG), and liaising with the FHWA and FTA.

In the summer of 2013, SACOG will evaluate and select projects for federal and state programming to coincide with the next STIP cycle.

SACOG will also continue implementation, improvements, and maintenance of its SACTrak Database. Improvements to SACTrak will place an emphasis on project tracking and monitoring capabilities in addition to the associated reporting and financial management capabilities that the system has in place to assist SACOG in its Designated Recipient role. Hosting and maintenance of the database will be provided by the consultant throughout the fiscal year.

This work will be performed by SACOG staff and a consultant for technical assistance on programming issues and the federal transportation bill.

Tasks and *End Products:*

a. Regular MTIP amendments (Quarterly)
b. Administrative modifications to the MTIP (Periodically)

a. Participation and liaison with the Federal Highway Administration and the Federal Transit Administration on federal programming (Ongoing)
b. Continued improvements to the SACTrak database (Ongoing)

3. REGIONAL TRANSPORTATION MONITORING *Project #14-004-03*

(State and Federal Requirements)
This project involves assembly of observed transportation data collected by others and the coding and integration of that data to make it useful for various other SACOG projects and member agencies. Key observed transportation data are: changes to the region's roadway, transit, and bikeway systems; vehicle volumes on roadways (traffic counts); transit passenger boardings and alightings; ongoing Census-related surveys (e.g., American Community Survey); special surveys conducted by other agencies (e.g., employee surveys by TMAs and passenger surveys at airports) and research institutions; accident statistics from the State-Wide Integrated Traffic Record Systems (SWITRS); congestion surveys by Caltrans and the Texas Transportation Institute; and speed and volume data from the States Freeway Performance Measurement System (PeMS). Additionally, the state recently completed a household travel survey of a small sample of residents in the SACOG region; an analysis and summary report of these data will be prepared.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Status report on monitoring efforts (June 2014)
b. Data summary of SACOG portion of State Household Travel Survey (June 2014)

4. RURAL TRANSPORTATION PLANNING AND COORDINATION *Project #14-004-04*

(Board Policy)
SACOG will continue to work towards implementing recommendations of the Rural-Urban Connections Strategy (RUCS) Transportation Working group and coordinate with and support efforts of other RUCS working groups. Staff will work with stakeholders from the rural and small urban areas of the SACOG region to identify transportation planning challenges, help formulate solutions and strategies, and seek the necessary resources to implement programs and/or technical assistance. Work will also include leading or collaborating with partner agencies and other stakeholder groups on technical studies; liaising with outside partner agencies, committees, and their related staffs; and meeting with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Planners Committee, and other stakeholder groups.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Consult with rural and small urban stakeholders (Ongoing)
b. Attend SACOG committees and local jurisdictional meetings (As needed)
c. Deliver technical assistance as recommended by the Transportation Committee (As needed)

5. PASSENGER RAIL IMPROVEMENTS *Project #14-004-05*

(State and Federal Requirements)

SACOG will participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to supporting the current sixteen weekday and eleven weekend round trips and to improve travel times, safety and reliability. In this regard, obtaining additional locomotives and coaches and performing needed upgrades to support Positive Train Control are the highest priority items. The agency will also monitor and participate in the efforts to implement regional rail (i.e., commuter) service between Auburn and Oakland.

SACOG will also participate in the Central Valley Regional Rail Working Group, a collection of Central Valley jurisdictions working with the California High-Speed Rail Authority to enhance regional rail in the Central Valley corridor between Sacramento and Merced. In addition, SACOG will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between northern and southern California. SACOG staff will actively participate in the planning activities connected with development of the downtown Sacramento Intermodal Project. SACOG will also attend San Joaquin Valley Rail Committee meetings, working with Caltrans and others to enhance the San Joaquin Rail service. Finally, SACOG responds to various passenger rail proposals, which are reviewed for potential connectivity to the SACOG region.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. *Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (Throughout FY 2013-14)*
b. Meeting Reports to SACOG Committees and/or Board on passenger rail development efforts (Periodic)
c. Progress Reports on the efforts of the Central Valley Regional Rail Group to implement a regional rail service between Sacramento and Merced (Periodic)
d. Progress Reports on the San Joaquin Valley Rail Committee meetings (Quarterly)

6. CONNECT CARD IMPLEMENTATION *Project #14-004-06*

(State and Federal Requirements)

This project is the implementation planning, procurement, and deployment of a regional universal transit fare card system (Connect Card). A new electronic fare system is expected to simplify transit system operations, improve system connectivity, contribute to regional air quality goals, and increase the attractiveness of transit to new patrons.

In June 2011, the SACOG Board approved a contract with a primary vendor for the Connect Card System. The successful conclusion of this contractor selection process began Phase 3 (Implementation) of the project. A memorandum of understanding (MOU) to govern the project through Phase 3 was executed in March 2011. The consortium consists of seven transit operators and SACOG. SACOG is managing the vendor contract on behalf of the consortium. Placer County Transit has the option to join the consortium a later date.

Phase 3 involves full system design, deployment, integration, and testing. This third phase of the project is guided by the Implementation Plan, the System Design Documents, and the MOU. Included in the current phase is the establishment of a regional financial and management clearinghouse, the development of the regional maintenance and supply systems, and the implementation of smart card technology on the participating transit properties. Full system deployment and acceptance is anticipated by August 2014.

This work will be performed by SACOG staff, consultants hired for system engineering services, partner agency staff, and system vendors.

Tasks and *End Products:*

a. *Factory acceptance testing (July 2013)*
b. *System pilot (September 2013)*
c. *System roll out, Phase 1 (January 2014)*
d. *System roll out, Phases 2-5 (April 2014)*
e. *RMAT approved/final acceptance (June 2014)*

7. TRANSIT TECHNICAL ASSISTANCE AND PROGRAMMING *Project #14-004-07*

(State and Federal Requirements)
SACOG provides general technical and analytical support for the region's transit operators, as broadly directed by the Transit Coordinating Committee (TCC). Activities may include data analysis, digital mapping, surveys, research, and interagency consultations.

SACOG will continue to execute its role as the designated recipient for FTA 5307 funds for the Davis and Yuba City Urbanized Areas.

SACOG will continue to complete planning and related tasks that are related to the former FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program grants which have been awarded and programmed for the Sacramento Urbanized Area until those grants are completed. Transit team staff will continue to conduct the planning and programming activities necessary to ensure the region's transit operators' projects are properly programmed in the SACOG MTIP. SACOG staff and our legal counsel will work to maintain subrecipient agreements with the Sacramento Urbanized Area JARC and New Freedom awardees to allow grant funds to flow to those successful applicant agencies and organizations, and complete the required reporting to the FTA.

SACOG will continue to conduct the programming activities necessary to ensure that the projects of region's transit operators are properly programmed in the SACOG MTIP and MTP/SCS so that the operators can file the grant applications necessary to operate, maintain, and carry out the programs of their systems.

This task also includes all of the work of the transit team staff and finance staff necessary to implement, monitor, process payments, and report on the Public Transportation, Modernization, and Service Enhancement Account (PTMISEA)/State Transit Bond fund program. SACOG is responsible for the programming, project selection process, application, monitoring, payment of invoices for reimbursement, and reporting process for all regional PTMISEA funds for the four county RTPA area. These activities include a twice-a-year call for projects, project selection process,

application process and execution of sub-recipient agreements with selected transit agencies. The transit operators file semi-annual reports and corrective action plans, as needed. When projects are completed, close-out reports are prepared and filed.

SACOG's TCC will continue to serve as the FTA fund programming committee associated with the SACOG/transit operator MOUs and will prepare the recommended project lists for SACOG Board action in the MTIP and RTIP programming process. Through the TCC, SACOG will continue to improve the integration of financial planning and the development and integration of short-range transit planning with the region's long-range transportation plan.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Annual FTA fund programming process (5307, 5339, 5310) (June 2014)
b. Annual PTMISEA Transit Bond Act call for projects and funding request submittals
c. Reporting required by PTMISEA Transit Bond Act, including semi-annual reports, corrective action plans, close out reports, ten year expenditure plan, and other documentation required by the program (Available upon request)

9. TITLE VI CONNECT CARD TRANSIT SURVEY *Project #14-004-09*

(Federal Requirement)

This project will provide transit operators with important transit ridership information, including rider demographics and travel behavior. Surveys will be administered both before and after the Connect Card is implemented. The surveys will provide insight into whether the smart card conversion process and project inadvertently affected disadvantaged communities and will, therefore, help inform transit operators. Additionally, the surveys will reveal the types of riders on the system both before and after the smart card implementation, providing useful information about different types of ridership increases and/or decreases. This information will support education, outreach, marketing, and other efforts. This is a two-year project.

This work will be performed by a contractor yet to be determined.

Tasks and *End Products:*

a. Staff will actively manage contract and contractor's work (Ongoing)
b. Contractor will enter data, clean up, compile and correct records (July-August, 2013)
c. Contractor will submit a technical memo (September 2013)
d. Contractor will submit an analysis of survey results (October 2013)
e. Contractor will work with staff and transit operators to revise survey instrument (February 2014)
f. Revised survey instrument (March 2014)

ELEMENT 14-005: LAND USE AND HOUSING PLANNING

Objective: To promote meaningful public discussions and provide planning, analysis, and other technical support to housing and land use efforts in the region. These land use activities are designed to gather data and information from around the region to further the activities of MTP/SCS 2035 implementation and to set the stage for the next MTP/SCS update.

Discussion: This element will continue the updating of current and alternative future land use patterns and their impacts on the transportation system; provide the technical monitoring data for analysis critical to that planning; and complete the housing allocation plan for the region. One key project for this fiscal year will be the continuation of work begun last year on a rural-urban connections study to develop regional policies and tools to sustain the economic health and quality of life for the region's rural areas, as well as assess the transportation needs of the rural areas within the SACOG region. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans.

Projects:

1. SACRAMENTO REGION BLUEPRINT IMPLEMENTATION *Project #14-005-01*

(Local Agreement)

SACOG staff will continue providing support for ongoing regional Blueprint implementation efforts to its member agencies. This will include providing educational presentations on Blueprint (as requested), responding to Blueprint data and information requests, and maintaining up-to-date content on the Blueprint website. SACOG will organize up to six two-hour weekday workshops/ meetings geared toward local government, planning, and public works staffs on topics of Blueprint implementation, including the MTP/SCS and the Regional Housing Needs Allocation and updates to related regional planning efforts. The topic areas will be developed in consultation with the Planners Committee.

SACOG staff will continue, at the request of a jurisdiction, to review and comment on major developments and their alignment to Blueprint principles. These developments are in various stages of the development review process. In most cases, SACOG staff examines modeling data from SACSIM and I-PLACE^{3}S to summarize how the idea or site plan compares with the Blueprint in a comment letter. Sometimes this service includes meetings with local government staff and/or representatives from the applicant and/or public testimony at the council/board hearing for the project. SACOG will also continue to coordinate with the other area Joint Power Authorities (JPAs) and transit districts that frequently comment on development proposals.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Blueprint presentations, response to data and information requests, maintain website content (Ongoing)
b. Review of development proposals, upon request (Ongoing)
c. Planners Committee meetings/seminars on Blueprint Implementation and topics of regional interest (Up to six during the year)
d. Development review letters, upon request (Ongoing)

e. Develop Blueprint implementation materials and website information to assist local jurisdictions in Blueprint implementation (Ongoing)

2. REGIONAL LAND USE MONITORING *Project #14-005-02*

(State and Federal Requirements)

This project maintains up-to-date inventories of available data on housing, employment, land use, and local agency general plans in the region. The inventories developed under this project are primarily for internal use but in this fiscal year staff will be exploring their application in both member services and shared services projects. The Integrated Basemap project (Member, Agency and Transportation Services, Project #14-007-14) provides our planning partners, the public, and various researchers with these data on an ongoing basis. The ongoing monitoring programs included in this project integrate the housing, employment, and general plan information with parcel data sets and land development economic data. In this fiscal year, staff will explore enhancements to the employment monitoring program that could provide more frequent updates to information used by our members for general plan monitoring.

This work will be performed by SACOG staff and by a consultant for metro study housing data.

Tasks and *End Products:*

a. Information and research for agencies and the public (Available upon request)

3. REGIONAL HOUSING NEEDS ALLOCATION (RHNA) *Project #14-005-03*

(State Requirement)

State housing element law requires each council of governments to prepare a Regional Housing Needs Plan (RHNP) for all cities and counties within its jurisdiction. The RHNP provides each city and county with a measure of its share of the region's projected housing need by household income group over the eight-year period of each jurisdiction's updated housing element. For the fifth cycle of the RHNP (2013-21), SACOG prepared and adopted the plan for El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties and is now providing technical support to local governments in preparation of their required housing elements.

The emphasis in FY 2013-14 will be to assist local jurisdictions with meeting their housing element requirements as needed with compiling required growth projection data, built residential data and other data.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Website with technical resources to assist in development of housing elements (Ongoing)

4. COMMUNITY DESIGN PROGRAM *Project #14-005-04*

(Local Agreement)

SACOG will develop and release the sixth round of program funding (2013-15). The program may evolve and be more integrated with the other SACOG funding programs, the Regional Local Program and the Bicycle/Pedestrian Program for this upcoming round. Staff will also continue monitoring and assisting with the approximately 85 grants distributed in the five rounds of funding

in prior years. This cycle will place an emphasis on smart growth implementation, appropriate timeline programming and delivery. The sixth round (2013-15) of programming guidelines will be initiated in early 2013 and likely released in mid-2013.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Monitoring of award program-awarded projects (Ongoing through June 2014)
b. Draft Guidelines for the sixth round (2013-15) of program funds (July 2013)

5. RURAL-URBAN CONNECTIONS STRATEGY *Project #14-005-05*

(Board Policy)

The Rural-Urban Connections Strategy (RUCS) is a mitigation measure and Transportation Control Measure for the MTP/SCS 2035 and a complementary effort to Blueprint implementation. It approaches the region's growth and sustainability objectives from a rural perspective, emphasizing the challenges and opportunities in rural areas. The project is developing policy recommendations and technical tools to support local and regional objectives for enhancing agriculture and rural economies, resource conservation, recreation, quality of life, and regional sustainability. Working groups have informed the study of challenges, opportunities, innovations, and implementation strategies for issue areas including land use, transportation, regional markets/agritourism, and forestry. Reports from these working groups draw upon local and national case studies to demonstrate potential for various innovations and strategies. The project continues to build on this foundation, and case studies have been initiated to apply tools that are being developed to evaluate and compare scenarios. Additional topics, including water, labor, processing, distribution, and regionally-produced food demand were initiated in the 2011-12 fiscal year and will continue into the 2013-14 fiscal year. The majority of this work will be associated with the execution of the Strategic Growth Council and CDFA Specialty Crop Block grant work (see projects #14-005-09 and #14-005-10). Research findings will be presented to the SACOG Board, including elected representatives of the six-county region, to address growth and sustainability objectives for rural areas. Data and I-PLACE^{3}S modeling support is needed to evaluate and compare strategies. These activities will support Board policy discussion, inform local governments, and support the continued development of a "toolkit" of policy, planning, funding, regulatory, economic, data, and modeling techniques that can be used to implement the innovations.

This work will be performed by SACOG staff and by consultants for studies related to the RUCS project, public outreach activities, and infrastructure cost model.

Tasks and *End Products*:

a. Collect or create data and maps to support the project (Ongoing)
b. Conduct specific research as needed to support the project and its partners (Ongoing)
c. Outreach and collaboration with regional stakeholders and other stakeholders outside the region (Ongoing)
d. Data, maps, and modeling to support the project (Ongoing)
e. Reports on innovations and strategies for rural sustainability (Ongoing)

f. Toolkit of policy, planning, funding, regulatory, economic, and modeling techniques (Ongoing)
g. Case studies with local jurisdictions and stakeholders (Ongoing)
h. Research on regulations affecting agriculture and forestry (Ongoing)
i. Research on recreation and related economic development opportunities (Ongoing)

6. AIRPORT LAND USE COMMISSION (ALUC) GENERAL *Project #14-005-06*

(Board Policy – Local Agreement)
SACOG is the designated ALUC for Sacramento, Sutter, Yolo, and Yuba counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUCPs) for the areas around each airport and for working with cities and counties to ensure consistency between the ALUCPs and local land-use decisions. Staff will continue to review development proposals for consistency with adopted ALUCPs and provide consistency determinations for member cities and counties. During the fiscal year, regional airport operators may request SACOG to update the Airport Land Use Compatibility Plans for their airports. Such updates will be added as contracts.

This work will be performed by SACOG staff.

Tasks and *End Products:*
a. Consistency reviews of development proposals (Ongoing)

8. AIRPORT LAND USE COMPATIBILITY PLAN UPDATE FOR SACRAMENTO INTERNATIONAL AIRPORT *Project #14-005-08*

(Board Policy – Local Agreement)
SACOG serves as the Airport Land Use Commission for Sacramento County. SACOG will update the Airport Land Use Compatibility Plan (ALUCP) for Sacramento International Airport. The updated plan is expected to be adopted in mid/late 2013. It will consider current and project airport operations, airport layout, noise impacts and the county's updated General Plan.

The work will be performed by SACOG staff, partner agencies, and consultants.

Tasks and *End Products:*
a. Draft updated ALUCP for Sacramento International Airport for public review (May 2013)
b. Conduct Public Review Process for Review of Plan (Ongoing as needed)
c. Adopted updated ALUCP (September 2013)

9. RURAL-URBAN CONNECTIONS STRATEGY/SUSTAINABLE COMMUNITIES STRATEGY IMPLEMENTATION *Project #14-005-09*

(Board Policy)
The Sacramento Region is planning for sustainable communities, from the urban centers to rural edges in the region. This project includes work activities that address goals of Senate Bill 375 and Assembly Bill 32, including creating economically, environmentally, and equitably sustainable rural communities with direct and indirect land use benefits throughout the entire region. A Strategic Growth Council grant award is being used as part of SACOG's implementation of the Sustainable Communities Strategy. In line with SACOG's approach of balancing urban growth planning with

rural economic and environmental sustainability, work for this project will mainly focus on ways to support the agriculture industry and rural communities.

Building upon the RUCS project (project #14-004-05), the work assesses ways to support agriculture with employment, housing, transportation, infrastructure, and access to services. Distribution and processing infrastructure needs are being determined, and feasibility and pro forma work will help craft strategies for deploying facilities. Project work also includes supporting rural communities with tools to assist in quantifying cost and fiscal constraints of infrastructure and service improvements. The project also includes analysis of regional food deserts and steps towards implementing diet surveys to identify market demand in the six-county area for regionally-produced food. This work seeks to expand food access to reduce the occurrences of food deserts.

This work on enhancing rural economic viability is supported by additional tasks covered by the grant. Support will come from work on CEQA streamlining, which will design a tiering instrument and toolkit by and for local partners and stakeholders. SACOG will also conduct any needed outreach for the updated MTP/SCS 2035, including information sessions and public hearings.

Other work includes data development and research on an I-80/Capitol Corridor Strategic Plan. This plan will address goods movement and strategies to reduce interregional VMT, including smart growth land use policies along the corridor. The work will help coordinate air quality, land use, and travel demand assumptions and models for each region. Other work includes assembling rural policies and plans into a toolkit to help jurisdictions with land use plan updates that protect agricultural lands and reduce VMT.

This work will be performed by SACOG staff.

Tasks and *End Products*

a. Identify unmet demand for healthy locally grown food (May 2012 – June 2013)
b. Determine needs for agriculture infrastructure to support more regionally consumed food (June 2012 – March 2014)
c. Identify needs to support adequate agricultural labor in the region (May 2012 – May 2013)
d. Determine agricultural labor needs (May 2012 – August 2013)
e. Determine infrastructure and service needs for rural communities and estimate the cost and sources of revenue (July 2013 – March 2014)
f. Build CEQA Streamlining/Tiering tools (July 2013 – September 2013)
g. Conduct Public Outreach & Visualization (Ongoing)
h. Develop scope of work to implement survey of diets for various community groups and a regional food consumption summary(May 2012 – June 2013)
i. Food desert profile report (May 2012 – January 2013)
j. Inventory of current processing and distribution facilities and assessment of facilities that can be supported by various regional crop production patterns (June 2012 – August 2013)
k. Performance measures, funding strategies, and gap assessment to implement the Agricultural Worker Transportation Program (July 2012 – June 2013)
l. Estimate number of agriculture laborers needed and location of that demand for current crop production and agriculture infrastructure as well as for scenarios (May 2012 – August 2013)

m. I-PLACE³S model update with an infrastructure cost and fiscal analysis module (July 2012 – March 2014)

n. Work with rural communities, counties, and housing agencies to assess infrastructure needs, costs and municipal revenues for rural communities and other locations where agricultural facilities and labor housing may be sited (July 2013 – March 2014)

o. A CEQA tiering instrument and toolkit designed by SACOG and its public and private sector partners to design an instrument that is objective and consistent with the SCS (May 2012 – June 2012)

p. Public outreach for Updated MTP/SCS2035 as needed (Ongoing)

10. SPECIALTY CROP BLOCK GRANT PROGRAM *Project #14-005-10*

(Board Policy)

This two-year grant through the California Department of Food and Agriculture (CFDA) will complete work needed to assess the feasibility of building a regional food system in the greater Sacramento Region. Key questions that will be addressed include how to reinvest for regional food production and aggregation, distribution, and transportation infrastructure. Farmers face issues such as price, food safety and traceability, storage and cooling, and marketing. Such barriers can be addressed through incentives and programs that support farmers growing for regional markets. The project will identify solutions for farmers and gauge feasibility by analyzing the economic impacts of incentives and programs. SACOG will also test the concept of a food hub by focusing on the feasibility of collaborating with food banks that are already providing aggregation, storage, and distribution services. SACOG will study the feasibility of generating the volume and scale needed to supply institutions, wholesale, and retail markets, while also expanding food bank distributions in underserved areas. This work offers a model for improving access to fresh, healthy food in underserved, low-income communities, where malnutrition, hunger, and obesity rates are high.

This work will be performed by SACOG staff with assistance from consultants and regional stakeholders.

Tasks and *End Products:*

a. Review existing research and interview growers and stakeholders to establish existing conditions and barriers to growing product for regional markets (May 2012 – June 2013)

b. Identify incentives and programs to overcome barriers (December 2012 – June 2013)

c. Assess current food bank operations and assess feasibility of expanding operations to increase supply for other entities (June 2012 – August 2013)

d. Assemble reports of project findings (September 2013 – January 2014)

e. Conduct workshops to report project analysis; Present report to SACOG Board and other organizations (Ongoing)

f. Report on existing barriers to local production, incentives and programs to overcome barriers (May 2012 – July 2013)

g. Report on food bank operations and feasibility of expanding operations to supply other entities (June 2012 – September 2013)

h. *Workshops with regional food system stakeholders including food banks, growers, distributors, and institutional buyers(Ongoing)*

11. AIRPORT LAND USE COMPATIBILITY PLAN/SACRAMENTO COUNTY/MCCLELLAN FIELD *Project #14-005-11*

(Board Policy – Local Agreement)

The Airport Land Use Compatibility Plan (ALUCP) for McClellan Field will be updated for the first time since 1992. The ALUCP for McClellan has been ongoing and is expected to be completed and adopted during FY 2013-14. The updated plan will consider current and project airports operations, airport layout, noise impacts, and the county's draft General Plan update.

This work will be performed by SACOG staff, partner agencies, and consultants.

Tasks *and End Products:*

a. Draft updated ALUCP for McClellan Field (June 2013)

b. Conduct Public Review Process for Review of Plan (July 2013)

c. Final adopted McClellan ALCUP (October 2013)

12. CHALLENGE GRANT WITH SHRA FOR FOOD HUB *Project #14-005-12*

The Sacramento Housing and Redevelopment Agency (SHRA) contracted with SACOG on the development of a business plan for a food hub. The food hub concept links regional food production with regional markets by providing a facility (or facilities) where food from a range of small to large farms can be aggregated, sorted, boxed, stored, and then distributed to a range of customers. The SHRA is particularly interested in how such a facility may be able to serve low income communities and provide market opportunities for minority farmers. A business plan is needed to assess the feasibility of such a facility and identify the scale(s) at which such a facility must operate in order to be financially successful.

This work will be performed by SACOG staff in conjunction with the food hub efforts included in two other elements: Rural-Urban Connections Strategy/Sustainable Communities Strategy Implementation (#14-005-09) and Specialty Crop Block Grant Program (#14-005-10).

Tasks and *End Products*

a. Determine needs for agriculture infrastructure to support more regionally consumed food (January 2013 – June 2013)

b. Review existing research and interview growers and stakeholders to establish existing conditions and barriers to growing product for regional markets (January 2013 – June 2013)

c. Identify incentives and programs to overcome barriers (January 2013 – June 2013)

d. Assess current food bank operations and assess feasibility of expanding operations to increase supply for other entities (January 2013 – August 2013)

e. Conduct workshops to report project analysis; Present report to SACOG Board and other organizations (Ongoing)

f. Assemble business plan, reports of project findings (May 2013 – December 2013)

g. Inventory of current processing and distribution facilities and assessment of facilities that can be supported by various regional crop production patterns (January 2013 – August 2013)

h. Report on existing barriers to regional production, incentives and programs to overcome barriers (January 2013 – July 2013)Report on food bank operations and feasibility of expanding operations to supply other entities (January 2013 – September 2013)

i. Business plan and report on the feasibility and economics of a food hub (May 2013 – January 2014)
j. Workshops with local food system stakeholders (Ongoing)

15. CONNECTOR REGIONAL OPEN SPACE PLAN *Project #14-005-15*

SACOG's role in a range of natural resources work, particularly HCP, water resources and flood issues, continues to evolve. In addition, SACOG has a commitment—included in the MTP/SCS—to develop a regional open space plan. Given the range of current and future work, SACOG will hire ongoing natural resources consultant services. The project will provide review and advice to SACOG and the SACOG Board of Directors on a range of projects and programs relating to natural resources activities in the SACOG region. This work is being augmented with funding from a dispute settlement between the Capital South East Connector Authority and the Environmental Council of Sacramento that generally provides the Connector Authority shall contribute $300,000 to SACOG for the development of a Regional Open Space Inventory/Plan, with up to $50,000 for the study of alternative funding sources for advance mitigation acquisition. The funds will be spent over three fiscal years.

This work will be performed by SACOG staff and consultants.

Tasks and *End Products:*

a. Through SACOG staff and consulting services, monitor natural resources activities and advise Board members and other designated personnel as needed, of natural resources and land conservation projects, programs, or regulatory changes that may affect SACOG or member agencies (Ongoing)
b. Identify environmental and land conservation programs, projects and regulations that affect agricultural industries in the region (Ongoing)
c. Convene regional stakeholders and facilitate meetings to craft a regional open space plan (Ongoing)
d. Represent SACOG interests with state and federal natural resources agencies to advance a regional open space effort (Ongoing)
e. Stakeholder meetings, including meeting materials, notes, and summaries of outcomes (Ongoing)
f. Regional open space plan scope of work (January 2014)
g. Inventory of existing natural resource data and gap assessment (February 2014)
h. ***Implementation of open space scope of work, including planning strategies and documents (Ongoing)***

16. BASE YEAR UPDATE (2012) *Project #14-005-16*

(State and Federal Requirements)

As part of its role in analyzing the combined effects of land use patterns and phased investments in transportation infrastructure and services, SACOG must establish, consistent, comprehensive and complete datasets quantifying and describing land use, transportation, and demographic characteristics of the region. A major task in this process is periodic updates to the data files representing the base year for forecasting analysis. For the MTP/SCS adopted in 2012, the base year was 2008; for the planned update of the MTP/SCS in 2016, the base year will be 2012. This project includes staff time and resources to create all of the land use, demographic, and transportation datasets representing conditions in 2012. These base year data files provide the basis

for creation of future year data files which capture land use growth and development, changes to key demographic factors, and planned investments in the region's transportation system. In addition to the use of the data files by SACOG for the MTP/SCS update, these data files are available for use by local member agencies for local planning purposes.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. 2012 Base Year land use data files (June 2014)
b. 2012 Base Year demographic data files (June 2014)
c. 2012 Base Year transportation network data files (June 2014)
d. Documentation of 2012 Base Year file set (June 2014)

17. NEXT ECONOMY PROJECT *Project #14-005-17*

(Board Policy)

This project will coordinate the infrastructure investments planned in the Metropolitan Transportation Plan/Sustainable Communities Strategy with the Next Economy Project led by Valley Vision. Next Economy is a business-led, volunteer-driven regional endeavor that strives to move a $97 billion annual economy that has suffered economic hardship and a lagging recovery into one that is diversified, robust and sustainable. Recognizing that competition in today's global economy increasingly occurs at the regional level, and that the region's economic advantages are narrowing under dated models, business leadership from the Sacramento Metro Chamber, the Sacramento Area Commerce and Trade Organization (SACTO), the Sacramento Regional Technology Alliance (SARTA), and Valley Vision launched Next Economy as a collective response. Their initiative is working to uncover competitive strengths and map out a set of interlocking strategies that can accelerate job and wealth creation and boost new investment across the Capital Region.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Notes from regular coordination meetings (As needed)

18. SACSIM15 DEVELOPMENT *Project #14-005-18*

(State and Federal Requirements)

This project includes SACOG staff time for development of the Sacramento Regional Travel Demand Simulation Model (SACSIM). SACSIM15 is the version of the model which will be used for the analysis of the planned update of the MTP/SCS in 2016, and will be the next version of the model released to member agencies for use in transportation demand analysis of their local projects. The enhancements to DAYSIM funded through the SGC Modeling Incentives grant will be included in this release, as well as other changes to the format of the highway networks, and to the treatment of vehicle assignment. This project also includes staff time for update of model validation, reasonable-ness checking, sensitivity testing, and model documentation.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. ***Release of base year (2008) beta version of SACSIM15 (December 2013)***

b. ***Release of base year (2012) final version of SACSIM15 (June 2014)***

c. ***Release of updated versions of 2020 and 2035 for 2012 SCS networks and input files (June 2014)***

19. ECONOMIC ISSUES OF OLDER SUBURBAN COMMUNITIES *Project #14-005-19*

The objective of this project is to develop strong data-driven analytical frameworks that can be used to focus new and ongoing efforts to strengthen inner-ring suburban areas. In the Metropolitan Transportation Plan/Sustainable Communities Strategy, these areas are generally the centers and corridors and the established communities outside of the Sacramento Central Business District. The project will be a next phase of the FY 2012-13 MTP/SCS Implementation tasks to analyze employment near light rail stations and to estimate the significant factors for economic and community health of these suburban areas of the region.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. ***TBD***

ELEMENT 14-006: METROPOLITAN TRANSPORTATION PLAN PLANNING

Objective: To build and document consensus in a dynamic forum on policies, strategies and projects to address the transportation needs of the region and to balance state and federal mandates with the needs and interests of our member jurisdictions.

Discussion: This element brings together the various projects that directly support the development of the new Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). Ongoing work in various other transportation planning, research, and analysis activities will continue under other work elements.

Projects:

4. METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY IMPLEMENTATION *Project #14-006-04*

(State and Federal Requirements)

Initial MTP/SCS 2035 implementation efforts will focus on strategies to fund early year plan priorities and support local jurisdictions interested in pursuing SB 375 CEQA benefits that become available with the adoption of the MTP/SCS. Additional efforts will include improving upon SACOG's transportation and land use monitoring activities to support monitoring of the transportation and land use indicators. Data gathered from this effort will be used by SACOG to inform the next plan update and will be made available to member and partner agencies. All implementation efforts will extend the MTP/SCS 2035's comprehensive approach to education and public outreach and involve SACOG's advisory committees in every step.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Support local jurisdictions interested in using the MTP/SCS to take advantage of the CEQA streamlining benefits in SB 375 with data and modeling tools, as applicable (Ongoing)

b. Develop funding and implementation strategies for near-term significant projects identified in the MTP/SCS 2035 that provide regional benefit (Ongoing)

c. Provide environmental consulting services to realize CEQA streamlining opportunities and to resolve mitigation conflicts (Ongoing)

d. Develop screening and selection criteria for regional funding priorities in support of MTP/SCS 2035 priorities (December 2013)

5. SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT PROGRAM *Project #14-006-05*

(Board Policy)

The U.S. Department of Housing and Urban Development (HUD) awarded the Sacramento Regional Consortium a Sustainability Communities Grant to further integrated planning in the SACOG region.

Three work activities will build an enhanced planning process to expand the MTP/SCS into the HUD grant's required end products called the Regional Plan for Sustainable Development (RPSD). The first activity will increase the opportunity for housing and employment in transit-oriented

sustainable communities through new performance metrics, enhanced and more inclusive analysis, an expanded environmental review process for the MTP/SCS, and a screening process to identify and activate portions of the MTP/SCS transit priority area. The second activity will improve the integration of the housing, land use, and transportation components of the existing regional plans and develop recommendations to cross-connect these plans. The third activity will integrate natural resources planning with the RPSD to protect valuable environmental assets and increase housing opportunities near employment centers.

A core team of six grant partners will broaden the foundation from SACOG to build and sustain the new Sacramento Regional Consortium as we develop the region's first SCS and RPSD.

This work will be performed by SACOG staff and members of the Sacramento Regional Consortium.

Tasks and ***End Products:***

a. Expand MTP/SCS Performance Metrics with input from the Sacramento Regional Consortium (Complete)
b. Conduct Screening Process to identify the areas of the Transit Priority Areas most ready for development, Prepare a Report on the Screening Process and Public Charrette (Complete)
c. Report on permitting strategies for Six-County Aquatic Resources Inventory (Complete)
d. Prepare Draft EIR for SACOG MTP/SCS with Mitigation Measures (Complete)
e. Assessment of existing affordable housing conditions, inventory of policies, and funding (Complete)
f. Regional document reviewing analysis of impediments to fair housing(Complete)
g. Develop Action Plans for the Transit Priority Areas (Available upon request)
h. Regional Plan for Sustainable Development (Expect Completion June 2013)

6. INTEGRATING HEALTH INTO THE METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY *Project #14-006-06*

(Board Policy – Local Agreement)
The Sierra Health Foundation and The California Endowment have partnered with SACOG to fund research, analysis, and a stakeholder process to better understand the relationship of public health and the Metropolitan Transportation Plan/Sustainable Communities Strategy, and to assess new health metrics that could be included in the next plan.

This work will be performed by SACOG staff, with consultation from grant managers at the Sierra Health Foundation and The California Endowment.

Tasks and ***End Products:***

a. Appoint advisory group (December 2013)
b. Host national speakers panel with experts on key related topics (December 2013)
c. Create summary document on completed equitable development work in the region (December 2013)
d. ***Draft scope of work for Phase II (December 2013)***

ELEMENT 14-007: MEMBER, AGENCY, AND TRANSPORTATION SERVICES

Objective: To inform local government decisions with impacts to the region's transportation system, SACOG provides core services to its member jurisdictions, local cities, and counties. The agency is responsible for planning, funding, and supporting transportation project delivery within federal requirements for reducing vehicle miles traveled, air quality emissions, and some consideration for impacts of transportation and land use on greenhouse gases. Beyond the core transportation services, there are a variety of data collection, analysis, and regional services that SACOG is in a position to provide to local governments at an economy of scale based on the shared interests of the region's local governments.

Discussion: This element supports projects that include planning consideration for regional amenities such as: Airports, STARNET, Intelligent Transportation Systems Operations, Transportation Development Act Administration, 511 Services, Rideshare Services, I-PLACE^{3}S and SACSIM Training, Transit Assistance, Integrated Basemap Program, Sacramento Emergency Clean Air and Transportation Program, Regional Information Center, Climate Action Planning, Transit Trip Planning, Civic Engagement Grants, Airport Land Use Commissions, McClellan Airport Land Use Compatibility Plan Update, Multi-Agency Project Study Reports, Capitol Valley Service Authority for Freeways and Expressways, Glenn County Service Authority for Freeways and Expressways, and Safe Routes to School.

This element includes reinforcing relations with our member jurisdictions, public agencies, and service providers within the six-county area by regularly monitoring websites, agendas, and public meetings and maintaining a staff presence on projects and issues related to our core policy areas. Staff will continue to provide regular updates to all interested government agencies and elected officials on SACOG Board actions and staff activity and attend regular meetings with jurisdictional staff through advisory committees and regional city and county managers groups. It includes identifying areas of shared needs for new data collection, analysis, and research services to help inform member jurisdiction staff and elected officials. This element may also include pursuing a financing structure or shared staff positions for areas of common interest and need.

Projects:

1. PROJECT DELIVERY *Project #14-007-01*

(State Requirement – Board Policy)

Emphasis for FY 2013-14 will be to continue to foster timely use of funds, provide assistance to member jurisdictions in delivering projects, and improve project readiness. Managing project delivery in the region will ensure that projects in the Metropolitan Transportation Improvement Program (MTIP) reflect the regional priorities established in the MTP/SCS. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, right-of-way, and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion. SACOG will aggressively work with project sponsors, as it has since 2004, to ensure that all state and federal projects ready for delivery are delivered, irrespective of the years they are programmed, to ensure maximum use and benefit from federal and state funds. Reports will be made to the SACOG Board, regional partners, and the state on the status of projects.

In FY 2013-14, project delivery work will include review of requests for fund allocations, time extensions, STIP amendments, and participation at the CTC, RTPA, and Rural Counties Task Force meetings. Additionally, SACOG will work with SACOG Proposition 1B bond project sponsors to raise the likelihood that all projects are delivered. Periodic workshops will be developed and presented as needed throughout the region.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Workshops and training sessions (Available upon request)
b. Tracking and monitoring projects for delivery issues and timely use of funds (Through June 2014)
c. Attendance at RTPA, RCTF and CTC meetings (Through June 2014)
d. Reports on delivery status for Regional Surface Transportation Plan and Congestion Management and Air Quality programs (Available upon request)
e. Approved STIP allocation requests (When submitted by sponsoring agencies)
f. ***Annual Report on Status of 2013 Project Delivery for Federal Funding (January 2014)***
g. ***Annual Obligation Plan to Caltrans for 2014 Delivery (April 2014)***

2. REGIONAL INFORMATION CENTER *Project #14-007-02*

(Federal Requirement – Board Policy)

SACOG provides information for public access through three channels: the Information Center staff, the SACOG library, and our electronic media. The library is primarily used by SACOG staff, but outside users may also view materials. Electronic media include SACOG's website and e-mail. The Information Center receives most of its data requests by telephone and e-mail, but occasionally users visit in person. Available information ranges from current estimates and forecasts of detailed demographics including population and employment, to detailed U.S. Census data on the region's population. SACOG's Information Center staff also provides references to sources of information available at other organizations.

Much of SACOG's information is available in both written and electronic format for the convenience of the person requesting it. This year, SACOG staff will add new data summaries to the agency's web-based information center tools. The information is updated regularly as needed.

This work will be performed by SACOG staff and by independent auditors.

Tasks and *End Products*:

a. ***Data summaries (Available upon request)***
b. ***Updated website (Available upon request)***

3. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION *Project #14-007-03*

(State Requirement)

As the Regional Transportation Planning Agency (RTPA) for 4 counties and 15 cities, SACOG provides the review and approval of claims submitted for authorized uses. As part of this process, SACOG prepares and releases Findings of Apportionments for Local Transportation Funds and State Transit Assistance funds.

SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short-range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analyses of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo, and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board.

SACOG is also responsible for providing necessary annual fiscal and triennial performance audits of all claimants.

This work will be performed by SACOG staff and independent auditors.

Tasks and ***End Products:***

a. Approve claims and file documentation (Processed as requested)
b. Newspaper notices, fliers, and posters (November 2013)
c. Minutes of Social Service Transportation Advisory Council Meetings (Based on meeting schedule)
d. Fiscal and compliance audits of all claimants (January 2014)
e. ***Local Transportation Fund (LTF) Findings of Apportionment for FY 2014-15 (February 2014)***
f. ***Unmet Transit Needs Findings for each jurisdiction (February 2014)***
g. ***STA Findings of Apportionment for FY 2014-15 (February 2014)***

6. 511/STARNET CAPITAL IMPROVEMENTS *Project #14-007-06*

(Board Policy)

The SACOG 511/STARNET Capital Improvements project will continue to develop and deploy modules for the purpose of regional coordination and data collection and for providing traveler information. These activities will be coordinated with our regional partner agencies through the Intelligent Transportation Systems committee.

This work will be managed by SACOG staff, and the programming will continue as part of the contract with Castle Rock Associates. It is anticipated that this work will reach conclusion in this 2014-15 budget cycle. The funds for this work have been fully encumbered as of the 2009-10 fiscal year.

Tasks and ***End Products:***

a. Continued discussion of design and deployment options with partner agencies within the Intelligent Transportation Committee (Ongoing)
b. Manage contract with Castle Rock Consultants (Ongoing)

c. Continued interaction with partner agencies as modules are developed for specific individual applications. Review of Interface Control Documents (ICDs), Concept of Operations (ConOps) Testing, and Verification Plans (Ongoing)
d. Develop Testing and Verification Plans for each delivered element (Ongoing)
e. Identify future opportunities with additional partner agencies and within the design contract to best serve the needs of the public (Ongoing)
f. STARNET and 511 website deployment for data input and display to the public (Ongoing)
g. 511 telephone system incorporating real-time data as input by partner agencies in STARNET application (Ongoing)

7. TRANSPORTATION DEMAND MANAGEMENT *Project #14-007-07*

(Board Policy – Local Agreement)

SACOG's Regional Transportation Demand Management (TDM) program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting) for all types of trips and supports planning efforts that support those modes. SACOG provides region-wide Internet ridematching and alternative mode information through the 511 telephone number and website. Outreach is done primarily through outreach partners (transportation management agencies and public agencies that work directly with employers and the public). The emphasis for FY 2013-14 will be on working with the TDM Task Force to market alternative modes through the 511 phone system and website. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. SACOG will continue its role in planning and coordinating the Sacramento Regional *May Is Bike Month* campaign. For FY 2013-14, campaigns are planned throughout the year in addition to ongoing ride matching and TDM information services. Staff will also monitor memoranda of understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

This work will be performed by SACOG staff and the local transportation management organizations.

Tasks and *End Products:*

a. TDM Task Force meetings (Ongoing)
b. Brochures and incentive items (Ongoing)
c. Contract for rideshare database services (Ongoing)
d. Contract for call center services (Ongoing)
e. Coordinate regional behavior change campaigns such as *May Is Bike Month* (Ongoing)
f. Wrap-up report for May Is Bike Month campaign (July 2014)

8. 511/STARNET OPERATIONS *Project #14-007-08*

(Board Policy – Local Agreement)

Travelers in the Sacramento Region and beyond are able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, paratransit services for the elderly and disabled, ridesharing information, and information on commuting by bike in both English and Spanish. From a limited number of cellular phone providers, the additional option of roadside assistance is available which provides connection to our regions Call Box Call answering center.

The Sacramento Region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties, is the primary area for this service; however, the number also links callers to 511 services in the Bay Area, Nevada, Oregon, and Butte and Glenn counties.

In conjunction with the phone service, the website www.sacregion511.org helps users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. In FY 2011-12, users began to be able to develop and save personal routes. Reporting along these routes can be scheduled based on route and time of day. Once behind the wheel, users can call 511 for traffic updates. If users have saved routes associated with their phone numbers, the system will inquire if they wish to hear updates on their personal routes or any other 511 option once our new telephone system is implemented in early 2013/14. Users can have alerts on their routes pushed to their e-mail accounts or other personal devices as part of the new feature set. 511 is a joint project between SACOG, Caltrans, and other partners. The main emphasis during FY 2013-14 will be fine tuning both smart phone services and improved web services. New website features will include integration of National Weather Service alerts, smart phone applications, and work towards integrating real-time transit location data. Additional efforts include concept exploration of "cloud hosting" and the use of open source map data. These efforts will be the cumulate the multi-year program to greatly improve the quality of information provided to the public via the 511 telephone and internet based systems. The 511 program will continue the Maintenance and Operation phase in 2013/14 fiscal year. Staff will also provide regular updates to our region's Geographic Information System street map that serves as background for both public and private sector traveler information efforts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

a. 511 phone services (Ongoing)
b. 511 website services (Ongoing)

9. 511 AUTOMATED TRANSIT TRIP PLANNING *Project #14-007-09*

(Board Policy – Local Agreement)

This project is administering a regional Google Transit database for eleven transit operators in the Sacramento Region. The Sacramento Regional Transit District (SRTD) is managing the project with SACOG oversight and a performance-based funding agreement. The agreement will fund SRTD based upon delivery of information and successful implementation of each transit operator into the Google Transit database. SRTD is also maintaining relationships with each transit operator to maintain a stops manager database that will allow for updates to Google Transit as service changes are made by each transit operator.

As the program transitions to the region's smaller providers, SACOG staff will take a larger role in the development of the GTFS files.

This work will be performed by SACOG staff and by SRTD staff.

The reversion date for the CMAQ grant funding associated with this project is June 30, 2014.

Tasks and *End Products:*

a. Staff support for database development, training, and technical assistance (Ongoing)
b. Current bus/light rail information in Google Transit (Ongoing)

10. SACRAMENTO EMERGENCY CLEAN AIR AND TRANSPORTATION (SECAT) PROGRAM *Project #14-007-10*

(State Requirement)

SECAT funding through Traffic Congestion Relief Program has been exhausted and CMAQ funds have been programmed to SACOG for the continued SECAT program. SACOG will work with the Sacramento Metropolitan Air Quality Management District (SMAQMD) to award funding to regional truck operators and administer the program.

This work will be performed by SMAQMD staff and SACOG staff.

Tasks and *End Products:*

a. Review and authorize SECAT recipient contracts (Ongoing)
b. Accounting and related activities for the CMAQ funds and contract awards (Ongoing)

13. SUSTAINABILITY AND CLIMATE ACTION PLANNING ASSISTANCE *Project #14-007-13*

(State and Federal Requirements)

This project supports a number of climate change efforts at SACOG and around the region. The climate change and sustainability projects that are acted upon by the Land Use & Air Quality Committee will be supported. Staff will continue the coordination with the member agencies, local air districts, California Air Resources Board (CARB), and other stakeholders toward the development of AB 32 and SB 375 implementation projects. This project will have limited resources but will strive to provide as much coordination and support as possible to ongoing and new efforts to address climate change and sustainability.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Participate in the regional climate change meetings (Summaries available upon request)

14. INTEGRATED BASEMAP PROGRAM *Project #14-007-14*

(State and Federal Requirements)

This project produces a regional Geographic Information Services (GIS) street and address file, a new housing construction and demolition permit database, and other regional layers that make up SACOG's portion of the Regional Integrated Basemap used by many of our members. Staff members are on two formal GIS Cooperative groups in Sacramento and Yolo counties and work with members in El Dorado, Placer, Sutter, and Yuba counties to collect and standardize street and address information for our quarterly published file. The Regional Street and Address file is used by public safety agencies for local dispatch and regional emergency notification systems. The file also supports 511 operations and planning throughout the region.

This year, staff will be working with Sacramento County to investigate the possibility of county-wide street network routing file for use by municipal service agencies, developing a proposal for a high resolution imagery collection, and assisting more members in developing standard methodology for address point maintenance..

This work will be performed by SACOG staff and by a consultant for metro study housing data.

Tasks and *End Products:*

a. Quarterly Publications of the Regional Street Address File (Available upon request)

18. CAPITAL AREA PLUG-IN ELECTRIC VEHICLE PLANNING *Project #14-007-18*

(Board Policy and Local Agreement)

This is a multi-year grant for $200,000 through the California Energy Commission (CEC), with Valley Vision providing a 20 percent match, for a total of $250,000. This project will begin planning for the infrastructure needed to support plug-in electric vehicles (PEVs) in the region. Surveying what other local, regional, and state governments are doing around the country will provide a base set of information that can be used to inform the process in the Sacramento Region. From this effort, a set of model policies and strategies will be drafted that addresses the unique PEV challenges of the region, including siting and pricing of public PEV infrastructure, infrastructure for multi-family dwelling units, retro-fitting existing buildings for PEVs, and building new development with PEVs in mind. In order to disseminate the findings from the project, staff will conduct workshops and individual meetings with local staff, elected officials, private business, and the general public.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Meetings of a Regional PEV Coordinating Council (Monthly beginning October 2011)

b. Public PEV planning report (December 2013)

20. SACRAMENTO COUNTY PLUG-IN ELECTRIC VEHICLE PLANNING *Project #14-007-20*

(Board Policy and Local Agreement)

This is a multi-year grant for $500,000 through the Department of Energy (DOE) and Sacramento Municipal Utility District (SMUD). This project, focusing entirely on Sacramento County, will begin

planning for the infrastructure needed to support plug-in electric vehicles (PEVs) in the region. Surveying what other local, regional, and state governments are doing around the country will provide a base set of information that can be used to inform the process in the Sacramento Region. From this effort, a set of model policies and strategies will be drafted that addresses the unique PEV challenges of the region, including siting and pricing of public PEV infrastructure, infrastructure for multi-family dwelling units, retro-fitting existing buildings for PEVs, and building new development with PEVs in mind. In order to disseminate the findings from the project, staff will conduct workshops and individual meetings with local staff, elected officials, private business, and the general public. The project will lead the way for the rest of the region in regard to PEV infrastructure planning, creating regional best management practices that will help guide the process for the rest of the region.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Public PEV planning report (December 2013)

21. SHARED SERVICES & NEW INITIATIVES *Project #14-007-21*

(Board Policy)

This project will provide coordinated support for the Board of Directors, member jurisdictions, and other local public agencies for opportunities for shared and direct services that save money or improve services; includes communication and coordination with member jurisdiction staff, other local public agencies; staff to research, analyze, solicit comment, share best practices and strategies and coordinate regional discussions for shared service opportunities either as related to MPO/COG functions or as a conduit to independent member jurisdiction shared service efforts in the future.

This element provides the overall management, coordination and direction for the Shared Services & New Initiatives activity including the Board Task Force and working groups representing city managers, county executives, other local public agency executives, and local public agency departmental staff. Activities in this element will include interaction with the Board of Directors, its committees, and local public agencies. SACOG's work in this area will align with member jurisdictions and other local public agencies shared interests.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Preparation of meeting agendas and staff reports for SACOG Board Task Force and staff advisory group meetings (Monthly)
b. Attendance at local jurisdiction, sub-regional, and regional discussions of shared services and new governance structure considerations (As needed)
c. Meeting summaries and comments on research and projects of partner organizations (Upon request)
d. Special publications for SACOG's coordination with stakeholders/partners (As needed)
e. Website information on project outcomes and member highlights (As needed)
f. Highlight summary to Task Force Members/Chief Executive Officer's Report as needed)

g. Board committee agendas and staff reports (As needed)

h. Regional Report (Quarterly)

ELEMENT 14-008: PASS-THROUGH TO OTHER AGENCIES

Objective: To record grants awarded to partner agencies as subrecipients to SACOG.

Discussion: This element identifies those grants that are awarded to transportation partners but must flow through SACOG as the Regional Transportation Planning Agency for the region. SACOG exercises limited administrative duties, such as progress reporting and financial reimbursement on behalf of the grantee; however, the grantee has responsibility for managing the tasks associated with the grant.

Projects:

9. AMERICAN RIVER CROSSINGS ALTERNATIVES STUDY *Project #14-008-09*

(State and Federal Requirements and Local Agreement)

This project will analyze potential crossings of the American River as called for in the City of Sacramento 2030 General Plan, the SACOG Regional Blueprint, and the adopted Metropolitan Transportation Plan/Sustainable Communities Strategy to relieve congestion on I-5 caused by limited options for local traffic to utilize local streets to connect employee-rich neighborhoods north of the river with the jobs-rich central core.

This work will be performed by City of Sacramento staff and outside consultants and is funded by a Caltrans Partnership Planning grant.

Tasks and *End Products:*

a. Develop a Purpose and Need Statement; define a defensible study area; and identify logical crossing termini (Work started in fourth quarter of 2012/2013)
b. Coordinate and facilitate stakeholder meetings; coordinate and facilitate stakeholder site visits; schedule, prepare, advertise and conduct public workshops to share project objectives and results with the general public and to gather public input; develop analysis summaries; develop PowerPoint presentations for City Council workshop and final adoption; conduct early informal outreach to regulatory agencies (Ongoing activity started in third quarter of 2012/2013 through project completion)
c. Perform GIS mapping of physical, environmental, and neighborhood constraints to inform the determination of feasible bridge locations; select and map potential bridge locations and types based upon the opportunities and constraints analysis as well as the stakeholder input and the Purpose and Need Statement (Work started in first quarter of 2012/2013)
d. Conduct a screen line analysis of river crossing travel demand within the study area to evaluate performance measures; prepare planning level cost estimates for each of the potential bridge crossing locations and cross section alternatives; develop a set of performance measure evaluation criteria based upon the Purpose and Need Statement, well-established community values, and stakeholder input; apply the evaluation criteria to the feasible crossing alternatives to objectively evaluate the options (Work started in second quarter of 2012/2013)
e. Document and summarize all previous technical analysis including a recommendation for subsequent steps for leading alternatives; prepare draft and final plan and a concise summary of the Final Report for general distribution (Work started in the second quarter of 2012/2013)
f. *Draft Report (January 2013); Final Report and Executive Summary (March 2013)*

10. UNITRANS INTELLIGENT TRANSPORTATION SYSTEM (ITS) PROJECT *Project #14-008-10*
(California Transportation Commission Allocated Funding)
The California Transportation Commission grant funded Intelligent Transportation System (ITS) Project will provide implementation of the third/final phase of the Unitrans ITS project. The first phase of the Unitrans ITS Project, which was completed in 2007-08, included installation of infrared emitters on each bus that requests extension of the green phase for three intersections on the U.C. Davis campus. The second phase completed in 2009-10 included installation of a GPS-based automatic vehicle location system that provides automatic passenger counters on each bus.

Project goals include the following:

- Improve schedule adherence for Unitrans buses and reduce transit vehicle emissions.
- Provide access to the gated portions of the U.C. Davis campus for Unitrans and Yolobus vehicles.
- Provide local matching funds for the completion of the construction of the interactive transit information kiosk at the Davis Intermodal Station to provide real time bus arrival times and other passenger information to riders transferring between Amtrak operated trains and Unitrans, Davis Community Transit and Yolobus services. The kiosk is federally funded by a Federal transit Administration grant that requires a local matching source to begin the project.

This work will be performed by Unitrans staff, with assistance from third-party contractor(s) for installation of equipment.

The third/final phase includes the following tasks and end products.

Tasks and *End Products:*

a. GPS emitters for each bus to coordinate with traffic signals to improve on time performance (November 2013). The following tasks will be performed to achieve this milestone:

1. Develop final scope of work for the emitter equipment (May 2013)
2. Advertise for procurement of emitters and related equipment (June 2013 through July 2013)
3. Award contract for emitters and related equipment (July 2013)
4. Install emitters and related equipment (August 2013 through September 2013)
5. Finalize testing and close-out contract (October 2013 through November 2013)

b. The installation if GPS/Infrared phase selectors for intersections on the U.C. Davis campus and the City of Davis (February 2014). The following tasks will be performed to achieve this milestone:

1. Develop final scope of work for the phase selector and other related intersection equipment (May 2013)
2. Advertise for procurement of phase selectors and related equipment (June through July 2013)
3. Award contract for phase selectors and related equipment (July 2013)
4. Advertise for procurement of phase selector contractor installation services (July 2013)
5. Award contract for phase selector installation services (August 2013)

6. Install emitters and related equipment (September through November 2013)
7. Finalize testing and close-out contract (December 2013 through February 2014)

c. Implementation of an interactive transit information kiosk at the Davis Intermodal Station (April 2014). The following tasks will be performed to achieve this milestone:

1. Develop final scope of work for the kiosk and other related equipment (May 2013)
2. Advertise for procurement of kiosk and related equipment (June 2013 through July 2013)
3. Award contract for kiosk and related equipment (August 2013)
4. Advertise for procurement of kiosk contractor installation services (September 2013)
5. Award contract for kiosk installation services (October 2013)
6. Receive delivery of kiosk (November 2013)
7. Install kiosk and related equipment (January 2014 through February 2014)

11. SACOG MANAGED FUND PROJECTS *Project #14-008-11*

(Board Policy - Local Agreement)

Local agencies were awarded SACOG Managed Funds by the Board, to study, design, and or construct specific projects as part of the Regional Programming Rounds. As an agency completes specific project tasks as outlined in the project MOU, SACOG reimburses the expenses. There are currently about 20 active projects that received these funds.

This work will be performed by local agency staff and/or consultants.

Tasks and *End Products:*

a. Tasks are per the project-specific MOU between the local agency and SACOG

12. YOLO COUNTY TRANSPORTATION DISTRICT TRANSIT PLANNING STUDENT INTERNSHIP *Project #14-008-12*

(Caltrans Transit Planning Student Internship Grant)

The Yolo County Transportation District (YCTD) will select two to three interns to assist with transportation planning activities, including onboard surveys, transit service research and marketing, and analyses of demand, ridership, service standards, bus stops and amenities. The internship program will last for one year.

This work will be performed by the YCTD interns.

Tasks and *End Products:*

a. Select transit interns (March 2013)
b. Internship orientation and training (July 2013)
c. Intern transportation planning activities (February 2014)
d. Project management and administration (Ongoing)
e. Copies of intern work (February 2014)
f. Quarterly Reports/Invoices (Quarterly)
g. Final Caltrans Report and Invoice (April 2014)

13. SACRAMENTO REGIONAL TRANSIT DISTRICT PLANNING STUDENT INTERNSHIP *Project #14-008-13*

(Caltrans Transit Planning Student Internship Grant)
Sacramento Regional Transit (RT) will select an intern to assist with transportation planning activities, including Connect Card and annual fare survey reporting, and other transit support tasks. The funding is for two consecutive years of internships.

The work will be performed by the RT intern.

Tasks and *End Products:*

a. Select transit intern (February 2013 and February 2014)
b. Internship orientation and training (February 2013 and February 2014)
c. Smart Card reporting (November 2014)
d. Annual Fare Survey Report (November 2013 and November 2014)
e. Automatic Passenger Counter Support Program (January 2014 and January 2015)
f. Miscellaneous Support Tasks (January 2014 and January 2015)
g. Project management and administration (Ongoing)
h. Copies of reports and databases (January 2014 and January 2015)
i. Quarterly Reports/Invoices (Quarterly)
j. Final Caltrans Report and Invoice (February 2015)

Objective: To add required projects to the OWP which are funded and executed by partner agencies.

Discussion: Partner agencies receive certain funding from FTA for projects within their district. However, federal regulations require that SACOG carry these authorized projects in its OWP in order to meet the funding guidelines. These are projects over which SACOG has no authority except as the Regional Transportation Planning Agency for the region.

Projects:

4. SACRAMENTO REGIONAL TRANSIT DISTRICT DOWNTOWN-NATOMAS-AIRPORT RAIL PROJECT *Project #14-009-04*

(Federal Requirement)
The transitional analysis for the Green Line to the Airport has been completed. The scope of the next phase of work to be conducted by Sacramento Regional Transit District (RT) will be defined through further discussions between SACOG and RT.

Tasks and *End Products:*

a. Continued development of technical and environmental analysis work on the Downtown-Natomas-Airport rail project. The final scope of work, tasks and end products will be developed by December 2015.

5. DOWNTOWN/RIVERFRONT TRANSIT PROJECT *Project #14-009-05*

(Federal Requirement)
This analysis is being conducted through a cooperative effort among the cities of Sacramento and West Sacramento as well as the Sacramento Regional Transit District (RT) and Yolo County Transportation District (YCTD). The work will conform with the Federal Transit Administration Small Starts guidelines in considering the public transportation needs within the corridor, defining and evaluating alternatives, selecting a locally preferred alternative, and conducting environmental review under NEPA and CEQA. The project will build on work previously conducted, offering both cost and time savings.

The purpose of this study is to develop the materials necessary to support the initiation of environmental studies and submittal of an FTA Small Starts grant application. The project management plan is intended as a guide for activities for the Downtown-Riverfront Transit Study.

The first step in the process is the completion of an Alternatives Analysis (AA) in compliance with FTA New Starts/Small Starts Guidance and select ion of a Locally Preferred Alternative (LPA) for the Downtown/Riverfront transit connection. This work will be performed by a combination of consultants and the staffs of the cities of Sacramento and West Sacramento, the Sacramento Regional Transit District, and the Yolo County Transportation District.

Task 1- Purpose and Need Statement
The participating sponsor agencies have conducted extensive planning efforts to identify a preferred alternative, including the development of project goals and Purpose & Need statements. This task

will involve refining and updating the Purpose & Need statement from the two previous planning efforts. A project need is the transportation deficiency or problem that is identified, and a project purpose is the set of objectives that will be met to address the transportation deficiency or problem. Because the Purpose and Need Statement will be used as a key element of project review under the National Environmental Policy Act (NEPA), federal guidelines will be followed in developing the statement.

End Products:
1A – Draft and Final Purpose and Need Statement (December 2012)

Task 2 – Locally Preferred Alternative (LPA) Narrative
Consultant will meet with SACOG and the participating sponsor agencies to refine the preferred alternative identified in previous planning efforts and prepare both a narrative and graphic describing the LPA. This will be accomplished through a series of individual meetings with participating sponsor agency staff, with the Project Management Team (PMT), and the Project Steering Committee (PSC).

The following issues will be addressed and resolved through this process.

a) Identify preferred alignment for Tower Bridge to Intermodal Terminal segment
b) Identify preferred and secondary routes through the Intermodal Terminal area (3 options)
c) Review and refine streetcar stop locations
d) Assess maintenance facility location options
e) Develop conceptual alignment for eastbound streetcar track on K Street from 7th to 8th Streets
f) Refine stop locations on K Street as needed based on recent Cars on K Street reconstruction
g) Determine whether the Intermodal Terminal to Raley Field segment of the streetcar line should be designed for LRT service
h) Determine whether LRT will be shifted from K Street to H Street as a near-term improvement

To assess maintenance facility options (item d), Consultant will meet with agency staff to identify alternative locations within close proximity of the streetcar line or nearby light rail lines in the Sacramento Central City. The maintenance facility assessment will include an exploration of using the existing RT Academy Way facility and potential new sites in or near the study area. A comparison of the conceptual costs of a stand-alone facility and use of the existing RT facility, including the cost of non-revenue hours required to travel between the RT facility and the study area, will be prepared.

End Products:
2A – Draft and Final LPA Narrative (December 2012)
2B – Draft and Final LPA Map (December 2012)

Task 3 – Economic Development Evaluation
Consultant will describe financial, regulatory, or other tools and incentives that are available locally to promote transit-supportive development in station areas (e.g., tax breaks, low-interest loans, reduced impact fees, expedited development review, assistance with land assembly, infrastructure

finance, joint development programs). This will include an explanation of the tools and incentives that have been applied in practice.

Consultant will estimate a range of economic benefits that could be generated by the streetcar including development impacts, property value / property tax impacts, and retails sales.

To estimate the development impacts of the Streetcar, Consultant will:

- Evaluate past growth and development in the study area that will be served by the streetcar (most likely defined as a quarter mile radius of the proposed route) and estimate the amount of development that has occurred in square feet, by land use type, over the previous five to ten years. SE will also collect qualitative information about densities and building types of past development in different locations along the proposed streetcar route.
- Evaluate total build-out potential for the study area, including identification of properties that are "underutilized" and likely to (re)develop in the near- to mid-term. Based on this analysis and FAR assumptions, SE will calculate total development potential in square feet or dwelling units.
- Evaluate planned development and potential impacts. SE will profile currently entitled projects in the study area and factors influencing new development under 1) a "baseline" scenario (no streetcar) and 2) a streetcar scenario. This evaluation will incorporate the results of discussions with City staff, interviews with key local property owners, developers, and other local experts. SE will also profile the results of previous studies of the development impacts of new streetcar systems.
- Estimate development impacts. SE will project development that is likely to occur with and without the streetcar (the "baseline" and "streetcar" scenarios) based on the analysis above. This information will be used to calculate the development impact that can be attributed to the streetcar project and will inform the estimate of economic benefits below.

To estimate economic benefits, Consultant will:

- Estimate the value of the incremental new development resulting from the streetcar as projected above.
- Estimate the boost to existing property values resulting from the streetcar. This analysis will incorporate case study research based on other cities that have introduced streetcar to estimate the potential boost to property values related to existing development.
- Estimate the resulting property tax impacts on both cities' general funds. Based on the above two analyses, the team will estimate the total additional property tax to the city. This will provide the inputs for evaluation of potential property-based streetcar funding strategies.
- Estimate impacts on retail sales. Based on an analysis of retail sales using local data and the results of case study research, the team will evaluate a range of potential impacts on retail sales, based on the estimate of incremental development impacts. To the extent possible, Strategic Economics will estimate additional sales tax impacts resulting from improved connectivity and increased attractiveness of the area.
- Estimate the resulting sales tax impacts on both cities' general funds.

The evaluation will review parking requirements for the two cities and determine whether reduced parking rates are allowed for new developments, in either the current zoning code or a planned amendment, that are located within the catchment area of the planned transit project. We understand that the City of Sacramento Zoning Code Parking Update is ongoing, and will coordinate with the project team. We will also meet with City of West Sacramento staff to obtain similar data. The purpose is to identify the reduced parking facility costs that would be experienced by new development projects in the study area.

Consultant will summarize the above analyses in a concise, readable and engaging report. This will include recommended changes in the development process or standards that would facilitate development.

End Products:
3A – Draft and Final Economic Development Report (February 2013)

Task 4 – Finance Plan
The purpose of the Finance Plan is to identify a combination of local funding sources that can fund the local share of project costs. Preliminary estimates of the costs for a fixed guideway urban circulator project in the study area are approximately $125-135 million for capital costs and $4 million for annual O&M costs. For the capital element of the plan, 50 percent of the total costs will need to be funded by local sources with the remainder planned from the federal Small Starts Program.

Streetcar projects in the US have used a variety of local funding techniques.

- City general obligation bonds
- General fund contributions
- Transit agency funding
- Local taxes (sales, hotel/tourist, gas, payroll, local transit, rental car)
- Surcharges (parking, commercial admissions, auto registration)
- Business Improvement Districts or Special Assessment Districts
- Parking revenues (meters, garages)
- Tax Increment Financing
- Fares
- Advertising, Sponsorships
- Developer Fees
- Surplus Land Sales
- Joint Development
- Contributions by hospitals/universities
- Street and utility revenues

The City of West Sacramento has an existing sales tax measure and developer contributions that are designated for the transit project. Recent discussions with City of Sacramento businesses have indicated a willingness to consider an assessment district for the project. The City of Sacramento has just conducted a study regarding the use of revenues from off-street parking facilities for a downtown arena; the results of this study will be reviewed and discussed with City staff. Considerations of tax increment financing are complicated by the recent elimination of

redevelopment programs in California. Several bills are pending in the state legislature that could provide new tax increment tools for urban transit projects. The Sacramento Regional Transit District (RT) is considering placing a new sales tax measure on the ballot to fund new transit service. Consultant will review these recent events and consider their impact on the potential use of these funding sources. The development of finance strategies will include consideration of the distribution of financial burden both between the sponsoring agencies and between the government and private sectors.

The development of financing strategies will consider the extent to which a new urban circulator project can encourage new development and result in an increase in existing commercial activity levels by improving accessibility between key activity centers and commercial/residential districts. The data generated by previous planning efforts and the economic development assessment in Task 2 will be incorporated into the Finance Plan to identify the relationship between investment and economic development outcomes. This information will be used to inform property owners of the costs and benefits of investing in an urban circulator project.

Using the impacts estimated above, the consultant team will estimate a range of additional property taxes, county level sales taxes, and assessments that could be generated. Consultant will develop up to two alternative financing strategies to be reviewed with the PMT and PSC.

End Products:
4A – Memorandum 1 – Assessment of Candidate Funding Sources (October 2012)
4B – Draft and Final Finance Plan (March 2013)

Task 5 – Governance Plan
Consultant will prepare a memorandum that identifies alternative governance structures for the urban circulator project. The working paper will consider alternative administrative and management structures needed to address project development, construction and procurement, and ongoing operations and maintenance. Potential organizational alternatives that will be addressed include but will not be limited to the following.

- Joint Exercise of Powers Authority (JPA) that creates a new authority
- Membership or Agreement with one of the participating agencies
- Not-for-profit Corporation
- Expand Sacramento Regional Transit (RT) District

The assessment of alternative organizational structures will consider such factors as the level of effort required to implement the governance structure, the amount of managerial overhead, the extent to which staff at the sponsoring agencies can be engaged, control over project design and service levels, ownership of facilities and equipment, mechanisms for financial contributions, project oversight, and incremental costs of liability insurance.

End Products:
5A – Memorandum 2 – Description of Governance Options (October 2012)

Task 6 – Public Involvement
Active public involvement is a critical element of defining a transit project that reflects community values and proactively identifies and addresses barriers to implementation. Consultant will accomplish the following Phase 1 outreach tasks based on direction from the PMT.

Business Advisory Committee (BAC)
The BAC will include business, commercial property owners, and development representatives. Consultant will work closely with the four participating agencies to ensure a comprehensive BAC list. In addition to obtaining input on the Need and Purpose statement, the BAC will include discussion on financial strategies, economic development opportunities, and implementation issues. The budget is based on conducting one kickoff BAC meeting.

BAC representatives may include, but not limited to, the following entities: River District, Township 9, Railyards, Raley's Landing, Washington District, The Bridge District, The Docks, State of California GSA, Capitol Area Development Authority, Capitol Area R Street Association, Sacramento Housing and Redevelopment Agency, Downtown Sacramento Partnership, Midtown Business Association, Old Sacramento Business Association, Sacramento Metro Chamber of Commerce, West Sacramento Chamber of Commerce, Sacramento Asian Pacific Chamber, Sacramento Hispanic Chamber of Commerce, Sacramento Black Chamber of Commerce, Greater Sacramento Urban League, etc.

Economic Development Meetings
The consultant team will schedule up to eight one-on-one meetings with developers, property owners, and business organizations that have interests within the LPA catchment area. The purpose of these meetings is to provide an update on the project status and to obtain input on key economic development issues to inform the economic analysis described in Task 3.

Environmental Consultation Community Meetings
The consultant team will schedule up to three outreach meetings with community members to obtain input on portions of the project that were not included in the 2008 EIR for the environmental consultation process described in Task 8. It is anticipated that this will include meetings to address the segment adjacent to the maintenance facility options and access track, the Depot District, the segment east of the Convention Center, and the segment of H Street between 8th Street and 12th Street.

End Products:
6A – Documentation of Public Comments (March 2013)

Task 7 – Project Management
Clear communication and a transparent process will guide the project management task. Bob Grandy will devote significant time and effort at this early stage to establish communication protocols that last through the completion of the above Phase 1 work tasks, which is anticipated to be February of 2013. Consultant will work with SACOG to coordinate the following tasks.

- Develop a Project Management Plan, which will include a refined work scope, schedules, quality control, and invoicing.
- Conduct bi-monthly meetings with the Project Management Team (PMT).

- Conduct quarterly meetings with the Project Steering Committee (PSC).
- Coordinate and conduct all PMT and PSC meetings in which open communication is encouraged. The team will bring data and tools to facilitate decision-making.

Consultant will submit a comprehensive draft project management plan within 15 days of Notice to Proceed that will be a reference tool throughout the study. In addition to outlining an approach, detailed work plan, work schedule, deliverables, and milestones, the plan will clearly outline communication protocols for the entire team. The Project Study Area (PSA) will also be confirmed and described in the draft project management plan.

Consultant will meet with the PMT to receive comment and direction on revisions to the draft project management plan. A revised project management plan (in tracked format, to highlight all changes) will be submitted to SACOG staff and the PMT for confirmation that all changes have been properly addressed. Based on direction from SACOG staff, Consultant will make any final changes and submit a Final Project Management Plan.

Consultant will submit a technical memorandum documenting data requests for members of the Working Group. Consultant will work with SACOG staff to prepare draft agenda packets for all bi-monthly PMT meetings. Consultant will attend a kickoff meeting with the PMT to develop consensus on the Phase 1 work plan.

End Products:
7A – Draft and Final Project Management Plan (October 2012)
7B – Memorandum 3 – Data Requests for PMT members (October 2012)
7C – Draft Agenda packets for PMT meetings (2 days before meeting)

Task 8 – Environmental Consultation and Strategy
Consultant will attend up to eleven informal stakeholder, community and resource agency meetings that will be held during this phase of the project, as follows:

- Two meetings with FTA;
- One meeting with Caltrans;
- One meeting with the State Historic Preservation Officer;
- One meeting with federal resource agencies identified by FTA as critical for project implementation or, if not possible to organize one meeting, four individual agency meetings; One joint meeting with City of Sacramento, Regional Transit, and SACOG environmental and planning staff; and
- Three community meetings.

In support of these meetings, we will prepare a project fact sheet that will include information about the project background, a summary description of the project and its objectives, a project schedule and a project map. In addition, each of the agency meetings may require a follow-on conference call.

Working closely with the PMT and FTA, we will prepare a first draft project description for review and refinement. The description will describe the physical features of the project and will include information on proposed changes to operations and maintenance. Project description figures will

delineate the project area, including the proposed alignment, station location and design elements, proposed maintenance and storage facility sites, staging areas and construction access routes. The project description will include the No Action Alternative and the Streetcar Project Alternative, based on the 30 percent design plans previously prepared for the portion of the alignment that has not changed that is the same as that studied in the 2008 Draft EIR, the 5 percent design for the new alignment including any modifications to existing LRT station platforms to accommodate streetcar service, and as-built plans for the existing LRT track that is to be shared by the streetcar project. Construction methods will be defined to the extent possible based on the available design plans. Consultant will revise the project description based on PMT comments for use in the next phase of the project.

Using work completed for the City of West Sacramento's EIR for the Downtown/Riverfront Streetcar Study as a starting point, Consultant will prepare an updated Purpose and Need Statement for the Environmental Documents, accounting for the changes that have occurred to both the project and environmental setting since the previous EIR. The project "Need" will be established using existing information from the PMT and FTA that illustrates issues and deficiencies that warrant transportation improvement in the project corridor.

Based on the feedback received through the consultation process from the PMT, FTA, permitting agencies, and community members, Consultant will prepare a memorandum describing a recommended approach for completing the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documentation for the Downtown/Riverfront Streetcar Project. The memo will include technical studies for resource areas that have the greatest potential for significant unavoidable impacts for the portions of the streetcar alignment that were not previously studied in the project EIR. Based on our understanding of the proposed project and expected resource issues, the critical resource areas are air quality and greenhouse gases, noise, cultural resources, and transportation and circulation (including navigation). The technical studies will entail data gathering and a high level qualitative analysis to determine the potential for significant unavoidable impacts for these resource areas.

End Products:
8A – Draft and Final Fact Sheet (March 2013)
8B – Draft Purpose and Need (March 2013)
8C – Draft Project Description (March 2013)
8D – Memorandum 4 – Technical Approach for NEPA/CEQA Studies, including technical memoranda for air quality and greenhouse gases, noise, cultural resources, and transportation and circulation (including navigation) that support the recommended NEPA/CEQA approach (April 2013)

Task 9 – 5 Percent Concept Engineering Plans
Consultant will prepare 5 percent concept engineering plans for new portions of the route where 30 percent plans were not previously developed, finalize layouts of the two alternate maintenance facility locations, develop two options for relocating LRT from K Street to H Street, and prepare updated cost estimates for the full project. The 5 percent plans will be incorporated into the project description for the environmental documents as described in Task 8.

5 Percent Plan Segments

a) Three alignment options through/adjacent to Sacramento Amtrak Depot
b) Alignment east of Sacramento Convention Center (15th to 19th Streets) – south side of J Street, east side of 19th Street, and north side of L Street
c) Alignment option on north side of J Street adjacent to Convention Center (13th to 19th Streets)
d) Alignment option using 12th Street (rather than 13th Street) to connect to J/L Streets
e) Alignment option on Riverfront Street including stop at Raley Field
f) Track alignment assessment for longitudinal bridge joint on I-5 bridge
g) Two alignment options for locating LRT tracks and new stops on H Street (8th to 12th Streets)
h) Preferred alignment for K Street between 7th and 8th Street, and plan for relocated eastbound LRT stop on K Street (at 9th Street) to 8th Street (south of K Street)
i) Final layouts for the two alternate maintenance facility locations

Consultant will prepare updated capital cost estimates for the Draft LPA alignment with updated quantities. Consultant will also prepare updated annual operating and maintenance cost estimate that includes deadhead costs.

End Products:
9A – 5 Percent Concept Engineering Plans (April 2013)

In addition to the Phase 1 tasks listed above that are being completed through a $400,000 contract, a new contract for $600,000 will be prepared to cover additional project development tasks. An additional $355,000 in the project budget is not currently planned for consulting contracts, but instead is going towards sponsoring or participating agency staff completing administrative or project work tasks to advance project development efforts.

The final scope of work for the new $600,000 contract will be negotiated with the selected consultant team and then amended into the OWP. Responsibilities for the selected consultant team may include tasks in the following project areas:

Project Management and Oversight
Provide direction, guidance and documentation to the PMT on the efforts to complete a Small Starts application to the FTA for the Sacramento Streetcar Project. Lead and document PMT meetings. Coordinate sub-consultant technical work efforts and deliverables.

Environmental Document Guidance and Preparation
Provide advice and guidance to the PMT on the appropriate level(s) of environmental documentation for CEQA and NEPA in the context of a Streetcar project, MAP-21 guidance and California environmental law. Coordinate efforts with the PMT, the public FTA, and other affected agencies in the development of the environmental documentation. Prepare the requisite documents for submittal by SACOG to FTA and other agencies as applicable.

Engineering and Design Development
Provide technical services in the development of advanced conceptual engineering to a level necessary for and consistent with the preparation of the environmental documentation. Expertise is

sought in track design, overhead power requirements and design, and maintenance facility design consistent with the "light maintenance and overnight/daytime vehicle storage requirements" of a Streetcar operation in the Sacramento/West Sacramento context.

Economic and Financial Services For Funding The Streetcar Project
Provide services to the PMT and Consultant Team in the areas of developing the financial strategy for funding the Streetcar project through a combination of private sector and public sector strategies and applications. Develop funding forecasts for implementation of the project.

Governance Structure
Provide assistance in the refinement of a governance structure for both the short-term (implementation/construction) and long-term (on-going operations and finance) implementation and operation of a multi-jurisdictional Streetcar project.

Community Outreach
Provide guidance and assistance in a community outreach effort as defined by the PMT for this next step in the project development process.

6. GREEN LINE PLANNING *Project #14-009-06*

(Federal Requirement)
This analysis is being conducted by the Sacramento Regional Transit District (RT) and will conform with the Federal Transit Administration New Starts guidelines under MAP-21 and Environmental Protection Agency guidelines for conducting environmental review under NEPA. A Locally Preferred Alternative (LPA) was selected in December 2003 consisting of a light rail extension from downtown Sacramento across the American River and along Truxel Boulevard to North Natomas and then to the Sacramento International Airport.

An Administrative Draft Environmental Impact Statement/Report (ADEIS/R) was completed by RT in 2007. The corridor was environmentally cleared at the *Program-Level* for CEQA by the RT Board in April 2008. The decision was made to move Phase 1 of the project from Downtown Sacramento to Richards Boulevard forward utilizing local funding and a *Project-Level* CEQA clearance occurred in 2009; that project completed construction and opened for service in the spring of 2012.

In November 2010, a Transitional Analysis (TA) was completed for Phases 2 and 3 of the Green Line. Based on community and agency input, a number of conceptual design refinements were developed for the Green Line LPA. Operating scenarios, vehicle-type assessments and resulting updated operating and maintenance costs were also prepared. The TA also updated the travel forecasts (using a previously-adopted land use forecast for the region) as well as cost effectiveness calculations. An assessment of the environmental requirements was also prepared. This effort will be to build upon the enhancements identified in the TA and complete the project-level DEIS/R for the LPA for the corridor and have that document released to the public for review and comment. This work will be performed by a combination of consultants and the staff of Regional Transit with coordination with the city of Sacramento and Sacramento County.

<u>Task 0 – Project Start-Up/Study Initiation/Ongoing Project Management</u>
This task includes a startup meeting with FTA staff, appointing a project manager and agency to coordinate and guide the project, establishing a policy advisory committee (PAC) and technical

advisory committee (TAC), preparing and issuing a Request for Proposal for professional consulting services; and selecting a consulting team in accordance with FTA Procurement guidelines.

Task will entail ongoing coordination meetings with the PAC, TAC, city and county staff and councils, FTA, and the RT Board. Task will also entail ongoing project management including consultant project management, invoicing, etc., and RT reporting requirements to FTA.

Task 0 – Tasks and *End Products:*
Consultant project management plan, including a refined work scope, schedules, and task-level budgets; a refined table of deliverables; and assigned roles and responsibilities (September 2012)

a. Project management plan, including a refined work scope, schedules, and management plan, and budgets; a table of deliverables, and assigned staff roles and responsibilities (Spring 2013)
b. Draft project schedule (Spring 2013)
c. RT Board approval of release request for proposals for professional consulting services (Spring 2013)
d. *Approved contract with a qualified consulting team (Summer 2013)*
e. Consultant project invoices, progress reports, etc. (Ongoing beginning in August 2013 through completion in December 2015)
f. Minutes of meetings with PAC, TAC and councils and boards (Ongoing beginning in September 2013 through completion in fall 2015)

Task 1 – Update Prepare Draft EIS/EIR
This task will entail the preparation of the draft EIS/R for the Green Line. It will entail reviewing the ADEIS/R and identifying the "changed conditions," preparation, and publishing of NOI/NOP for EIS/R, and scoping. Task will entail technical studies and preparation of an updated ADEIS/R, for review(s) with FTA. Preparation of a DEIS/R will be completed. Release of the DEIS/R and filing the Notice of Availability in the Federal Register. Receipt of comments will then occur. Based on the comments received, a "Next Steps" will be prepared identifying the key issues/actions necessary when the preparation of the Final EIS/R occurs (not a part of this SOW).

Task 1 – Tasks and *End Products:*
a. Publish NOI/NOP (Fall 2013)
b. Notice, undertake, and document scoping (Fall 2013)
c. Conduct various technical studies and prepare the necessary technical/engineering documentation for inclusion in the DEIS/R (Fall 2013 through fall 2014)
d. Prepare ADEIS/R and review with FTA (Fall 2014)
e. Prepare DEIS/R and release for public review and comment (Spring 2015)
f. Summarize comments received on DEIS/R and document next steps (Summer 2015)
g. Presentation to RT Board (and others) of results and "next steps" (Fall 2015)

Task 2 – Communications and Community Outreach
Communications and community outreach will be conducted in coordination with Task 3 scoping. The goal will be to focus on the affected communities, environmental justice populations, decision-makers, and keeping the public informed of the project and progress while obtaining their input on the LPA concept and design development. An initial Community Outreach Strategy will be

prepared and reviewed/updated as appropriate. This effort will entail arranging, coordinating, attending, participating in, and documenting the results/outcomes of a variety of public forums, workshops and hearings. Several "Summary Report(s)" will be prepared that will document how the public input has been accounted for in the refinement of the LPA.

Task 2 – Tasks and *End Products:*

a. *Preparation of a Community Outreach Strategy document and updates (September 2013)*
b. *Documentation of various community meetings, forums, workshops and hearings (Ongoing beginning in September 2013 through summer 2015)*
c. *Preparation of "summaries" documenting the input received and how it has been incorporated into the design development (January 2014 through summer 2015)*

Task 3 – Prepare Advanced Conceptual Design of the LPA

The consultant will be responsible for preparing the advanced conceptual engineering for the Green Line project. The goal of advancing the conceptual engineering is to provide a better definition of the alternative(s) for the environmental document preparation, cost estimates and determination of any significant design issues that could substantially affect the clearance or implementation of the project. As a point of comparison, the level of effort is assumed to be an approximate "20 percent to 30 percent" level of design. The consultant will work in close coordination with RT engineering and other applicable departments during this effort. For areas that are identified as having potentially greater environmental impact (e.g., the crossing of the American River), the conceptual engineering will be advanced to a preliminary engineering level sufficient to identify potential impacts and mitigation strategies to reduce the impacts. Constructability assessments and value engineering will also be prepared as part of this task effort.

Task 3 – Tasks and *End Products:*

a. *Mapping and survey controls of selected sections of the alignment (Fall 2013)*
b. *Geotechnical investigations as appropriate for this level of effort (Fall 2013 through summer 2014)*
c. *Horizontal and vertical track layouts, as well as OCS and substations (Fall 2014)*
d. *Roadway design as applicable (Fall 2014)*
e. *Select station and park & ride lot layout refinements (Fall 2014)*
f. *Operational and signaling analysis for single track (Fall 2014)*
g. *Refinement of maintenance facility concept (Fall 2014)*
h. *Sacramento International Airport station refinements (Summer 2014)*

Task 4 – Prepare Several Rail-Related Technical Studies

Technical studies analyzing several areas of potential opportunities will be prepared and the results documented. The impact and opportunity for "European tram" vehicles on the RT system will be prepared. An analysis of the downtown train crossings with additional service will be prepared. Rail interlining of the Green Line to the Gold and/or Blue Line will be assessed.

Task 4 – Tasks and *End Products:*

a. *Documentation of the technical assessment of the impact of proposed "European trams" on the RT operations, maintenance, long-term applicability, etc. (Fall 2014)*

b. Documentation of the downtown train crossings effects with the proposed service (Summer 2014)
c. Documentation of the "rail interlining" options/effects (Fall 2014)

Task 5 – Prepare Requisite Information and Assessments Necessary for the New Starts Process to Determine the New Starts

The intent of this Green Line effort is to advance one or more segments of the Green Line to the Airport LPA into the federal process by seeking FTA approval for entry into the next phase of project development. The applicable FTA New Starts guidance in effect at either the beginning of this phase or at a point mutually agreed to with FTA will be used to develop the necessary New Starts assessment. The results will be documented.

Task 5 – Tasks and *End Products:*

a. Document applicable New Starts criteria (Spring 2015)
b. Prepare New Starts assessment documentation (Summer 2015)

Task 6 – Prepare Draft EIS/R Closeout

Upon a determination of action in Tasks 1 and 5, and with the concurrence of FTA, the consultant contract will be closed out. The consultant will provide RT with final documents within 30 days and final invoices within 60 days of notice by the RT Project Manager of project closeout.

Task 6 – Tasks and *End Products:*

a. Final Documents on CD for "future use" (i.e., not PDF) format (Fall 2015)
b. Final consultant invoices, closeout report (Fall 2015)
c. Documentation of FTA/other comments and actions responding (Fall 2015)

7. INTERREGIONAL TRANSPORTATION DEMAND MANAGEMENT ACTION PLAN *Project #14-009-07*

(Caltrans Partnership Planning Grant)

In this project, SACOG and SJCOG will partner to develop a Transportation Demand Management (TDM) Action Plan to reduce current and future interregional capacity demands on the I-5 and SR 99 corridors between San Joaquin and Sacramento Counties. To complete the plan, SJCOG and SACOG will work together with interregional stakeholders, including Caltrans Districts 10 and 3, to develop, assess and select from scenarios with various combinations of TDM strategies to address commute-related congestion between the two regions.

This work will be performed by SACOG staff, SJCOG staff, and outside consultants.

Tasks and *End Products:*

a. Project kickoff meeting (February 2013)
b. Establish Project Steering Committee (April 2013)
c. Document existing conditions and characteristics (June 2013)
d. Develop interregional vision statement (July 2013)
e. Secure consulting services (October 2013)
f. Prepare travel demand forecasts (January 2014)
g. Develop future TDM/multimodal service scenarios (February 2014)
h. Assess and select preferred scenarios (February 2014)
i. Complete more detailed implementation analysis (June 2014)

j. Develop strategies and draft Action Plan (August 2014)
k. Complete Action Plan, executive summary and technical report (December 2014)
l. Take Action Plan to SJCOG and SACOG Boards (February 2015)
m. Project management and administration (Ongoing)
n. Working paper on existing conditions (June 2013)
o. Vision Statement (July 2013)
p. Potential, Preferred Scenarios (February 2014)
q. Implementation Analysis (June 2014)
r. Draft Action Plan (August 2014)
s. Final Action Plan (December 2014)
t. Board item/minutes (February 2015)
u. Quarterly Reports/Invoices (Quarterly)
v. Final Caltrans Report and Invoice (February 2015)

8. INTERJURISDICTIONAL TRAFFIC IMPACT MITIGATION MANAGEMENT *Project #14-009-08*
(Caltrans Partnership Planning Grant)
This project, a partnership between Sutter, Placer, and Sacramento counties, the City of Roseville, Caltrans District 3, with participation from SACOG, seeks to develop an agreement between the local entities to address inter-jurisdictional transportation impacts on regional and state transportation facilities, including State Routes 65, 70, 99, and Interstate Route 5, due to expected population growth. SACOG is developing a sub-recipient agreement with Sutter County, who will lead the project.

The work will be performed by a consultant, with additional support from SACOG.

Tasks and *End Products:*
a. Project kickoff meeting (February 2013)
b. Secure consulting services (April 2013)
c. Complete Partner/Stakeholder interviews (July 2013)
d. Complete data collection (June 2014)
e. Determine accounting parameters (October 2014)
f. Complete traffic model development (November 2014)
g. Draft traffic model and financial accounting provisions (November 2014)
h. Complete facilitated meetings (December 2014)
i. Complete financial responsibility provisions (January 2015)
j. Fair share determination (January 2015)
k. Complete accounting procedures (January 2015)
l. Complete Memorandum of Agreement sessions/public workshops (February 2015)
m. Partner Consensus (February 2015)
n. Partner coordination, project management and administration (Ongoing)
o. Consultant contract (April 2013)
p. Interview Summary (June 2013)
q. Website of collected data (June 2014)
r. Technical Report on Accounting Parameters (October 2014)
s. Technical Report on Traffic Model, Assumptions, Base Data (November 2014)
t. Draft Model and Financial Accounting Provisions (November 2014)
u. Notes of facilitated meetings (December 2014)
v. Technical Report on Model Run, Fair Share Results (January 2015)

w. *Accounting software/manual (January 2015)*
x. *Draft and Final Financial Responsibility Provisions (January 2015)*
y. *Memorandum of Agreement study sessions/workshops (February 2015)*
z. *Partner Consensus Outline (February 2015)*
aa. *Quarterly Reports/Invoices (Quarterly)*
bb. *Final Caltrans Report and Invoice (February 2015)*

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ELEMENT 14-012: FEDERAL TRANSIT ADMINISTRATION JOB ACCESS REVERSE COMMUTE AND NEW FREEDOM PROGRAM GRANTS

Objective: To oversee the existing FTA Job Access Reverse Commute (JARC) and New Freedom grants for the Sacramento Urbanized Area (5316 and 5317) until completion.

Discussion: SACOG will continue to complete planning and related tasks related the former FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program grants that have been awarded and programmed for the Sacramento Urbanized Area until those grants are completed. Transit team staff will continue to conduct the planning and programming activities necessary to ensure the region's transit operators projects are properly programmed in the SACOG MTIP, SACOG staff and our legal counsel will work to maintain subrecipient agreements with the Sacramento Urbanized Area JARC and New Freedom awardees to allow grant funds to flow to those successful applicant agencies and organizations, and complete the required reporting to the FTA.

Projects:

1. SACRAMENTO REGIONAL TRANSIT DISTRICT JARC OPERATING ASSISTANCE *Project #14-012-01*

(Federal Requirement)
The Sacramento Regional Transit District (SRTD) is using FFY 2009, 2010, 2011 and 2012 JARC funds to fund extended service hours in the early morning (prior to 7 a.m.), evening (after 6 p.m.) and weekend (Saturday and Sunday). The Unmet Transit Needs process has identified gaps in services, including early morning and later evening service, additional/longer peak period service (for suburb-to-suburb commutes), and weekend services. In working with Sacramento County's various human services agencies, SRTD has found that many existing fixed route transit services do not run early enough or late enough to meet the needs of the many people who work outside of traditional Monday-Friday 8 a.m. to 5 p.m. work periods.

This work will be performed by SRTD.

Tasks and *End Products:*
a. Provide JARC program qualified transit services (Ongoing)
b. *FTA Reporting (Quarterly)*

2. ROSEVILLE TRANSIT JARC OPERATING ASSISTANCE *Project #14-012-02*

(Federal Requirement)
The city of Roseville Transit is using FFY 2010, 2011 and 2012 JARC funds to extend their weekday revenue hours on core fixed routes, as well as an extension of the hours on their Dial-A-Ride (DAR) services (and operate DAR on three current non-service holidays) to provide transportation to employees getting off work in the evening. The additional hours will also allow employees to connect with Placer County Transit and Sacramento Regional Transit in the evening.

This work will be performed by the City of Roseville.

Tasks and ***End Products:***

a. Provide JARC program qualified transit services (Ongoing)
b. ***FTA Reporting (Quarterly)***

3. VANPOOL INCENTIVE PROGRAM *Project #14-012-03*

(Federal Requirement)

Building off of the information learned in the "Transit Service Alternatives Study," SACOG intends to oversee the implementation of the recommended transit alternatives. The recommended transit services alternatives are vanpool subsidies focused on lower-income workers, with a portion specifically focused on frequently underserved agricultural workers. This vanpool subsidy program will continue through 2015 or until all available fund are expended. The purpose of this program is to make affordable, safe, reliable transportation to/from work available to residents with non-traditional work shifts and jobs. SACOG will contract out the operation of this service to whichever agency, organization, or combination of agencies and/or organizations is deemed the most practical by the "Transit Service Alternatives Study."

This work will be performed by SACOG staff, local transit/transportation agencies/providers and social/human service organizations.

Tasks and ***End Products***:

a. Launch service(s) awareness campaign preceding implementation of 'late night' transportation services through local TMAs, employment centers with non-traditional working hours, other organizations devoted to helping low-income individuals seek and maintain employment, relevant media, and transit operators (December 2012 – ongoing)
b. Oversee implementation of alternative transportation services/vanpool subsidies in the Sacramento Urbanized Area (Ongoing)
c. Quarterly Reports/Invoices (Quarterly)
d. Summary of Service Use and Effectiveness (October 2015 or when all funds are expended)

5. COUNTY OF SACRAMENTO DEPARTMENT OF HEALTH JARC OPERATING ASSISTANCE *Project #14-012-05*

(Federal Requirement)

The County of Sacramento, Department Human Assistance (Sacramento County) is using FFY 2008 and 2009 JARC funds to fund the following: (1) Foster Grandparents, which provides low-income seniors with a small stipend and transportation reimbursement provided they work 20 hours per week in service to children in their community; (2) Senior Companions, which provides a small stipend and transportation reimbursement to low-income seniors who provide light respite care and transportation assistance where traditional transit services are not available; and (3) Mather Community Campus (MCC), which serves qualified homeless families and single adults who believe employment is an essential part of building a new life. Because of transportation challenges faced by the residents, MCC currently has a contract with Volunteers of America to provide bus transportation to sites important to residents. Operating primarily on a fixed schedule, this core bus service supplements limited RT service to the Mather Light Rail station by making numerous trips throughout the day, starting as early as 5 a.m. and ending as late as 10:30 p.m.; provides direct service to the Charles A. Jones Skills Center and other job training sites; provides service to nearby Alcoholic Anonymous meetings (required for residents recovering from substance abuse) to help

residents stay sober and maintain their employability; and provides transportation for residents and their belongings when they move into MCC. As an ancillary service, the van provides transportation to nearby shopping locations so residents can purchase food and other necessities. On an emergency basis, the van occasionally provides transportation to individuals with urgent medical appointments. This service is ADA accessible.

This work will be performed by Sacramento County.

Tasks and ***End Products:***

a. Provide JARC qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

6. YOLO COUNTY TRANSPORTATION DISTRICT JARC OPERATING ASSISTANCE *Project #14-012-06*

(Federal Requirement)

The Yolo County Transportation District (YCTD) is using FFY 2009,2010, 2011 and 2012 JARC funds to operate early morning and later evening fixed route bus services targeting the transit dependent population is in Yolo and Sacramento counties.

This work will be performed by YCTD.

Tasks and ***End Products:***

a. Provide JARC qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

7. ROSEVILLE NEW FREEDOM MOBILITY MANAGEMENT *Project #14-012-07*

(Federal Requirement)

The city of Roseville is using FFY 2010 New Freedom funds to provide mobility management services such as trip planning, travel training, and transit ambassadors to assist elderly and disabled transit riders to use the Roseville Transit fixed route and demand-response systems.
This work will be performed by the city of Roseville.

Tasks and ***End Products:***

a. Provide New Freedom qualified mobility management services (Ongoing)

b. FTA Reporting (Quarterly)

8. PARATRANSIT, INC., NEW FREEDOM MOBILITY MANAGEMENT *Project #14-012-08*

(Federal Requirement)

Paratransit, Inc., (PI) is using FFY 2009,2010, 2011 and 2012 New Freedom funds for a project that will expand PI`s current services to include mobility management activities, including those activities outside of the current Paratransit, Inc. service area.

This work will be performed by Paratransit, Inc.

Tasks and *End Products:*

a. Provide New Freedom qualified mobility management services (Ongoing)

b. FTA Reporting (Quarterly)

9. SACRAMENTO REGIONAL TRANSIT DISTRICT NEW FREEDOM CAPITAL IMPROVEMENTS *Project #14-012-09*

(Federal Requirement)

The Sacramento Regional Transit District (SRTD) is using FFY 2007,2009, 2011 and 2012 New Freedom funds for projects to provide enhanced system access for persons with disabilities, including particularly, persons with limited mobility and visual impairments.

This work will be performed by SRTD.

Tasks and *End Products:*

a. Provide New Freedom qualified capital improvements (Ongoing)

b. FTA Reporting (Quarterly)

10. WESTERN PLACER CTSA NEW FREEDOM OPERATING ASSISTANCE *Project #14-012-10*

(Federal Requirement)

Western Placer CTSA is using FFY 2010, 2011 and 2012 New Freedom funds to operate CTSA alternative public transportation service in the urbanized portion of Placer County.

This work will be performed by Western Placer CTSA.

Tasks and *End Products:*

a. Provide New Freedom qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

11. COUNTY OF SACRAMENTO DEPARTMENT OF HEALTH NEW FREEDOM OPERATING ASSISTANCE *Project #14-012-11*

(Federal Requirement)

The County of Sacramento Department Human Assistance (Sacramento County) is using FFY 2008, 2011, and 2012 New Freedom funds to operate the Senior Companions and Senior Nutrition Services transport programs in Sacramento County; these services are ADA accessible.

This work will be performed by Sacramento County.

Tasks and *End Products:*

a. Provide New Freedom qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

12. YOLO COUNTY TRANSPORTATION DISTRICT NEW FREEDOM OPERATING ASSISTANCE *Project #14-012-12*

(Federal Requirement)

The County Yolo County Transportation District (YCTD) is using FFY 2010, 2011 and 2012 New Freedom funds to operate the Yolobus Special specialized public transportation services for elderly and disabled persons in Yolo, Sacramento and Solano counties.

This work will be performed by YCTD.

Tasks and *End Products:*

a. Provide New Freedom qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

13. PARATRANSIT, INC. WHEELS TO WORK JARC OPERATING ASSISTANCE *Project #14-012-13*

(Federal Requirement)

Paratransit, Inc., is partnering with the Sacramento County DHA and various other human service agencies and organizations to provide transportation services to assist people who are currently homeless to get assistance in finding employment and getting employment related services. Paratransit, Inc., is using FFY 2011 and 2012 JARC funds to operate the Wheels to Work Program throughout Sacramento County.

This work will be performed by Paratransit, Inc.

Tasks and *End Products:*

a. Provide JARC qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

14. E-TRAN (CITY OF ELK GROVE TRANSIT) JARC OPERATING ASSISTANCE *Project #14-012-14*

(Federal Requirement)

The City of Elk Grove Transit (e-tran) is using FFY 2011 and 2012 JARC funds to operate early morning and later evening fixed route bus services targeting reverse commuters working in Elk Grove and residing outside the City.

This work will be performed by e-tran.

Tasks and *End Products:*

a. Provide JARC qualified operations (Ongoing)

b. FTA Reporting (Quarterly)

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ELEMENT 14-013: STRATEGIC GROWTH COUNCIL

Objective: Support and promote rural economic development and address food deserts; enhance public health metrics; create a regional Climate Action Plan with more specific GHG reduction strategies for land use and transportation; provide local governments and SACOG with enhanced SCS information, technical tools and performance measures for better decision-making; support continuously updated data on planning and development activity in the region for future MTP/SCS cycles; and expand analytical and planning tools for more complete streets in the region

Discussion: Staff is currently analyzing staff and consultant needs for this new grant.

Projects:

1. TASK A — RURAL-URBAN CONNECTIONS STRATEGY *Project #14-013-01*

(Federal Requirement)

There are three Rural-Urban Connections Strategy (RUCS) activities within this task of the SGC 2 grant. First is a rural case study. The objective of the case studies is to study how rural communities' economies can be revitalized with an analysis of existing land uses, infrastructure and agricultural assets. Two new case studies (plus one from another a prior grant) will be applicable to rural communities in other parts of the region and the state. Second is addressing food deserts. The objective is to work with affected jurisdictions and stakeholders to develop transportation and other strategies to address food deserts identified in disadvantaged communities through the first SGC grant. Third is regional open space plan scoping. This will create a scope of work addressing how the gaps between Habitat Conservation Plans across different counties can be closed and conservation strategies can be better aligned.

This work will be performed by SACOG staff with consultant assistance.

Tasks and *End Products:*

a. Open Space Plan scope of work and next steps (December 2013)
b. Two case studies on rural communities' economies can be revitalized with an analysis of land uses, infrastructure and agricultural assets (June 2014)
c. Strategies to address identified food deserts and next steps (June 2014)

2. TASK B — INFILL AND HEALTH ACTIVITIES *Project #14-013-02*

(Federal Requirement)

SACOG's MTP/SCS projects significant development in infill areas combined with transportation improvements to help reduce vehicle miles traveled and meet the region's greenhouse gas targets. However, there is scientific literature on the potential health risks of living in certain infill locations, even though they may provide access to public transit and daily needs, without adequate mitigations. During the MTP/SCS comment period, public health and equity interests also called for more analysis and performance measures related to health outcomes of the MTP/SCS plan and implementation.

This project component will help implement MTP/SCS policies and strategies by developing greater public health analysis capacity, through work with a broad range of stakeholders to develop more regional guidance on infill development near high volume roadways and identify appropriate new health metrics.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Design stakeholder process (July 2013)
b. Convene stakeholders, review and discuss current research/science on infill development and public health, air quality, best practices and mitigations (June 2014)
c. Develop best practice regional guidance for jurisdictions and developers on planning infill residences to address health benefits and risks (December 2014)
d. Work with stakeholders to identify and refine public health metrics to help inform MTP/SCS updates and local discussions on development patterns (June 2014)
e. Refined set of health metrics for use by SACOG, local agencies (July 2014)
f. Regional infill guidance (December 2014)

3. TASK C — REGIONAL CLIMATE ACTION PLAN *Project #14-013-03*

(State and Federal Requirements)

Despite a decrease in per capita greenhouse gas (GHG) emissions, the population growth and transportation projects in the MTP/SCS can be linked to an increase in total GHG emissions. The related EIR mitigates emission to less than significant in the plan, but additional measures can be taken. A regional climate action plan that addresses the GHG emissions from the projects in the MTP/SCS can be used as a guide for future planning around the region. The climate action plan will address inventories, projections, mitigation measures, and adaptation.

This work will be performed by SACOG staff with consultant assistance.

Tasks and *End Products:*

a. Inventory 2012 GHG emissions (December 2013)
b. Forecast GHG emissions from MTP/SCS (February 2014)
c. Create set of mitigation measures with expected reductions (April 2014)
d. Begin research on climate adaptation (June 2014)

4. TASK D — PECAS INTEGRATED LAND USE/TRANSPORT MODEL DEVELOPMENT *Project #14-013-04*

(State and Federal Requirements)

Since 2010, CTC guidelines for regional transportation planning require the four largest MPOs in the state to build formal micro-economic land use models for use in developing and evaluating future growth scenarios. SACOG has partially developed a model which would meet this requirement, known as the SACOG Production-Exchange-Consumption-Allocation System or "PECAS." This project, combined with in-kind support described under the "Model Development" project (14-002-01), would complete technical development of SACOG's PECAS and work with local agencies to determine an appropriate role for PECAS in the regional growth allocation process.

This work will be performed by a consultant specializing in PECAS model development, with support from SACOG staff.

Tasks and *End Products:*

a. PECAS software and Project Report (June 2014)

5. TASK E — SCS INFORMATION CENTER *Project #14-013-05*

(State and Federal Requirement)

SACOG's Sustainable Community Strategy (SCS) relies on detailed communication with local jurisdictions about their land use plans, regional forecasted growth, and progress towards achieving regional greenhouse gas reduction targets. This project component will work with SACOG members to create a web-based information center that provides local jurisdictions with SCS land uses and detailed information developed in SACOG's state-of-the-art travel forecasting system. The system will provide better communication for the MTP/SCS updates and facilitate member agency grant applications.

This work will be performed by SACOG staff.

Tasks and *End Products:*

a. Convene focus groups and discuss member agency needs for data and site functionality (April 2013)
b. Design prototype version of website and data tools (May 2013)
c. Refine prototype version of webtools through review with our members (July 2013)
d. Complete web-based SCS Information Center and user guide (September 2013)

6. TASK F — COMPLETE STREETS AND PARKING STANDARDS *Project #14-013-06*

(Federal Requirement)

The MTP/SCS includes direct funding for bicycle and pedestrian infrastructure projects, as well as for complete streets as part of road maintenance, rehabilitation, and facility expansion projects. An increasing number of tools have been emerging for assessing how supportive current or proposed street designs and corridors are of multimodal travel and safety, e.g., ITHIM software for assessing transportation impacts on public health, pedestrian and bicycle indices, and others. This project component will assess and recommend new tools and best practices for parking standards and complete street projects to help encourage multimodal travel, improve public safety and access, and implement the MTP/SCS.

This work will be performed by SACOG staff, possibly with consultant assistance.

Tasks and *End Products:*

a. Inventory SACOG members' current parking standards and parking plans (June 2013)
b. Review research, case studies, best practices for parking requirements in different settings (June 2013)
c. Document best practices and include on SACOG website (August 2013)
d. Work with stakeholders to assess emerging tools and data sources to identify those most applicable and feasible for SACOG and local jurisdictions to use in assessing, planning and prioritizing complete street efforts (June 2014)

e. Update SACOG Complete Streets Toolkit for additional resources and best practices, including for achieving complete streets through road maintenance and rehabilitation (June 2015)

f. Parking Standards toolkit (August 2013)

g. Recommended assessment tools/methodologies (June 2014)

h. Revised and expanded Complete Streets Toolkit and resources (June 2015)

ELEMENT 14-015: SERVICES TO OTHER AGENCIES

Objective: To administer the Capitol Valley Regional SAFE program for the SAFE member counties and to provide support for CALCOG.

Discussion: This work element accounts for activities performed for other agencies.

Projects:

1. CAPITOL VALLEY SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE) *Project #14-015-01*

This project is used to account for SACOG's administrative activities for implementing, operating, and maintaining the motorist aid system of call boxes within the counties of El Dorado, Sacramento, San Joaquin, Sutter, Yolo, and Yuba. SACOG is reimbursed for these costs from the Capitol Valley SAFE Special Revenue Fund. SACOG staff will be working on the implementation of the Strategic Plan which may include a call box removal project and various new projects as selected as part of the Final CVRS Strategic Plan anticipated for adoption in late 2012/13.

Work will be performed by the SAFE Program Manager and other SACOG staff.

Tasks and *End Products*:

a. Monitor daily call box operations for the six county call box area (Weekly)
b. Review consultant reports regarding call box usage and frequency of activity (Monthly)
c. Provide SACOG's Transportation Committee budget updates (As necessary)
d. Process all vendor invoices for payment (As needed)
e. Monitor and maintain 511 Traveler Information Systems (web and telephone based) (As needed)
f. Monitor Freeway Service Patrol activities (As needed)
g. Provide annual budget to the Transportation Committee/SAFE Board for their approval (June 2013)
h. Provide annual SAFE report to Transportation Committee/SAFE Board including summary of call box calls for the year, call box calls grouped by type of assistance, bike trail call boxes, freeway service annual reports of activity, and types of assists (June 2013)

2. GLENN COUNTY SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE) *Project #14-015-03*

This project is used to account for SACOG administrative activities in accordance with the contract with the Glenn County for implementing, operating, and maintaining the motorist aid system of call boxes within Glenn County. SACOG is reimbursed for these costs from the Glenn County SAFE Special Revenue Fund.

Work will be performed by the SAFE Program Manager and other SACOG staff.

Tasks and ***End Products***:

a. Monitor daily call box operations for the Glenn County call box area (Weekly)
b. Process all vendor invoices for payment (As needed)
c. Report activity to Glenn County upon their request (Upon request)

Total Direct Salaries and Benefits from OWP	**$**	**6,504,219**
Total Indirect Expenditures		2,987,616
Carry Forward (+/-) from FY 2011-12		148,005
Adjusted Indirect Total Costs	**$**	**3,135,621**
INDIRECT RATE - FY 2013-14 (Total Adjusted Indirect Costs ÷ Total Direct Salaries and Benefits from OWP)		48.21%

EXPENDITURES:	**Amount**
Meetings/Training	$ 10,000
Printing	13,500
Consultant	100,000
Mileage	12,000
Legal Services	75,000
Other Expenses	4,500
Books & Periodicals	2,000
Office Supplies	44,000
Postage	15,000
Telecommunications	50,000
Office Equipment Maintenance	7,000
Memberships	20,000
Depreciation	36,000
Insurance	71,000
Building Rent - Meridian Plaza	617,373
SACOG Vehicle Parking	10,000
Office Equipment < $5,000	30,000
Accounting Processing Costs	10,000
Career Development Program	75,000
Computer Software Maintenance/Licenses	90,000
Temporary Services	500
Indirect Staffing (salaries/benefits)	1,694,743
TOTAL FOR FY 2012-13	**$ 2,987,616**

[1]This dollar amount includes the $148,005 carryover number from the cumulative FY 2011-12 Indirect cost calculation, per Caltrans ICAP audit procedures. This number has to match the OWP indirect costs shown on the OWP Expenditure page. These are costs that SACOG over recovered in past years.

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Objective: To provide management and administrative support of the agency's advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality, and water quality.

Discussion: To provide management support of SACOG's transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services, various special projects, and local technical assistance.

Projects:

1. INFORMATION SYSTEMS

(State and Federal Requirements)

Information Systems staff maintains and develops SACOG's computing and networking environment; provides programming and database application support; and prepares an annual Information Technology Plan to guide improvements to the environment.

Tasks and *End Products:*

a. An effective and well-maintained computing and information systems environment (Ongoing)

2. FINANCE/ACCOUNTING/AUDITING

Staff performs a number of tasks, including the financial monitoring of grant awards, preparation of the annual operating and OWP budget, obtaining approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, staff prepares and obtains approval of numerous third-party contracts to implement various components of the work program; arranges for the required annual financial and TDA audits and ensures their completion in a timely manner; maintains compliance with internal control structure and procedures for administering grants, ensuring that there are no violations of laws and regulations; provides risk management services; administers the purchasing policy; administers pass-through funds; and provides support to SACOG staff.

Tasks and *End Products:*

a. Various grant invoices for reimbursement (Pursuant to grant requirements)
b. Various monthly/quarterly external/internal financial reports (Monthly/quarterly)
c. Agreements with funding agencies to secure funding (Ongoing)
d. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (Ongoing)
e. Annual financial transactions report to the State Controller (August 2013)
f. Annual financial audit of SACOG for fiscal year 2009-010 (December 2013)
g. Annual Operating Budget for FY 2013-14 (April 2014)
h. Cost Allocation Plan for FY 2013-14 (May 2014)

3. HUMAN RESOURCES

Responsible for SACOG's salary and benefits administration; human resource policy monitoring and compliance; recruitment of and recordkeeping for staff; insures compliance with all federal and state wage and benefit regulations; performs wage, benefit and classification studies; prepares updates to all internal administrative documents, e.g., Personnel Rules, Classification Plan, Administrative Procedures; and interprets adopted agency policies and procedures for staff and external requests.

Tasks and *End Products:*

a. Maintain the Employee Handbook (Ongoing)
b. Performance evaluation reports of staff (Ongoing)
e. Maintain and administer agency compensation and benefits plans (Ongoing)
f. Maintain personnel files (Ongoing)
h. Prepare and maintain records of all payroll/personnel records (Ongoing)
i. File and report payroll/personnel transactions to appropriate entities (Monthly)

4. OFFICE OPERATIONS

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPPC reporting functions, and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings, including the preparation, processing, and posting of agendas in accordance with the Brown Act, agenda package assembly, and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff, as well as maintenance of pertinent office forms, records, and documents. Staff conducts such duties as may be required by the bylaws of the Building Financing Corporation.

Tasks and *End Products:*

a. Agendas and staff reports for monthly Board of Directors and committee meetings (Ongoing)
b. Agency correspondence, forms and documents (Ongoing)
c. Minutes of Board and committee meetings (Ongoing)
d. Maintain and administer legal agreements with third-party contractors, partner agencies and others (Ongoing)

OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES

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CALTRANS REGIONAL PLANNING ACTIVITIES WITHIN THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS AREA FOR FISCAL YEAR 2013-14

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	▪ Transportation Corridor Concept Reports for the following State Routes: I-5, SR 49, SR 99, SR 113, SR 128, SR 160 ▪ Preliminary Investigations: SR 99 (from I-5/99 to Route 70 Wye) & W/X Freeway SR 99 to I-5 ▪ District System Management & Development Plan project list update ▪ ITS/Operational Improvement Plan ▪ District 3 Concept of Operations Plans ▪ District 3 Complete Streets Plan ▪ District 3 Truck Parking Study
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the "District 3 2013 Three-Year PID Strategic Plan."
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: ▪ California Interregional Blueprint/California Transportation Plan ▪ Capital South East Connector Study project development activities ▪ Placer Parkway project development activities ▪ Sacramento Subregional Traffic Impact Mitigation Fee Program ▪ American River Crossings Alternatives Study ▪ Sacramento-West Sacramento Downtown/Riverfront Streetcar Project ▪ Interjurisdictional Traffic Impact Mitigation Management Study
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System

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WORK ELEMENT 50: INDIRECT COSTS—
To manage and administer the day-to-day operations of the agency.

END PRODUCTS:
1. Check registers – Monthly
2. Employee performance reviews – Annually
3. Financial statements and financial reports – As needed
4. Tax reports – Quarterly
5. Updated Bylaws, Administrative Operating Procedures, and Personnel Policies – As needed

WORK ELEMENT 100: AGENCY ADMINISTRATION AND MANAGEMENT OBJECTIVE—
To provide management and administration of the Overall Work Program, conduct the day-to-day operations of the agency, and provide support to the Commission and its committees.

END PRODUCTS:
1. Fiscal Year 2013/2014 Overall Work Program Quarterly Reports – Quarterly
2. Fiscal Year 2013/2014 Overall Work Program Amendments – As needed
3. Fiscal Year 2014/2015 Overall Work Program – March 2014 (Draft), June 2014 (Final)
4. Agendas for Technical Advisory Committee and Transportation Commission meetings – Monthly, or as needed
5. Publish public hearing notices – As needed

WORK ELEMENT 110: INTERGOVERNMENTAL COORDINATION—
To coordinate the efforts of the Commission with Tribal, local, regional, and state agencies.

END PRODUCTS:
1. Reports to the Commission on intergovernmental coordination and activities of related local, regional, and state agencies as well as the Shingle Springs Rancheria Tribal Government – As needed
2. Correspondence and communications to other government agencies and jurisdictions – As needed

WORK ELEMENT 111: RURAL COUNTIES TASK FORCE—
To coordinate the participation of rural transportation agencies in the statewide issues pertinent to transportation planning, programming and funding.

END PRODUCTS:
1. Rural Counties Task Force agendas – Bi-monthly, or as needed
2. Rural Counties Task Force Annual Report to the CTC – December
3. Correspondence and communications to Caltrans, California Transportation Commission, governmental agencies, Regional Council of Rural Counties, and Rural Counties Task Force Members – As needed
4. Billings to Rural Counties Task Force member agencies for voluntary dues – July

WORK ELEMENT 120: TRANSIT ADMINISTRATION—

To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing, and approving claims for Local Transportation Funds and State Transit Assistance Funds for El Dorado County in the jurisdiction of the El Dorado County Transportation Commission (Western Slope) and to provide staff support to the EDCTC Social Services Transportation Advisory Council (SSTAC)

END PRODUCTS:

1. Preliminary and Final STA and TDA apportionments for Fiscal Year 2014/2015 – February-June 2014
2. Unmet Transit Needs Analysis and Findings, if warranted, or conduct in-lieu Citizen Participation Process Public Hearing – April-May 2014
3. Allocation instructions to the County Auditor for TDA and STA funds – June 2014
4. Claim notifications to jurisdictions – June 2014
5. Independent audits of claimants and the Commission – November 2013
6. Press releases, public service announcements, public notices, and public meeting/hearing flyers – As needed
7. SSTAC agendas and minutes – As needed

WORK ELEMENT 125: EL DORADO COUNTY AIRPORT LAND USE COMMISSION—

To effectively administer the El Dorado County Airport Land Use Commission (ALUC) and related aviation system planning activities; to provide technical assistance to the Placerville and Georgetown Airport Advisory Committees and the Cameron Airpark Airport District; and to update and maintain the Airport Comprehensive Land Use Plans for each of the three airports under the jurisdiction of the El Dorado County ALUC

END PRODUCTS:

1. Determination of project consistency with ALUCP – As needed
2. Determination of general plan consistency with ALUCP – As needed
3. Aviation-related grant proposals, funding plans, and interagency agreements – Ongoing
4. ALUC meeting agendas – As needed
5. ALUCP amendments – As needed

WORK ELEMENT 130: EL DORADO COUNTY FREEWAY SERVICE PATROL—

To operate a Freeway Service Patrol (FSP) along US 50 within El Dorado County.

END PRODUCTS:

1. FSP contract – June
2. Progress reports – Quarterly
3. Manage and Monitor FSP Service – Ongoing
4. FSP brochures – Ongoing

WORK ELEMENT 200: REGIONAL TRANSPORTATION PLAN—

To prepare and implement the EDCTC Regional Transportation Plan (RTP) and coordinate with SACOG on the development and amendment of the El Dorado County components of SACOG's Metropolitan Transportation Plan (MTP).

END PRODUCTS:

1. RTP amendments and updates – As needed
2. SACOG MTP 2035 that includes El Dorado County projects and priorities – SACOG schedule
3. Updated population, employment, housing, and traffic data – Ongoing
4. Draft EDCTC 2014 – 2034 Regional Transportation Plan elements – December
5. Request for Proposals for Environmental Document consultant services. – December
6. Amendments to the MTP and MTIP – As needed
7. Assistance to member agencies and EDCTA on RTP, MTP, and MTIP issues – As needed
8. Document Tribal government-to-government relations – As needed

WORK ELEMENT 221: TRANSIT PLANNING—

To coordinate with the El Dorado County Transit Authority (EDCTA) on the development and implementation of transit-related planning efforts; and to coordinate with the El Dorado County Transit Authority on the implementation of state and federal grant programs that are not administered through the Transportation Development Act

END PRODUCTS:

1. Coordinated Public Transit Human Services Transportation Plan and Short- and Long-Range Transit Plan amendments – As needed
2. Press releases, public service announcements, public notices, and public meeting/hearing flyers – As needed
3. FTA Section 5310, 5307, and 5311 (Transit Technical Assistance and Transit Planning Studies) grant applications and programming documents – As needed
4. PTMISEA and California Transit Security Grant Program applications and programming documents – As needed
5. Reporting documents for FTA grant funded projects – Quarterly

WORK ELEMENT 224: EL DORADO COUNTY TRANSIT AUTHORITY MARKET ASSESSMENT AND MARKETING PLAN—

To complete a strategic marketing plan for the El Dorado County Transit Authority. The marketing plan is fundamental to promoting and maintaining transit service in El Dorado County in order to provide access to transportation options for all segments of society.

END PRODUCTS:

1. Draft El Dorado County Transit Authority Marketing Plan. July 2014
2. Final El Dorado County Transit Authority Marketing Plan. September 2014

WORK ELEMENT 225: EL DORADO COUNTY SHORT- AND LONG-RANGE TRANSIT PLAN—

To update the short-range transit service capital and financial plan for El Dorado Transit, and to develop a long-range vision for future transit needs in El Dorado County. The short-range element of the plan will be valid for a five-year period between the years of 2013/14 through 2017/18. The long-range element of the plan will be valid for a 25-year period from the time of adoption.

END PRODUCTS:

1. Draft El Dorado County Short- and Long-Range Transit Plan – April 2014
2. Final El Dorado County Short- and Long-Range Transit Plan – June 2014

WORK ELEMENT 248: DIAMOND SPRINGS AND EL DORADO AREA MOBILITY AND LIVABLE COMMUNITY PLAN—

To enhance modal choices and connectivity to meet future transportation demands and to identify the multi-modal transportation infrastructure that will provide the foundation for long-term economic and community well-being while protecting environmental, historical, and cultural resources.

END PRODUCTS:

1. Draft Diamond Springs-El Dorado Area Mobility and Livable Community Plan – October 2013
2. Final Diamond Springs-El Dorado Area Mobility and Livable Community Plan – November 2013

WORK ELEMENT 249: CAMERON PARK AREA COMMUNITY TRANSPORTATION PLAN—

To propose safety, mobility, and operational improvements to improve vehicular and non-motorized circulation in the Cameron Park area of El Dorado County.

END PRODUCTS:

1. Draft Cameron Park Area Community Transportation Plan. April 2015
2. Final Cameron Park Area Community Transportation Plan. June 2016

WORK ELEMENT 252: EL DORADO HILLS COMMUNITY TRANSIT NEEDS ASSESSMENT AND US 50 CORRIDOR TRANSIT OPERATIONS PLAN—

To develop a community transit needs assessment and operations plan for El Dorado Hills and an associated implementation plan for El Dorado Transit to transition toward a US 50 corridor transit system that supports improved community route service in the areas of Placerville, Pollock Pines, Diamond Springs, Cameron Park, and El Dorado Hills.

END PRODUCTS:

1. Draft El Dorado Hills Community Transit Needs Assessment and US 50 Corridor Transit Operations Plan – February 2013
2. Final El Dorado Hills Community Transit Needs Assessment and US 50 Corridor Transit Operations Plan – June 2013

WORK ELEMENT 255: BAY TO TAHOE BASIN RECREATION AND TOURISM RURAL ROADWAY IMPACT STUDY—

To identify the significance of interregional recreation and tourism travel patterns through rural areas connecting urban population centers to the recreation resources within and surrounding the Lake Tahoe Basin; to quantify the significance and value of rural roadway networks which provide the connectivity between urban population centers and internationally significant recreation destinations; to provide data and analysis from which local agencies can better understand the implications of transportation policy decisions impacting rural roadways and recreational travel; and to develop consensus among regional, state, and federal policy makers to design and implement investment and funding strategies as well as transportation policies which stimulate improvements to rural transportation infrastructure and programs that serve as the framework for recreation and tourism travel.

END PRODUCTS:

1. Draft Bay to Tahoe Basin: Recreation and Tourism Rural Roadway Impact Study and Implementation Plan – May 2014
2. Final Bay to Tahoe Basin: Recreation and Tourism Rural Roadway Impact Study and Implementation Plan – June 2014

WORK ELEMENT 256: SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR ALTERNATIVES ANALYSIS—

To partner with the El Dorado County Department of Transportation, El Dorado County Trails Advisory Committee, Sacramento-Placerville Transportation Corridor Joint Powers Authority, Sacramento County, City of Folsom, and Caltrans to perform an alternatives analysis of potential transportation improvements in the Sacramento-Placerville Transportation Corridor from Missouri Flat Road in El Dorado County to the Humbug-Willow Creek Trail in the City of Folsom; and to provide data and analysis from which local agencies and elected officials can assess the implications of transportation policy and funding decisions related to transportation improvements in the SPTC from Missouri Flat Road in El Dorado County to the Humbug-Willow Creek Trail in the City of Folsom.

END PRODUCTS:

1. Draft Sacramento-Placerville Transportation Corridor Alternatives Analysis – October 2014
2. Final Sacramento-Placerville Transportation Corridor Alternatives Analysis – June 2015

WORK ELEMENT 300: STATE AND FEDERAL PROGRAMMING—

To select and prioritize projects and program funds available through the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP), and Interregional Transportation Improvement Program (ITIP); to select and prioritize projects and program funds available through the federal transportation bill, including Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) funds; and to ensure that priority projects have Project Initiation Documents completed prior to programming.

END PRODUCTS:

1. Selection of projects and programs to use state and federal funds available to the Commission – Ongoing
2. CTC adopted STIP – Biennially
3. STIP Amendments – As needed
4. Document Tribal government-to-government relations – As needed
5. A schedule and prioritized list of proposed Project Initiation Documents to be included in the Caltrans PID Three-Year Strategic Plan – Annual

WORK ELEMENT 310: TRANSPORTATION PROJECT DELIVERY AND OVERSIGHT—

To insure that projects using federal, state, and local grant funds use those funds in a timely and cost effective manner; and to coordinate with local and Tribal jurisdictions to develop projects that meet specific federal program guidelines.

END PRODUCTS:

1. Timely delivery of STIP, RSTP, TAP, TE, and CMAQ funded projects – On schedule
2. Maintained project status database – Ongoing

3. Quarterly reports to the Commission on the status of project delivery of STIP, RSTP, CMAQ, CMIA, TAP, and TE projects – July 2013, October 2013, January 2014, April 2014
4. Federal grant and fund program applications – As needed
5. Approved allocation requests for STIP, TAP, and TE funds – As needed
6. Propose STIP, TAP, and TE amendments – As needed

WORK ELEMENT 330: ALTERNATIVE TRANSPORTATION PROGRAMS—

To promote projects that will maintain, improve, and expand public transit systems and other alternative modes of transportation, such as carpooling, bicycling, and walking. Additional measures include compressed work weeks and telecommuting.

END PRODUCTS:

1. Marketing materials for alternative transportation promotions – As needed
2. Press releases, newsletter, and newspaper articles – Quarterly, or as needed
3. Document Tribal government-to-government relations – As needed
4. Annual International Walk to School Day Events at participating schools in El Dorado County – October 2013
5. Annual May is Bike Month events including Safe Cycling Clinics, May is Bike Month Bike Ride(s) – April-May 2014
6. SPTC transportation facility grant applications (i.e., TAP, Bicycle Transportation Account)– As needed

WORK ELEMENT 400: PUBLIC EDUCATION, OUTREACH, AND MARKETING—

To support EDCTC's project delivery, planning, and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties.

END PRODUCTS:

1. Maintenance of computerized mailing list database – Ongoing
2. News releases – As needed
3. EDCTC website – Ongoing
4. EDCTC Extra – March 2014
5. Presentations to jurisdictions, neighborhood associations, special interest advocacy groups, and others – As needed
6. Promotional materials specific to special alternative transportation events – As needed
7. Document outreach efforts and meetings with traditionally under-represented and under-served populations and their community leaders – As needed

WORK ELEMENT 410: TRANSPORTATION ADVOCACY PROGRAM—

To obtain discretionary state and federal transportation funds for highway and street improvements, transit operations, pedestrian/bicycle improvements, and other miscellaneous transportation projects, programs, and plans and to participate in the legislative process to benefit the county's transportation interests.

END PRODUCTS:

1. Legislative analysis and staff reports – Monthly
2. Funding for priority projects – Ongoing
3. Printed materials for "Cap-to-Cap" lobbying effort – March 2014

WORK ELEMENT 10: AGENCY ADMINISTRATION—
To provide management and administration to all work elements in the Overall Work Program and to conduct day to day operations of the agency.

END PRODUCTS:
1. PCTPA meeting agendas and staff reports, paper and online versions – Monthly
2. List of warrants – Monthly
3. Quarterly reports of PCTPA operating budget status – Quarterly
4. Updated Bylaws, Operating Procedures and Personnel Policies – As Needed

WORK ELEMENT 10A: INDIRECT LABOR—
To specify those elements of the overall Agency Administration that are billable as indirect labor under an approved Indirect Cost Allocation Plan (ICAP)

END PRODUCTS:
1. Quarterly progress reports on FY 2013/14 Overall Work Program – Quarterly
2. FY 2013/14 Overall Work Program and Budget amendments – October 2013, March 2014, or as needed
3. Preliminary Draft FY 2014/15 Overall Work Program and Budget – February 2014
4. Final FY 2014/15 Overall Work Program and Budget – May 2014
5. Employee performance reviews – Annually
6. Actuarial analysis of benefit programs – As needed
7. Employee timesheets – Bi-weekly

WORK ELEMENT 11: TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION—
To effectively administer all aspects of the Transportation Development Act (TDA) in the jurisdiction of the Placer County Transportation Planning Agency.

END PRODUCTS:
1. Preliminary Annual Findings of Apportionment for FY 2014/15 – February 2014
2. Financial and Compliance Audits of PCTPA and all TDA claimants – March 2014
3. A report summarizing the unmet transit needs testimony, including analysis and recommendations for findings of unmet transit needs – February 2014
4. TDA and STA claims – Ongoing
5. SSTAC meeting agendas Ongoing
6. Transit Operators Working Group meeting agendas – Ongoing
7. Final Findings of Apportionment for FY 2013/14 – August 2013

WORK ELEMENT 12: INTERGOVERNMENTAL COORDINATION—
To coordinate with outside agencies and jurisdictions on matters pertinent to transportation planning, programming, and funding.

END PRODUCTS:

1. Staff reports to Board and jurisdictions on pertinent topics – As needed
2. Correspondence and communications to other governmental agencies – As needed
3. Information packages on Cap-to-Cap projects – April 2014
4. Legislative analysis and reports – As needed
5. Letters supporting or opposing pertinent legislation – As needed

WORK ELEMENT 14: COMMUNICATIONS & OUTREACH—

To inform the public of the Agency's activities and issues of interest, and to gather effective public input

END PRODUCTS:

1. Information pieces, such as press releases, Power Point presentations, op-ed pieces, fliers, and brochures about transportation issues – Ongoing
2. Fact sheets, program and project summaries, and other printed materials – As needed
3. "E-newsletter" – Bi-monthly
4. Community television DVDs – Monthly
5. Agency web site updates – Ongoing
6. Project signage – In accordance with construction schedule
7. LincolnBypass.com website and updates – As needed until project completion

WORK ELEMENT 15: BUILDING ADMINISTRATION—

To provide management and administration of the Agency's office property.

END PRODUCTS:

1. Accounts receivable, accounts payable, balance sheets, and other accounting records – Ongoing
2. Tenant leases – As needed

WORK ELEMENT 20: REGIONAL TRANSPORTATION PLAN (RTP) —

To update the Placer County Regional Transportation Plan and coordinate with SACOG on the development of the Metropolitan Transportation Program (MTP).

END PRODUCTS:

1. PCTPA/SACOG RTP/MTP workshop agendas and peripheral materials – As needed/in accordance with SACOG schedule
2. RTP progress reports and documents, including Sustainable Communities Strategy, project lists, air quality conformity determinations, performance measures, and/or environmental documentation – FY 2014/15

WORK ELEMENT 23: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (CTSA) ADMINISTRATION—

To provide staffing and administrative support for the Western Placer Consolidated Transportation Services Agency (CTSA) Joint Powers Authority (JPA).

END PRODUCTS:

1. Joint Powers Agreement amendments – As needed
2. Agreements and program guidelines for dial-a-ride trip reimbursement program – January 2014
3. CTSA FY 2013/14 Budget updates – As needed
4. CTSA FY 2014/15 Budget – May 2014
5. Contracts for CTSA transit services – Annually/as needed
6. Updates/amendments to agreements and program guidelines – As needed
7. CTSA Board agendas and minutes – Quarterly/as needed
8. CTSA financial reports Quarterly
9. Marketing and service materials for CTSA programs – Ongoing
10. Updated www.myridesplacer.org website – Ongoing
11. Reports, audits, and other documentation required of CTSAs – July 2013 – June 2014/as needed

WORK ELEMENT 27: AIRPORT LAND USE COMMISSION—

To administer the Placer County Airport Land Use Commission (ALUC) and related aviation activities.

END PRODUCTS:

1. Agendas for ALUCP working group – Ongoing/as needed
2. Progress reports and updates for ALUCP, including analysis of review fee levels – July 2013 to December 2013
3. Draft ALUCP update for Placer County airports – July 2013
4. Final ALUCP update for Placer County airports – November 2013 to December 2013
5. Determinations of project consistency with ALUCP, including public hearings – As needed
6. Grant proposals, funding plans, and interagency agreements – Ongoing
7. ALUC meeting agendas – As needed

WORK ELEMENT 30: CONGESTION MANAGEMENT PROGRAM—

To meet state Congestion Management Program requirements, including providing trip reduction programs to Placer County.

WORK ELEMENT 33: BIKEWAY PLANNING—

To provide ongoing bicycle planning, safety education, and coordination services.

END PRODUCTS:

1. Bikeway funding applications – As needed
2. Updated Placer Countywide Bikeway Map – March 2014

WORK ELEMENT 35: RAIL PROGRAM —

To support and enhance the success of Capitol Corridor rail service in Placer County, to administer the agency's passenger rail, freight rail and rail grade crossing programs, and to maximize the rail funding available to local jurisdictions.

END PRODUCTS:

1. CCJPA public hearings, meetings, presentations, public service announcements and press releases – As Needed
2. Rail marketing materials – Ongoing
3. Memorandum of Agreement with Union Pacific Railroad, CCJPA, and/or other appropriate parties on terms for provision of additional passenger rail service to Placer jurisdictions – As needed

WORK ELEMENT 40: PLACER PARKWAY—

To support the completion of the federal and state environmental document that will provide construction level clearance for a future Placer Parkway – a new roadway linking State Route (SR) 70/99 in Sutter County and SR 65 in Placer County.

WORK ELEMENT 41: I-80/SR 65 INTERCHANGE IMPROVEMENTS (MULTI-YEAR PROJECT) —

To develop a shelf-ready phased improvement program for the I-80/SR 65 Interchange, including environmental clearances, design, and right of way.

END PRODUCTS:

1. Consultant work End Products – In accordance with project work program
2. Newsletters, press releases, website updates, advertisements/announcements, and outreach materials – Ongoing

WORK ELEMENT 42: SR 65 CAPACITY AND OPERATIONAL IMPROVEMENTS (MULTI-YEAR PROJECT) —

To develop a shelf-ready improvement program for SR 65 improvements between I-80 and Lincoln Boulevard, including environmental clearance, design, and right of way.

END PRODUCTS:

1. SR 65 Capacity and Operational Improvements environmental document consultant contract, including work program, timelines, and budget – July 2013
2. Consultant work End Products – In accordance with work program
3. Newsletters, press releases, and outreach materials – Ongoing

WORK ELEMENT 50: PROJECT PROGRAMMING —

To maximize the funding available to local jurisdictions through accurate and efficient programming of Federal and State transportation dollars.

END PRODUCTS:

1. SACOG MTIP Updates – Quarterly/as needed
2. Amendments and applications to Proposition 1B program – As needed
3. FTA Section 5310 Priority List – May 2014, per Caltrans schedule
4. FTA Section 5311 Program of Projects and Application – January 2014
5. FTA Section 5313(b) Transit Technical Planning Grant application – March 2014
6. FHWA Planning Partnership Grant application – March 2014
7. Other grant and fund program applications – As needed
8. Provision of grant applications and reports to local agencies and the general public Ongoing
9. Cooperative Agreements with Caltrans for the programming of funds – As needed
10. Project listings on Caltrans' Three Year Strategic Plan for PIDs – Per Caltrans determination

WORK ELEMENT 55: PROJECT MANAGEMENT AND DELIVERY —
To monitor, manage, and otherwise ensure timely delivery of transportation projects included in Federal and State funding programs.

END PRODUCTS:
1. PDT and Management Team agendas – In accordance with project schedules
2. Project and funding status reports, including SB 45 and Proposition 1B project progress reports – Quarterly
3. Capacity and operational analyses, environmental assessments, and other technical documents on the Third Track capacity improvements between Sacramento and Roseville – In accordance with CCJPA schedule
4. Caltrans Fund Transfer Agreements – As needed
5. Project signage that highlights local agency participation – As needed
6. Cooperative Agreements, Memoranda of Understanding, and other agreements – As needed
7. Transportation facility improvements – In accordance with project schedules

WORK ELEMENT 60: REGIONAL TRANSPORTATION FUNDING STRATEGY—
To develop a strategy to fund the critical regional transportation projects in Placer County based on current economic conditions.

END PRODUCTS:
1. Funding Strategy Steering Committee agendas and supporting documents – July 2013, October 2013, January 2014/As needed
2. Regional Transportation Funding Strategy update – January 2014
3. Public survey data results – December 2013, April 2014/as needed

WORK ELEMENT 71: BAY TO BASIN TRAVEL STUDY (MULTI-YEAR PROGRAM) —
To provide the data and analysis necessary to incorporate the impact of tourism travel on the study corridors, including I-80, SR 49, 89, and 267 in Placer County, into rural transportation planning, policy, management, maintenance, and funding decisions on a statewide level.

END PRODUCTS:
1. Bay to Basin Partner Meeting agendas – July 2013 to FY 2014/15
2. Bay to Basin work End Products – According to EDCTC/consultant contract

WORK ELEMENT 79: INTELLIGENT TRANSPORTATION SYSTEMS (ITS) —
To facilitate implementation of ITS technology in Placer, El Dorado, Nevada, and Sierra County areas.

END PRODUCTS:
1. Tahoe Gateway Counties ITS Coordination agendas – As needed
2. ITS funding grants – As opportunities arise

WORK ELEMENT 80: FREEWAY SERVICE PATROL (FSP) —
To facilitate implementation of a Freeway Service Patrol (FSP) on I-80 and SR 65 in South Placer County.

END PRODUCTS:

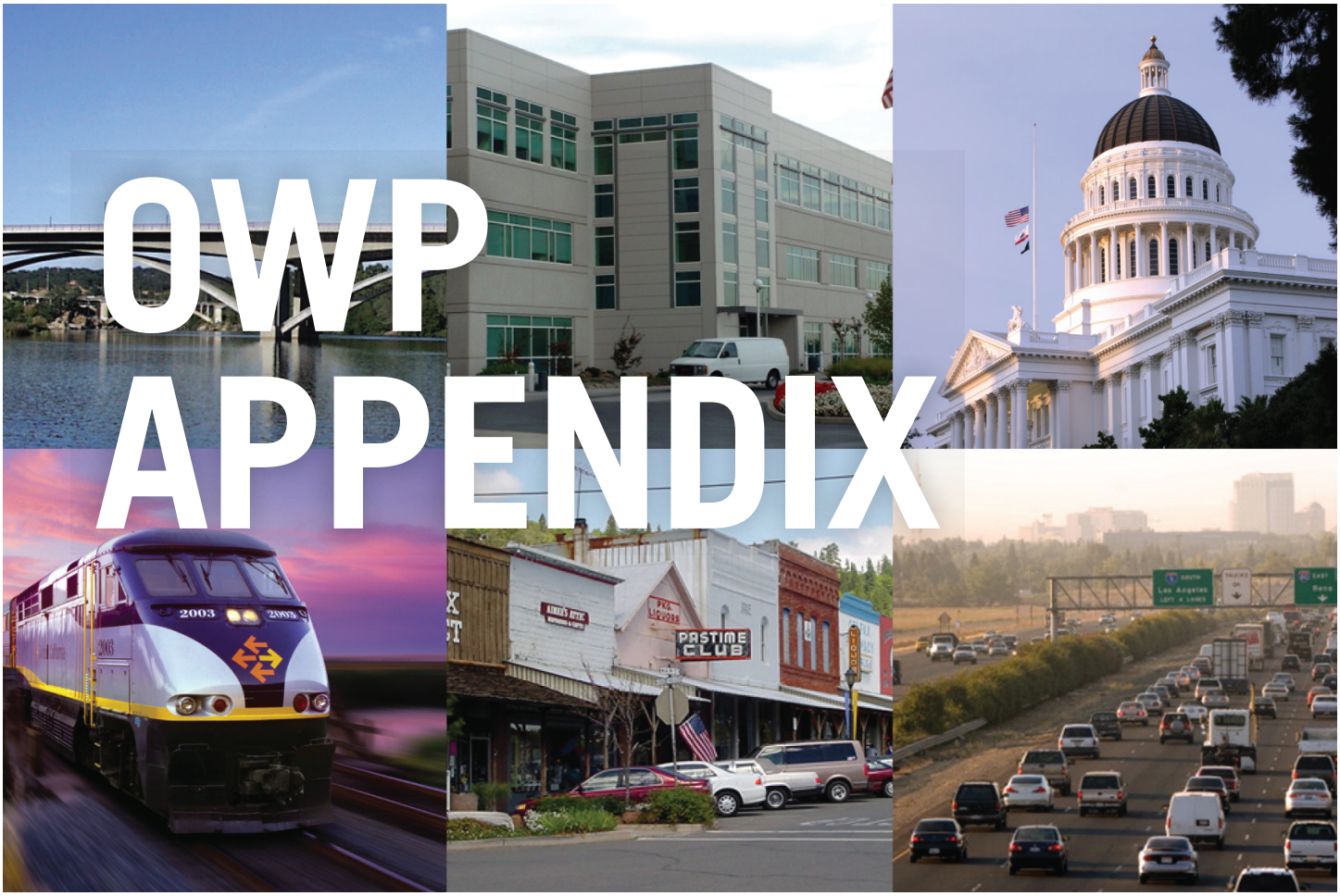
1. Progress reports – Quarterly
2. Freeway Service Patrol brochures – Ongoing
3. Contract and master agreement for FSP services – July 2013
4. Freeway Service Patrol signage – December 2013

WORK ELEMENT 100: SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA) ADMINISTRATION —

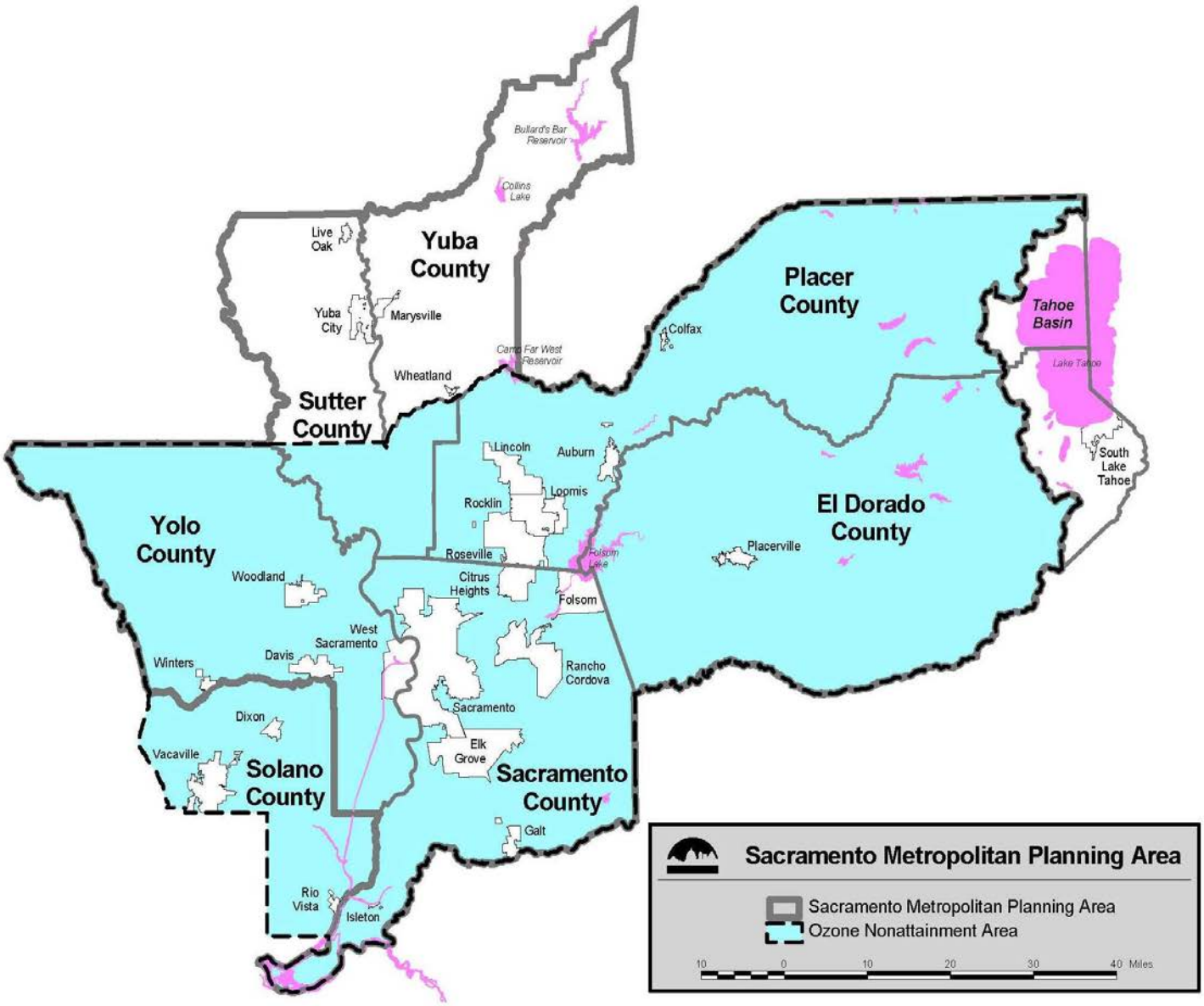
To provide staffing and administrative support for the South Placer Regional Transportation Authority.

END PRODUCTS:

1. SPRTA Implementation Plan updates – As needed
2. SPRTA Improvement Program updates – As needed
3. Joint Powers Agreement amendments – As needed
4. SPRTA FY 2013/14 Budget updates – As needed
5. SPRTA FY 2014/15 Budget – May 2014
6. SPRTA Cash flow projections – As needed
7. Contracts for needed services, such as traffic modeling and attorney services – Annually/as needed
8. SPRTA Board agendas and minutes – Monthly/as needed
9. SPRTA Technical Advisory Committee agendas and minutes – Monthly/as needed
10. SPRTA financial reports – Quarterly



OWP APPENDIX


Bullard's Bar Reservoir
Collins Lake
Live Oak
Yuba County
Yuba City
Marysville
Colfax
Placer County
Tahoe Basin
Lake Tahoe
Camp Far West Reservoir
Wheatland
Sutter County
Lincoln
Auburn
Rocklin
Loomis
South Lake Tahoe
El Dorado County
Yolo County
Roseville
Folsom Lake
Placerville
Woodland
Citrus Heights
Folsom
West Sacramento
Winters
Davis
Rancho Cordova
Sacramento
Dixon
Elk Grove
Vacaville
Solano County
Sacramento County
Galt
Rio Vista
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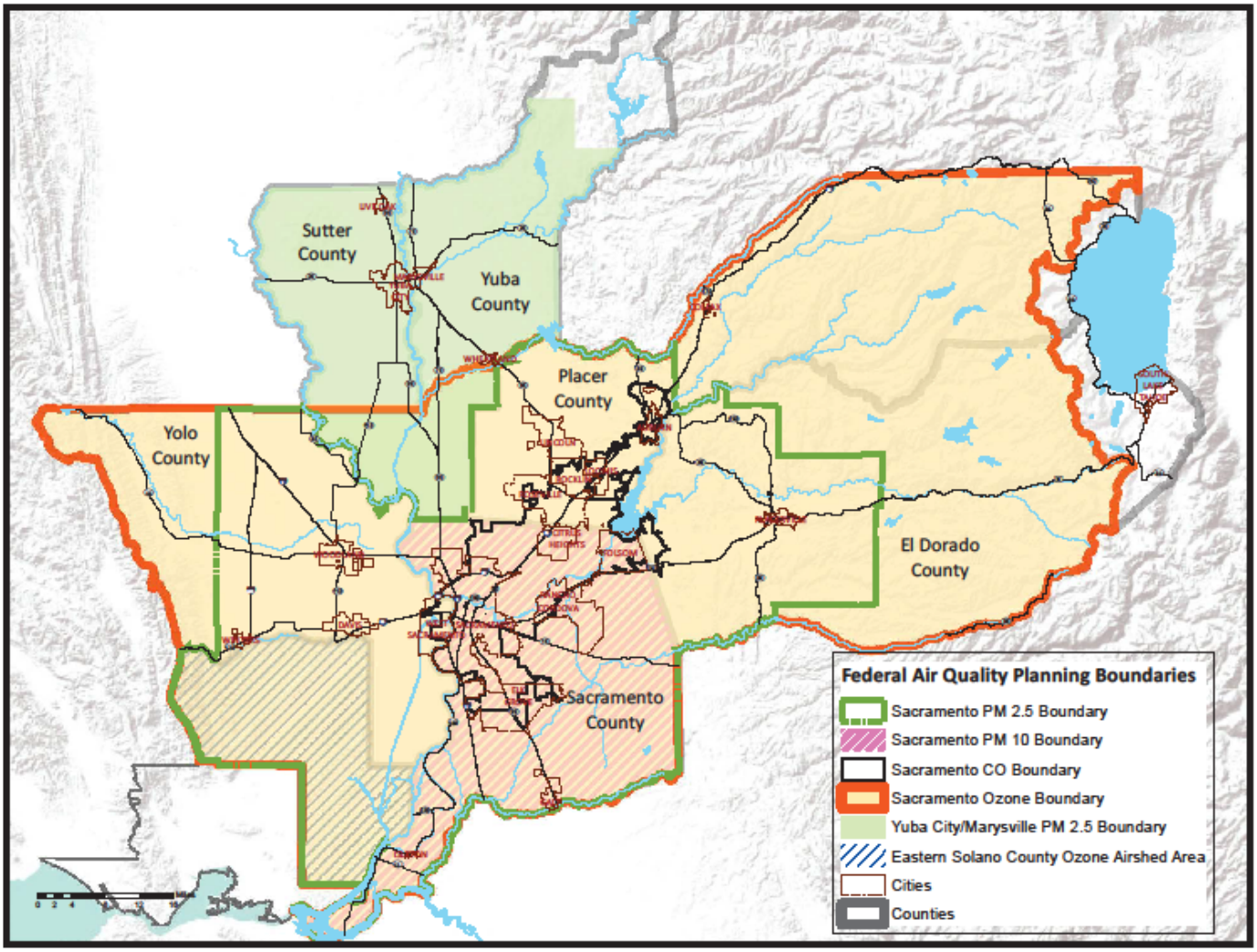
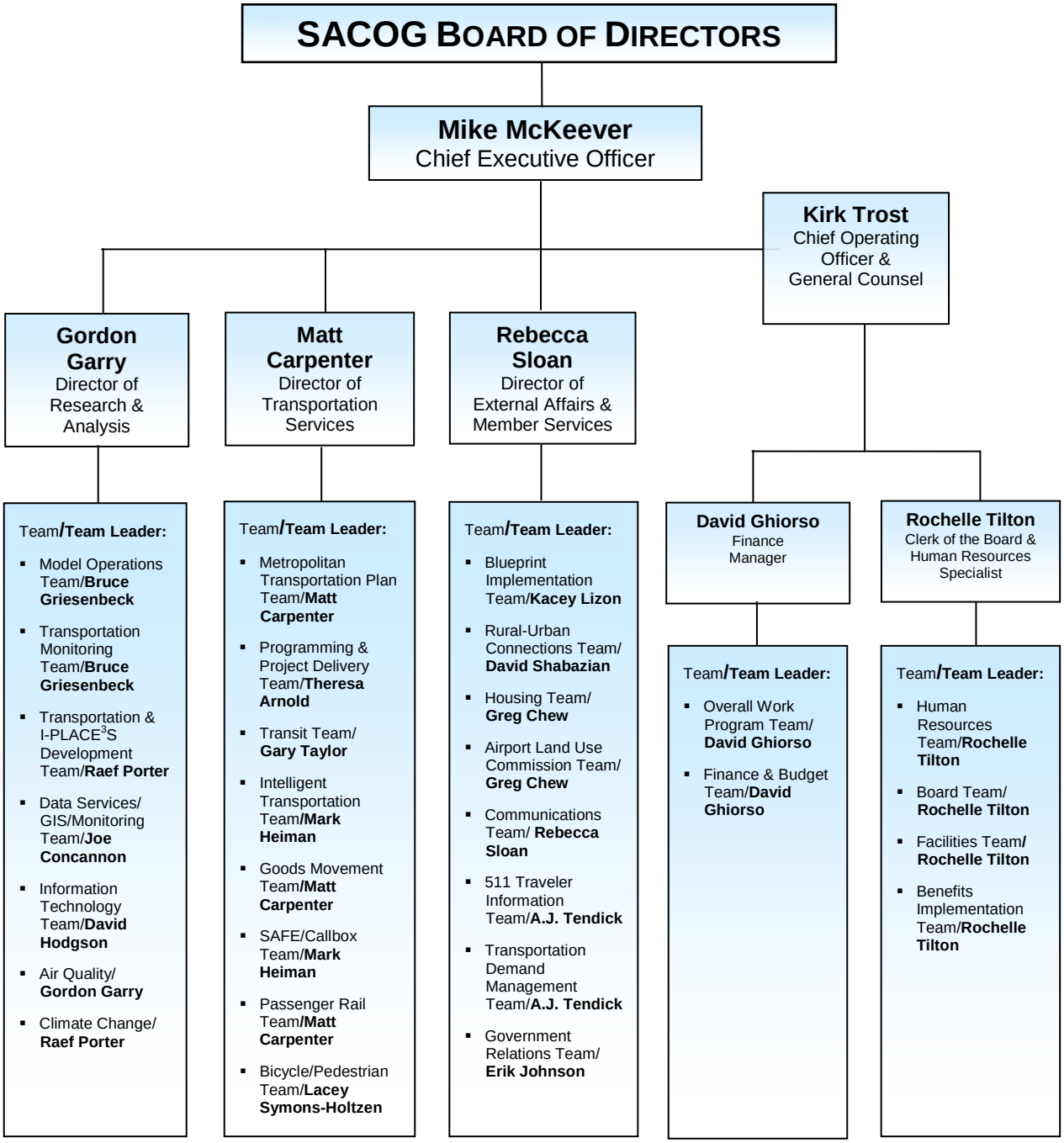
Sacramento Metropolitan Planning Area
Sacramento Metropolitan Planning Area
Ozone Nonattainment Area
10 0 10 20 30 40 Miles


Sutter County
Yuba County
Placer County
Yolo County
El Dorado County
Sacramento County
Federal Air Quality Planning Boundaries
Sacramento PM 2.5 Boundary
Sacramento PM 10 Boundary
Sacramento CO Boundary
Sacramento Ozone Boundary
Yuba City/Marysville PM 2.5 Boundary
Eastern Solano County Ozone Airshed Area
Cities
Counties

S A C O G

Organization Chart



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FEDERAL FISCAL YEAR 2013 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

Name of Applicant: Sacramento Area Council of Governments

The Applicant agrees to comply with applicable provisions of Categories 01 - 24. _____

OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

Category	Description	
01.	Required Certifications and Assurances for each Applicant.	**X**
02.	Lobbying.	**X**
03.	Private Sector Protections.	
04.	Procurement and Procurement System.	
05.	Rolling Stock Reviews and Bus Testing.	
06.	Demand Responsive Service.	
07.	Intelligent Transportation Systems.	
08.	Interest and Finance Cost and Leasing Costs.	
09.	Transit Asset Management and Agency Safety Plans.	**X**
10.	Alcohol and Controlled Substances Testing.	
11.	Fixed Guideway Capital Investment Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21.	
12.	State of Good Repair Program.	
13.	Fixed Guideway Modernization Grant Program.	
14.	Bus/Bus Facilities Programs.	
15.	Urbanized Area Formula Programs and Job Access and Reverse Commute (JARC) Program.	**X**
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.	**X**
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	
18.	Public Transportation on Indian Reservations and "Tribal Transit" Programs	
19.	Low or No Emission/Clean Fuels Grant Programs.	
20.	Paul S. Sarbanes Transit in Parks Program.	
21.	State Safety Oversight Program.	
22.	Public Transportation Emergency Relief Program.	
23.	Expedited Project Delivery Pilot Program.	
24.	Infrastructure Finance Programs.	

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FEDERAL FISCAL YEAR 2013
FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of Applicant: **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

Name and Relationship of Authorized Representative: **MIKE MCKEEVER, Chief Executive Officer**

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2013, irrespective of whether the individual that acted on its Applicant's behalf continues to represent the Applicant.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply, as provided, to each Project for which the Applicant seeks now, or may later seek FTA funding during Federal Fiscal Year 2013.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date: 4/13/13

Name: **MIKE MCKEEVER, Chief Executive Officer**
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature _____ Date: 5/3/13

Name: **KIRK E. TROST**, Legal Counsel

METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION
FISCAL YEAR 2013-2014 OVERALL WORK PROGRAM

In accordance with 23 CFR 450.334 and 450.220, Caltrans and the Sacramento Area Council of Governments, Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized areas, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

I. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;

II. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;

III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;

IV. Section 1003(b) of the Intermodal Surface Transportation Efficiency Act of 1991 (Pub. L. 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (sec. 105(f), Pub. L. 97-424, 96 Stat. 2100; 49 CFR part 23);

V. Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;

VI. The provision of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37 and 38);

VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;

VIII. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;

IX. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;

X. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance; Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and

XI. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

MIKE MCKEEVER
Chief Executive Officer
Sacramento Area Council of Governments

Date 4/17/13

JODY JONES
Director
Caltrans District 3

Date 4/4/2013

DEPARTMENT OF TRANSPORTATION – DEBARMENT AND SUSPENSION CERTIFICATION

FISCAL YEAR 2013-2014

As required by U.S. DOT regulations on governmentwide Debarment and Suspension (Nonprocurement), 49 CFR 29.100:

1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
    a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
    d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

FISCAL YEAR 2013-2014

SIGNATURE PAGE

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date 4/17/13

Printed Name: **MIKE MCKEEVER, Chief Executive Officer**
Sacramento Area Council of Governments

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT'S ATTORNEY

For SACRAMENTO AREA COUNCIL OF GOVERNMENTS

Signature _____ Date 5/3/13

Printed Name of Applicant's Legal Counsel: **KIRK E. TROST**

Memorandum of Understanding – Sacramento Area Council of Governments and City of Wheatland for *Downtown Improvement Corridor Plan*, February 11, 2013

Memorandum of Understanding – Sacramento Area Council of Governments and City of Citrus Heights for *Creek Corridor Multi-Use Trail Feasibility Study*, December 11, 2012

Memorandum of Understanding – Sacramento Area Council of Governments, Food Bank of Yolo County, Sacramento Food Bank and Family Services, and Soil Born Farms Urban Agriculture Project, for *The Purpose of Creating a Consortium to Determine the Feasibility of and Business Plan for a Regional Food Aggregation and Distribution Facility*, July 23, 2012

Agreement – Sacramento Area Council of Governments and the Power Inn Alliance for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the Yolo Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and South Natomas Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and Sacramento Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the McClellan Park Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and North Natomas Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and Point West Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the 50 Corridor Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the Yuba-Sutter Transportation Management Association for *Transportation Demand Management Services*, July 1, 2012

Agreement – Sacramento Area Council of Governments and the Sacramento Transportation Management Association for *Commuter Club Game*, June 30, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Woodland for *Court and Main Street Pedestrian and Streetscape Improvement Project*, June 30, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County for *Butterfield at Folsom Boulevard Intersection*, June 29, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and Sutter County for *Phillips Road Bike/Pedestrian Improvement Project*, May 22, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Winters for *Walnut Lane Roundabout*, February 21, 2012

Agreement – Sacramento Area Council of Governments and the Sacramento Transportation Management Association for *Online Conversion Project*, February 1, 2012

Agreement – Sacramento Area Council of Governments and Yolo TMA for *Yolo Commute Alternatives Project*, January 1, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and City of Rancho Cordova for *Old Placerville Road Complete Streets Project*, May 22, 2012

Memorandum of Understanding – Sacramento Area Council of Governments and California Vanpool Authority, October 19, 2011, continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County Housing Authority for *Choice Neighborhoods Initiative* – Participation in Application and Planning Grant, August 3, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and City of Galt for *Deadman Gulch Trail Connection Project*, June 21, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and the Cities of Citrus Heights, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Loomis, Marysville, Placer Ville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; Counties of Sacramento, Yolo, Yuba; Sacramento Housing and Redevelopment Agency, The Regents of the University of California, Urban Land Institute, Valley Vision, Inc., The McKinley Group, and Regional Water Authority for *The Purpose of Creating a Consortium to Develop a Regional Plan for Sustainable Development*, June 8, 2011

Memorandum of Understanding – Sacramento Area Council of Governments, California Department of Transportation, and County of Sutter for *SR 99/113 Interchange Project*, May 31, 2011

Memorandum of Understanding – Sacramento Area Council of Governments, Sacramento Regional Transit District, City of Elk Grove, City of Folsom, Yolo County Transportation District, Yuba Sutter Transit, El Dorado County Transit Authority, for *Phase II – Engineering and Design and Phase III – Implementation: Governance of the Regional Universal Transit Fare System*, May 4, 2011

Memorandum of Understanding – Sacramento Area Council of Governments, Sacramento Food Bank and Family Services, and Soil Born Farms Urban Agriculture Project, for *Purpose of Creating a Consortium to Determine the Feasibility of Business Plan for a Regional Food Aggregation and Distribution Facility*, February 18, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and Yuba County for the project *Bikeway Master Plan*, February 11, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and the County of Sacramento *Development of the Airport Land Use Compatibility Plan for McClellan Field.* Effective date: October 1, 2010, continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and the County of Sacramento *Development of the Airport Land Use Compatibility Plan for Sacramento International Airport.* Effective date: October 1, 2010, continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and Sutter County for the project *Bicycle/Pedestrian Master Plan*, June 17, 2010

Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County for the project *Fair Oaks Village*, May 3, 2010

Memorandum of Understanding – Sacramento Area Council of Governments and Yolo County for the project *Climate Action Plan,* March 1, 2010

Memorandum of Understanding – Sacramento Area Council of Governments and City of Winters for *Pedestrian Connection Project*, January 21, 2010

Memorandum of Understanding – Sacramento Area Council of Governments and the Tahoe Regional Planning Agency for *Use of American Recovery and Reinvestment Act of 2009 funds,* January 8, 2010

Memorandum of Understanding – Sacramento Area Council of governments and the Sacramento Transportation Authority for *Programming Direction of State Local Partnership Program Funds*, effective June 8, 2009, amended December 23, 2009

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for widening State Route 99 from Nicolaus Road to Sacramento Avenue (segment no. 2) to four lanes and to constructing an additional two-lane bridge across the Feather River,* November 20, 2008

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Metropolitan Air Quality Management District for *SECAT II administrative fees*, November 1, 2008, continuing to December 31, 2018

Agreement – Sacramento Area Council of Governments and Tulare County Association of Governments for *hosting travel information on the 511 phone system*, September 9, 2008

Agreement – Sacramento Area Council of Governments and the City of Citrus Heights, the City of Elk Grove, the City of Folsom, the City of Galt, the City of Rancho Cordova, the City of Sacramento, Sacramento County, Sacramento Municipal Utility District, Sacramento Regional Fire/EMS Communications Center, and the Sacramento Area Sewer District *for the development of shared geographic information systems information,* August 15, 2008

Agreement – Sacramento Area Council of Governments, City of Citrus Heights, City of Elk Grove, City of Folsom, City of Galt, City of Rancho Cordova, City of Sacramento, County of Sacramento, Sacramento Municipal Utility District, Sacramento Regional Fire, and Sacramento Sewer District for *Regional GIS Sharing*, August 7, 2008

Agreement – Sacramento Area Council of Governments and Tahoe Regional Planning Agency for *hosting travel information on the 511 phone system*, August 1, 2008

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for STARNET Systems Integration*. Effective date: June 19, 2008 until completion or December 31, 2014, whichever is earlier

Agreement – Sacramento Area Council of Governments and Council of Fresno County Governments for *hosting travel information on the 511 phone system*, June 10, 2008

Agreement – Sacramento Area Council of Governments and Madera Transportation Commission for *hosting travel information on the 511 phone system*, June 9, 2008

Memorandum of Understanding – Sacramento Area Council of Governments and Riverside County Transportation Commission for *Congestion Management and Air Quality Apportionment Exchange*, June 8, 2009, Amended September 29, 2011

Memorandum of Understanding – Sacramento Area Council of Governments and County of Yuba *for the development of airport land use compatibility plans for Beale Air Force Base and Yuba County Airport,* June 3, 2008

Agreement – Sacramento Area Council of Governments and Merced County Association of Governments for *hosting travel information on the 511 phone system*, May 15, 2008

Agreement – Sacramento Area Council of Governments and Kings County Association of Governments for *hosting travel information on the 511 phone system*, April 23, 2008

Agreement – Sacramento Area Council of Governments and Kern Council of Governments for *hosting travel information on the 511 phone system*, April 17, 2008

Agreement – Sacramento Area Council of Governments and San Joaquin Council of Governments for *hosting travel information on the 511 phone system*, April 11, 2008

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct HOV Lanes,* August 29, 2007, updated August 5, 2009

Amended Memorandum of Understanding –- Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Reconstruct I-5 Interchange in Sacramento at I-80,* August 29, 2007, amended August 5, 2009

Memorandum of Understanding – Sacramento Area Council of Governments and the 50 Corridor Transit Management Association for the purpose of *funding and administering the U.S. 50 Corridor Outreach Project to facilitate the smooth flow of traffic during construction of improvements along the Highway 50 Corridor*, October 1, 2006

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation *Comprehensive Federal Transportation Planning*. Effective date: June 22, 2005, continuing until terminated

Memorandum of Understanding –- Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area.* Effective Date: July 2004 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area.* Effective Date: April 2004 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area.* Effective Date: January 2004 and continuing until terminated

Agreement – Sacramento Area Council of Governments and the Cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City, Town of Loomis, Counties of El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba and other such cities and counties as may become members for *an area wide organization to independently review and make comments to the member cities and counties regarding projects which receive federal or state funding.* Effective date: July 1, 2003

Memorandum of Understanding – Sacramento Area Council of Governments and Yuba Sutter Transit Authority, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area*. Effective Date: April 2003 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments/Sacramento Regional Transit District, *Comprehensive Transit Planning*, effective October 20, 1977 and updated with the *1998/99 Planning Work Program*, and again with the *2000/01 Planning Work Program*; continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997)*, effective January 6, 1999, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Project Delivery of Regional Transportation Improvement Program Projects on State Highways*, effective June 25, 1998, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments and the Metropolitan Transportation Commission approved by Caltrans on August 4, 1994, amended in May 1994 and in December 2004

Memorandum of Understanding – Sacramento Area Council of Governments, Placer County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, November 11, 1993; updated May 25, 2001

Memorandum of Understanding – Sacramento Area Council of Governments, El Dorado County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, June 30, 1993

Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, *Capitol Valley Regional Service Authority for Freeways and Expressways*. Effective October 1991 and continuing indefinitely

Memorandum of Understanding – Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, *Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County*, effective July 1, 1988, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments/California Department of Transportation/California Office of Planning and Research, *Implementing State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities*, effective April 1, 1986, and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments/ California Department of Transportation, *Comprehensive Transportation Planning*, effective May 31, 1984, amended April 5, 1993 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/Area 4 Agency on Aging, *Coordination of Planning Activities*, effective July 21, 1983, and continuing until terminated.

DISADVANTAGED BUSINESS ENTERPRISE GOALS

Caltrans and local agencies, such as SACOG, engaging in U.S. DOT-assisted contracting are required to implement a Disabled Business Enterprise (DBE) Program, pursuant to 49 Code of Federal Regulations Part 26. U.S. DOT-assisted contracts include funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

Beginning in 2007, Caltrans implemented a program which provided that local agencies, including metropolitan planning organizations and regional transportation planning agencies, would no longer have their own separate DBE Programs but would rather adopt the Caltrans program. SACOG currently has a DBE Implementation Agreement with Caltrans. Under this agreement, SACOG continues its policies to ensure that DBEs have an equal opportunity to participate in DOT-assisted contracts and to encourage DBE participation. SACOG also continues to regularly report DBE participation information statistics to Caltrans.

Effective June 1, 2009, Caltrans implemented a race-conscious program for certain federal aid projects based upon a determination that there are under-utilized disadvantaged groups in the transportation construction industry and in certain construction-related consulting areas, including engineering. When SACOG conducts federal aid projects administered through Caltrans' Division of Local Assistance, SACOG implements race conscious goals. Currently, SACOG has set a goal of 6.76 percent. Typically, however, SACOG conducts federal planning projects administered through Caltrans' Division of Transportation Planning, which requires race-neutral reporting only.

WORK PROFILE BY JOB CATEGORY, ETHNICITY AND GENDER

Job Categories	Overall Total	Total		American Indian/ Alaska Native		Asian & Native Hawaiian/ Other Pacific Islander		African American		Hispanic or Latino		Other[1]		White	
		F	M	F	M	F	M	F	M	F	M	F	M	F	M
Executive Staff	5	1	4											1	4
Management Staff	5	1	4											1	4
Planning Staff	29	17	12			3	2		0		2	2		12	7
Administration & Support Services	18	12	6			1				2				9	6
Totals	**57**	**31**	**26**	**0**	**0**	**4**	**2**	**0**	**0**	**2**	**2**	**2**	**0**	**23**	**21**
% SACOG Staff	100.0	54.39%	45.61%	0.00%	0.00%	12.90%	7.69%	0.00%	0.00%	6.45%	7.69%	6.45%	0.00%	74.19%	80.77%
% Region[2]	100.0%	50.67%	49.33%	1.01%	0.97%	12.09%	11.11%	6.32%	6.37%	16.65%	17.52%	11.55%	12.03%	52.38%	51.99%

[1] "Other" includes those persons who do not identify themselves as members of the five racial/ethnic groups shown or decline to state.

[2] 2010 Census - population by gender/age/race-ethnicity ages 15-74

SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 31 – 2013

APPROVING THE OVERALL WORK PROGRAM FOR FISCAL YEAR 2013-14

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, the SACOG staff has prepared an Overall Work Program (OWP) for fiscal year 2013-14 which has been reviewed by member agencies and Board committees; and

WHEREAS, the OWP has been reviewed by the Federal Highway Administration, the Federal Transit Administration, the California Department of Transportation, and stakeholders through a public review process; and

WHEREAS, such OWP becomes the basis for the SACOG's activities and budget for fiscal year 2013-14; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED, that SACOG does hereby adopt and approve the fiscal year 2013-14 OWP and certifies that its planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;

2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));

3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;

4. Public Law 109-59, *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users,* regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project, Pub. L. 059.109 Page 119 STAT. 1156 and;

5. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

BE IT FURTHER RESOLVED:

1. That SACOG hereby authorizes submittal of the OWP for fiscal year 2013-14 to the various participating State and Federal agencies;

2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;

3. That SACOG's Chief Executive Officer is hereby designated and authorized to submit the OWP for fiscal year 2013-14 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and

4. That the Chief Executive Officer is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.

5. That the Chief Executive Officer is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

PASSED AND ADOPTED this 16th day of May 2013, by the following vote of the Board of Directors:

AYES: Directors Aguiar-Curry, Cabaldon, Cleveland, Crews, Davis, Duran, Hagen, Hanley, Hesch, Hodges, Jankovitz, Joiner, Krovoza, MacGlashan, Miklos, Miller, Samayoa, Saylor, Scherer, Serna, Stallard, VeerKamp, Yuill, Vice-Chair Cohn, and Chair Griego

NAYS: None

ABSTAIN: None

ABSENT: Directors Buckland, Johnson, Peters, Rohan, Sander, and West

Mary Jane Griego
Chair

Mike McKeever
Chief Executive Officer

GLOSSARY

AA — Alternatives Analysis

AB — Assembly Bill (Number)

ABAG — Association of Bay Area Governments

ACG — Address Coding Guide

ADA — Americans With Disabilities Act

ALUC — Airport Land Use Commission

ALUCP — Airport Land Use Compatibility Plan

AMTRAK — American Tracks Railroad

APCD — Air Pollution Control District

APS — Alternative Planning Strategy

APTA — American Public Transit Association

AQMD — Air Quality Management District

ARRA — *American Recovery and Reinvestment Act of 2009*

ARB — Air Resources Board

ASUCD — Associated Students of the University of California at Davis

ATP — Automated Trip Planning

AWTP — Agricultural Worker Transportation Program

BRT — Bus Rapid Transit

CAA — Clean Air Act

CALTRANS — The California Department of Transportation

CARB — California Air Resources Board

CALVANS — California Vanpool Authority

CBD — Central Business District

CCJPA — Capitol Corridor Joint Powers Authority

CCJPB — Capitol Corridor Joint Powers Board

CCTC — Central California Traction Company

CCTV — Closed Circuit Television

CDFA — California Department of Food and Agriculture

CDP — Census Designated Places

CEC — California Energy Commission

CEQA — California Environmental Quality Act

CFDA — California Department of Food and Agriculture

CFPG — California Federal Programming Group

CFR — Code of Federal Regulations

CHP — California Highway Patrol

CIP — Capital Improvement Program

CMAQ — Congestion Mitigation and Air Quality

CMP — Congestion Management Program

CMS — Congestion Management System

CMSA — Consolidated Metropolitan Statistical Area

CNG — Compressed Natural Gas

CO — Carbon Monoxide

COA — Comprehensive Operational Analysis

COG — Council of Governments

CONOPS — Concept of Operations

CPI — Consumer Price Index

CPU — Central Processing Unit

CSAC — California State Association of Counties

CTA — California Trucking Association

CTC — California Transportation Commission

CTIPS — California Transportation Improvement Program System

CTP — California Transportation Plan

CTSA — Consolidated Transportation Service Agency

CUTA — Canadian Urban Transit Association

CVRS — Capitol Valley Regional Service Authority for Freeways and Expressways

DAR — Dial-a-Ride

DBE — Disadvantaged Business Enterprise

DEIR — Draft Environmental Impact Report

DHA — Departments of Health and Human Assistance/Health and Human Services

DNA — Downtown Natomas Airport Sacramento Regional Transit District Light Rail Line

DOE — Department of Energy

DOT — Department of Transportation

DTIM — Direct Travel Impact Model

EA — Environmental Assessment

EDCTC — El Dorado County Transportation Commission

EIR — Environmental Impact Report

EIS — Environmental Impact Statement

EPA — Environmental Protection Agency

EPLS — Excluded Parties List System

FAA — Federal Aviation Administration

FEIR — Final Environmental Impact Report

FEIS — Final Environmental Impact Statement

FFY — Federal Fiscal Year

FHWA — Federal Highway Administration

FPPC — Fair Political Practices Commission

FRA — Federal Railroad Administration

FTA — Federal Transit Administration

FTE — Full-Time Equivalent

FTIP — Federal (Metropolitan) Transportation Improvement Program

FY — Fiscal Year

FRAQMD — Feather River Air Quality Management District

FSTIP — Federal Statewide Transportation Improvement Program

GHG — Greenhouse Gas

GIS — Geographic Information System

GMAG — Goods Movement Advisory Group

GPS — Global Positioning System

HCP — Habitat Conservation Plan

HOV — High-Occupancy Vehicle

HPMS — Highway Performance Monitoring System

HSTP — Human Services Transportation Plan

HUD — U.S. Department of Housing and Urban Development

ICD — Interface Control Document

IIP — Interregional Improvement Program

IPG — Intermodal Planning Group

I-PLACE^{3}S — Planning for Community Energy, Economic and Environmental Sustainability

IRRS — Inter-regional Road System

ISTEA — Intermodal Surface Transportation Efficiency Act of 1991

ITS — Intelligent Transportation System

JARC — Job Access Reverse Commute

JPA — Joint Powers Agreement

KCAPTA — Kings County Area Public Transportation Agency

LAFCO — Local Area Formation Commission

LCC — League of California Cities

LEP — Limited English Proficiency

LPA — Locally Preferred Alternative

LTF — Local Transportation Fund

LRT — Light Rail Transit

LRTP — Long-Range Transportation Plan

MAG — Maricopa Association of Governments

MAP-21—*Moving Ahead for Progress in the 21st Century*

MCC — Mather Community Campus

MIS — Major Investment Studies

MOA — Memorandum of Agreement

MOS — Minimum Operating Segment

MOU — Memorandum of Understanding

MPA — Metropolitan Planning Area

MPO — Metropolitan Planning Organization

MSA — Metropolitan Statistical Area

MTC — Metropolitan Transportation Commission

MTIP — Metropolitan Transportation Improvement Program

MTP — Metropolitan Transportation Plan

NAAQS — National Ambient Air Quality Standard

NEPA — National Environmental Policy Act

NF — New Freedom

NHS — National Highway System

O&M — Operations & Maintenance

OWP — Overall Work Program

PAC — Project Advisory Committee

PCTPA — Placer County Transportation Planning Agency

PEA — Planning Emphasis Area

PECAS — Production Exchange and Consumption Allocation System (Model)

PeMS — States Freeway Performance Measure System

PEV — Plug-in Electric Vehicle

PI — Paratransit, Inc.

PIP — Public Involvement Procedure

PM — Particulate Matter

PMSA — Primary Metropolitan Statistical Area

POAQC — Project of Air Quality Concern

PPP — Public Participation Plan

PSR — Project Study Report

PTMISEA — Public Transportation Modernization, Improvement, and Service Enhancement Account

RAD — Regional Analysis District

RFP — Request for Proposal

RFQ — Request for Qualifications

RHNA — Regional Housing Needs Allocation

RHNP — Regional Housing Needs Plan

RIP — Regional Improvement Program

RMAT — Reliability, Maintenance & Accuracy Tests

ROW — Right-of-Way

RPP — Regional Planning Partnership

RPSD — Regional Plan for Sustainable Development

RSTP — Regional Surface Transportation Plan

RT — Regional Transit (see also SRTD)

RTP — Regional Transportation Plan

RTPA — Regional Transportation Planning Agency

RTIP — Regional Transportation Improvement Program

RUCS — Rural-Urban Connections Strategy

SB — Senate Bill (Number)

SABA — Sacramento Area Bicycle Advocates

SACMET — Regional Trip-Based Travel Model

SACOG — Sacramento Area Council of Governments

SACSIM — Regional Activity-Based Travel Model

SAFE — Service Authority for Freeways and Expressways

SAFETEA-LU — *Safe, Accountable, Flexible, Efficient Transportation Equity Act — A Legacy for Users*

SANDAG — San Diego Association of Governments

SCT-LINK — South County Transit Link

SECAT — Sacramento Emergency Clean Air and Transportation Program

SCG — Staff Coordinating Group

SCS — Sustainable Communities Strategy

SGC — Strategic Growth Council

SHRA — Sacramento Housing and Redevelopment Agency

SHRP — Strategic Highway Research Program

SIGMAC — Statewide Intermodal Goods Movement Advisory Committee

SIP — State Implementation Plan

SJCOG — San Joaquin Council of Governments

SLPP — State-Local Partnership Program

SMAQMD — Sacramento Metropolitan Air Quality Management District

SMUD — Sacramento Municipal Utility District

SOV — Single-Occupant Vehicle

SPS — Streetcar Planning Study

SR — State Road

SRTD — Sacramento Regional Transit District

SRTP — Short-Range Transit Plan

STA — Sacramento Transportation Authority

STAA — Surface Transportation Assistance Act

STA FUNDS — State Transit Assistance Funds

STAC — Social Service Transportation Advisory Council

STARNET — Sacramento Transportation Area Network

STF — Summary Tape File

STIP — State Transportation Improvement Program

STP — Surface Transportation Program

SWITRS — State-wide Integrated Traffic Record System

TAC — Technical Advisory Committee

TAZ — Transportation Analysis Zone

TCC — Transportation Coordinating Committee

TCIF — Trade Corridor Improvement Fund

TCM— Transportation Control Measure

TCRP — Traffic Congestion Relief Program

TDA — Transportation Development Act

TDM — Transportation Demand Management

TEA-21 — Transportation Equity Act for the 21st Century

TEA FUNDS — Transportation Enhancement Activities Funds

TIGER — Topologically Integrated Geographic Encoding and Referencing

TIGER — Transportation Investment Generating Economic Recovery (grant program)

TIP — Transportation Improvement Program

TMA — Transportation Management Association

TMA — Transportation Management Area

TMC — Transportation Management Center

TOS — Traffic Operations System

TSP — Transit Signal Priority

TRPA — Tahoe Regional Planning Agency

TSM — Transportation System Management

TTY — Text Telephone

UCD — University of California at Davis

ULI — Urban Land Institute

U.S.C. — United States Code

U.S. DOT — U.S. Department of Transportation

VMT — Vehicle Miles of Travel or Vehicle Miles Traveled

WCCC — West Coast Corridor Coalition

YCTD — Yolo County Transportation District

YSTA — Yuba-Sutter Transit Agency

WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG's directors are chosen from the elected boards of its member governments. SACOG's primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region's long-range transportation plan; approves distribution of affordable housing around the region; keeps a region-wide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has completed the Blueprint Project which links transportation and land development more closely.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.

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